

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

Nadia Romano
Superintendent

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Timothy Havlusch
*Business Administrator/
Board Secretary*

Kaitlin Jones
*Assistant Superintendent for
Learning/Educational Services*



Matthew J. Scanlon Ed.D
*Assistant Superintendent of
Operations, Security & Technology*

DATE: April 24, 2026

TIME: 9:30 A.M.

**PLACE: ESCNJ Professional Conference Center
1690 Stelton Road
Piscataway NJ 07083**

Board of Directors Meeting Minutes

Present: Alexandria, Carteret, Cranbury, Dunellen, East Windsor, Edison (arrived 9:47), Jamesburg, Middlesex County Magnet Schools, Milltown, Monroe, New Brunswick (arrived 9:47), North Brunswick, Old Bridge (arrived 9:50), Plainfield (arrived 9:35), Sayreville, South Amboy, South Plainfield, South River, Spotswood, Woodbridge and Perth Amboy.

Superintendent Romano, Asst. Superintendent Jones, Asst. Superintendent Scanlon, Business Administrator Havlusch, Human Resources Director Hudson

Jonathan Busch, Board Counsel

1. **Opening Statement/Notice of Meeting: Opening Statement/Notice of Meeting:** The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Board Secretary has caused notice of this meeting to be published by having the date, time and place thereof posted on the bulletin board of the County Superintendent's office on August 29, 2025 and notice as provided to the Home News & Tribune on August 29, 2025.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Executive Session - Legal Matters**

On motion by Middlesex County Magnet Schools, seconded by South Amboy, a motion to enter Executive Session, was offered at 9:35 AM and approved by the following vote:

Unanimous Voice Vote - All "Aye"

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12(b), permits a public body to exclude the public from that portion of a meeting at which the public body discusses certain matters as set forth therein; and

WHEREAS, the Board of Directors of the Educational Services Commission of New Jersey (ESCNJ) seeks to enter Executive Session for the purpose of discussing matters related to Attorney Client privilege and potential legal matters as well as negotiations;

NOW, THEREFORE, BE IT RESOLVED, that the Board will enter into Executive Session for the aforementioned purpose(s); and

BE IT FURTHER RESOLVED, that the matters discussed in Executive Session will be made public when confidentiality is no longer required and action pursuant to said discussion, if any, will be taken in public session.

On motion by Middlesex County Magnet Schools, seconded by South Amboy, a motion to reconvene Regular Session, was offered at 9:47 and approved by the following vote:

Unanimous Voice Vote - All "Aye"

5. **Presentation:**

- Transportation Summit. - Mr. Andrew Ullman, Director fo Security

6. **Superintendent's Report**

The Superintendent introduced the newest member of the BOD from Plainfield, Dr. Elizabeth Fillippatos.

The Superintendent also gave an update on the District Instructional Supervisor candidate that is appearing on today's agenda as well as some other matters involving commission business.

The Superintendent commented on the ACS/NuView switch planned for this summer and the Keep Middlesex Moving grant.

The Superintendent concluded her report with comments on the wonderful Spring Advisory Dinner held at the Middlesex County Magnet Schools Piscataway campus. And the invitation received by ESCNJ from Dr. Dale Caldwell to attend the NJ Faith Action Center Invitational.

7. **Committee Reports:**

- Personnel** - An update was provided on the most recent remeeting of the committee where the level three grievance and reappointments for the 27SY were discussed.
- Finance** - The most recent committee meeting had been held and the items being presented for approval were reviewed in detail including the financial reports, bid extensions, as well as an additional comment made on the ESCNJ's tuition rates for the upcoming year.
- Curriculum** - The Curriculum committee was pleased to report on and goals as well as the ELA standards. The committee reported on the positive trend in restraint and seclusion reporting. Updates were also given on the upgrades at TPA as well as planned upgrades at BBLC & PRDS.
- Facilities** - Reported on the delay of the Andover project due to unforeseen circumstances as well as the upgrades completed at the Aquatics & Fitness Center.
- Policy** - The Policy Committee reported on the policies and the action items on today's agenda up for second reading.
- Negotiations** - Nothing to report at this time.

Public Comment - Agenda Items Only

Nothing at this time

8. **Minutes:**
Motion to approve the February 20, 2026 Minutes- Regular Session ([Enclosure A](#))

9. **Commission Business:**

- A. **Personnel:** ([Enclosure B](#))
Re-appointments for FY 26/27: ([Enclosure B1](#))

B. **Finance:**

1. Board Secretary's Monthly Certification ([Enclosure C](#))
2. Bill List ([Enclosure D](#))
3. Secretary's Report ([Enclosure E](#))
4. Treasurer's Report ([February 2026](#))
5. Cooperative Transportation Adjustments for FY 26 ([Enclosure F](#))
6. Professional Day Expenses ([Enclosure G](#))
7. Grants, Gifts and Donations ([Enclosure H](#))
8. Field Trips for ESCNJ Programs ([Enclosure I](#))
9. Professional Conference Center Event Calendar for May 2026 ([Enclosure J](#))
10. Bid Extensions ([Enclosure K](#))

11. Approve the revised administrative percentage distributions for FY 27:

P.L. 192-193	5.07%
Piscataway Regional Day School	8.60%
Academy Learning Center	11.75%
Title I/Title III	0.04%
Cooperative Transportation	1.84%
Nonpublic Textbook Program	0.02%
Nonpublic Nursing Program	0.18%
ESC General	20.89%
Bright Beginnings Learning Center	10.71%
Future Foundations Academy	13.29%
Nonpublic Technology	0.03%
Nonpublic Security Aid	0.15%
Collaborative – Carteret	4.45%
NuView Academy	5.00%
Center for Lifelong Learning	15.36%
Pathways to Adult Living	0.71%
Turning Point Academy	1.91%
Andover	0.00%

12. Approve the award of the Furniture & Accessories - Auditorium Seating Bid #ESCNJ 25/26-50 for the bid term 4/24/26 through 4/23/27, with extensions as permitted by NJ law to: ([Enclosure L](#))

. Commercial Interiors Direct, Inc., 1 South Corporate Drive, Suite E, Riverdale, NJ 07457

- Krueger International, Inc., 1330 Bellevue Street, Green Bay, WI 54302
 - Longo Associates, Inc., 100 Hilltop Road, Ramsey, NJ 07446
 - Nickerson NY, LLC, 11 Moffitt Boulevard, Bay Shore, NY 11706
 - 13. Approve the award of the Furniture & Accessories - Fixed Seating Bid #ESCNJ 25/26-57 for the bid term 4/24/26 through 4/23/28, with extensions as permitted by NJ law to: ([Enclosure M](#))
 - Commercial Interiors Direct, Inc., 1 South Corporate Drive, Suite E, Riverdale, NJ 07457
 - Krueger International, Inc., 1330 Bellevue Street, Green Bay, WI 54302
 - Longo Associates, Inc., 100 Hilltop Road, Ramsey, NJ 07446
 - Nickerson NY, LLC, 11 Moffitt Boulevard, Bay Shore, NY 11706
 - 14. Approve the amendment to the Weight Training and Exercise Equipment Bid #ESCNJ 25/26-44 by adding Advantage Sport & Fitness, Inc., 2255 Triphammer Road, Ithaca, NY 14850 as an additional vendor. ([Enclosure N](#))
 - 15. Approve the award of the Translation Services Competitive Contracting RFP #CC/RFP #26/27-05 for ESCNJ schools for the bid term 7/1/26 through 6/30/27, with extensions as permitted by NJ law to: ([Enclosure O](#))
 - Indus Translation Services, Inc., 7 Lincoln Highway, Suite #206, Edison, NJ 08820
 - 16. Approve an Addendum to the original Lease Agreement dated June 14, 2023 with Pak Enterprises, Inc., 1115 Inman Avenue, Suite 324, Edison, NJ 08820 for the Pathways to Adult Living program (PAL) at 95-97 Main Street, Suite 1 and 2, Sayreville, NJ 08872 at a monthly rental rate of \$4,261.62 for the period July 1, 2026 through June 30, 2027. ([Enclosure P](#))
 - 17. Approve the Rules of Engagement ESCNJ 2026 Vulnerability Assessment - PS-00185 from ETHOS Technology LLC ([Enclosure Q](#))
- C. Curriculum: School Calendars FY 26/27:  FY 26/27 School Calendars.pdf
- D. Facilities: No Action Items
- E. Policy: Policies & Regulations for Second Reading:
-  Bylaw 0142.1 NEPOTISM (M).pdf
 -  Policy 1552 SEXUAL HARASSMENT - STAFF.pdf
 -  Reg. 1552 SEXUAL HARASSMENT - STAFF.pdf
 -  Policy 2535 - LIBRARY MATERIAL.pdf
 -  Reg. 2535 LIBRARY MATERIAL.pdf
- F. Negotiations: No Action Items
- G. Student Services:
- Accept the enrollment or termination of pupils for FY26 at:
 - Academy Learning Center:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure R](#))
 - Bright Beginnings Learning Center:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure S](#))

- . Center for Lifelong Learning:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure T](#))
- . Future Foundations Academy:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure U](#))
- . NuView Academy:
Tuition Students FY 26 & FY 27 ([Enclosure V](#))
- . Piscataway Regional Day School:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure W](#))
- . Pathways to Adult Living:
Tuition Students FY 26, ESY 26/27 & FY 27 ([Enclosure X](#))

Roll Call

On motion by South Amboy, seconded by East Windsor #8-9, were approved by the following roll call vote:

“Ayes” - Alexandria, Carteret, Cranbury, Dunellen, East Windsor, Edison, Jamesburg, Middlesex County Magnet Schools, Milltown, Monroe, New Brunswick, North Brunswick, Old Bridge, Plainfield, Sayreville, South Amboy, South Plainfield, South River, Spotswood, Woodbridge and Perth Amboy.

“Noes” - None

“Abstain” - None

9. **Public Comments:** N/A
10. **Next Meeting** – Board of Directors Meeting (Reorganization Meeting) – Friday, June 5, 2026 at the Professional Conference Center, 1690 Stelton Road, Piscataway, NJ 08854
11. **Motion to Adjourn**

On motion by Woodbridge, seconded by South Amboy and approved by all present, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,



Timothy Havlusch
Business Administrator/ Board Secretary