

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Andrew Hoops, Kimberly Sturgill, Patricia Wakefield, Devin Stang

Board Member not in Attendance:

Carrie O'Boyle

Public Persons in Attendance:

Zachary Weagley, Sandra Isabella, Amanda Goran, Kara Griswold, Albert Trego, Loren St. Peter, Michele Horner, Jeremy Horner, Christine Minney, Bill Robson, Heidi Handley, Dominique Mason, Crystal V.

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #25-03-01

Moved by Hoops, second by Wakefield to approve agenda as presented.

Ayes: Hoops, Wakefield, Sturgill, Stang

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #25-03-02

Moved by Wakefield, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on February 18, 2025. The minutes were distributed as required by law, and shall be approved as presented.

Ayes: Wakefield, Sturgill, Hoops, Stang

Motion carried.

SPECIAL RECOGNITION

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #25-03-03**

Moved by Hoops, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2025, as presented.

Ayes: Hoops, Sturgill, Wakefield, Stang

Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #25-03-04

Moved by Sturgill, second by Wakefield that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Cindy Miller – Treasurer's Assistant – effective end of day 3/14/2025

2. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Darlene Kalman – Special Needs Paraprofessional – effective end of day 5/30/2025

3. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2024-2025 School Year:

- a. Julie Fortune from KHS Study Hall Monitor 6.75 hours a day to Transportation Secretary 7.5 hours a day effective 3/3/2025

4. EMPLOY 2024-2025 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2024-2025 school year:

- a. Jennifer Hinds – KES Cleaner – Step 3 - \$13.56/hr. - effective 3/4/2025

5. APPROVE ADMINISTRATIVE CONTRACT

The Superintendent recommends renewal of the following administrative contract as indicated, effective August 1, 2025.

- a. Jody White – Food Service Supervisor – 215 Days, Three (3) years – Step 13

6. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2025-2026 school year due to continuing education.

- a. Kari Dove from BA+15 to MA – Step 4
- b. Tina McNulty from MA+15 to MA+30 – Step 31
- c. Stephen Ody from BA to BA+15 – Step 17

7. APPROVE 2025–2026 JOB SHARE CERTIFIED/LICENSED STAFF

The Superintendent recommends approving the 2025-2026 job share for the following individuals:

- a. Kimberly Tafa – 4th Grade Teacher – Step 12 MA+15 at 50%
- b. Ashley Trenchard – 4th Grade Teacher – Step 8 MA at 50%

8. APPROVE LEAVE OF ABSENCE REQUEST – MELANIE BOSTICK

The Superintendent recommends approving a leave of absence request for Melanie Bostick for the period on or about February 19, 2025 through on or about February 28, 2025.

9. APPROVE LEAVE OF ABSENCE REQUEST – MELANIE WISEMAN

The Superintendent recommends approving a leave of absence request for Melanie Wiseman for the period on or about March 17, 2025 through on or about March 21, 2025.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

10. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2024-2025 classified substitute for the position and hourly rate noted, pending all record checks and completion of state and local requirements:

- a. Emily Wakefield

Monitor - \$12.32/hr. – effective 2/20/2025

11. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Stephen Ody – Head MS Track – Step 7 - \$4,110.70
- b. Kevin Fox – Assistant MS Track – Step 7- \$3,288.56
- c. Franklin Bailey – Freshman Baseball – Step 3 - \$2,671.95
- d. Reginal Hetsler – Junior Varsity Baseball – Step 4 - \$3,905.16
- e. Jennifer Maiden – Head Lacrosse – Step 2 - \$5,549.44
- f. Julie Fortune – Ticket Taker - \$20.00 Per Game
- g. Shannon Heffernan – Ticket Taker - \$20.00 Per Game
- h. William Porter – Ticket Taker - \$20.00 Per Game
- i. James Kohler – OHSAA Ticker Taker – Rate set by OHSAA
- j. William Porter – OHSAA Ticker Taker – Rate set by OHSAA

12. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Matthew Poling - Baseball
- b. Shawn Taylor – Baseball
- c. Douglas Cooper - Softball
- d. Adam Holcomb – Softball
- e. Lynn Yuronich - Track

Ayes: Sturgill, Wakefield, Hoops, Stang
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #25-03-05

Moved by Sturgill, second by Hoops that the foregoing recommendations be approved.

A. APPROVE KLEA COLLECTIVE BARGAINING AGREEMENT

The Superintendent recommends approving the collective bargaining agreement with Keystone Local Education Association (KLEA) effective July 1, 2025 through June 30, 2028 as presented.

B. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education service contract for the 2025-2026 school year as presented.

1. Lorain County Board of Developmental Disabilities

C. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6

The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Tuesday, September 23, 2025 to Friday, September 26, 2025 as presented.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

D. APPROVE KHS FOOTBALL OVERNIGHT TRIP

The Superintendent recommends approving an overnight trip for the Keystone High School football team to Heidelberg University from Monday, July 28, 2025 through Wednesday, July 30, 2025 as presented.

E. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

Ayes: Sturgill, Hoops, Wakefield, Stang
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT'S
RECOMMENDATIONS #25-03-06**

Moved by Hoops, second by Sturgill to approve the below resolution:

F. AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER ELECTRIC ENERGY SALES AGREEMENT BETWEEN THE DISTRICT AND POWER4SCHOOLS' ENDORSED ELECTRIC SUPPLIER, ENGIE RESOURCES LLC.

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Ohio Schools Council, Ohio School Boards Association, Ohio Association of School Business Officials, and the Buckeye Association of School Administrators (the "Associations") each carries out cooperative purchase programs and promotes cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Associations collectively do business under the trade name "Power4Schools" ("P4S") for the purpose of endorsing competitive retail electric service ("CRES") providers to supply retail electric energy services to the Associations' members; and

WHEREAS, the members of, and other participating public schools associated with, the Associations desire to purchase retail electric energy services from the CRES provider that has received the endorsement of P4S, ENGIE Resources LLC ("ENGIE"); and

WHEREAS, the Board of Education (the "Board") of this School District (the "District"), as a member of one of the Associations, pursuant to this resolution desires to authorize the execution and delivery or extension by the District of a Master Electric Energy Sales Agreement and Sales Confirmation between the District and ENGIE (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE KEYSTONE LOCAL SCHOOL DISTRICT, COUNTY OF LORAIN, STATE OF OHIO, as follows:

Section 1. The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

Section 2. Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

Section 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Ayes: Hoops, Sturgill, Wakefield, Stang
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS #25-03-07**

Moved by Sturgill, second by Hoops to approve the below resolution:

**G. AUTHORIZATION TO PURCHASE FROM SCHOOL BUS BIDS
RECEIVED BY OHIO SCHOOLS COUNCIL**

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Local School District is a member of the Ohio Schools Council. On March 21, 2025, the Ohio Schools Council received bids for school buses on behalf of its members. The Keystone Local Schools Board of Education authorizes the purchase of one (1) seventy-two passenger conventional school bus chassis and bodies that were bid through the Ohio Schools Council.

THEREFORE, BE IT RESOLVED the Keystone Local Schools Board of Education wishes to purchase one (1) seventy-two passenger conventional school bus chassis and bodies from the bids received through the Ohio Schools Council on March 21, 2025.

Ayes: Sturgill, Hoops, Wakefield, Stang
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS #25-03-08**

Moved by Hoops, second by Sturgill to approve the below resolution:

**H. RESOLUTION TO ADOPT SPECIAL EDUCATION MODEL POLICIES AND
PROCEDURES**

The Superintendent recommends adoption of the following resolution:

WHEREAS, RC 3323.08 requires each school district to provide assurances to the Ohio Department of Education and Workforce (DEW) that the district will provide for the education of children with disabilities within its jurisdiction and has in effect policies, procedures, and programs that are consistent with the policies and procedures adopted by DEW; and

WHEREAS, DEW developed a document entitled “Special Education Model Policies and Procedures” (“Model Policies”) that a board of education may adopt to fulfill the requirement described in the preceding paragraph; and

WHEREAS, the district has reviewed the Model Policies and determined that certain statements within the Model Policies are unnecessary to comply with state and federal law or conflict with existing state and federal laws and/or applicable case law;

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby adopts DEW's Model Policies in their entirety except for the following sentences, which are specifically rejected in their current form and will not be implemented as written. The Board directs that the language identified below is either modified as specified, or, where indicated, deleted to ensure the district complies with applicable state and federal laws and/or case law:

- **P. 10. Destruction of Educational Records.**
 - Original Language: "Ensures the information is destroyed at the request of parents."
 - Action: Replace sentence with "Once a parent is notified that personally identifiable information maintained by the district is no longer required to provide educational services to their child, or is not otherwise required to be maintained by the district based on state or federal law or applicable record retention schedules, the parent may request that the information be destroyed."
- **P. 14. Independent Education Evaluation at Public Expense.**
 - Original Language: "An educational agency may not impose conditions or timelines related to obtaining and IEE, except for the criteria described above."
 - Action: Delete this sentence in its entirety.
- **P. 33. Extended School Year.**
 - Original Language: "The IEP team should consider emerging skills as part of the IEP process for children who are exhibiting beginning skillsets."
 - Action: Delete this sentence in its entirety.
- **P. 42. Services**
 - Original Message: "Although not required, educational agencies are encouraged to provide services during short-term removals to assist children with disabilities to continue to make progress toward their IEP goals and prevent them from falling behind."
 - Action: Delete this sentence in its entirety.

BE IT FURTHER RESOLVED, that the Board directs all staff in the District to use and comply with the modified Model Policies as set forth above. The Board further authorizes the Superintendent to notify DEW of the Board's adoption of the modified Model Policies through DEW's monitoring systems by uploading a copy of this Board resolution; and

BE IT FURTHER RESOLVED, the Board acknowledges that the Model Policies, while comprehensive, do not include every requirement set forth in the IDEA, the regulations implementing IDEA, the Operating Standards, the Ohio Revised Code, and/or the Ohio Administrative Code, and the Board recognizes its obligation to follow these laws and regulations, as well as applicable caselaw, in the event there is a conflict between their requirements and the Board-adopted Model Polices.

Ayes: Hoops, Sturgill, Wakefield, Stang
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 11, 2025

Future BOE Meetings

1. Tuesday, April 15, 2025 – Regular Meeting – 6:00 p.m.
2. Tuesday, May 13, 2025 – Regular Meeting – 6:00 p.m.
3. Tuesday, June 24, 2025 – Regular Meeting – 4:00 p.m.

Policies and Regulations – First Reading

1. JEFB – Released Time for Religious Instruction

EXECUTIVE SESSION #25-03-09

Moved by Sturgill, second by Hoops to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;

With no action to follow.

Ayes: Sturgill, Hoops, Wakefield, Stang

Motion carried.

Executive Session 6:41 p.m. Return to Open Session 8:18 p.m.

ADJOURNMENT #25-03-10

Moved by Sturgill, second by Hoops to adjourn the Regular Meeting at 8:18 p.m.

Ayes: Sturgill, Hoops, Wakefield, Stang

Motion carried.

Devin Stang, President

Sandra Isabella, Treasurer/CFO