



Wednesday, May 20, 2026

Board of Education Regular Meeting Minutes

1. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:15 p.m. where the following items were discussed:

B. Conference with Legal Counsel, Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). (One Case)

C. Public Employee Discipline/Dismissal/Release

Closed Session ended at 5:58 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:02 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Bill Gorback, Board Trustees Cindy Goldberg and Lisa Powell, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

1B: Conference with Legal Counsel, Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2). (One Case)

There was no Board action taken on this agenda item.

1C. Public Employee Discipline/Dismissal/Release

There was no Board action taken on this agenda item.

D. **Approval of the Agenda**

Recommended Action: Approve the agenda, as submitted.

Moved by: Lauren Gill; seconded by: Bill Gorback

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

E. **Student Recognitions**

The Board and District staff recognized the following students for their academic and athletic accomplishments:

- 2025-2026 Ventura County Indian Education Student Honorees
- 2025-2026 Unified Sports Athletes, Partners, and Support Staff

F. **Reports from Student Reporters and Introduction of Next Year's Reporters**

Student Board Reporters:

Century Academy: Celena Smith

Conejo Valley High School: Angeleen Pinn

Newbury Park High School: Darwin Rowland

Thousand Oaks High School: Kayden Studebaker

Westlake High School: Casey Soper reported for Fiona Mercer

Student Board Reporters shared updates on a variety of end-of-year activities taking place across District school sites, including ASG events and planning for next year, student competitions and rallies, family engagement events, prom, AP and IB testing, spring concerts and performances, athletics, senior seminar activities, senior celebrations such as Senior Breakfast, Senior Sunset, and Senior Commitment Day, as well as Grad Night, graduation practices, and commencement ceremonies. Reporters also highlighted student leadership transitions, with several schools announcing next year's Student Board Reporters and ASB leadership, while outgoing student reporters expressed appreciation to the Board of Education for the opportunity to serve and provide updates throughout the year.

G. **Comments - Public**

President Sylvester announced that there were three (3) public comment requests submitted, and each speaker received three (3) minutes to speak.

3. **ACTION ITEMS - GENERAL**

A. **Business Services - MEASURE I - Acceptance of the 2025-2026 Annual Report by the Bond Oversight Committee**

Dr. Hayek introduced Drew Pletcher, Chairperson of the Citizens' Bond Oversight Committee, who presented the Committee's annual report on Measure I. The

presentation included an overview of committee membership and vacancies, committee responsibilities, and highlights from the four meetings held during the year at various District sites. Mr. Pletcher provided background information on Measure I, reviewed bond funding and issuance schedules, and summarized capital and technology expenditures, including districtwide allocations by site and category, project progress, contingency balances, and program management. The presentation also included an overview of the annual technology cycle, planned technology purchases for 2026, and discussion regarding technology trends, enrollment impacts on future allocations, and the Committee's ongoing review of technology priorities, including emerging topics such as artificial intelligence and related policy considerations. Information regarding the Committee's website was also shared, and Mr. Pletcher encouraged continued community support of Measure I through ongoing outreach efforts.

Board members thanked Mr. Pletcher for his presentation, leadership, and service as Chair of the Citizens' Bond Oversight Committee, and expressed appreciation for his efforts in communicating the impact of Measure I and supporting the District's responsible stewardship of bond funds.

Recommended Action: Accept the 2025-2026 Annual Report by the Bond Oversight Committee, as submitted.

Moved by: Cindy Goldberg; seconded by: Lisa Powell

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

B. Instructional Services - Approval of Amendments to Administrative Regulation 5131.9 - Academic Honesty; Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials Review Process; and Administrative Regulation Exhibit 6163.4 - Student Use of Technology

Board members discussed the implementation of the updated student technology policy, including questions regarding the use of iPads and personal devices on the District's wireless network, expectations for device access next school year, and accommodations for students with IEPs and 504 Plans. Staff clarified that District-issued devices would be available for student use, feedback from students, staff, and stakeholders will continue to be gathered through future engagement opportunities, and communication with families regarding expectations will be an important part of implementation. Discussion also included updates on the pilot of Lightspeed Parent Portal and YouTube access restrictions, with staff sharing positive feedback received to date and reviewing possible expansion of those tools.

Recommended Action: Approve the amendments to Administrative Regulation 5131.9 - Academic Honesty; Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials Review Process; and Administrative Regulation Exhibit 6163.4 - Student Use of Technology, as submitted.

Moved by: Lisa Powell; seconded by: Finneas Kerns

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

C. Student Services - Adoption of Annual Resolution #25/26-45: In Support of Pride Month

There was no Board discussion on this agenda item.

Recommended Action: Adopt Annual Resolution #25/26-45: In Support of Pride Month, as submitted.

Moved by: Bill Gorback; seconded by: Finneas Kerns

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

D. **Student Services - Adoption of Annual Resolution #25/26-46: Juneteenth Independence Day**

There was no Board discussion on this agenda item.

Recommended Action: Adopt Annual Resolution #25/26-46: Juneteenth Independence Day, as submitted.

Moved by: Lisa Powell; seconded by: Bill Gorback

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

E. **Instructional Services – Approval of New Contract – Edupoint Educational Systems, LLC (Synergy) – DEC**

Mr. Loo discussed the proposed transition to Synergy as the District's student information system following a collaborative review process, including an overview of the current system, options considered, desired improvements in data access and user functionality, and the anticipated implementation timeline. He stated that planning would begin next school year, with staff training in spring 2027 and full implementation in the 2027–2028 school year.

Board members asked questions regarding system management, parent and student access, and integration with existing instructional platforms.

Recommended Action: Approve the new contract with Edupoint Educational Systems, LLC (Synergy) for hosting services for the District's Student Information System (SIS), as submitted.

Moved by: Cindy Goldberg; seconded by: Lisa Powell

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

F. **Instructional Services - Approval of Banyan and Maple Elementary School Boundary Changes**

Dr. McLaughlin commented that this item was brought forward as a follow-up to the discussion presented at the previous Board meeting as an information item. There was no Board discussion on this agenda item.

Recommended Action: Approve the change of school boundaries for School Area (SA) 17500 in the Conejo Creek Condominiums, and SA 18401, 19203, and 18602 along Newbury Road currently zoned for Banyan Elementary to be zoned for Maple Elementary.

Moved by: Lauren Gill; seconded by: Cindy Goldberg

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

G. **Human Resources - Declaration of Need for Fully Qualified Educators and Annual Statement of Need**

There was no Board discussion on this agenda item. Trustee Kerns did not participate in the vote due to the item pertaining to personnel matters.

Recommended Action: Approve the Declaration of Need for Fully Qualified Educators and the Annual Statement of Need for the 2026-2027 school year, as submitted.

Moved by: Lisa Powell; seconded by: Cindy Goldberg

Motion carried: 5-0.

H. **Human Resources - Approval of Resolution #25/26-55: Resolution Regarding Non-Reemployment of a Classified Employee**

There was no Board discussion on this agenda item. Trustee Kerns did not participate in the vote due to the item pertaining to personnel matters.

Recommended Action: Approve Resolution #25/26-55 - Resolution Regarding Non-Reemployment of a Classified Employee, as submitted.

Moved by: Lisa Powell; seconded by: Cindy Goldberg

Motion carried: 5-0.

4. **ACTION ITEMS – CONSENT**

Trustee Powell moved to approve the Consent Agenda as amended, pulling items 4I and 4J for a separate vote, seconded by Trustee Gorback. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.**

4I. Instructional Services - Approval of Permanent Status for High School Pilot Courses

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. President Sylvester announced that one (1) public comment request was submitted, and that speaker received three (3) minutes to speak. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.**

4J. Instructional Services - Approval of New Middle School and High School Pilot Courses

Trustee Powell made the motion to approve, seconded by Trustee Goldberg. President Sylvester announced that one (1) public comment request was submitted, and that speaker received three (3) minutes to speak. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.**

Recommended Action: Approve the remainder of the Consent Agenda, as amended.

Moved by: Bill Gorback; seconded by: Cindy Goldberg

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.

CONSENT AGENDA ITEMS:

A. **Board of Education - Approval of Minutes**

B. **Human Resources - Personnel Assignment Orders**

C. **Human Resources - Approval of Student Fieldwork Agreement Between Conejo Valley Unified School District and Pepperdine University**

- D. **Human Resources - Approval of Contract Between Conejo Valley Unified School District and Comprehensive Therapy Associates**
- E. **Human Resources - Approval of Student Teaching Agreement between Conejo Valley Unified School District and the University of Southern California**
- F. **Human Resources - Approval of Student Fieldwork Agreement Between Conejo Valley Unified School District and University of Southern California (USC)**
- G. **Instructional Services - Approval of Renewal Contract - Document Tracking Services, LLC - DEC**
- H. **Instructional Services - Approval of Maple Elementary School's Mission and Vision Statement, and New Mascot**
- K. **Instructional Services - Approval of New Instructional Materials Adoption for 2026-2027**
- L. **Instructional Services - Approval of Contracts Under \$5,000**
- M. **Instructional Services - Approval of Renewal Contract with Impact Video, Inc., for Thousand Oaks High School**
- N. **Instructional Services - Approval of Renewal Contract with Conejo Recreation and Park District (CRPD) for Acacia Magnet School for Enriched Learning's ELOP Program**
- O. **Instructional Services - Approval of Overnight Trip Request - Newbury Park High School's Dance Team to USA Elite Camp**
- P. **Student Services - Approval of Amendment to Contract With Medical Billing Technologies, Inc.**
- Q. **Student Services - Approval of Contracts Under \$5,000**
- R. **Business Services - Disposal of Surplus and Obsolete Equipment**
- S. **Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- T. **Business Services - Approval of Purchase Order Report (POs under \$5,000)**
- U. **Business Services - Acceptance of Donations/Gifts**
- V. **Business Services - Approval of Transfer of Funds - April 2026**
- W. **Business Services - Ratification of Warrants - April 2026**
- X. **Business Services - Measure I and Other Sources - Notices of Completion**
- Y. **Business Services - Approval of the 2026-27 Major Project List**
- Z. **Business Services - Change Order 1 - Asphalt Paving and Overlay - Glenwood Elementary School - Century Paving, Inc.**
- AA. **Business Services - Approval of 2026-2027 Facilities Agreement with BRIDGES Charter School**
- AB. **Business Services - Approval of 2026-2027 Facilities Agreement with MATES Charter School**
- AC. **Business Services - Ratification of the 2026-2027 Stop Loss Renewal Agreement with Berkshire Hathaway Specialty Insurance**

- AD. **Business Services - Ratification of the Self-Insured Schools of California Administrative Services Agreement with Delta Dental**
- AE. **Business Services - Approval of Award of Contracts for Third Party Administration Services for Tax Sheltered Annuities and Optional Insurance Policies**
- AF. **Business Services - Award of Contract for Employee Health Benefits Insurance Consulting Services**
- AG. **Business Services - Ratification of Amendment 1 to the Contract for Auditing/ACFR Services for 2026-27**
- AH. **Business Services - Approval of Child Care Contracts and Amendments for End-of-Year Events**

5. INFORMATION/DISCUSSION ITEMS - GENERAL

A. Board Committee Reports

Mr. Gorback shared an update from the School Choice Committee meeting, including application totals and interdistrict transfer agreement data. He noted the variety of educational programs available across the District, encouraged families to respond promptly to placement offers to support the enrollment process, and thanked staff for their work coordinating school choice and student placement efforts.

President Sylvester also shared an update from the School Choice Committee, noting an increase in Transitional Kindergarten school choice applications this year. She also reported that the Committee began discussing potential updates to the school choice application process, including possible revisions for Board consideration in the fall.

President Sylvester shared an update from the LCAP Supplemental Funding Committee, noting that staff provided an overview of the current LCAP, including its goals and key components. Committee members also participated in small group discussions regarding LCAP metrics, and it was noted that while the committee anticipates a busy year ahead, no major changes to the LCAP template are expected.

B. Comments - Board of Education

Board members provided comments.

C. Comments – Superintendent

Dr. McLaughlin stated he had no comments to provide.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members reached consensus to add the following topic for discussion at a future Board meeting:

- Review of the District's technology policies during the 2026-2027 school year

B. **Adjournment**

President Sylvester adjourned the Open Session at 8:22 p.m. The next scheduled Board meetings will be Wednesday, May 27, 2026, 10:00 a.m. (Special Board Meeting) and Wednesday, June 3, 2026 – 5:00 p.m. - Closed Session; 6:00 p.m. - Open Session (Regular Board Meeting), at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

6/3/26

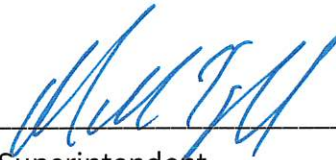
Date



Board Clerk

6/3/26

Date



Superintendent

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<https://www.youtube.com/channel/UCwMRcdezDa6wbm8DhLrV-HQ>