

**Special Meeting
Killingly Board of Education's
Facilities Committee Meeting
Wednesday, May 13, 2026
6:30 p.m.
Central Office, Conference Room**

MINUTES

Present: Nelson King, Kyle Provencher, Kevin Marcoux

**Guests: Superintendent Dr. Sue Nash, Assistant Superintendent Andrea Drake,
Supervisor of Operations and Maintenance Michael Vassar, Athletic Director Jim
Lackner**

1. **CALL TO ORDER-** Called to order at 6:28pm.
2. **ROLL CALL-** See above
3. **PUBLIC COMMENT-** No Public Comment
4. **DISCUSSION AND POSSIBLE RECOMMENDATION OF KHS GATES-** Jim Lackner shared the need for gates behind the high school near the football field and concession areas for safety purposes. These gates will close off the road to ensure no vehicles accessing the area for spectator and student safety. A community member has offered to donate \$11,000 to pay for the gates. Two quotes were provided by Michael Vassar. It was approved to use the donated funds to pay for new gates at the rear of the high school driveway.

**Motion: by Kevin Marcoux, seconded by Kyle Provencher to
use donated funds to pay for the quote provided by
Killingly Fencing to install safety gates at Killingly
High School.**

**Unanimous
Motion Carries**

5. **KIS FEASABILITY STUDY-** Dr. Nash and Andrea Drake shared a summary of the KIS Feasibility study updates. The town council discussed this same topic at their meeting the night before and a summary of this meeting was provided. Clarifications were provided that the non-lapsing account has \$50,000 set aside for roof repair not a functional study as was indicated at the town council meeting. Roughly \$1,300 of the \$50,000 has been spent on a KIS roof report back in 2022. The facilities committee was presented with needing to make a decision about next

steps for the KIS feasibility study. Options were presented, such as doing a study of just the KIS roof with structural elements or doing a larger KIS building study to access additional areas such as HVAC, mechanical systems, etc. An additional component includes educational specifications as part of the study as well. Dr. Nash and Andrea Drake shared that they met with the construction attorney for the past couple of days who provided guidance on the study. He has indicated that if we would like to pursue grant funding through D.A.S. for any future project such as a roof replacement or a building renovation or re-build education specs would need to be included as part of the feasibility study in order to pursue and secure grant funding. Additionally, the pressing needs of the roof were discussed with the attorney and the best option moving forward to ensure the pressing needs are addressed. He advised that the best approach would be to do a feasibility study of just the roof with ed specs and not a full functional study, this was shared with the committee. It was shared that the committee needs to take all this information in and make a decision along with the board about which type of study should be approved. The facilities committee indicated that the KIS roof feasibility study may be the best approach and will bring this agenda item to the board meeting this meeting through a special motion. The committee also discussed the process of obtaining and RFP and it was discussed this could be done by the Director of Community Development and the Supervisor of Operations and Maintenance. Another option is to have the construction attorney develop the RFP to include the education specs and this was the option that the committee decided to move forward with.

Motion: by Kevin Marcoux, seconded by Kyle Provencher to move forward the KIS feasibility to the board agenda and approving the construction attorney to create a potential RFP based on board decision regarding study type.

**Unanimous
Motion Carries**

6. ADJOURNMENT-

Motion: by Kevin Marcoux, seconded by Kyle Provencher to adjourn the meeting at 6:55pm.

**Unanimous
Motion Carries**