INTERBORO SCHOOL DISTRICT
200 S. MacDade Blvd
Glenolden, PA 19036

MAINTAINED BY THE BOROUGHS OF GLENOLDEN, NORWOOD, PROSPECT PARK AND TINICUM

TRANSPORTATION DEPARTMENT **PHONE:610-461-6700**

Dear Parent/Guardian,

In preparation for the 2026-2027 school year, this letter includes information if requesting transportation for your child who is attending a charter school.

Interboro *only* transports students to charter schools that are within a 10 - mile radius of the district boundaries.

The necessary registration forms are listed below and attached to this document which can also be found on the District website at www.interborosd.org under the Transportation tab. Both listed forms need to be completed for EACH student who is requesting transportation.

- Interboro School District Transportation Only Registration Form
- Interboro School District Request for Transport Act. 372 Form

Once you have completed these forms, please email them, along with a current mortgage statement **OR** tax bill **OR** current lease, a copy of a current utility bill and photo id at the address in which you and your child reside with the Interboro School District to Michelle.Colyer@interborosd.org.

All students requesting transportation with our district for the 2026-2027 school year will need to complete and submit the two forms attached to this letter by July 30th, 2026, to guarantee bussing for the first week of school. Registration will open on June 15th, 2026.

If you do not have a printer or would like to register in person, please stop by the registration office Mon-Thurs from 8:00-3:00pm. Please note the district is closed on Fridays during the summer.

If Interboro School District declares one the following:

- **Weather related school closure** - all transportation is cancelled
- **Weather related virtual day** - all transportation is cancelled
- **Weather related 2 - hour delay** - all transportation provided will operate on a two - hour delay
- **Non-Weather-related closure or delay** - transportation will be provided at normal time

Students who do not utilize their transportation will be removed from vehicle rosters after 10 consecutive days of no vehicle use. If transportation needs to be reinstated, please contact the transportation office. You can expect your child to be rerouted within 2 weeks of the request to resume transportation.

If your student will be absent from transportation report the absence on our District website at www.interborosd.org under the Absence Reporting tab through the Transportation Absence link.

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If transportation is not taken to school, you must notify the office prior to 11am if transportation is needed in the afternoon. If we do not take your child into school, we will assume they are absent and do not need transportation home from school.

Please be advised that parents are required to register their student every school year.

Prior to the start of the school year, your student's schedule will be emailed to the provided email address on the completed registration form.

If you have any questions, please contact the Interboro Transportation Office at 610-461-6700 ext. 2330.

Thank you,

Michelle Casey

Michelle Casey
Supervisor of Transportation
michelle.casey@interborosd.org

INTERBORO SCHOOL DISTRICT TRANSPORTATION REGISTRATION FORM - ONLY

Please bring with you, a copy of your current utility bill and photo id when setting up transportation.

STUDENT INFORMATION:

Full First Name_____ Full Middle Name:_____ Full Last Name:_____

Gender: Male _____ Female _____ Non – Binary _____

School in which your child needs transportation to:_____ Grade _____

Building (if more than one on campus)_____

DOB: ____ / ____ / ____ City of Birth:_____ State of Birth:_____

Country of Birth: Date of PA Residence: ____ / ____ / ____ OR Born in PA

Hispanic? Yes / No Race (circle all that apply): Native American Indian/Alaskan Native Native Hawaiian/Pacific Islander Black/AA White Asian

Address of Student:_____

Home Phone Number: _____ Student resides with (circle one): Mother & Father Mother Only Father Only Guardian Foster Parent

Does your child have any special needs that we should be aware of: _____

PARENT / GUARDIAN INFORMATION:

Primary Parent / Guardian is the adult who registered the student, will be the first contact, will receive all communication from the transportation department.

Primary Parent / Guardian (who student lives with) Full Name: _____ Relationship to Student: _____

Status (Circle One): Single Married Separated Divorced Guardian Foster Parent If Married... Name of Spouse: _____

Address of Primary Parent / Guardian: _____

Home Phone Number: _____ - _____ - _____ Work Phone Number: _____ - _____ - _____ Cell Phone Number: _____ - _____ - _____

Primary Parent / Guardian Email Address: _____

***Other Parent / Guardian:* This parent will be listed as a 2nd parent and contacted if primary parent cannot be reached.**

Other Parent / Guardian Full Name: _____ Relationship to Student: _____

Address of Other Parent / Guardian: _____

Home Phone Number: _____ - _____ - _____ Work Phone Number: _____ - _____ - _____ Cell Phone Number: _____ - _____ - _____

INTERBORO SCHOOL DISTRICT TRANSPORTATION REGISTRATION FORM - ONLY

OTHER PEOPLE LIVING WITH STUDENT:

Name	Age	Relationship to Student	Do they attend a school in Interboro SD?	If "Yes"... what school?
			Yes / No	
			Yes / No	
			Yes / No	
			Yes / No	
			Yes / No	

PRIMARY PARENT / GUARDIAN SIGNATURE: _____ Date: ____/____/____

REGISTRATION COORDINATOR SIGNATURE: _____ Date: ____/____/____

OFFICIAL USE ONLY **OFFICIAL USE ONLY** **OFFICIAL USE ONLY** **OFFICIAL USE ONLY** **OFFICIAL USE ONLY** **OFFICIAL USE ONLY**

Residency Status: ☐ Resident

Parent Registration Item Checklist: Homeowner _____ Renter _____ Multiple Occupancy _____

☐ Proof of Residency:

☐ Photo ID with Correct Address (or with Update Card / Internet Receipt)

NOTE_____

Entered in Eschool: ____/____/____ Uploaded to Eschool: ____/____/____ Emailed information to Transportation Dept.: ____/____/____

First Day of Transportation: ____/____/____ District Enrolled for Transportation : ____/____/____ Student ID: _____ Entry Code: 01

INTERBORO SCHOOL DISTRICT

Request for Transportation under Act. 372 Non-Public School Students

Student Information:

Student Name: _____ Grade: _____ Date of Birth: _____

Non-Public School: _____

Home Address: _____

_____

Parent/Guardian Information:

Primary Parent Name: _____

Phone Number: _____ Email: _____

Address: _____

_____

Secondary Parent Name: _____

Phone Number: _____ Email: _____

Address: _____

_____

Transportation Requested:

AM Transportation: _____ Yes _____ No PM Transportation: _____ Yes _____ No

This form must be completed in conjunction with a District Transportation Only Registration form. Both forms must be submitted yearly for each student requesting Non-Public School transportation. To guarantee bussing for the first week of school both forms must be submitted by August 1st prior to the start of the school year. Forms received after August 1st will be processed by order of submission.

Parent Signature: _____ Date: _____