"SOBOS"

South Beloit C.U.S.D. No. 320

"A POSITIVE ATTITUDE MEANS EVERYTHING TO THOSE AROUND YOU"

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SBSD #320 E-Learning Plan

We are working to obtain the following flexibility regarding the current legal requirements for E-Learning plans:

- Removes Sept. 1 plan approval deadline,
- Enable use for the FY 26 school year upon approval of the Regional Superintendent.

Access: All PK -12th grade students have HP Chromebooks assigned to them or have the ability to utilize them on a 1:1 basis. All students currently leave their Chromebooks at school. There is exploration and thought behind the idea that students in 5th-8th grade will be allowed to have their Chromebooks home in the 2025-2026 school year. However, if this plan were to be approved, all students would be able to take their Chromebooks home in the event of an extended closure.

Every grade level teacher will either post their E-Learning instructional modules on Google Classroom or email students and parents directly.

Instructional Activities: Every teacher will intentionally design their instruction to take the time to fulfill the 5 hours of instruction required by the state of Illinois. Teachers have multiple lessons prepared in the event that an E-Learning day occurs. These lessons have been designed to fit within any point in the curriculum. All lessons will be stored in a variety of Google Apps, or distributed electronically, to allow accessibility in the event of an E-Learning day.

Possible activities to be utilized will be iReady lessons, lessons posted in Google Classroom or emailed to parents, Gizmos, Accelerated Reader, Wolvereading and project-based learning.

Students with Special Needs/Accommodations: The special education departments use the same technology supports as used in general education classes: Chromebooks, GSuite for Education and various online educational curriculum. Special education students are familiar with and utilize their chromebooks throughout their academic courses. Teachers work to create relevant, meaningful, and manageable assignments for students on E-Learning days. Activities will be varied according to the

course, subject, skills, and knowledge required for the lesson. Students are also able to access their accommodations and special education case manager for guidance/assistance.

Teachers: All teachers are issued devices that can deploy assignments to students. All teachers have access to the internet.

Non-Instructional Staff: Maintenance and custodians will be in the building to deep clean, according to guidance from the Winnebago County Health Department. Administrators, Food Service and Support Staff will report to their immediate supervisor and will be given directives based on the best interest of the district, as well as the guidance from the Winnebago County Health Department and Illinois State Board of Education.

Attendance: Students will sign in using a Google Form or Google Classroom that will be accessible for the entire 24 hours of the E-Learning day. Data will be stored and referred to for future attendance verification.

Students who are unable to sign in using Google Classroom, or cannot access the internet, can submit an excused absence similar to existing school policies and will have two days to make up any missed work per board policy.

Parents will be able to call in students who are not able to participate, or email the teachers/front office to let them know. Further, if a parent calls in and leaves a voicemail, the secretaries have voicemail go straight to their voicemail.

Training: Staff will learn about the expectations for an E-Learning day through email communication and staff meetings. Opportunities for in-person support and consultation will be made available during professional time.

Students and families will learn about the expectations and student responsibilities for an E-Learning day through direct communication from the SBSD District Office via email, website and voice conversation. Parents will also be directed to the E-Learning day page on the SBSD website for a full overview of the program.

Communication: Information will be shared with families through email, as well as our SchoolMessenger system. The District website and social media will also be utilized to push out any necessary information.

SBSD #320 Education Association: The District has spoken to the South Beloit Education Association and has agreed to E-Learning days. E-Learning Days are not in conflict with the Collective Bargaining Agreement. Expectations are stated in the included MOU.

Emergency Preparedness: In the event of an early dismissal, students PK - 12th grade will be given Chromebooks with power supplies to conduct effective E-Learning Days. If schools were to shut down at night, for the next day and foreseeable future, the district would communicate the best strategy for parents to come pickup their Chromebooks from a centralized location in the district. Students who do not have access to a device will have access to textbooks, workbooks or assignments will be given out by the district in hard copy.

Internet Access: It is unknown the exact amount of students that have internet at home at this time. However, if students do not currently have internet access at home, they will not be penalized for the inability to complete an on-line assignment. As previously noted, hard copies of assignments, or alternative assignments, will be made available.

Assignment Access: In the specific circumstances that the student does not have access to a device, or internet access, the student would be provided with paper materials before the E-Learning day. Classroom teachers would be aware as to who does/does not have access to a device as well as internet access. 3rd through 8th grade students will have a Chromebook and some lessons will be able to be completed without access to the internet.

Documentation of Student Work: Teachers will continuously check in with students/parents through the use of Google Classroom or email. Students who do not check in on the Google Form, or through Google Classroom, will be contacted by the classroom/homeroom teacher. We will also use the administrative reporting features in G Suite for Education to monitor Gmail, Google Drive, and Google Calendar usage, along with the number of files shared internally or externally.

Student Participation: Students will have flexibility in the timing of their E-Learning Day activities. Students must complete the Google Attendance Form, or Google Classroom check-in, by 1PM. This will allow students plenty of time for this quick check-in. If students are not able to do this, they will be marked absent for the day.

Each student will need to complete at least 5 hours of school work during the E-Learning Day, but will have flexibility as to when they choose to do this work. All class expectations and instructional materials will be posted by their teachers by 8 AM. It is up to each teacher to decide when the school work will be completed, just as in any regular school day. Teachers are encouraged to provide enough time to complete E-Learning day work, especially since students may be dealing with emergency situations in their own homes. Teachers will be available during normal school hours if students need to reach out to them for assistance or support. Student learning will be documented through completion of assignments, projects and lessons as well as communication from students.

Teacher Training: We have been using GSuite for Education for the past 12 years, some teachers have been using it for longer. During this time period, the staff has been provided professional development, as well as an abundance of resources to help them be successful when using several of the Google Apps. These trainings and professional development activities have provided teachers an understanding of how to effectively use technology in the classroom and apply it to their instruction.