

Listwood Shared Decision Making Minutes 25-26

Date: September	
Parking	Open House parking was rough- lots of district events going on, including football game
LW Reads One Book	How to incorporate families? Facebook posts with conversation starters?
SBP Goals	Caring Schools- Goal is twice per week until Winter break. Think- Community circles, SEL moments etc...
Absenteeism	Attendance awards (Improvement based?) Attendance letters will be followed by an attendance conference and contract on a case by case basis.
Principal Coffee Hour	Tap into PTSA, Survey families for scheduling and high interest topics? Childcare?
Welcoming New Staff	After school get together? Staff Survey? Could be on campus- maybe grilling or potluck after dismissal?
Staff Recognition/Gotchas	Opportunity for "Shout outs" in parent newsletters?

Date: October	
Halloween Parade	Rain backup plan- Facebook live? Indoor parade to be recorded and placed on FB for families?
Curriculum Night	Good turn out. In the future, open house and curriculum night are too close. Could curriculum night be consolidated to back to school?
Micro PD	Topics: Solara, Panorama, TPTs Could we do this for families too? Recorded videos of easy strategies?
Attendance	At 95% attendance- on track for goal. With a lower level of chronic absenteeism, will tackle on a case-by-case basis. Messaging could include the overall impact of missing days over the course of k-12- could easily add up to the equivalent of missing a whole year.

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Date: November/Dec	
12 days of Listwood	Staff activities daily, and invite students to participate on Fridays and days leading up to the break (Festive sweaters, hats peppermint etc...)
School Based Goals- Pulse check	Preliminary data suggests we are on track to meet MOY goals.
Attendance	On track at 5% chronic absenteeism- 2 students will likely bounce back after vacations and surgeries.
Family- School Partnerships	Principal coffee hours not historically well attended, but PTSA and open houses are. To increase parent engagement- multicultural fair with booths hosted by families? Parent reading buddies on Fridays?

Month: Jan/Feb	
Update SBP Goals	On track for all but 2 goals across campus, with several goals exceeded for MOY checkpoints. Attendance is and community schools are also on track.
Multicultural event follow up	District has asked us to make sure our multicultural activities are aligned across campuses. It is likely too late to unite all 6 K3 campuses on this event this year, but we could lead out on this for 26-27 if we are still highly interested.
Parent engagement	Lots of ways to get families involved, but wonder how “connected” parents actually “feel.” Could a survey modeled after the community schools CNA help? Maybe an end of year to support summer planning for 26-27?
Assemblies	Princeton Katzenjammers coming up and this will be our third quarter assembly. No need for a PBIS assembly at this time.

PBIS Check in	Gotcha tickets are still highly motivating. Adding a MS form for teachers to also submit specific names to be recognized. Classes liked the weekly focus last year- could this be brought back during Friday announcements or newsletter or during the raffle...?
Attendance	i. 5 students @ 85-89% (11-14 absences) ii. 1 student less than 85%

Month: March	
End of Year celebrations	Interest in adding an EOY awards assembly for 1 st and 2 nd , and possibly incorporating awards into existing EOY celebrations for K and 3. Need to align with other K-3 campuses.
Teacher Appreciation	-PTSA really spoils us and we are so grateful! Teachers love getting something sentimental (card, picture), love having a lunch provided, KP ludketook notes to share with PTSA
Attendance	We are RIGHT on target for our school based plan attendance goal of 5% or less chronic absenteeism, but could slip away: One suggestion is to have teachers with students "on the bubble" (we are talking maybe 5ish students across the campus) fill out an excel sheet or an absenteeism worksheet with what they know about these students, their absences, when parents have been contacted etc... that Admin +Merz can use to determine if an attendance conference is warranted with the family.
Walk and Roll to school May 12th	Mirror the event from RO/SL- music, bubble machine, sky dancers etc...

Month: May	
School Based Faculty Selections	We reviewed criteria for selections for SBPT and plan to continue with a 2 year rotation, selected by WITA. We would also like to add a sped, SES, and/or service provider rep. TA's will be invited, but understand that these meetings often fall outside of their hours.
School Based Parent Selection	Continue process from this year- solicit volunteers, and provide a Microsoft interest form. Where possible, will select an upper and lower grade level rep.
Summer School Based Planning	Team would like to move from a full, shared day with SL, to a LW half day.
Future Topics	School-wide celebrations for academic GROWTH, Leveling up PBIS incentives, especially in "hot spots" (Keep gotcha tickets as they are- they still are highly motivating and reinforcing for kids), Culture fair or other opportunity to get parents volunteering within the building