



**Department of Human Resources and Student Services**  
**200 Broadhurst Rd.**  
**Jacksonville, NC 28540**  
**(910) 455-2211**

TO: Parent/Legal Guardian/Court-Appointed Custodian

FROM: Dr. CJ Korenek, Chief of Human Resources and Student Services

REFERENCE: Onslow County Board of Education Policy 4130 - Discretionary Admission

Requests for out-of-county placement of a child in Onslow County Schools will be accepted from May 1, 2026, to July 15, 2026. Individuals requesting an out-of-county placement must return the following five documents:

- Original Out-of-County Student Application (attached) to attend Onslow County Schools
- Release Letter from the local public school unit (PSU) in which the parent/legal guardian presently resides
- Student Conduct Report Form (attached) completed by an administrator from the school the student last attended
- Transcript or Latest Report Card from the school last attended
- Completed Discipline Affidavit

The application may be submitted via email to [Leigh.Bizzell@onslow.k12.nc.us](mailto:Leigh.Bizzell@onslow.k12.nc.us), or it may be mailed or presented in person to:

Onslow County Schools  
Attn: Student Services  
200 Broadhurst Road  
Jacksonville, NC 28540

The completed application will be presented to the Onslow County Board of Education for review and action. You will be notified of the Board's decision by letter. **Tuition for the 2026-2027 school year is \$3,065 for each child.** Upon written notification of approval, and prior to the student's enrollment, tuition is to be paid in full at the central office where you will be issued a receipt of payment. Tuition is to be paid by cash, certified check, or money order, made payable to **ONSLOW COUNTY SCHOOLS**.

**Tuition is not required for Onslow County Schools employees and active-duty service members. Families living aboard a military installation in Onslow County should NOT complete this application but should complete an [Out-of-District request](#).**

Completed applications for out-of-county placement for the beginning of the 2026-2027 school year must be submitted no later than **July 15, 2026**.

Parents or legal guardians who own real property and paid real property taxes to Onslow County for tax year 2025 may be eligible for a credit toward tuition. Please contact Student Services at (910) 455-2211 regarding the credit.

**Per the North Carolina High School Athletic Association:** Absent a bona fide move, a student transferring from a member school in one Local Education Agency (LEA) to another member school in a different LEA must sit out 365 days for athletic participation. Exceptions for immediate athletic eligibility for transfers from one LEA to a different LEA will be heard by a special NCHSAA transfer committee. NCHSAA waiver forms are available on our website under Athletic Eligibility.



**ONslow COUNTY SCHOOLS**  
**Request for Reassignment - Out-of-County Application**  
**2026-2027 School Year**

Student Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ 2026/27 Grade Level \_\_\_\_\_  
 (Last) (First) (MI)

**Request to Attend Onslow County Schools**

County (LEA) of Residence \_\_\_\_\_  
 School Requesting to Attend \_\_\_\_\_  
 Attending/Last School Attended \_\_\_\_\_

Tuition situations only: Did you own real property and pay real property taxes to Onslow County in 2025?  
 If yes, please attach a paid tax receipt from the Onslow County Tax Office for the tax year 2025 to be eligible for a tuition credit.

**Request to be Released from Onslow County Schools**

County (LEA) Requesting to be released to \_\_\_\_\_  
 School requesting to attend \_\_\_\_\_  
 Attending/Last School Attended \_\_\_\_\_

**Parent/Legal Guardian Information**

Parent/Legal Guardian Name \_\_\_\_\_  
 Parent/Legal Guardian Address \_\_\_\_\_  
 \_\_\_\_\_  
 City State Zip

Mailing Address (If different from above) \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Parent/Guardian Email Address: \_\_\_\_\_

**Middle/High School Students Only:**

Does this student participate in athletics? [ ] Yes [ ] No If yes, name of sport(s): \_\_\_\_\_

*Per NCHSAA (North Carolina High School Athletic Association) policy, a student may not participate in the same sport at a second school during the same sport season, except in the event of a bona fide change in residence of the parent(s), legal guardian or legal custodian. The change of schools must be contemporaneous with the change of residence.*

*Absent a bona fide move, a student transferring from a member school in one Local Education Agency (LEA) to another member school in a different LEA must sit out 365 days for athletic participation. Exceptions for immediate athletic eligibility for transfers from one LEA to a different LEA will be heard by a special NCHSAA transfer committee. Waiver information is available on the Onslow County Schools website.*

*As the parent or court appointed legal guardian/legal custodian, I understand that if this request is approved, I must provide transportation to and from school. An out of county transfer is a privilege and that, if approved, the student must maintain daily punctuality, good attendance, satisfactory grades, and conduct.*

Signature of Parent \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*\*\*For Office Use\*\*\*\*\*

Released by Home Unit	[ ] Yes [ ] No	Satisfactory Student Report	[ ] Yes [ ] No
Will pay tuition fee	[ ] Yes [ ] No	Transcript/Latest Report Card Attached	[ ] Yes [ ] No
Eligible for tuition credit	[ ] Yes [ ] No	Tuition Amount Due	\$ _____





TO: Principal or Other School Administrator  
 FROM: Onslow County Schools Student Services  
 SUBJECT: Student Conduct Report for Out-of-County Student Admission Request

**Parent/Guardian: Please have the principal or other school administrator complete the following report:**

Full Name of Student: \_\_\_\_\_

Name of School: \_\_\_\_\_

2026 -2027 Grade: \_\_\_\_\_

Does the student have an Individual Education Plan (I.E.P.)? Yes No

Was the student in good academic standing during the 2025-2026 school year? Yes No

Was the student's conduct acceptable during the 2025-2026 school year? Yes No

Was the student's attendance acceptable during the 2025-2026 school year? Yes No

If no, please explain \_\_\_\_\_

\_\_\_\_\_

If the conduct was not acceptable:

Is the student eligible to return to your school? Yes No

Was the student suspended out-of-school during the 2025-2026 school year? Yes No

If yes, for how many days? \_\_\_\_\_

For what reason(s)? \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_  
Name of School Administrator

\_\_\_\_\_  
Signature of School Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Phone Number

DISCIPLINE AFFIDAVIT



\_\_\_\_\_, appearing before the undersigned notary and being duly sworn, says that:

1. I am the **natural parent/legal guardian/custodian** (circle one) of \_\_\_\_\_, a transfer student presented for enrollment in the Onslow County Schools.
2. \_\_\_\_\_ **has/has not** (circle one) been adjudicated delinquent or convicted of a felony in the State of North Carolina or in any other State. If the student has been adjudicated delinquent/convicted of a felony, provide details: \_\_\_\_\_
3. \_\_\_\_\_ **is/is not** (circle one) currently under a period of expulsion from any public, private or charter school in the State of North Carolina or any other State. If the student is currently under a period of expulsion, provide details: \_\_\_\_\_
4. \_\_\_\_\_ **is/is not** (circle one) currently under a period of suspension from any public, private or charter school in the State of North Carolina or in any other State. If the student is currently under a period of suspension, provide details: \_\_\_\_\_

**I am the adult with whom the student is residing and will make all decisions relating to the student's education including, but not limited to, any decisions relating to placement, services, field trips, medical treatment, grading and reporting, discipline, participation in extracurricular activities, and participation in athletics and I agree to be financially responsible for the student.**

**I understand that completion of this affidavit is required by statute and that if the information provided is false, the student may be removed from school. Removal from school shall be subject to the right of appeal in accordance with board policy.**

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**I UNDERSTAND THAT I MAY BE FOUND GUILTY OF A CLASS I MISDEMEANOR AND MAY HAVE TO PAY THE ONSLOW COUNTY SCHOOLS AN AMOUNT EQUAL TO THE COST OF EDUCATING THE CHILD IF I HAVE PROVIDED FALSE INFORMATION IN THIS AFFIDAVIT.**

\_\_\_\_\_  
Parent/Legal Guardian/Custodian Signature

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(Official Seal)

\_\_\_\_\_  
Notary's Signature

My commission expires: \_\_\_\_\_, 20\_\_\_\_\_.

Legal Authority: NCGS 115C-366(a4)

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