

**MARLBOROUGH BOARD OF EDUCATION
REGULAR BUSINESS MEETING MINUTES
Elmer Thienes-Mary Hall Elementary School - Library
Thursday, June 4, 2026 @ 6:30 p.m.**

1. Call to Order and Roll Call by Chairperson:

Chip Morris, Chairperson, called the meeting to order at 6:30 pm

BOE Members Present: Chip Morris, Amy Kuhrt, Jamie Smigel, Louise Concodello,
William Guzman, Linda Earley, and Jean Wilson

Administration Present: Dr. Holly Hageman, Superintendent
Paula Graef, Principal
John Mercier, Director of Operations

2. Pledge of Allegiance

3. Celebrations:

- Introduction of Assistant Principal: Jennifer Renkiewicz -Dr. Hageman welcomed Jennifer Renkiewicz as Marlborough Elementary School's new Assistant Principal. Ms. Renkiewicz will begin her role at the start of the next school year.

4. Public Comments:

Zack Stevens, 44 Roberts Road - requested that the Community Room be opened one evening per week for men's pickup basketball and for children to have access to play on the basketball court.

5. Additions to the Agenda:

A. Kuhrt requested that a motion regarding the hiring of a Superintendent Search Firm be added to the agenda. Board Chair R. Morris stated that the matter would be addressed during the Chairperson's Report under Oral Reports.

R. Morris noted that the topic listed under Item 13, Executive Session, did not qualify for executive session and recommended that the Board Self-Evaluation be conducted in open session.

L. Earley moved to strike the words "Executive Session" from Item 13 of the agenda, leaving only "Board Self-Evaluation.", seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED

J. Wilson moved to amend the agenda by switching the order of Items 12 and 13, placing Public Comment after the Board Self-Evaluation, seconded by L. Earley. Unanimously approved. MOTION CARRIED

L. Concodello requested that a discussion regarding the use of the Community Room for men's basketball, as raised during Public Comment, be added to the agenda.

L. Concodello moved to add Item 9.2, Discussion of the Process for Opening the Community Room for Men's Basketball over the summer, under New Business, seconded by L. Earley. Unanimously approved. MOTION CARRIED

6. Consent Agenda:

- 6.1 Minutes of 05/14/26 Regular Business Meeting;
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following documents: June monthly enrollment report;

A. Kuhrt made a motion that the Board approve Consent Agenda items 6.1 - 6.3, seconded by L. Earley. C. Morris, A. Kuhrt, J. Smigel, L. Concodello, W. Guzman, and L. Earley voted in favor, and J. Wilson abstained. MOTION CARRIED (6-0-1).

7. Oral Reports:

7.1 Advisory Groups -

- PTO – Paula Graef provided an overview of PTO events held and upcoming events scheduled for June, including the Book Fair and Ice Cream Social, a Multicultural assembly next week, and the Sixth Grade Carnival on June 12th. PTO also named the Paula Netto Scholarship Recipient, a former MES student that is graduating this year.
- SAC – None
- Operations, Wellness & Safety - John Mercier distributed a document outlining facilities repairs and replacements which took place during the 2025-2026 school year including an overview of planned FY26 summer facilities projects. He reviewed the information with the Board and responded to questions.
- Board of Finance Liaison – William Guzman reported that the most recent Board of Finance meeting was canceled pending the results of the second budget referendum. He noted that the next referendum is scheduled for June 16th at Town Hall and that the Board of Finance will meet sometime thereafter.
- AHM – Chip Morris stated that AHM is ramping up for the summer. KinderRHAMa Preschool still has some openings, Summer Health Matters classes are open for registration and open to ALL TOWNS. AHM is looking for a few volunteers for their Annual Project Graduation event held at Spare Time in Vernon on the night of June 16th. Interested adults willing to help can contact Ashlee Parks at ashleep@ahmyouth.org. Registration for the annual Golf Tournament is open and will be held on Friday, July 17th at Blackledge Country Club. AHM is looking for more CHOREs teen workers ages 14 – 18. Teen workers get paid minimum wage and can sign up for jobs that consist of 2 hours shifts. AHM HERE4YOU podcast is now out on YouTube, Spotify, Facebook, Instagram, TikTok and LinkedIn. AHM's Dancing with the Stars Community Event is coming this September.

7.2 Subcommittees -

- Policy Committee - None
- Personnel - None
- Communications - None

- 7.3 Chairperson - Superintendent Search Update -** Board Chair Chip Morris first recognized Dr. Holly Hageman at her final Board of Education meeting, highlighting her many accomplishments and contributions to the Marlborough School District during her time as Superintendent. He thanked Dr. Hageman for her leadership, dedication, and service to the district and its students. Second, Chair Morris mentioned that the Superintendent search committee that was formed at the last meeting has met and has interviewed search firms and has decided to hire CABA Executive Search Services to help the committee find its next Superintendent.

A.Kuhrt made a motion to hire CABA Executive Search Services and authorize payment in the amount of \$16,800 for Superintendent search services, with an additional estimated cost of \$500 to \$1,000 for background checks, seconded by L. Concedello. Unanimously approved. MOTION CARRIED

Chip Morris reported that Dr. Mary Broderick of CABA Executive Search Services will conduct a community-wide survey and facilitate focus groups with members of the Marlborough community and Marlborough Elementary School staff as part of the Superintendent search process.

Chip Morris noted that a Special Meeting of the Board of Education will be scheduled to consider the appointment of an Acting Superintendent. He explained that an Acting Superintendent may be needed as a permanent Superintendent may not be appointed before the start of the 2026-2027 school year.

Finally, Chair Morris shared that the Board of Selectmen has scheduled an All Boards Meeting for Tuesday, June 9, 2026, at 7:00 p.m. at the Senior Center. Representatives from each board will provide a brief overview of their activities and goals.

7.4 Superintendent and Administrative Team - None

8. Unfinished Business:

- 8.1 MES Facilities Project Update -** William Guzman, MESBC Chair reported that there is a meeting scheduled for June 9th at 6:00pm at Town Hall. Agenda items include a presentation by the Superintendent regarding the committee charge, review of the facility report and educational specifications. Also, discussion of a Request for Proposals (RFP) for an Owner's Project Manager/Firm, establishment of regular meeting dates, and scheduling a school tour for committee members.

9. New Business:

9.1 Review June Financial Report - Submitted

Dr. Holly Hageman reported that the current bottom-line balance does not include the fee for the Superintendent Search firm. She noted that if the bottom-line balance decreases in the August meeting, the search firm fee will be the primary contributing factor as voted upon tonight.

- 9.2 Discussion of the Process for Opening the Community Room for Men's Basketball over the summer -** In response to public comment, John Mercier outlined several considerations regarding the constraints in using the school facilities during the

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summer months. He explained that custodial staff work earlier hours during the summer to avoid extreme afternoon heat and focus on extensive cleaning, maintenance, and classroom moves. Limited staffing availability during evening hours and safety concerns related to ongoing maintenance projects were also cited as challenges to opening the building for community use.

Dr. Holly Hageman noted that the district requires custodial coverage for all facility use events. She also stated that all facility users must provide proof of \$1,000,000 in liability insurance naming the Board of Education as an additional insured.

It was noted during that the procedures for requesting and obtaining potential approval for use of the Community Room is spelled out on the district website.

10. Communications:

10.1 Staff Vacancy Summary - The annual staff report was submitted

11. Future Meetings & Topics:

- Grade 6 Promotion Ceremony, Tuesday, June 16, 2026, 10:00 a.m.
- Last day of school for students and staff, Wednesday, June 17, 2026, 1:00 p.m. dismissal
- Next Regular Business Meeting, Thursday, August 27, 2026, 6:30 p.m.

12. Board Self-Evaluation: Board Chair Chip Morris reviewed the results of the Board Self-Evaluation survey, which members completed following the previous Board meeting. He reported that the responses reflected a strong level of agreement among Board members in the five key areas assessed: Vision, Community Leadership, Board Operations, Board Ethics, and the Board–Superintendent Team.

13. Public Comments: None

14. Adjournment:

J. Wilson made a motion to adjourn the meeting at 7:57p.m., seconded by A. Kuhrt. Unanimously approved. MOTION CARRIED

Respectfully Submitted,
Carmela Monte