

# MONROE CAREER AND TECHNICAL INSTITUTE

SECTION: PUPILS  
TITLE: DRESS AND GROOMING  
ADOPTED: July 12, 2010  
REVISED: May 28, 2010

| <b>221. DRESS AND GROOMING</b>  |  |
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| 1. Purpose  | The Joint Operating Committee recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference.  |
| 2. Authority<br>SC 1317.3<br><br>Title 22<br>Sec. 12.11<br><br>Pol. 220 | <p>The Joint Operating Committee has the authority to impose limitations on students' dress in school.</p> <p>The Joint Operating Committee will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the school or affect the health and safety of others.</p> <p>When student dress may constitute student expression, Policy 220 Student Expression shall apply.</p>   |
| 3. Guidelines<br><br>Title 22<br>Sec. 12.11                             | <p>The dress regulations in effect in the home high school will also be in effect at Monroe Career and Technical Institute.</p> <p>Some students enrolled in the school are required to purchase and wear protective clothing. The type of clothing required is determined by the type of uniform used in business and industry. Uniforms are used in order to protect student's street clothing, to eliminate safety hazards, as well as to teach students how to attire themselves properly and professionally.</p> <p>Students of the MCTI are expected to dress appropriately in regards to cleanliness, safety and respect for the rights of others. Student dress should not be distracting to the educational atmosphere of the Career &amp; Technical school. Students are required to follow the prescribed dress codes of their respective program area.</p> <p>In addition to home school regulations, the following is a list of <u>inappropriate</u> articles of clothing accessories and markings on the skin (tattoo).</p> <ol style="list-style-type: none"> <li>1. Hats, headbands bandanas or other head coverings;</li> <li>2. Undershirts and undershorts worn as outer garments. This would also include</li> </ol> |

221. DRESS AND GROOMING - Pg. 2

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|  | <p>pants worn too low below the waist where the undergarments are visible;</p> <ol style="list-style-type: none"><li>3. Muscle shirts or spaghetti straps;</li><li>4. Flags of all nations/states/provinces may be displayed on clothing provided such display <u>does not</u> cause a disturbance or interfere with the educational process within the school building or surrounding grounds. Any article of clothing that is intended to desecrate any national, state, provincial flag, or nationality, shall be prohibited;</li><li>5. Clothing having a message or picture that is obscene, promotes drinking, smoking or substance abuse, or contains a statement which is derogatory to any racial, ethnic or religious group, contains double meanings, or violent acts. Students are reminded that personal appearance creates a lasting impression. Students must wear appropriate attire while attending school;</li><li>6. Dress, which in MCTI's Administration determination is: suggestive, provocative, distracting, or in opposition to appropriate school values, may not be worn. Wearing apparel, including jewelry, that is sexually suggestive or that features crude or vulgar commercial lettering or printing and pictures depict drugs, tobacco, alcoholic beverages, racial/ethnic slurs is not acceptable;</li><li>7. See-through blouses and shirts, including mesh shirts.</li><li>8. Shirts with bare midriffs and bare shoulder blouses;</li><li>9. Excessively torn clothing or clothing manufactured with holes;</li><li>10. The length of skirts and shorts should be no shorter than 3 inches above the knee.</li><li>11. Spandex (bike shorts), gym, running, frayed bottom, or short shorts;</li><li>12. Open-toed shoes are not recommended. Students are expected to wear footwear at all times. In some program areas, open-toed shoes are not allowed. Refer to program area guidelines for specifics;</li><li>13. Outer garments (coats, jackets, fleeces) may not be worn in the classroom or program area; they are to be stored in student lockers until dismissal. Refer to program area policy for specifics. Individual classroom instructors may have more specific guidelines in regard to this;</li><li>14. Book bags/Back-packs are to be stored in student lockers upon arrival <b>to class</b> and are to remain stored until dismissal;</li><li>15. Sunglasses may not be worn indoors except with prior administrative permission/ doctor's prescription;</li></ol> |
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221. DRESS AND GROOMING - Pg. 3

16. Shoes with fixed and or retractable wheels or rollers are not permitted;
17. Wallet chains, chokers, dog collars, studded bracelets and necklaces are prohibited;
18. A tattoo must be covered if it:
  - a. Has sexually suggestive writing/pictures.
  - b. Advocates violence.
  - c. Advertises and/or promotes the use of tobacco, alcohol, and/or drugs.
  - d. Has double-meaning wording and/or obscene language.
  - e. Is disrespectful.
  - f. Suggest(s) gang affiliation or activities.
19. Sweatbands and wristbands;
20. Pajamas or bedroom slippers shall not be worn;
21. Hair grooming implements are not to be worn as an accessory;
22. Clothing which is exceedingly dirty, which could spread disease or be damaging to the clothing or property of others who use the same facilities;
23. The wearing/displaying of gang-related apparel such as altered hats, hairnets, beads and bandanas of any color, is not allowed;
24. Oversized apparel, including baggy pants worn low on the waist, overalls with unfastened straps, and pants that are cut-off below the knees (and worn with knee socks) are not allowed;
25. Belts that are extra-long with excess hanging loosely, or belt buckles bearing initials that designate gangs, are strictly prohibited.

We ask your cooperation in following these guidelines. Students are encouraged to obtain an interpretation of the dress code from the administration in advance if they are in doubt about certain articles of clothing or accessories. Violation of the dress code may result in disciplinary action.

Students who wear inappropriate clothing will be asked to change clothes or to cover

221. DRESS AND GROOMING - Pg. 4

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| <p>4. Delegation of Responsibility</p> <p>Title 22<br/>Sec. 12.11</p> <p>Pol. 325, 425, 525</p> <p>SC 5301, 5304</p> | <p>up with another article of clothing. If this is not possible, the parent/guardian will be notified and asked to provide a change of clothes or to take the student home.</p> <p>The building administrator or designee shall be responsible to monitor student dress and grooming and enforce school rules governing student dress and grooming.</p> <p>The Director or designee shall ensure that all rules implementing this policy impose only the minimum necessary restrictions on the exercise of the student's taste and individuality.</p> <p>Staff members shall be instructed to demonstrate by example positive attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.</p> <p><u>Safety Classes/Contact Lenses</u></p> <p>Students in designated labs shall be issued one (1) pair of protective safety eyeglasses. All these glasses must meet career &amp; technical standards approved by the school's First Aid/Safety Officer.</p> <p>Contact lenses shall not be permitted in some labs unless authorized by a doctor. Students with contact lenses shall check with the school nurse for programs with restrictions. Always use the additional eye safety protection when required.</p> <p>References:<br/>School Code – 24 P.S. Sec. 1317.3<br/>State Board of Education Regulations – 22 PA Code Sec. 12.11<br/>Joint Operating Committee Policy – 220, 325, 425, 525</p> |
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Previous JOC Adoption: July 10, 2006