

**RECORD OF PROCEEDINGS**  
**MINUTES OF KEYSTONE BOARD OF EDUCATION**  
**REGULAR MEETING HELD OCTOBER 21, 2025**

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The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:02 p.m.

Board Members in Attendance:

Andrew Hoops, Carrie O'Boyle, Kimberly Sturgill, Devin Stang

Board Members not in Attendance:

Patricia Wakefield

Public Persons in Attendance:

Zachary Weagley, Sandra Isabella, Amanda Goran, Kara Griswold, Deborah Melda, Bill Robson, Renee Bartlett, Kelly Stiner, Loren St. Peter, Kate Cunningham, Denise Piwinski, Cassandra, Amanda Accavallo

Those present recited the Pledge of Allegiance to the United States of America.

**APPROVAL OF AGENDA #26-10-01**

Moved by Hoops, second by O'Boyle, to approve agenda with addendum as presented with corrections.

Ayes: Hoops, O'Boyle, Sturgill, Stang

Motion carried.

**APPROVAL OF PRIOR MEETING MINUTES #26-10-02**

Moved by Sturgill, second by O'Boyle, to dispense with the reading of the minutes of the Regular Meeting on Tuesday, September 16, 2025. The minutes were distributed as required by law, and shall be approved as presented.

Ayes: Sturgill, O'Boyle, Hoops, Stang

Motion carried.

**DISTRICT RECOGNITION**

**GIRLS' GOLF – 4<sup>TH</sup> IN THE OHSAA DIVISION II STATE CHAMPIONSHIP**

**AUDIENCE PARTICIPATION**

**RECOGNITION AND HEARING OF VISITORS: NONE**

**APPROVE TREASURER/CFO FINANCIAL REPORTS  
AND RECOMMENDATIONS #26-10-03**

Moved by Sturgill, second by Hoops that the foregoing recommendations be approved.

**A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2025, as presented.

Ayes: Sturgill, Hoops, O'Boyle, Stang

Motion carried.

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**APPROVE SUPERINTENDENT'S REPORTS AND  
RECOMMENDATIONS #26-10-04**

Moved by Hoops, second by Sturgill that the foregoing recommendations be approved.

**A. EMPLOYMENT OF PERSONNEL**

**1. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignations of the following individuals:

- a. Andrew Hoch – Head JV Wrestling – effective end of day 09/16/2025
- b. Jacob Kolar – Head Freshman Basketball – effective end of day 09/25/2025
- c. Valerie Hood – Bus Driver – effective end of day 10/10/2025

**2. APPROVE CLASSIFIED CONTINUING CONTRACT**

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Justin Toth – KHS Cleaner – effective 11/01/2025

**3. EMPLOY ESY SERVICES INSTRUCTOR**

The Superintendent recommends employing the following individual as an ESY Services Instructor for August 21, 2025, at the tutor rate per the KLEA Negotiated Agreement, per time sheet:

- a. Kathryn Dillen – not to exceed 1.00 hour

**4. EMPLOY 2025-2026 DETENTION SCHOOL TEACHERS**

The Superintendent recommends employment of the following individuals as Detention School Teachers, for the 2025-2026 school year at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis.

- a. Tracy Abfall
- b. Shannon Heffernan
- c. Kevin Fox
- d. Heather Lahoski
- e. Dawn Morris

**5. APPROVE DIRECT ONE ON ONE PARAPROFESSIONAL SUPPORT**

The Superintendent recommends approval for the following staff member participating in direct one on one paraprofessional support for a student's attendance at the Homecoming dance, not to exceed 4 hours at their hourly rate, per time sheet:

- a. Tiffany Peery

**6. EMPLOY 2025-2026 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Kari Dove – Winter Faculty Manager – Step 7 – \$1,485.51
- b. Thomas Moran – Head Varsity Bowling – Step 2 – \$3,395.44
- c. Jeffrey Holzhauser – Head Varsity Boys' Basketball – Step 7 – \$9,761.89
- d. Chad Elliott – Assistant Varsity Boys' Basketball – Step 1 – \$3,607.66
- e. Gregory Morgan – Junior Varsity Boys' Basketball – Step 7 – \$5,729.81
- f. Tyler Trakas – Head 8th Boys' Basketball – Step 7 – \$4,456.52
- g. Rocky Houston – Head Varsity Girls' Basketball – Step 7 – \$9,761.89
- h. Ashley Elliott – Junior Varsity Girls' Basketball – Step 4 – \$4,880.95
- i. Dennis Bartlett – Head 8th Girls' Basketball – Step 7 – \$4,456.52
- j. Lisa Medvetz – Head 7th Girls' Basketball – Step 7 – \$4,456.52

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- k. Christopher Vondruska – Head Varsity Wrestling – Step 7 – \$7,851.96
- l. Benjamin Bill – Assistant Varsity Wrestling (50%) – Step 4 – \$2,016.04
- m. James Pycraft Jr. – Assistant Middle School Wrestling – Step 7 – \$4,032.09
- n. Ashley Hartman – Varsity Cheerleading Advisor, Winter – Step 5 – \$2,971.01
- o. Kevin Minnich – Assistant Varsity Bowling – Step 1 – \$2,546.58
- p. Shannon Heffernan – Dance Team – Step 1 – \$848.86
- q. Jason Dike – Outdoor Learning Camp - \$500.00
- r. Kathryn Dillen – Outdoor Learning Camp - \$500.00
- s. Suzanne Healy – Outdoor Learning Camp - \$500.00
- t. Heather Lahoski – Outdoor Learning Camp - \$500.00
- u. Staci Rapson – Outdoor Learning Camp – \$333.33 (2 nights)
- v. Amanda Smith – Outdoor Learning Camp - \$500.00
- w. Jennifer Wooten – Outdoor Learning Camp - \$500.00
- x. David Jones Jr. – Announcer - \$20.00 Per Game
- y. Stephen Ody – Announcer - \$20.00 Per Game
- z. Dawn Morris – Ticket Taker - \$20.00 Per Game
- aa. Tracy Clarico – Ticket Taker - \$20.00 Per Game
- bb. Stephen Ody – Ticket Taker - \$20.00 Per Game
- cc. Rebecca Reed – Ticket Taker - \$20.00 Per Game
- dd. Lisa Medvetz – Score Board Operator - \$20.00 Per Game
- ee. Rebecca Oliver – Score Board Operator - \$20.00 Per Game
- ff. Jennifer Fehlman-Jones – Score Board Operator - \$20.00 Per Game
- gg. Laura DeVore – Score Board Operator - \$20.00 Per Game

#### **7. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2025-2026 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Elliott – Girls’ Basketball
- b. Luke Forthofer – Girls’ Basketball
- c. Justin Lankey – Bowling

#### **8. EMPLOY PERMANENT SUBSTITUTE TEACHER**

The Superintendent recommends employing the following as a permanent substitute teacher during the first semester of the 2025-2026 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

- a. Loren Woodruff St. Peter – effective 10/21/2025

Ayes: Hoops, Sturgill, O’Boyle, Stang  
Motion carried.

#### **APPROVE OTHER BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS #26-10-05**

Moved by Sturgill, second by O’Boyle that the foregoing recommendations be approved.

#### **A. ACCEPT DONATIONS**

The Superintendent recommends accepting the following donations:

- 1. Dawn & Herbert Morris – \$30 to KHS Student Council

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**B. APPROVE DISPOSAL OF SCHOOL BUS**

The Treasurer/CFO recommends disposal of the following school buses:

<b>Bus Number</b>	<b>Manufacturer/Chassis</b>	<b>VIN Number</b>	<b>Disposal Method</b>
6	2006 International	4DRBUAANX6B32544	Scrap
10	2012 International	4DRBUAAN5CB394466	Scrap
17	2010 Thomas	4UZABRDT3ACAN9176	Scrap

**C. APPROVE LORAIN COUNTY EMERGENCY MANAGEMENT AGENCY TRANSPORTATION PLAN**

The Superintendent recommends approving the Lorain County Emergency Management Agency ESF #1, Lorain County Emergency Operations Transportation Plan as presented.

**D. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN JANUZZI COUNSELING AND CONSULTING AND KEYSTONE LOCAL SCHOOLS**

The Superintendent recommends approving the Memorandum of Understanding between Januzzi Counseling and Consulting and Keystone Local Schools as presented, effective September 1, 2025.

**E. APPROVE 2025-2026 ADDENDUM BEHAVIORAL SERVICES AGREEMENT WITH ABA OUTREACH SERVICES**

The Superintendent recommends approving the 2025-2026 Addendum Behavioral Services Agreement between ABA Outreach Services and Keystone Local School District as presented.

**F. APPROVE WORK SESSION MEETINGS**

The Superintendent recommends approving work session meetings on an as needed basis during the 2025-2026 school year. If needed, the next Work Session Meeting will be on \_\_\_\_\_.

Ayes: Sturgill, O'Boyle, Hoops, Stang  
Motion carried.

**Future BOE Meetings @ 6:00 P.M.**

1. Tuesday, November 11, 2025 – Regular Meeting – KHS Conference Room
2. Tuesday, December 16, 2025 – Regular Meeting – KHS Conference Room

**EXECUTIVE SESSION #26-10-06**

Moved by Sturgill, second by O'Boyle to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;

**With no action to follow.**

Ayes: Sturgill, O'Boyle, Hoops, Stang  
Motion carried.

Executive Session 7:17 p.m. Return to Open Session 8:06 p.m.

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**ADJOURNMENT #26-10-07**

Moved by Sturgill, second by O'Boyle to adjourn the Regular Meeting at 8:06 p.m.

Ayes: Sturgill, O'Boyle, Stang  
Andrew Hoops left at 7:17 p.m.  
Motion carried.

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Devin Stang, President

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Sandra Isabella, Treasurer/CFO