

MONROE CAREER AND TECHNICAL INSTITUTE

SECTION: PUPILS

TITLE: STUDENT DISCIPLINE

ADOPTED: August 4, 2014

REVISED: May 23, 2014

218. STUDENT DISCIPLINE	
1. Purpose	<p>Effective discipline should serve two (2) purposes: First it should prevent a recurrence of a particular misbehavior, and second, it should be a learning experience for the student, permitting him/her to see why certain school rules have been made and why they must be followed.</p> <p>Discipline is more than making a student do what is right; it should encourage a student to make good choices to do what is right.</p> <p>Appropriate standards of discipline in the Monroe Career and Technical Institute are essential to the establishment and maintenance of a proper educational environment. As such, it is imperative that those persons responsible for the maintenance of discipline be made fully aware of the guidelines set up to accomplish these ends, and that all policies jointly developed by administrative and staff personnel are completely in accord with these established guidelines.</p>
2. Authority	<p>The Student Code of Conduct, will be developed by the Director and/or designee, and submitted to the JOC for approval. The Student Code of Conduct will consist of fair and reasonable rules and regulations regarding the conduct and deportment of all students in the school during the time they are under the supervision of the school, or at any time while on school property, while present at a school-sponsored activity, and while traveling to or from school and school-sponsored activities.</p> <p>It is clearly understood that policies and procedures will vary from sending school districts to the career and technical institute, and level to level, but all are to comply with the guidelines as established in this policy.</p> <p>In working to maintain the standards of discipline it is essential that all the necessary supportive services will be considered. These may include, but are not limited to, the use of teachers, counselors, parents/guardians, administrators, psychologists, psychiatrists, social workers, sending school districts, law enforcement agencies and/or local authorities, and all others who might contribute to solving any discipline problem or to maintaining the approved standards of discipline.</p>

	<p><u>Off-Campus Activities</u></p> <p>This policy shall also apply to student conduct that occurs off school property and would violate the Student Code of Conduct if:</p> <ol style="list-style-type: none"> 1. There is a nexus between the proximity or timing of the conduct in relation to the student's attendance at school or school-sponsored activities. 2. The student is a member of an extracurricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities. 3. Student expression or conduct materially and substantially disrupts the operations of the school, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the school. 4. The conduct has a direct nexus to attendance at school or a school-sponsored activity, such as an agreement to complete a transaction outside of school that would violate the Student Code of Conduct. 5. The conduct involves the theft or vandalism of school property. <p>Pol. 122</p>
<p>3. Guidelines Pol. 233</p>	<p>Any student disciplined by an employee shall have the right to notice of the infraction.</p>
<p>Pol. 220</p>	<p>When a violation of the Student Code of Conduct involves student expression, Policy 220 shall be followed.</p>
<p>Pol. 233</p>	<p>Suspensions and expulsions shall be carried out in accordance with Policy 233.</p>
<p>4. Delegation of Responsibility</p>	<p>It is expected that students abide by the student code of conduct/discipline policy while, on school property, or school-sponsored activities off school property, and during school sponsored travel. The student code of conduct will be developed by MCTI personnel, in accordance with established policies, procedures and rules.</p> <p>The Director or designee shall promulgate rules and regulations to implement Joint Operating Committee policy governing student conduct.</p>
<p>Title 22 Sec. 12.3</p>	<p>The Director or designee shall publish and distribute to all staff, students and parents/guardians the rules for student behavior contained in the Discipline Code and the sanctions that may be imposed for violations of those rules. A copy of the Discipline Code shall be available in each school library and school office and printed in student handbooks.</p>

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<p>SC 1317</p> <p>SC 1317 Pol. 220</p>	<p>The building administrator shall have the authority to assign discipline to students, subject to the policies, rules and regulations of the school and to the student's due process right to notice, hearing, and appeal.</p> <p>Teaching staff and other employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Joint Operating Committee and when such conduct interferes with the educational program of the school or threatens the health and safety of others.</p> <p><i>References:</i></p> <p><i>School Code – 24 P.S. Sec. 1317, 1318, 1850.1</i></p> <p><i>State Board of Education Regulations – 22 PA Code Sec. 12.2, 12.3, 12.5, 12.6</i></p> <p><i>Joint Operating Committee Policy – 122, 220, 233</i></p>
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Previously approved: August 3, 2009; July 12, 2010; January 10, 2011