

# MINUTES OF KEYSTONE BOARD OF EDUCATION

## Regular Meeting (Monday, February 16, 2026)

Generated by Emily Dempster on Tuesday, February 17, 2026

### Meeting called to order at 5:59 PM

#### 1. OPENING OF MEETING

Procedural: A. Roll Call

##### Members Present

Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

##### Members Not Present

Patricia Wakefield

##### Public Persons Present

Zachary Weagley, Sandra Isabella, Amanda Goran, Kara Griswold, Kate Cunningham, Chad Whitacre, Chuck Sturgill

Those present recited the Pledge of Allegiance to the United States of America.

#### | #26-02-01

Action: B. Approval of the Agenda

Motion to approve the Agenda as Presented with Corrections.

Motion by Andrew Hoops, second by William Robson.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

#### | #26-02-02

Action (Consent), Minutes: C. Approve the Minutes of Prior Meetings

Resolution: Motion to dispense with the reading of the minutes of the Regular Meeting on Monday, December 15, 2025 and the Tax Budget Hearing, Organizational, and Regular Meeting on Monday, January 12, 2026. The minutes were distributed as required by law and shall be approved as presented.

Motion by Andrew Hoops, second by William Robson.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

#### 2. DISTRICT RECOGNITION

#### 3. SPECIAL PRESENTATION

Presentation, Recognition: A. Special Presentation to Accept Donation

Donation check was presented by KATS for FieldTurf Project.

#### 4. AUDIENCE PARTICIPATION

Procedural: A. Recognition and Hearing of Visitors

#### 5. FINANCIAL REPORT BY TREASURER/CFO | #26-02-03

Action (Consent): A. Forecast and Assumptions

Approve the Forecast and Assumptions as presented.

Action (Consent): B. Financial Reports

Approve the Financial Reports by the Treasurer/CFO for January 2026 as presented.

Action (Consent): C. Fiscal Year 2026 Transfers

Approve the transfers as listed.

From:	To:	Amount:
General Fund (001)	Permanent Improvement (003)	\$793,129.14
General Fund (001)	Retirement/Severance (035)	\$59,223.29

Action (Consent): D. Then and Now Approvals

Approve Then & Now purchase orders in accordance with ORC 5705.41D, as listed.

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
01/16/26	01/14/26	99095	72644	CHILD SEAT BACKS FOR REPLACEMENT BUS	INTERSTATE BILLING SERVICE, INC.	\$ 7,391.60
01/20/26	12/02/25	99107	72667	NORTH SHORE BOWLING FEE	NORTH SHORE BOWLING CONFERENCE	\$ 4,025.00
02/02/26	01/14/26	99147	72678	FLEXSAVE BOARD PORTION	AMERICAN FIDELITY ASSURANCE COMPANY	\$ 17,125.00
12/17/25	11/01/25	99004	72708	DIGITAL LIBRARY	OVERDRIVE, INC.	\$ 10,000.00

Motion by William Robson, second by Amanda Accavallo.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

#### 6. SUPERINTENDENT REPORTS AND RECOMMENDATIONS | #26-02-04

Action (Consent): A. Personnel

Resolution: Approve personnel recommendations as detailed below.

##### 1. ACCEPT RESIGNATIONS

Accept resignations for the following individuals:

- Jeffrey Schaeff – Head Varsity Volleyball – effective end of day 01/16/2026
- Michelle Nickolay – KES Lunch Monitor – effective end of day 01/28/2026
- Brooke Creak – KHS Study Hall Monitor – effective end of day 02/27/2026

##### 2. EMPLOY 2025-2026 CLASSIFIED STAFF

Approve Employment of the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2025-2026 school year:

- Lyndi Slack – Bus Driver – Step 0 – \$18.61/hr. – effective 2/06/2026

- b. Julia Wright – Bus Driver – Step 0 – \$18.61/hr. – effective 2/06/2026
- c. Joanne Cogar – KES Cashier/Cafeteria Worker – Step 0 – \$14.71/hr. – effective 2/17/2026

### 3. EMPLOY CLASSIFIED SUBSTITUTES

Approve employment of the following individuals as 2025-2026 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Tate McCourt
  - 1. Custodian/Maintenance – \$17.52/hr.
- b. Erica Domec –
  - 1. Cafeteria (Cashier) – \$14.41/hr.
  - 2. Monitor (Lunch) – \$13.73/hr.

### 4. APPROVE EXPIRING CONTRACT NOTIFICATION

The Superintendent recommends that the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire June 30, 2026. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in April 2026.

- a. Albert Trego

### 5. APPROVE EXPIRING CONTRACT NOTIFICATION

The Superintendent recommends that the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire July 31, 2026. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in April 2026.

- a. Gina Gibson
- b. Brittany Chudakoff
- c. Kara Griswold

### 6. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Frances Walker – Bus Driver – effective 02/13/2026
- b. Andrew Lamb – Technology Assistant – effective 02/26/2026

### 7. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval for the following individuals to complete professional development on January 16, 2026 for up to 3.25 hours:

- a. Shannon Kokinda
- b. Erica Murat

### 8. APPROVE EXTENDED TIME

The Superintendent recommends approval of extended time for the following staff members to participate in team planning on an as needed basis for the 2025-2026 school year, not to exceed 4 hours at their hourly rate

- a. Erica Murat

### 9. AMEND 2026-2027 EXTRA DUTY PERSONNEL

Amend the following extra duty contract for the 2026-2027 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Brian Fox – Head Varsity Football – Step 7 – from \$9,761.89 to \$10,054.68

### 10. EMPLOY 2025-2026 EXTRA DUTY PERSONNEL

Approve the following extra duty contracts for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Bert Fitzgerald – Head Varsity Baseball – Step 7 – \$7,851.96
- b. Reginal Hetsler – Assistant Varsity Baseball – Step 1 – \$4,032.09
- c. Franklin Bailey – Freshman Baseball – Step 4 – \$3,607.66
- d. Jeffrey Holzhauser – Head Varsity Track – Step 7 – \$7,851.96
- e. Gregory Morgan – Assistant Varsity Track – Step 7 – \$4,880.95
- f. Stephen Ody – Head Middle School Track – Step 7 – \$4,244.30
- g. Bruce Broad – Assistant Middle School Track – Step 7 – \$3,395.44

Motion by Andrew Hoops, second by William Robson.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

## 7. OTHER BUSINESS | #26-02-05

*Action (Consent): A. Donations*

Resolution: Accept the following donations.

- a. Dr. Bill Fox's Online Pie Auction – \$1,630.00 to the Breakfast/Lunch Assistance Program – Keystone Kares
- b. Christine Novak on behalf of What The Farm LLC – \$800.00 to the Breakfast/Lunch Assistance Program – Keystone Kares
- c. Train Station – \$200.00 to ROX
- d. KATS – \$42,235.00

*Action (Consent): B. Agreements*

Resolution: Approve the following agreements as presented.

#### a. FIELDTURF FOOTBALL STADIUM FIELD PROPOSAL

Approve Engineering Services Agreement with FieldTurf for football stadium field work as presented.

#### b. MEMORANDUM OF UNDERSTANDING: CUYAHOGA COMMUNITY COLLEGE 2026-2027 COLLEGE CREDIT PLUS

Approve College Credit Plus Memorandum of Understanding with Cuyahoga Community College for the 2026-2027 School Year as presented.

#### c. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6

Approve an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Tuesday, September 22, 2026 to Friday, September 25, 2026 as presented.

Motion by Amanda Accavallo, second by Andrew Hoops.

Final Resolution: Motion Carried

Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

## | #26-02-06

*Action (Consent): C. Policies and Regulations*

Resolution: Approve Board Policies and/or Regulations as presented.

1. BF – Board Policy Development and Adoption
2. DBD – Budget Planning
3. DE – Revenues From Tax Sources
4. DJC – Bidding Requirements
5. DLC – Expense Reimbursement
6. DLC-R – Expense Reimbursements
7. EBC – Emergency Management and Safety Plans
8. EEA – Student Transportation Services
9. EEAC – School Bus Safety Program
10. EEACD – Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver’s License
11. EEACD-R-2 – Drug Testing for Motor Van Drivers
12. EEAD – Non-Routine Use of School Buses and Motor Vans
13. EHA – District Records Commission, Records Retention and Disposal
14. EHC – Cybersecurity
15. FD (Also KBE) – Tax Issues
16. FEF – Construction Contracts Bidding and Awards
17. GBQ – Criminal Records Check
18. IGAE – Health Education
19. IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
20. IGBEA-R – Reading Skills Assessment and Intervention (Third Grade Reading Guarantee)
21. IGBLA – Promoting Parental Involvement
22. IKA – Grading Systems
23. IKE – Promotion and Retention of Students
24. JECBB (Statewide) – Interdistrict Open Enrollment (Statewide)
25. JED – Student Absences and Excuses
26. JEDC – Religious Expression Days
27. JHG – Reporting Child Abuse and Mandatory Training
28. KBA – Public’s Right to Know

Motion by Amanda Accavallo, second by Andrew Hoops.  
 Final Resolution: Motion Carried  
 Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

**| #26-02-07**

*Action: D. OHSAA Resolution*

Approve the listed resolution to continue OHSAA Membership for the 2026-2027 School Year.

**AUTHORIZING 2026-2027 MEMBERSHIP IN THE OHIO HIGH SCHOOL ATHLETIC ASSOCIATION**

**WHEREAS**, Keystone Local School District, District IRN number: 048165 of 531 Opportunity Way, Lorain County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

**WHEREAS**, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD** that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, General/Sport-specific Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

**BE IT FURTHER RESOLVED** that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, General/Sport-specific Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be primary enforcers of the OHSSA Constitution, Bylaws, General/Sport-specific Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Motion by Amanda Accavallo, second by Andrew Hoops.  
 Final Resolution: Motion Carried  
 Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

*Action: E. Work Session Meeting*

Approve Work Session Meetings on an as needed basis.

**8. ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

*Information: A. Future BOE Meetings*

1. Tuesday, March 10, 2026 – Regular Meeting – KHS Room 124 @ 5 PM
2. Monday, April 13, 2026 – Regular Meeting – KHS Room 124 @ 6 PM
3. Tuesday, May 12, 2026 – Regular Meeting – KHS Room 124 @ 6 PM

**9. EXECUTIVE SESSION | #26-02-08**

*Action: A. Enter into Executive Session*

Motion to Adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose indicated below:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

**With No Action to follow**

Motion by William Robson, second by Andrew Hoops.  
 Final Resolution: Motion Carried  
 Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

Executive Session 7:06 | Return to Open Session 7:56

**10. ADJOURNMENT | #26-02-09**

*Action: A. Adjourn the Meeting*  
Motion to adjourn the meeting.

Motion by William Robson, second by Andrew Hoops.  
Final Resolution: Motion Carried  
Yes: Kimberly Sturgill, Andrew Hoops, Amanda Accavallo, William Robson

**Meeting adjourned at 7:58 pm**

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Kimberly Sturgill, President

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Sandra Isabella, Treasurer/CFO