

MONROE CAREER AND TECHNICAL INSTITUTE

SECTION: PUPILS

TITLE: REPORTING STUDENT
PROGRESS

ADOPTED: November 2, 2009

REVISED: September 23, 2009

212. REPORTING STUDENT PROGRESS	
1. Purpose Pol. 216	The Joint Operating Committee believes that cooperation between school and home is a vital ingredient in the growth and education of each student. The Joint Operating Committee acknowledges the school's responsibility to keep parents/guardians informed of student welfare and academic progress and also recognizes the effects of state and federal laws and regulations governing student records.
2. Authority SC 1850.1	The Joint Operating Committee directs establishment of a system of reporting student progress that requires all appropriate staff members to comply, as part of their teaching responsibility, with a reporting system which includes academic progress reports, report cards, and parent/guardian conferences with teachers.
3. Delegation of Responsibility	The Director, in conjunction with appropriate staff members, shall develop procedures for reporting student progress to parents/guardians.
4. Guidelines	<p>Both student and parent must receive ample warning of a pending grade of failure, or one that would adversely affect the student's status.</p> <p>Progress Reports will be issued at intervals of not less than four (4) times per year. The Progress Reports will be issued mid point each quarter. Progress Reports may also be sent at any time during the school year to reflect both needs and success.</p> <p>Report cards will be issued at intervals of not less than four (4) times per year. The issuance of report cards shall be coordinated with the sending high school.</p> <p>Unsatisfactory progress may affect a student's continued attendance at the school.</p>

First Reading: October 5, 2009