

Elizabethtown Area School District

Cloud-Based CCTV Video Management System Replacement

RFQ No. 2026-CCTV-CLOUD-01

Addendum No. 1 - Vendor Questions and District Responses

Item	Information
Date Posted	June 8, 2026
Original RFQ Public Posting Date	May 29, 2026
Vendor Questions Due	June 5, 2026 at 12:00 PM local time
Quotes Due	June 12, 2026 at 2:00 PM local time
SD/microSD Card Delivery Deadline	July 1, 2026
Target Base Operational Date	August 21, 2026
District Contact	Austin Henderson, austin_henderson@etownschools.org

Purpose. This Addendum provides District responses to vendor questions received for the RFQ. This Addendum is incorporated into the RFQ. To the extent these responses clarify or conflict with the RFQ, the responses in this Addendum govern. All other RFQ terms remain unchanged unless expressly modified by written addendum.

Public security note. The District will not publish non-public IP ranges, camera credentials, detailed network diagrams, switch port details, floor plans, or other sensitive security information. Necessary technical details will be shared with the selected vendor during project discovery and implementation under District direction.

Vendor Questions and District Responses

Question 1

Vendor Question: I am looking at a gateway device that stores local footage (up to 20 days) while simultaneously pushing the footage to the cloud. This would eliminate the need for SD cards in the cameras. Is this no-SD-card configuration acceptable, or are SD cards required for local edge storage in all system configurations?

District Response: The base RFQ requirement remains vendor-provided SD/microSD cards for cameras that support on-camera edge recording. A configuration that omits SD/microSD cards may be proposed only as a separately identified alternate or exception. A gateway or collector appliance that provides local retention, buffering, or relay functions may be proposed, but the quote must clearly state whether the base quote includes SD/microSD cards, which cameras would not use on-camera storage, the role of the appliance, retention assumptions, and all related hardware, licensing, support, cybersecurity, and maintenance costs. For camera models that do not support SD/microSD edge recording, vendors should identify the proposed alternate local-retention method and limitations.

Question 2

Vendor Question: Camera and networking configuration: Are the cameras currently DHCP or static?

District Response: The cameras are currently configured with static IP addresses. The District will not publish individual IP addresses, detailed IP address ranges, network diagrams, switch port details, or credentials in this public Addendum. Detailed network addressing and related configuration information will be provided to the selected vendor during discovery and design under District supervision.

Question 3

Vendor Question: Would we need to plan for reprovisioning the cameras?

District Response: Vendors should plan for camera validation and limited camera configuration work as needed for cloud onboarding, local storage, and health monitoring. This may include credentials, ONVIF/RTSP settings, stream

profiles, time/NTP settings, firmware validation, edge-storage settings, and related platform configuration. The District does not intend to replace or factory-reset cameras in the base scope unless a vendor identifies a specific technical need. Any required factory reset, firmware remediation, camera replacement, or exception should be clearly identified and priced.

Question 4

Vendor Question: Will IT staff be available for assistance with networking configurations such as IP ranges and switch port assignments?

District Response: Yes. District IT staff will provide reasonable coordination and assistance for required network information and configuration planning, including non-public IP ranges, VLAN/subnet information, firewall requirements, switch/port information where available, identity-provider coordination, and testing windows. Vendors remain responsible for identifying their network, bandwidth, firewall, DNS, appliance, and security requirements clearly and early enough to support the implementation schedule.

Question 5

Vendor Question: Training materials, administrator guide, support escalation information, and final as-built documentation: Do you require this electronically, in a binder, or both?

District Response: Electronic documentation is required. Final documentation should be provided in searchable PDF format and in editable/native formats where applicable, such as DOCX for written guides and XLSX for matrices or camera support lists. A physical binder is not required unless separately requested by the District. Vendors may list optional hard-copy documentation separately if desired.

Question 6

Vendor Question: Final acceptance checklist signed by District project sponsor or designee: How much detail are you looking for, such as a high-level summary or line item per school? Do you already have a template that can be provided for modification?

District Response: The District does not have a mandatory acceptance-checklist template to provide with this RFQ. The selected vendor should submit a proposed checklist for District review and approval before final acceptance. The expected level of detail is a practical site/school-level checklist covering major deliverables, including cloud tenant setup, user access, representative live view, playback and export, camera onboarding status by site, retention and edge-storage configuration, building office multi-camera views, health monitoring, training, documentation, support escalation, and punch-list items. A separate line item for every camera is not required in the acceptance checklist if the vendor also provides a final camera reconciliation/as-built matrix. Unresolved cameras, unsupported cameras, or exceptions should be listed individually.

Question 7

Vendor Question: We see you want delivery of the SD cards by July 1. Will you be utilizing end-of-year capital/fiscal funding to order these, which would require delivery by June 30, or next year funding? We want to be sure in order to have stock allocation facilitated.

District Response: The RFQ requirement remains delivery of vendor-provided SD/microSD cards by July 1, 2026. The District is not adding a June 30, 2026 delivery requirement through this Addendum. Vendors may identify earlier delivery availability, stock-allocation requirements, or ordering assumptions in their quotes, but the required deadline for this RFQ is July 1, 2026.

Question 8

Vendor Question: Re: Attachment B, B-2 - Would a cloud collector or connector appliance be permitted within the base scope? By this we mean an on-premises device that ingests the District existing cameras, performs local recording or buffering, and relays the streams to the cloud platform, with the cloud serving as the primary management interface and system of record. Please confirm whether such a collector appliance is considered compliant with B-2, or whether any on-premises recording/collection hardware would be treated as an exception to B-2.

District Response: A cloud collector, connector, bridge, or gateway appliance may be permitted within the base scope if it functions as a cloud-connectivity, ingestion, protocol-translation, relay, or buffering component and the cloud platform remains the primary management interface and system of record. Any appliance must be itemized, justified, and fully described, including hardware specifications, licensing, support, local retention or buffering

behavior, cybersecurity/hardening, failure behavior during internet outages, bandwidth impact, and ongoing maintenance costs. The District does not want a traditional central on-premises VMS/NVR server as the primary recording backend. If the appliance is required as the primary local recording backend or materially replaces the requested cloud-managed architecture, the vendor must identify that as an exception or alternate. If the appliance supplements the cloud design without making on-premises recording the primary backend, it may be treated as compliant with B-2 subject to District evaluation.

Question 9

Vendor Question: Re: Attachment B, B-8 / B-9 (vendor-provided SD/microSD cards for seven-day on-camera storage): To specify the correct card capacity and provide the retention calculations required by B-9, please confirm: (1) whether on-camera recording is continuous 24/7 or motion/event-triggered; (2) the resolution, frame rate, and codec the District expects per camera or model, or confirm the vendor should size to each camera currently configured stream in Attachment A; and (3) whether the District requires a specific card capacity and/or endurance rating, or expects the vendor to specify capacity from the seven-day calculation.

District Response: For quote comparison, vendors should size the base SD/microSD card recommendation for at least seven calendar days of on-camera storage using each camera current production stream information summarized in Attachment A and should assume continuous 24/7 recording where technically feasible. If a vendor recommends motion/event-triggered on-camera recording, reduced frame rate, reduced bitrate, H.265 conversion, alternate stream profiles, or another storage-optimization approach, that approach should be clearly identified with assumptions and may be presented as an alternate or explained in the base design narrative. Where exact frame rate or bitrate is not included in the public attachment, vendors should document the assumptions used for sizing and validate final values during discovery/design. The District is not mandating a single card capacity. Vendors are expected to specify the proposed card capacity, manufacturer/model, warranty, surveillance-grade or high-endurance rating, compatibility basis, and retention calculation by camera model or camera class. If a camera cannot support the required seven-day on-camera retention, the vendor must identify the limitation and propose an alternate approach or exception.

End of Addendum No. 1