From: Jotform
To: Bruder, Candace L; Cartledge, Wendy B; Godley, Molly D; Middleton, Angela D
Subject: Re: Freedom of Information Act (FOIA) Request Form
Date: Thursday, June 4, 2026 12:42:11 PM

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Freedom of Information Act (FOIA) Request Form

Name:	Jeff Lee
Organization (if applicable):	Govly
Address:	[redacted]
Work Phone Number:	[redacted]
E-mail Address:	[redacted]
Are you requesting thisinformation for commercial solicitation?	No
Public Records Requested (Description of Documents or Information Requested):	Govly is requesting purchasing records in unscanned and editable CSV, Excel or Txt formatted documents. Govly is requesting those purchasing records for the dates of 1/1/2024 to current. Specific information we are requesting is: 1) Purchase Order Number (if PO number is not used and # would work such as encumbrance number or invoice number) 2) Purchase Date 3) Purchase Amount 4) Line Item Quantity 5) Line Item Description 6) Vendor Name 7) Department Name or Code (if using a code we request an additional report that gives the department name associated with the code). Please be advised, Govly is not requesting a list of individuals or contact information. We are only seeking public information under the law. If there is a way to download the data from a