

**Finance and Facilities Subcommittee
Special Meeting Minutes
Central Office Conference Room
May 28, 2026
4:00 p.m.**

Present: Debra Dudack (via Zoom), Melissa Finnigan, James Mol (via Zoom), Sam Toskin (via Zoom), Business Manager Eric Remington (via Zoom), Director of Facilities Larry Plano, and Superintendent Matthew Dunbar

Absent: Maureen Sattan

I. Call to Order

Finance and Facilities Subcommittee Chair Sam Toskin called the meeting to order at 4:05 p.m.

II. April Financial Report

The district is currently projecting a modest deficit, due to unbudgeted expenditures related to Special Education outplacement costs. Discussion was on ways to eliminate this deficit. All parties were confident in the plan forward.

III. Transportation Update

The district is finalizing our new transportation contract with the help of legal counsel. Overall, the contract is very favorable for the district, and the overall cost is below what other districts are currently paying.

IV. Food Service Update

The district is working to make capital improvements to food service equipment and facilities over the summer.

V. Facilities Projects Update

Several projects are slated for the summer, and the district seems poised to hit all major deadlines.

VI. Suffield Middle School Building Project Update

Several updates were given on the Suffield Middle School Building Project. Most if not all updates will be communicated to the public by Superintendent Matt Dunbar's Middle School Project update, which is planned to be delivered the week of June 1, 2026.

VII. Adjournment

Motion to adjourn was given by Melissa Finnigan, seconded by Debra Dudack. The meeting was adjourned at 4:41 p.m.