

# MINUTES OF KEYSTONE BOARD OF EDUCATION

## Tax Budget/Organizational Meeting (Monday, January 12, 2026)

Generated by Emily Dempster on Wednesday, January 14, 2026

### Members Present

Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

### Public Persons Present

Zachary Weagley, Sandra Isabella, Amanda Goran, Kara Griswold, Deborah Melda, Denise Piwinski

### Meeting called to order at 5:59 PM

#### 1. TAX BUDGET HEARING

Information, Presentation, Report: A. Tax Budget Attachment

#### 2. ORGANIZATIONAL MEETING (6:10pm)

Procedural: A. President Pro-Tempore, Kimberly Sturgill

Procedural: B. Call to Order by President Pro-Tempore

Procedural: C. Roll Call

Procedural: D. Pledge of Allegiance

#### 3. OATH OF OFFICE – RETURNING KEYSTONE BOARD MEMBERS

Procedural: A. Oath of Office – Andrew Hoops

#### 4. OATH OF OFFICE – NEW BOARD MEMBERS

Procedural: A. Oath of Office – Amanda Accavallo

Procedural: B. Oath of Office – William Robson

#### 5. ELECTION OF 2026 BOARD PRESIDENT | #26-01-01

Action: A. Nominations

Nomination for Board President: Kim Sturgill ; Nominated by: Andrew Hoops

Motion to close nominations.

Motion by Andrew Hoops, second by William Robson.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

\_\_\_\_\_

Action: B. Voting

Board Member voting for the 2026 Keystone Board of Education President.

Motion by Andrew Hoops, second by Andrew Hoops.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

Procedural: C. Oath of Office – 2026 Keystone Board of Education President

#### 6. ELECTION OF 2026 BOARD VICE PRESIDENT | #26-01-02

Action: A. Nominations

Nomination for Board Vice President: Andrew Hoops ; Nominated by: Kim Sturgill

Motion to close nominations.

Motion by William Robson, second by Amanda Accavallo.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

\_\_\_\_\_

Action, Procedural: B. Voting

Board Member voting for the 2026 Keystone Board of Education Vice President.

Motion by William Robson, second by Amanda Accavallo.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

Procedural: C. Oath of Office – 2026 Keystone Board of Education Vice President

#### 7. APPROVAL OF TAX BUDGET/ORGANIZATIONAL AGENDA | #26-01-03

Action: A. Approve Agenda as Presented

Motion to approve the Agenda as Presented.

Motion by Andrew Hoops, second by William Robson.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

#### 8. ESTABLISH DATE, TIME, AND LOCATION OF 2026 REGULAR BOARD MEETINGS | #26-01-04

*Action: A. Set 2026 Regular Meeting Schedule*

Approve dates, times, and locations for conducting 2026 Keystone Board of Education Regular Meetings as detailed below.

Regular Board Meetings will be held the second Tuesday of every month at 6:00 pm, and will be held at Keystone High School – Room 124, with the following exceptions:

1. Monday, April 13, 2026
2. Tuesday, September 15, 2026

Motion by Amanda Accavallo, second by Andrew Hoops.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

**9. ESTABLISH SERVICE FUND | #26-01-05**

*Action: A. Resolution to Establish Keystone Board Service Fund*

Approve the establishment of the Board Service Fund as detailed below.

WHEREAS, Amended ORC 3315.15 authorizes the setting aside from the General Fund a sum not to exceed two dollars (\$2.00) per child enrolled or twenty thousand dollars (\$20,000.00), whichever is greater; the purpose of such sum of money, to be known as the "Service Fund," shall be payment for expenses of Board Members actually incurred in the performance of their duties.

NOW THEREFORE, BE IT RESOLVED that the Board of Education for the Keystone Local School District hereby establishes a Service Fund, to be maintained as an account within the General Fund, and that the amount of ten thousand dollars (\$10,000.00) is hereby appropriated for the purpose of said Service Fund.

Motion by Andrew Hoops, second by Amanda Accavallo.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

**10. STANDING AUTHORIZATIONS | #26-01-06**

*Action: A. Adopt Standing Authorizations*

Adopt the following standing authorizations to allow for efficient financial management and full execution of duties by the Treasurer/CFO, Board President, and Superintendent:

1. Advances on Tax Settlements: Authorization for the Treasurer/CFO to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
2. Investment of Inactive Funds: Authorization for the Treasurer/CFO to invest inactive funds at the market rate of return whenever inactive funds are available.
3. Payment of Bills: Authorization for the Treasurer/CFO to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
4. Borrowing Authority: Authorization for the Treasurer/CFO and Board President to borrow funds, if needed, within the limitations established by state and federal law.
5. Purchasing Agent: Authorize the Superintendent to serve as purchasing agent for the district.
6. Employment of Personnel: Authorization for the Superintendent to employ such personnel as is needed subject to Board approval at the next regular meeting.
7. Accept Resignations: Authorization for the Superintendent to accept resignations that have been submitted by employees during times when the Board is not in session; subject to Board approval at the next regular meeting.
8. Approve Transfers, Advances, and Appropriation Modifications: Authorize the Treasurer/CFO to make transfers, advances, and modifications to appropriations, as needed.
9. Prevailing Wage Coordinator: Authorize Treasurer/CFO to serve as prevailing wage coordinator for the school district.
10. Settlement of Potential Claims: Authorize the Superintendent and Treasurer/CFO to take any and all actions to settle potential claims of \$5,000.00 or less (i.e. liability, contractual, etc.).
11. Grants and Entitlements: Authorize the Superintendent to approve the application and acceptance for all grants and entitlements.
12. Memorandums of Understanding: Authorize the Superintendent, Treasurer/CFO, and Board President to approve and sign Memorandums of Understanding between the Board of Education and KLEA or OAPSE.
13. Agreements: Authorize the Superintendent, Treasurer/CFO, and Board President to approve and sign special education agreements for the education of and services for Keystone District special education students.

Motion by William Robson, second by Andrew Hoops.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

**11. PUBLIC RECORDS DESIGNEE | #26-01-07**

*Action: A. Appoint Public Records Designee*

Appoint Treasurer/CFO, Sandra Isabella, as public records designee for calendar year 2026.

Motion by William Robson, second by Amanda Accavallo.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

**12. DESIGNATE LOCAL NEWSPAPER | #26-01-08**

*Action: A. Designate Local Newspaper*

Designate the Chronicle Telegram as the official newspaper for Keystone Local Schools.

Motion by Amanda Accavallo, second by Andrew Hoops.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

**13. APPOINTMENT OF COORDINATORS | #26-01-09**

*Action: A. Appointment of Coordinators*

Appoint the following coordinators as listed.

**Principals, Assistant Principals & Athletic Director** – Title IX – Investigator  
**Principals, Assistant Principals & Athletic Director** – Title IX – Coordinator  
**Principals, Assistant Principals & Athletic Director** – Title IX – Decision Maker – Students (*Decision Maker cannot be the Coordinator or Investigator*)  
**Director of Curriculum & Director of Pupil Services** – Title IX – Decision Maker – Staff (*Decision Maker cannot be the Coordinator or Investigator*)  
**Superintendent** – Title IX - Appeal  
**Zachary Weagley** – Civil Rights & Equal Opportunity Officer  
**Jeffrey Holzhauer** – OHSAA  
**Tina Bednarski** – PowerSchool Coordinator  
**Albert Trego** – OSHA & ADA  
**Kara Griswold** – 504 & IDEA Part B & ADA

**Kara Griswold** – Foster Care & Homeless Liaison  
**Jody White** – Free and Reduced Lunch Verification Officer  
**Amanda Goran** – CCIP  
**Amanda Goran** – District Test Coordinator  
**Amanda Goran** – State and Federal Funds Coordinator (Title Programs)  
**Amanda Goran** – Ohio Improvement Process (OIP) Internal Facilitator

Motion by Andrew Hoops, second by William Robson.  
Final Resolution: Motion Carried  
Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

#### **14. JVS REPRESENTATIVE | #26-01-10**

*Action: A. 2026 JVS Representative*  
Approve KLSB Board Member to serve as JVS Representative for the 2026 calendar year.

3 year commitment from Deborah Melda

Motion by William Robson, second by Amanda Accavallo.  
Final Resolution: Motion Carried  
Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

#### **15. DISTRICT LEGAL COUNSEL | #26-01-11**

*Action: A. Retain Legal Counsel*  
Approve retaining the following law firms to provide legal services.

Motion by Andrew Hoops, second by Amanda Accavallo.  
Final Resolution: Motion Carried  
Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

#### **16. SUSPENSION/EXPULSION HEARING APPEAL OFFICER | #26-01-12**

*Action: A. Appoint Suspension/Expulsion Hearing Appeal Officer*  
Appoint a legal representative of Gembala, McLaughlin, & Pecora as the Board's designee (hearing officer) in appeals to student suspensions and expulsions by the Superintendent, or designee.

Motion by William Robson, second by Andrew Hoops.  
Final Resolution: Motion Carried  
Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

#### **17. ADJOURNMENT | #26-01-13**

*Action: A. Adjourn the Meeting*  
Motion for adjournment of the 2026 Tax Budget/Organizational Meeting.

Motion by Amanda Accavallo, second by Andrew Hoops.  
Final Resolution: Motion Carried  
Yes: Kimberly Sturgill, Andrew Hoops, Patricia Wakefield, Amanda Accavallo, William Robson

**Meeting adjourned at 6:32 pm. Regular Meeting immediately following.**

---

Kimberly Sturgill, President

---

Sandra Isabella, Treasurer/CFO