

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD DECEMBER 17, 2024

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 6:01 p.m.

Board Members in Attendance:

Andrew Hoops, Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Patricia Wakefield

Public Persons in Attendance:

Zachary Weagley, Sandra Isabella, Kara Griswold, Albert Trego, Karen Cunningham, John Barlow, Richard Marcucci, Donna Knight, John Doehm, Kate Cunningham, Steve Ody, Tara Ody, Loren St Peter, Dominique Mason

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #25-12-03

Moved by Sturgill, second by O'Boyle to approve agenda as presented.

Ayes: Sturgill, O'Boyle, Hoops, Stang, Wakefield

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #25-12-04

Moved by O'Boyle, second by Stang to dispense with the reading of the minutes of the Regular Meeting on Tuesday, November 19, 2024 and the Work Session Meeting on Tuesday, December 10, 2024. The minutes were distributed as required by law, and shall be approved as presented.

Ayes: O'Boyle, Stang, Hoops, Sturgill, Wakefield

Motion carried.

SPECIAL RECOGNITION

ADOPT RETIREMENT COMMENDATIONS #25-12-05

Moved by Stang, second by Hoops to adopt retirement commendation for the individual listed above (Attachment A).

1. John Barlow – 10 years

Ayes: Stang, Hoops, O'Boyle, Sturgill, Wakefield

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #25-12-06

Moved by Hoops, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2024, as presented.

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B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
11/19/24	11/01/24	97653	70860	PAYING NEW LONDON TO BE OUR MECHANIC	NEW LONDON LOCAL SCHOOLS	\$ 5,407.31
09/26/24	09/15/23	97469	70865	OCCUPATIONAL THERAPY SERVICES	OPTIMAL SCHOOL THERAPY, LLC	\$ 7,380.00
12/03/24	10/17/24	97683	925121	BOND SERIES 2010C	HUNTINGTON NATIONAL BANK	\$ 178,706.25
12/03/24	10/17/24	97683	925122	BOND SERIES 2021A	HUNTINGTON NATIONAL BANK	\$ 975,375.00
12/04/24	10/17/24	97689	925123	KHS 2018 LEASE	HUNTINGTON NATIONAL BANK	\$ 93,739.47
12/10/24	11/22/24	97696	925112	WINTER SPORTS	DRAGONFLY ATHLETICS, LLC	\$ 5,000.00
12/12/24	12/10/24	97713	70926	SMILE - REJOICE - EXUBERANCE - DESMOS	SCHOOLJOY, INC.	\$ 12,000.00
12/12/24	11/11/24	97716	70885	CONSTRUCTION ADMIN FOR BALLFIELDS	BRAMHALL ENGINEERING AND SURVEYING COMPANY	\$ 21,020.00

Ayes: Hoops, Sturgill, O’Boyle, Stang, Wakefield
Motion carried.

APPROVE SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS #25-12-07

Moved by O’Boyle, second by Sturgill that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Nada Kolb – KHS Cafeteria Worker – effective end of day 11/26/2024
- b. Cassandra Spears – Permanent Substitute – effective end of day 11/30/2024
- c. Nicole Youngblood – KMS Lunch Monitor – effective end of day 12/6/2024
- d. Ashley Zuckerman – KHS Special Needs Paraprofessional – effective end of day 12/20/2024

2. EMPLOY 2024-2025 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2024-2025 school year:

- a. Cassandra Spears – KES Special Needs Paraprofessional – Step 0 - \$12.62/hr. – effective 12/2/2024
- b. Gabrielle McCourt – KES Cleaner – Step 0 - \$12.16/hr. – effective 12/31/2024
- c. Casandra Leventry – Bus Driver – Step 0 - \$17.07/hr. – effective 1/6/2025
- d. Nicole Reaser – Transportation Secretary – Step 5 - \$17.64/hr. – effective 1/6/2025

3. APPROVE LEAVE OF ABSENCE REQUEST – FRANCES WALKER

The Superintendent recommends approving a leave of absence request for Frances Walker for the period on or about December 17, 2024 through on or about January 14, 2025.

4. APPROVE LEAVE OF ABSENCE REQUEST – TODD WHITESEL

The Superintendent recommends approving a leave of absence request for Todd Whitesel for the period on or about January 21, 2025 through on or about April 1, 2025.

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5. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2024-2025 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

a. Gabrielle McCourt

Monitor - \$12.32/hr.

Paraprofessional – Special Needs - \$12.32/hr. – effective 12/11/2024

6. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the second semester of the 2024-2025 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Brittany Cline
- b. Emily Dempster
- c. Jason Dike
- d. Lisa Jones
- e. Benjamin Kirschner
- f. Richard Marcucci
- g. Denise O'Dell
- h. William Porter
- i. Geri Putzier
- j. Michele Santo Domingo
- k. Kathleen Shaw
- l. Scott Wargo

7. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2024-2025 School Year:

- a. Edith Mendat from KHS Cafeteria Worker 2.75 hours a day to KHS Cafeteria Worker/Cashier 3.25 hours a day effective 12/6/24

8. RESCIND 2024-2025 VOLUNTEER

The Superintendent recommends rescinding of the following individual as a volunteer for the 2024-2025 school year:

- a. Luke Forthofer – Girls' Basketball

9. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Luke Forthofer – Head Freshman Girls' Basketball – Step 1 - \$3,083.02
- b. Brooke Creak – Freshman Cheerleader Advisor – Step 3 – 50% - \$1,233.21

10. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individual as a member of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2024-2025 school year effective August 14, 2024 through May 30, 2025:

KHS BLT

John Davis Jr.

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11. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Roger Lee – Bowling
- b. Kevin Minnich – Bowling
- c. Adam Chapek – Gymnastics
- d. James Wright – Wrestling

Ayes: O’Boyle, Sturgill, Hoops, Stang, Wakefield

Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS #25-12-08**

Moved by Hoops, second by Stang that the foregoing recommendations be approved.

A. APPROVE EVENT CONTRACT FOR KHS 2025 PROM

The Superintendent recommends approving the event contract with The Shipyards Event Center for the KHS 2025 Prom as presented.

B. APPROVE MEMORANDUM OF UNDERSTANDING WITH CORNERSTONE PATHWAYS LLC dba NEW CARE BEHAVIORAL HEALTH

The Superintendent recommends approving the Memorandum of Understanding with Cornerstone Pathways LLC dba New Care Behavioral Health for referring students to school-based counseling services from the Provider as presented.

C. APPROVE OSBA ANNUAL MEMBERSHIP DUES

The Superintendent recommends approving the OSBA Annual Membership Dues as presented.

D. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

Ayes: Hoops, Stang, O’Boyle, Sturgill, Wakefield

Motion carried.

APPROVE OSBA LEGAL ASSISTANCE FUND RESOLUTION #25-12-09

Moved by Sturgill, second by O’Boyle to approve the below resolution:

E. APPROVE OSBA LEGAL ASSISTANCE FUND RESOLUTION

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2025 and authorizes the treasurer to pay the LAF \$250.00

Ayes: Sturgill, O’Boyle, Hoops, Stang, Wakefield

Motion carried.

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**APPROVING SETTLEMENT AGREEMENT RELATED TO CLAIMS
ARISING FROM THE DESIGN AND CONSTRUCTION OF THE
KEYSTONE ELEMENTARY SCHOOL #25-12-10**

Moved by Stang, second by Hoops to approve the below resolution:

The Superintendent and Treasurer recommend approval and execution of the Settlement Agreement and Release of All Claims between the Board of Education of Keystone Local School District (the "Board"), the Ohio Facilities Construction Commission ("OFCC"), Panzica Construction Company, Inc. ("Panzica"), Federal Insurance Company ("Federal"), FMD Architects, Inc. ("FMD") Competitive Interiors, Inc. ("Competitive"), Old Republic Surety Company ("Old Republic"), and Richard L. Bowen and Associates, Inc. ("Bowen") to resolve claims and litigation related to the construction of the Elementary School project (the "Project").

Rationale:

1. Representatives of the Board have been involved in settlement negotiations with the OFCC, Panzica, Federal, FMD, Competitive, and Bowen regarding a dispute arising out the design and construction of the Project; and
2. In an effort to avoid the expense, inconvenience and uncertainty of litigation, the Parties have agreed to compromise and settle all issues and claims arising out of the Project.

BE IT RESOLVED by the Board of Education of Keystone Local School District as follows:

1. Based upon the recommendation of the Superintendent and Treasurer, the Board finds that it is in the best interest of the Board and the school district to execute and enter into the Settlement Agreement and Release of All Claims. The Board authorizes the Superintendent to execute the Settlement Agreement and Release of all Claims, and any other documents necessary to finalize the settlement.

Ayes: Stang, Hoops, O'Boyle, Sturgill, Wakefield

Motion carried.

A. Future BOE Meetings @ 6:00 P.M.

1. Tuesday, January 14, 2025 – Tax Budget Hearing, Organizational Meeting and Regular Meeting - KHS Conference Room

ADMINISTRATIVE REPORTS - NONE

SUPERINTENDENT COMMITTEE REPORTS – NONE

COMMENTS/CONCERNS – NONE

EXECUTIVE SESSION #25-12-11

Moved by Stang, second by Hoops to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;

With no action to follow.

Ayes: Stang, Hoops, O'Boyle, Sturgill, Wakefield

Motion carried.

Executive Session 6:45 p.m. Return to Open Session 7:32 p.m.

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ADJOURNMENT #25-12-12

Moved by Sturgill, second by O'Boyle to adjourn the Regular Meeting at 7:33 p.m.

Ayes: Sturgill, O'Boyle, Hoops, Stang, Wakefield
Motion carried.

Patricia Wakefield, President

Sandra Isabella, Treasurer/CFO

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ATTACHMENT A

RESOLUTION – JOHN BARLOW

WHEREAS, John Barlow has served the staff, students, and residents of the Keystone Local School District for 10 years; and

WHEREAS, John Barlow has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, John Barlow has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend John Barlow for his outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to John Barlow.