

# MONROE CAREER AND TECHNICAL INSTITUTE

SECTION: PROGRAMS  
TITLE: FIELD TRIPS  
ADOPTED: July 12, 2010  
REVISED: May 28, 2010

<b>121. FIELD TRIPS</b>	
1. Purpose SC 1361	<p>The Joint Operating Committee recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important component of the instructional program of the school. Properly planned and executed field trips can:</p> <ol style="list-style-type: none"> <li>1. Supplement and enrich classroom learning by providing educational experiences in an environment outside the school.</li> <li>2. Help students relate learning experiences to the workplace.</li> <li>3. Introduce students to community resources, such as cultural, industrial, commercial, governmental, and educational.</li> <li>4. Afford students the opportunity to study real things and real processes in their actual environment.</li> </ol>
2. Definition	<p>For purposes of this policy, a field trip shall be defined as any trip by students away from school property that is an integral part of approved planned instruction, is conducted as a first-hand educational experience not available in the classroom, and is supervised by a teacher or employee of the school.</p>
3. Authority	<p>The Joint Operating Committee shall approve annually a list of potential field trips. All proposed field trips not listed must be approved individually by the Joint Operating Committee.</p> <p>Students on field trips remain under the supervision and responsibility of the Joint Operating Committee and are subject to its rules and regulations.</p> <p>The Joint Operating Committee does not endorse, support nor assume responsibility in any way for any staff member who takes students on trips not approved by the Joint Operating Committee or Director. No staff member may solicit students for such trips within school facilities or on school grounds without permission of the Joint Operating Committee.</p>

