

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Andrew Hoops, Carrie O’Boyle, Kimberly Sturgill, Patricia Wakefield, Devin Stang

Public Persons in Attendance:

Zachary Weagley, Sandra Isabella, Amanda Goran, Kara Griswold, Dominique Mason, Bill Robson, Kate Cunningham, Kristin Burden

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #25-04-01

Moved by Sturgill, second by O’Boyle to approve agenda as presented.

Ayes: Sturgill, O’Boyle, Hoops, Wakefield, Stang
Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #25-04-02

Moved by Hoops, second by Wakefield to dispense with the reading of the minutes of the Regular Meeting on March 11, 2025. The minutes were distributed as required by law, and shall be approved as presented.

Ayes: Hoops, Wakefield, O’Boyle, Sturgill, Stang
Motion carried.

SPECIAL RECOGNITION

KHS/KMS PTA PRESENTATION

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #25-04-03**

Moved by Sturgill, second by Wakefield that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for March 2025, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

| PO Date | Invoice Date | PO Number | Check Number | Desc. | Vendor | Amount |
|----------|--------------|-----------|--------------|-------------------------------|--|--------------|
| 02/28/25 | 02/27/25 | 97890 | 71254 | FLEXSAVE BOARD PORTION | AMERICAN FIDELITY ASSURANCE COMPANY | \$ 16,750.00 |
| 03/10/25 | 02/28/25 | 97907 | 71345 | OCCUPATIONAL THERAPY SERVICES | OPTIMAL SCHOOL THERAPY, LLC | \$ 4,140.00 |
| 02/03/25 | 02/06/25 | 97806 | 71333 | EURO ALUMAGOAL | BSN SPORTS LLC | \$ 5,966.00 |
| 04/01/25 | 04/02/25 | 97965 | 71334 | OUTDOOR EDUCATION | NUHOP CENTER FOR EXPERIENTIAL LEARNING | \$ 11,750.00 |

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

C. ADOPT HEALTH CARE RATES

The Treasurer/CFO recommends the adoption of the health care rates for the 2025-2026 school year as recommended by the Lake Erie Regional Council as shown in (Attachment A & B).

Ayes: Sturgill, Wakefield, Hoops, O’Boyle, Stang
Motion carried.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #25-04-04**

Moved by Hoops, second by O’Boyle to approve the below resolution.

D. ADOPT RESOLUTION – CERTIFY TAX RATES

The Treasurer/CFO recommends adoption of the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2025; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Keystone Local School District, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

| | Inside <u>Millage</u> | Outside <u>Millage</u> |
|-------------------------------|--------------------------|---------------------------|
| General Fund | 4.620 | 37.980 |
| Permanent Improvement (1985) | | 1.000 |
| Permanent Improvement (1994) | | 1.000 |
| Bond (\$17,500,000) HS (2003) | | 2.740 |
| Bond (\$11,500,000) MS (2010) | | 1.370 |
| 2015 Current Expense | | 7.950 |
| TOTAL | 4.620 | 52.040 |

and be it further

RESOLVED, That the Treasurer/CFO of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ayes: Hoops, O’Boyle, Sturgill, Wakefield, Stang
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #25-04-05**

Moved by Sturgill, second by O'Boyle to approve the below resolution.

E. ADOPT RESOLUTION APPROVING THE USE OF A HUNTINGTON NATIONAL BANK COMMERCIAL CARD

The Treasurer/CFO recommends adoption of the following resolution:

WHEREAS, this Board of Education pursuant to Ohio State law and public policy, the following apply: The governing board/legislative authority of the Keystone Local School District has 1) authorized Card use (provided by the Huntington National Bank) for specific purposes, which purposes are specifically stated below and 2) have or will approve and adopted a policy governing usage of the credit (purchasing card) card and appropriate oversight controls; and

WHEREAS, we certify that the governing board/legislative authority approved card usage for those purposes involving the procurement of goods and/or services for the Keystone Local School District for which the Keystone Local School District has appropriated funds in its annual appropriation budget; and

WHEREAS, the governing board/legislative authority of purchasing card has adopted formal policies and procedures concerning Card usage and oversight, including but not limited to the following considerations: 1) restrictions based on industry codes; 2) a list of authorized employees; 3) custody of the Cards; 4) the pre-approval of Card usage and reconciliation of usage against authorized purposes; 5) personal responsibility by the user in the case of penalties, interest charges or usage in conflict with the terms of the policy.

NOW THEREFORE:

BE IT RESOLVED BY the Board of Education of the Keystone Local School District hereby certifies that the following individual, Sandra Isabella, Treasurer/CFO is fully authorized to execute a Card Agreement with The Huntington National Bank and bind the Keystone Local School District to its terms.

Ayes: Sturgill, O'Boyle, Hoops, Wakefield, Stang
Motion carried.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #25-04-06**

Moved by Hoops, second by O'Boyle to approve the below resolution.

F. ADOPT RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE BALLFIELD IMPROVEMENT PROJECT

The Treasurer/CFO recommends adoption of the following resolution:

Whereas, the Keystone Local School District previously approved the Ballfield Improvement Project with an initial authorized budget of \$1,263,822.90; and

Whereas, the District has identified necessary additions and modifications to the project scope, including:

- Installation of additional outfield storm sewer,
- Additional waterline and yard hydrant,
- Additional access gates,
- Undercut and backfill for dugout foundation,
- Installation of scoreboards and associated foundations,

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

- Backstop foundation modifications, and
- Additional 2-inch PVC electric conduit; and

Whereas, these enhancements are necessary to ensure the functionality, safety, and long-term sustainability of the facility; and

Whereas, the total cost of the Ballfield Improvement Project is now projected to be \$1,401,930.90, reflecting an increase of \$138,108.00;

Now, therefore, be it resolved, that the Keystone Local School District hereby approves the amended project scope and authorizes an increase in funding for the Ballfield Improvement Project in the amount of \$138,108.00, for a revised total budget of \$1,401,930.90;

Be it further resolved, that the Superintendent or designee is authorized to take all necessary actions to implement the revised project scope and funding allocation, including execution of change orders and coordination with contractors and vendors.

Ayes: Hoops, O'Boyle, Sturgill, Wakefield, Stang
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #25-04-07

Moved by Sturgill, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE CLASS OF 2025 GRADUATION LIST

The Superintendent recommends the approval of the following list of 2025 Keystone High School graduates as recommended by Mr. James Kohler, Principal, pending completion of all state and local requirements:

| | |
|------------------------------|-------------------------------|
| Addison Otis Acord | Jonathan Morency Gould |
| Halle Elizabeth Adams | Gabriella Elise Hagerman |
| Marren Kathleen Arasim | Grace Ashley Hammonds |
| Brandon Russell Bachman | Benjamin Caleb Hardman |
| Brooklyn Kaylee Barber | Joseph Ray Hawkinberry |
| Trever Hunter Blackburn | Abbygail Joy Heck |
| Aiden Michael Bohach | Casey Marie Hill |
| Ronan Thomas Bracken | Nina Marie Holland |
| Camryn Erica Broad | Lillian Paige Horner |
| Mallory Rae Bryant | Saleana Aubrie Hottenrott |
| Brycen Jermone Bylewski | Mitchell G Hughes Jr. |
| Patrick Jacob Cahill | Lucas James Hurley |
| Kailyn Ryan Cales | Kamran Isaiah Jacobs |
| Vivian Lee Cassell | Rylee Marie Jedrzejek |
| Arianna Marie Collett-Esser | Luke Jesse Jeffers |
| Lucy Ann Cook | Marissa Leigh Keener |
| Matthew James Costello | Aaliyah Brooklyn Kernel-Tyree |
| Callie Jolynne Crabeels | Michael Bradley Kobak |
| Madison Brianna Deal | Grace Anne Kropog |
| Ryan William Dean | Jacob Nolan Kyer |
| Serenity Rose Deditch | Riley Jean Leach |
| Randy Allen Demaison | Savannah Lynn Lee |
| Gracie Olivia Domec | Emma Marie Lewis |
| Lanie Bean Marie Dove-Gondor | Jessica Ruby Linden |
| Lillian Rose Dudziak | Samantha Jane Longacre |
| Emma Elizabeth Feakins | James Robert Lunn |
| Ally Catherine Febel | Preston James Lyle |
| Jordan Maximus Folmer | Landon Gregory Masavage |
| Xavier O'Brien Fye | Kayden Allen Maurer |
| Aliyana Faith Gardlock | Kyra Nicole McKissick |

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

| | |
|----------------------------------|-----------------------------|
| Grace Mae Miller | Andrew James Sivic |
| Logan Richard Miller | Jeffrey Charles Sivec |
| Madilynn Louise Miller | Luke Andrew Skala |
| Tristan Andrew Mullins | Mallory Jolyn Skvor |
| Jay Michael Murray | Colton James Smith |
| Ashlynn Skye Myers | Kenzie Marie Smith |
| Logan Anthony Nagle | Patrick Frank Stang |
| Emilie Rose Norris | Cody Russell Storrow |
| Tyler James Ohl | Micheal Anthony Sudina |
| Paiten Albert Olah | Gerald James Sweatt |
| Jordan Elizabeth Owca | Madison Marie Taraschke |
| Macin James-Carr Padin | Hanna Vivien Taylor |
| Jonathan Thomas-Hugo Pickering | Jaiden Williams Taylor |
| Andrew Charles James Thomas Plas | Johnathan Carter Tilley |
| Brent Alexander Reed | Hannah Lyne Tinney |
| Rylee Renee Rich | Elif Nuray Ulupinar |
| Elijah Jordan Rivera | Karter Miles Urig |
| Wyatt David Rose | Riley Elizabeth Van Tilburg |
| Jorden David Ross | Dakota Andrew Vettel |
| Ryan Elden-William Saxton | Elle Peyton Walker |
| Alex Allen Sayers | Grady Espn Whitacre |
| Joseph William Scheiman | Landen Keith Whitacre |
| Bryce Andrew Schnell | Serenity Hope Williams |
| Evelynn Grace Schramm | Ivy Rose Wise |
| Jesse Edward Scott | Morgan Elyse Wittlinger |
| Zachary Thomas Shackelford | Skyler Marie Zimmerman |

B. PROCLAMATION – TEACHER/STAFF APPRECIATION WEEK

The Superintendent recommends adoption of the following resolution:

WHEREAS, today's teachers and staff mold our future citizens through their guidance and education, and

WHEREAS, today's teachers and staff encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in a large measure, upon the education our youth receive today, and

WHEREAS, teachers and staff spend countless hours outside their classrooms and offices preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

WHEREAS, our community recognizes that its teachers and staff are providing quality education services to our children,

NOW, THEREFORE, BE IT PROCLAIMED THAT the Keystone Local Board of Education designates the week of May 5-9, 2025 as Teacher/Staff Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Keystone Local Board of Education calls on the community to join with it in personally expressing appreciation to our teachers and staff for a "job well done."

C. APPROVE ASSISTANT TREASURER JOB DESCRIPTION

The Treasurer/CFO recommends approving the Assistant Treasurer Description as presented.

D. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. Jake and Ursula Gordon – activity table and train set valued at \$100.00 to KES Library

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

- E. APPROVE OAPSE COLLECTIVE BARGAINING AGREEMENT**
The Superintendent recommends approving the collective bargaining agreement with Ohio Association of Public-School Employees (OAPSE) effective July 1, 2025 through June 30, 2028 as presented.
- F. AMEND ADMINISTRATIVE PERSONNEL HANDBOOK**
The Superintendent recommends amending the Administrative Personnel Handbook effective July 1, 2022 through June 30, 2025 to include the Assistant Treasurer position.
- G. APPROVE ADMINISTRATIVE PERSONNEL HANDBOOK**
The Superintendent recommends approving the Administrative Personnel Handbook effective July 1, 2025 through June 30, 2028 as presented.
- H. APPROVE PRIMARY SERVICE AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**
The Superintendent recommends approving the 2025-2026 Multi-Agreement Contract with the Educational Service Center of Lorain County as presented.
- I. APPROVE AGREEMENT WITH LORAIN COUNTY PUBLIC HEALTH DEPARTMENT**
The Superintendent recommends approving the Lorain County Public Health School Health Services Contract for the 2025-2026 school year for Nursing Services as presented.
- J. APPROVE BILATERAL ARTICULATION AGREEMENT WITH LORAIN COUNTY COMMUNITY COLLEGE**
The Superintendent recommends approving the Bilateral Articulation Agreement between Lorain County Community College and Keystone Local School District as presented.
- K. APPROVE MASTER SERVICES AGREEMENT WITH VINSON**
The Superintendent recommends approving the Master Services Agreement with Vinson for network management from July 1, 2025 through June 30, 2026 as presented.
- L. APPROVE SPECIAL EDUCATION CONTRACT**
The Superintendent recommends approving the following Special Education Agreement for the 2025-2026 school year as presented:
1. LLA Therapy
- M. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN COLLEGE NOW GREATER CLEVELAND AND KEYSTONE HIGH SCHOOL**
The Superintendent recommends approving the Memorandum of Understanding Between College Now Greater Cleveland and Keystone High School for the 2025-2026 school year.
- N. APPROVE OVERNIGHT TRIP TO OHIO STATE FCCLA CONFERENCE**
The Superintendent recommends approving an overnight field trip for Keystone High School FCCLA Students to Ohio State FCCLA Conference on Wednesday, April 23, 2025 to Friday, April 25, 2025 as presented.
- O. APPROVE WORK SESSION MEETINGS**
The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on Tuesday, April 22, 2025 at 6:00 p.m. in KHS Room 124.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

P. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. JEFB – Released Time for Religious Instruction

Ayes: Sturgill, O’Boyle, Hoops, Wakefield, Stang
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS #25-04-08**

Moved by Hoops, second by Sturgill to approve the below resolution:

**Q. APPROVE RESOLUTION OF ARCHITECT AGREEMENT FOR KES
ROOF PROJECT**

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Local School District (the “District”) has identified the need for roof improvements at Keystone Elementary School (KES) to maintain a safe and functional facility for students, staff, and the community; and

WHEREAS, the District has selected TC Architects, Incorporated as the Architect/Engineer (A/E) to provide professional services for the KES Roof Project in accordance with the Architect/Engineer Agreement Form (K-12 School Project) under the State of Ohio Professional Services Agreements for Public Facility Construction; and

WHEREAS, the Architect/Engineer Agreement (SFC-130324) outlines the responsibilities and compensation of TC Architects, including a total compensation of \$132,877.00, which comprises a Basic Fee of \$125,877.00 and Reimbursable Expenses up to \$7,000.00, without exceeding the approved amounts without prior written consent; and

WHEREAS, the A/E will provide services during various project stages including Schematic Design, Construction Documents, Bidding and Award, Conformed Documents, Construction, and Closeout Deliverables, with the Basic Fee allocated accordingly; and

WHEREAS, the A/E will be required to adhere to all applicable regulations, including Ohio ethics and conflict of interest laws, and maintain compliance with Executive Orders regarding procurement and trade; and

WHEREAS, the total Construction Budget for the project is established at \$1,843,000.00; and

WHEREAS, the A/E shall perform the duties as stipulated in the Agreement and in compliance with the requirements set forth by the Ohio Facilities Construction Commission (OFCC);

NOW, THEREFORE, BE IT RESOLVED, that the Keystone Local School District Board of Education hereby approves the Architect/Engineer Agreement between the District and TC Architects, Incorporated for the KES Roof Project and authorizes the Board President and Treasurer to execute the agreement and related documents; and

BE IT FURTHER RESOLVED, that the Board directs the Superintendent and Treasurer to take all necessary actions to ensure compliance with the terms of the Agreement.

Ayes: Hoops, Sturgill, O’Boyle, Wakefield, Stang
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

**APPROVE OTHER BUSINESS AND SUPERINTENDENT'S
RECOMMENDATIONS #25-04-09**

Moved by O'Boyle, second by Sturgill to approve the below resolution:

**R. APPROVE RESOLUTION OF THE ROOF REPLACEMENT PROJECT
AT KEYSTONE ELEMENTARY SCHOOL AND KEYSTONE BOARD OF
EDUCATION BUILDING**

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Local School District Board of Education (the "Board") recognizes the necessity of addressing roof deficiencies identified at Keystone Elementary School and the Keystone Board of Education building; and

WHEREAS, the Ohio Facilities Construction Commission (OFCC) has established the Corrective Action Program to provide funding for the correction of work on Commission-funded projects that is found after occupancy to be defective or omitted; and

WHEREAS, the Board submitted an application to participate in the Corrective Action Program on January 18, 2022, to address defective or omitted work associated with the roof system at Keystone Elementary School as part of the Classroom Facilities Assistance Program Project Agreement; and

WHEREAS, the Commission will approve participation of the School District Board in the Corrective Action Program at the May 22, 2025, Commission meeting, authorizing an amended project budget of \$2,871,919, with the State Share being \$1,236,715 and the Local Share being \$701,796; and

WHEREAS, the Corrective Action Settlement amount of \$750,000 has been applied to the local share; and

WHEREAS, the scope of the roof replacement project at Keystone Elementary School includes the remediation and complete replacement of improperly attached plywood decking and the correction of attic ventilation and insulation issues, in accordance with ORC 3318.49 (Corrective Action Program); and

WHEREAS, the project budget has been modified to reflect the total amount of \$49,134,888, including the original budget, previous amendments, and this amendment; and

WHEREAS, it is in the best interest of the District to proceed with the roof replacement to ensure safe and functional facilities for students, staff, and community members;

NOW, THEREFORE, BE IT RESOLVED that the Keystone Local School District Board of Education hereby approves the roof replacement project at Keystone Elementary School and the Keystone Board of Education building as outlined in the Corrective Action Program and authorizes the Board President and Treasurer to execute the necessary agreements and documents to proceed with the project as recommended by the Ohio Facilities Construction Commission.

BE IT FURTHER RESOLVED that the Board President and Treasurer are authorized to submit electronically signed documents through DocuSign no later than April 17, 2025, to facilitate Commission review and subsequent approval by the Ohio Controlling Board on June 16, 2025.

Ayes: O'Boyle, Sturgill, Hoops, Wakefield, Stang
Motion carried.

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #25-04-10

Moved by O'Boyle, second by Hoops that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. TERMINATE EMPLOYMENT

The Superintendent recommends the Board of Education adopt his recommendation to terminate Michelle Maze and her employment by the Board effective April 8, 2025.

2. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Ian Gaul – KMS School Counselor – effective end of day 6/30/2025
- b. Shannon Heffernan – Junior Class Co-Advisor – effective end of day 5/30/2025
- c. Kyle Zacharyasz – KES Intervention Specialist Teacher – effective end of day 8/4/2025
- d. Elizabeth Kozik – Bus Driver – effective end of day 4/8/2025

3. ACCEPT CERTIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Mark Sobel – KMS Teacher – effective end of day 5/30/2025

4. EMPLOY ASSISTANT TREASURER – MASON ORIANS

The Treasurer/CFO recommends employment of Mason Orians as Assistant Treasurer on a one (1) year contract at an annual salary of \$60,000 (Step 0). Contract is for 260 days per year, effective April 1, 2025.

5. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Katy Tansey – KES Special Needs Paraprofessional – effective 4/16/2025

6. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2024-2025 School Year:

- a. Brooke Creak from KHS Special Needs Paraprofessional 6.75 hrs. a day to KHS Study Hall Monitor 6.75 hrs. a day effective 3/20/2025

7. APPROVE EXPIRING CONTRACT NOTIFICATION

The Superintendent recommends that the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire June 30, 2025. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in May 2025.

- a. Jeffrey Holzhauer
- b. Therese Jackson

8. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2025-2026 school year due to continuing education.

- a. Bruce Broad from MA+15 to MA+30 – Step 28
- b. Dominic Lombardi from BA+15 to MA – Step 3

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

9. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing Jacob Alferio for serving as summer school administrator, at the employee's per diem basis for the 2024-2025 school year, per time sheet, not to exceed 10 days.

10. EMPLOY CERTIFICATED/LICENSED STAFF FOR 2025-2026 SCHOOL YEAR

The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2025-2026 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule:

1 year (2nd)

- a. Amanda D'Amico
- b. Alexis Kading
- c. Lindsay Locke
- d. Amber Mezera
- e. Cara Provenzale
- f. Emily Rossi
- g. Megan Shipley
- h. Aaron Stevanus
- i. Tyler Trakas
- j. Chelsea Yates

1 year (3rd)

- a. Olivia Edgell
- b. Alexandra Ensign-Pyles
- c. Olivia Erdos
- d. Erin Strang
- e. Paige Wowk

2 years (1st)

- a. Amanda Crisler
- b. John Davis Jr.
- c. Madison Eis
- d. Patrick Gallion
- e. Ashley Hartman
- f. Dominic Lombardi
- g. Adam Shipley

2 years (2nd)

- a. Sophia Dettorre
- b. Joseph Jasin

3 years

- a. Kelli Doran
- b. Jessica Fisher
- c. Kevin Fox
- d. Jennifer Galletti
- e. Chelsey Mirto
- f. Ashley Trenchard
- g. Christopher Vondruska

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

Continuing Contract

- a. Laura DeVore
- b. Anna Saxton

11. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employment of the following 2024-2025 classified substitutes for the position and hourly rate noted, pending all record checks and completion of state and local requirements:

- a. Beth Dendorfer
 - Monitor - \$12.32/hr.
 - Paraprofessional – Library - \$12.56/hr.
 - Building Secretary - \$14.47/hr.
- b. Loren Woodruff St. Peter
 - Building Secretary - \$14.47/hr.
 - Superintendent’s Secretary - \$21.39/hr.

12. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Gregory Morgan – Assistant Varsity Track – Step 7 - \$4,727.30
- b. Jenna Quillen – Assistant Varsity Track – Step 1 - \$3,083.02
- c. Ceyanna Stasick– Drama Club – Step 1 - \$1,849.81
- d. Andrea Catanzarito – Europe Trip – \$500.00

13. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Troy Piazza – Baseball
- b. Jeffrey Sivec – Baseball

Ayes: O’Boyle, Hoops, Sturgill, Wakefield, Stang
Motion carried.

Future BOE Meetings

1. Tuesday, May 13, 2025 – Regular Meeting – 6:00 p.m.
2. Tuesday, June 24, 2025 – Regular Meeting – 4:00 p.m.
3. Tuesday, July 15, 2025 – Regular Meeting – 6:00 p.m.

Policies and Regulations – First Reading

1. BD -School Board Meetings
2. DECA – Administration of Federal Grant Funds
3. DID – Inventories
4. DJF – Purchasing Procedures
5. EBBA – First Aid
6. EDE – Computer/Online Services
7. GBH (Also JM) – Staff-Student Relations
8. IGAE – Health Education
9. IGAH/IGAI – Family Life Education/Sex Education
10. IGBA – Programs for Students with Disabilities
11. IGBL – Parent and Family Involvement in Education
12. IGBLA – Promoting Parental Involvement
13. IGCH-R (Also LEC-R) – College Credit Plus
14. IJ – Guidance Program

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 15, 2025

15. JECBB – Interdistrict Open Enrollment
16. JHC – Student Health Services and Requirements
17. JHCA – Physical Examinations of Students
18. JHCD-R-1 – Administering Prescription Drugs to Students
19. JHF – Student Safety
20. JHG – Reporting Child Abuse and Mandatory Training
21. JM (Also GBH) – Staff-Student Relations
22. KBA – Public’s Right to Know
23. LEC-R (Also IGCH-R) College Credit Plus

EXECUTIVE SESSION #25-04-11

Moved by Hoops, second by O’Boyle to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

With no action to follow.

Ayes: Hoops, O’Boyle, Sturgill, Wakefield, Stang
Motion carried.

Executive Session 6:58 p.m. Return to Open Session 7:45 p.m.

ADJOURNMENT #25-04-12

Moved by O’Boyle, second by Sturgill to adjourn the Regular Meeting at 7:45 p.m.

Ayes: O’Boyle, Sturgill, Hoops, Wakefield, Stang
Motion carried.

Devin Stang, President

Sandra Isabella, Treasurer/CFO