

**MAPLE SCHOOL DISTRICT
JOB OPPORTUNITY**

Job Title:	Expanded Learning - ELOP Coordinator	Job Category:	Classified
Salary:	ELOP Salary Schedule Hourly (\$22.07 - 26.34) 7 Steps	Work Cal:	184 days 6 hours (12 :00 - 6:00pm)
Date Posted:	June 8, 2026	Closing Date:	June 18, 2026
Applicants apply at:			
District Office: 29161 Fresno Ave. Shafter, CA 93263 8:00 – 2:00 or email afernandez@mapleschool.org		Mail: Maple School District Attention: Angelica Fernandez 29161 Fresno Ave. Shafter, CA 93263	
JOB REQUIREMENTS:	<ul style="list-style-type: none"> ● High School Diploma and some college training preferred ● Experience and desire to work with children ● Skill and accuracy in oral and written communication ● Willingness to follow directions. ● Ability to work with adults and children. 		

GOAL:

Under the direction of the Director of Expanded Learning and/or site Superintendent/Principal.

DUTIES AND RESPONSIBILITIES:

1. Assisting in the preparation of lesson plans and general planning of the program
2. Assist the Program Director with the daily operations of the program
3. Leading the Program in the absence of the Director
4. Implementing daily engaging and educational activities
5. Facilitate a safe environment while engaging in active supervision of students: including but not limited to on campus, on field trips, in classrooms, on the playground, in the multi-purpose room, STEM lab, student kitchen, garden, etc.)
6. Manage and enforce discipline policies and provide effective guidance
7. Communicate with Custodial staff on cleaning of facilities used for the program
8. Familiar with and/or willing to learn technology- such as Chromebooks

APPLICATION REQUIREMENTS:

- Classified Employment Application-Available on the District website
- Resume
- Proof of High School Diploma
- 3 letters of reference (preferred)

CONDITION OF EMPLOYMENT:

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met. The position has a probationary period of 12 months.