Minutes of the Measure W Citizens' Bond Oversight Committee of the Sequoia Union High School District
Thursday, August 8, 2024

Location: Members of the Committee attended in person at the District Office
Present: Alan Sarver, Victor Torreano, Gerard Zelnik, Jose-Noel Cadiz and Anthony Nuane
Others Present: CBO Christine Gong, CFO Narayan Naidu

1. **Call to Order and Roll Call**
   Meeting was called to order at 4:01pm

2. **Introduction of Committee and District Team**
   Crystal Leach welcomed the committee

3. **Presentation/Discussion on t*he Role of the Citizens' Bond Oversight Committee***
   Sean Mick from DWK presented a slide presentation of the role of the CBOC.

4. **Elect CBOC Chair and Vice Chair**
   Victor Torreno nominated Alan Sarver as CBOC Chair *(Victor Torreano, Anthony Nuane)*. The nomination was approved by vote of the committee members. Mr. Sarver began to preside over the meeting as Chair.
   Victor Torreano nominated Gerald Zelnik as Vice Chair *(Victor Torreano, Anthony Nuane)* The nomination was approved by vote of the committee members.

5. **Set Member Terms**
   It was discussed that at least 2 member terms should be staggered, for continuity of the committee. Joel Cadiz and Anthony Nuane volunteered for an initial term of one year. The other committee member terms were set for two years.

6. **Adopt Meeting Schedule/Calendar**
   Chair Sarver recommended the next meeting be held at the District Office, Birch Conference room.
   The approval of the meeting schedule and calendar (Victor Torreano, Anthony Nuane)

7. **Review Proposed Committee Bylaws**
   Sean Mick of DWK reviewed proposed Bylaws with the committee. Chair Sarver and the committee discussed bringing the Bylaws back for consideration of approval at the next meeting.

8. **Information**
   - Overview of Measure W and Bond Sale

   CBO Gong gave a brief update of Measure W and drawdown of first bond sales series.

   - Review Facility Master Plan

   CFO Naidu gave a brief overview of the Facilities Master Plan.

9. **Public Comment on Non-Agendized Items**
   There was no public comment. Chair Sarver recommended a change to the agenda to move the public comment to the front of meeting.

10. **Committee Member Announcements/Reports**
    Nothing to report.

11. **Adjournment**
    CBOC members adjourned the meeting at 5:30 p.m. (Victor Torreano, Anthony Nuane)