

San Ysidro School District Governing Board

AGENDA WITH BOARD MEETING MATERIALS

Tuesday,
June 9, 2026
6:30 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio-recorded. The public may view the meeting by visiting:
<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit: <https://www.sysdschools.org/Page/286>.

**San Ysidro School District
Education Center/Board Room
4350 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, JUNE 9, 2026
6:30 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Tuesday, June 9, 2026, to conduct its business meeting at **the San Ysidro School District - Education Center/Board Room: 4350 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio-recorded. The public may view this meeting by accessing the following link:
<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so in the district's designated recording location. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board, Assistant Superintendent
Manuel Bojorquez
Mrs. Irene Lopez, Board President
Mrs. Zenaida Rosario, Board Vice President
Mr. Martin Arias, Board Clerk
Mr. Antonio Martinez, Board Member
Mrs. Kenia Peraza, Board Member

3. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. FLAG SALUTE

5. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and

meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated. To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience.

Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person’s constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for non-agenda comments and five (5) minutes for district labor organizations.

Approach the lectern and give your name.

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full public input, the Board president may, with Board consent, adjust the time allowed for public input and/or the time allotted to each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

6. CONFERENCE SESSION

Reports/Presentations

- 6.1** Annual Update for 2026-2027 Proposed Local Control Accountability Plan (LCAP) - Presented by the Coordinator of Federal and State Programs and Language Acquisition, Maria C. Rodriguez
- 6.2** 2026-2027 Proposed Budget - Presented by Chief Business Official, Marilyn Adrianzen

7. GENERAL ADMINISTRATION

7.1 [OPEN PUBLIC HEARING FOR PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN \(LCAP\) FOR THE 2026-2027 FISCAL YEAR](#) (Bojorquez/Rodriguez)

Open Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2026-2027 fiscal year.

Motion: _____ Second: _____ Vote: _____

7.2 [CLOSE PUBLIC HEARING FOR PROPOSED LOCAL CONTROL ACCOUNTABILITY PLAN \(LCAP\) FOR THE 2026-2027 FISCAL YEAR](#) (Bojorquez/Rodriguez)

Close Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2026-2027 fiscal year.

Motion: _____ Second: _____ Vote: _____

7.3 OPEN PUBLIC HEARING FOR PROPOSED BUDGET FOR FISCAL YEAR 2026-2027 (Adrianzen)
Open Public Hearing for the District’s 2026-2027 Proposed Budget.

Motion: _____ Second: _____ Vote: _____

7.4 CLOSE PUBLIC HEARING FOR PROPOSED BUDGET FOR FISCAL YEAR 2026-2027 (Adrianzen)
Close Public Hearing for the District’s 2026-2027 Proposed Budget.

Motion: _____ Second: _____ Vote: _____

7.5 RESOLUTION NO. 25/26-0053 DESIGNATING AUTHORIZED AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS (Adrianzen)
Approve revised Resolution No. 25/26-0053 designating authorized agents to carry out District business for fiscal year 2026-2027.

Motion: _____ Second: _____ Vote: _____

7.6 RESOLUTION NO. 25/26-0061 AUTHORIZING THE BORROWING OF FUNDS FOR FISCAL YEAR 2026-27 AND THE ISSUANCE AND SALE OF ONE OR MORE SERIES OF 2026-27 TAX AND REVENUE ANTICIPATION NOTES THEREFOR IN AN AMOUNT NOT TO EXCEED \$15,000,000 AND PARTICIPATION IN THE SAN DIEGO COUNTY SCHOOL DISTRICT’S TAX AND REVENUE ANTICIPATION NOTE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID NOTES (Adrianzen)
Approve and Adopt Resolution No. 25/26-0061.

Motion: _____ Second: _____ Vote: _____

7.7 RESOLUTION NO. 25/26-0060 FOR THE PURCHASE, WARRANTY, DESIGN, DEMOLITION, SITE PREP, INSTALLATION, MAINTENANCE, AND REPAIR OF PLAYGROUND SOLUTIONS THROUGH THE DEPARTMENT OF GENERAL SERVICES (DGS) CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS) (Iniguez)
Approve Resolution No. 25/26-0060 for the use of CMAS Contracts that are in the best interest of the district.

Motion: _____ Second: _____ Vote: _____

8. CONSENT CALENDAR

All items appearing are adopted by a single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

8A. PERSONNEL – CLASSIFIED

RESIGNATIONS (Burciaga)

Approve/Ratify the resignation for the following as recommended by staff:

- 8A.1** Campus Security
 - a. Christian Dircio, San Ysidro Middle
- 8A.2** Instructional Aide, Special Education
 - a. Elizabeth Sanchez, San Ysidro Middle

8B. PERSONNEL – CERTIFICATED

LEAVE OF ABSENCE (Burciaga)

Approve the leave of absence without pay for the following as recommended by staff:

- 8B.1** Classroom Teacher
 - a. Carly Hale, Smythe
- 8B.2** Science/Physical Education Enrichment Teacher
 - a. Juanita Nunez, Educational Services

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 8B.3** Instructional Lead / Teacher on Special Assignment
- 8B.4** Temporary Classroom Teachers (Music/VAPA)

EMPLOYMENT (Burciaga)

Approve the employment for the following as recommended by staff:

- 8B.5** Temporary Classroom Teacher (Music/VAPA)
 - a. Loreana Torres, La Mirada/Smythe

APPOINTMENT (Burciaga)

Approve the appointment of the following as recommended by staff:

- 8B.6** Instructional Lead / Teacher on Special Assignment
 - a. Eugene Yepis, Educational Services

RETIREMENT (Burciaga)

Approve the retirement for the following as recommended by staff:

- 8B.7** Classroom Teacher
 - a. Ana Patricia Hamama, Willow

8C. PERSONNEL – MANAGEMENT AND CONFIDENTIAL

APPROVE NEW JOB DESCRIPTIONS (Burciaga)

Approve the new job descriptions for the following as recommended by staff:

- 8C.1** [Coordinator of Special Programs](#)
- 8C.2** [Special Programs Liaison](#)

RECRUITMENT (Burciaga)

Approve to establish recruitment for the following as recommended by staff:

- 8C.3** Coordinator of Special Programs
- 8C.4** Special Programs Liaison

APPOINTMENTS (Burciaga)

Approve the appointments of the following as recommended by staff:

- 8C.5** Coordinator of Special Programs
 - a. Luis Ramos, Educational Services
- 8C.6** Special Programs Liaison
 - a. Cristina Inzunza, Educational Services

8D. CURRICULUM & INSTRUCTION

- 8D.1** [LICENSE SUBSCRIPTIONS FOR VISTA DEL MAR MIDDLE SCHOOL](#) (Bojorquez/Bandy)
Approve the renewal of different license subscriptions for Vista Del Mar Middle School at a total cost of \$8,137.50 from the Title I fund.
- 8D.2** [COMPREHENSIVE SCHOOL SAFETY PLANS](#) (Iniguez)
Approve the Comprehensive School Safety Plans for all schools for the 2025-2026 school year.

8E. BUSINESS

- 8E.1** [ACCEPTANCE OF DONATIONS](#) (Adrianzen)
Accept donations and grants totaling \$150.00 to support and enrich our educational programs.
- 8E.2** [AGREEMENT WITH KEENAN & ASSOCIATES FOR PROPERTY AND CASUALTY CLAIMS ADMINISTRATION SERVICES](#) (Adrianzen)
Approve the agreement with Keenan & Associates to provide Property and Casualty Claims Administration Services for fiscal year 2026-27. Cost implications are to be determined and paid from the General fund.
- 8E.3** [LETTER OF ENGAGEMENT WITH WILKINSON HADLEY KING & CO. LLP](#) (Adrianzen)
Approve the letter of engagement with Wilkinson Hadley King & Co. LLP for auditing services for fiscal year 2025-26 at a cost of \$26,000.00 from the General fund.
- 8E.4** [AGREEMENT WITH GERBER LIFE INSURANCE COMPANY](#) (Adrianzen)
Approve the agreement with Gerber Life Insurance Company to offer optional student insurance for covered school-related activities during school year 2026-27 and comply with Board Policy 5143.
- 8E.5** [AGREEMENT WITH VECTORUSA FOR MICROSOFT AZUR MIGRATION & OFFICE 365 LICENSES](#) (Adrianzen/Lewis)
Approve the agreement with VectorUSA Microsoft Azur Migration, and Office 365 (A3) licenses at an estimated amount of \$17,572.60 from the General fund.
- 8E.6** [AGREEMENT WITH VECTORUSA FOR MANAGED TECHNOLOGY SERVICES FOR NETWORK & SERVER ARCHITECTURE](#) (Adrianzen/Lewis)
Approve the agreement with VectorUSA Managed Technology Services for Network & Server Architecture for 2026-27 at an estimated amount of \$108,549.52 from the General fund.
- 8E.7** [AGREEMENT WITH DANNIS WOLIVER KELLEY](#) (Adrianzen)
Approve the agreement with Dannis Woliver Kelley to provide Professional Services during 2026-2028.
- 8E.8** [CODESP MEMBERSHIP FOR 2026-2027](#) (Burciaga)
Approve the renewal of the CODESP Membership Service Agreement and the Agency Security Agreement for the 2026-27 subscription to access interview and test materials at an estimated \$3,000.00 from the General fund.
- 8E.9** [AGREEMENT WITH 6CRICKETS INC.](#) (Bojorquez/Ramos)
Approve the agreement with 6crickets for the Expanded Learning Management Basic Tool platform to support the District's 2026-27 Expanded Learning Program operations at a cost of \$35,990.00 from the ELO-P fund.

- 8E.10 AGREEMENT WITH ORANGE COUNTY SUPERINTENDENT OF SCHOOLS FOR SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA) PARTICIPATION** (Bojorquez/Quintana)
Approve the agreement with Orange County Superintendent for School-Based Medi-Cal Administrative Activities (SMAA) Participation for the 2026-2027 school year. Cost implications will be paid from the School-Based Medi-Cal Administrative Activities (SMAA) fund.
- 8E.11 AGREEMENT WITH BEHAVIORAL EMOTIONAL & ACADEMIC MENTORING (BEAM), LLC** (Bojorquez/Quintana)
Approve the agreement with Behavioral Emotional & Academic Mentoring (BEAM), LLC for the 2026-2027 school year to provide Independent Educational Evaluation (IEE) for students with special needs. Cost implications will be paid from the Special Education fund.
- 8E.12 AGREEMENT WITH GET PSYCHED** (Bojorquez/Quintana)
Approve the agreement with Get Psyched for the 2026-2027 school year to provide Independent Educational Evaluation (IEE) for a student with special needs. Cost implications will be paid from the Special Education Fund.
- 8E.13 AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF MT. CARMEL SCHOOL FOR TITLE II FUNDING AND SERVICES** (Bojorquez/Rodriguez)
Approve the Amendment to the Memorandum of Understanding with Our Lady of Mount Carmel School for Title II funds and services during the 2025-26 school year at a cost not to exceed \$9,011.00.
- 8E.14 AGREEMENT WITH THE AMERICAN NATIONAL RED CROSS** (Iniguez)
Approve the 3-year agreement with The American National Red Cross to allow the District's authorized instructor to provide First Aid and CPR training to staff at no cost to the District.
- 8E.15 2025 RETENTION AND RECRUITMENT (R&R) GRANT** (Iniguez)
Accept and approve the 2025 Retention and Recruitment (R&R) Grant in the amount of \$18,140.95 through the California Department of Education (CDE).
- 8E.16 2025 KITCHEN INFRASTRUCTURE AND TRAINING (KIT) GRANT** (Iniguez)
Accept and approve the 2025 Kitchen Infrastructure and Training (KIT) Grant in the amount of \$191,396.05 through the California Department of Education.
- 8E.17 AGREEMENT WITH DOMINO'S PIZZA** (Iniguez)
Approve the agreement with Domino's Pizza to provide delivery of ready-to-serve pizza to all school sites on an "as needed" basis. The cost implications are estimated at \$50,000.00 for the 2026-27 school year, which will be paid from the Child Nutrition Fund 13.
- 8E.18 GRANT AND MEMORANDUM OF UNDERSTANDING WITH BALANCED, INC.** (Iniguez)
Accept a grant in the amount of \$5,000.00 and approve the Memorandum of Understanding with Balanced, Inc. for the implementation of the Plant-Powered School Meals Cohort Program during the 2026-27 school year.
- 8E.19 AGREEMENTS WITH GOLD STAR FOODS** (Iniguez)
Approve the agreement with Gold Star Foods to provide food commodities during the 2026-27 school year to the District's Nutrition Services Department through the existing "piggyback" agreement between Gold Star Foods and another school district's RFP.
- 8E.20 AGREEMENT WITH BRIGAIID** (Iniguez)
Approve the agreement with Brigaid to provide consulting and culinary services to enhance the schools' kitchen operations, staff expertise, and student meal experiences at a cost of \$47,750.00 to be paid through the Child Nutrition Fund 13 KIT Funds.

8E.21 [AGREEMENT WITH NOVA SERVICES, INC.](#) (Iniguez)

Approve the Agreement with Nova Services, Inc. (C#5632) to provide materials testing services for the District-Wide Asphalt Repair and Resurfacing Project-2026 in an amount not to exceed \$80,000.00 from Developer Fees.

8E.22 [AGREEMENT WITH DAVE BANG ASSOCIATES, INC.](#) (Iniguez)

Approve the Agreement with Dave Bang Associates, Inc. (C#5634) to provide materials, equipment, and services for playground structure and rubber surfacing via a CMAS Contract in an amount not to exceed \$315,000.00 from the Developer Fees fund.

8E.23 [AGREEMENT WITH NINYO & MOORE](#) (Iniguez)

Approve the Agreement with Ninyo & Moore (C#5637) to provide Materials Testing and Special Inspection services for the CDC/La Mirada Consolidation Shade Shelter Project in an amount not to exceed \$20,000.00 from General Obligation Bond Measure U funds.

8E.24 [AGREEMENT WITH VITAL INSPECTION SERVICES, INC.](#) (Iniguez)

Approve the Agreement with Vital Inspection Services, Inc. (C#5635) to provide Inspector of Record services in the not-to-exceed amount of \$82,000.00 from the State Facilities fund.

8E.25 [AGREEMENT WITH VITAL INSPECTION SERVICES, INC.](#) (Iniguez)

Approve the Agreement with Vital Inspection Services (C#5636) to provide DSA inspection services for the CDC/LMES Consolidation Shade Shelter Project in the amount of \$17,500.00 from General Obligation Bond Measure U funds.

9. ITEMS FROM THE BOARD & ACTING SUPERINTENDENT**10. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

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Please submit public comment forms prior to start of meeting at 6:30 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

11. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

**11.1 GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

11.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

11.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

12. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

Manuel Bojorquez, Assistant Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.