BUILDING RELATIONSHIPS WITH TOMORROW'S LEADERS

WE ARE SD81

Schiller Park School District 81

Board/Superintendent Communication Expectations

Established August 9th, 2025

This board expects:

- To receive regular communication from the superintendent as needed via email. Superintendent will text to notify when an email is sent
- To be notified by text as soon as possible for:
    - School emergency (lockdown, fire, etc.)
    - Bus accident
    - Student emergency (arrest, injury, death)
    - Staff emergency (arrest, injury, death)
- To receive board packets and supporting documentation 5 days before the scheduled board meeting.
- To receive regular monthly expenditure reports.
- That all board members will receive the same information.
    - One member's request for additional information results in all members receiving or having the same access to the information. ("One gets, all get.")
- That board members will treat each other and staff with respect.
- That the superintendent and staff will treat all board members with respect.
- That reasonable requests for additional information will be satisfied in a timely manner.
- That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.

This superintendent expects:

- Requests for additions to the agenda will go to the superintendent and will be received at least 10 days before the meeting. The board of the whole will agree to put an item on a future agenda before significant staff time is expended.
- That direction is only given at board meetings when a majority of the board agrees to give direction.
- That board members will be respectful toward staff and be respectful of staff's time.
- That board members will read all board packets and supporting documentation before the board meeting.
- That board members will contact the superintendent with questions about agenda items or supporting materials at least 48 hours before the scheduled board meeting.
- That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.