

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD AUGUST 13, 2024

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Andrew Hoops, Carrie O'Boyle, Devin Stang, Kimberly Sturgill

Board Members not in Attendance:

Patricia Wakefield

Public Persons in Attendance:

Zachary Weagley, Sandra Isabella, Amanda Goran, Kara Griswold, Dominique Mason, Loren St. Peter, Jessica Linden, Trever Blackburn, Grady Whitacre, Shane Ohl, Zach Shackelford, Kaleb Scott, Jordan Folmer, Michelle Andujar, Lyla Yoho, Sam Longacre, Rylee Jedrzejek, Madison Deal, Kari Dove, Melissa Gamble, Nicole Cassell, Kelsey Crislip-Cerro, Mallory Skvor, Rylee Rich, Denise Pinwinski, Susan Wargo, Megan Shipley, Leisa Smith, Leslie Simonson, Tim Simonson, Deborah Melda, Amanda Accavallo, Kristin Kaiser, Kate Cunningham, Ursula Gordon

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #25-08-01

Moved by Sturgill, second by Hoops to approve agenda as presented with corrections.

Ayes: Sturgill, Hoops, O'Boyle, Stang

Motion carried.

SPECIAL RECOGNITION

APPROVAL OF PRIOR MEETING MINUTES #25-08-02

Moved by Hoops, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Tuesday, July 16, 2024 and the Work Session Meeting on Tuesday, July 30, 2024. The minutes were distributed as required by law and, shall be approved as presented with corrections.

Ayes: Hoops, Sturgill, O'Boyle, Stang

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS:

Dominique Mason – Asked for PowerPoint of financials on board.

Kate Cunningham – (LifeWise) joined FB group parents against LifeWise. Against instruction during school day. Spoke with superintendent. Asking to look into current board policy regarding religious instruction during school day.

Zachary Weagley - Responded to parent.

Ursula Gordon - Safety for the kids. LifeWise concerns of liability, busing, recess, meet any objectives for education of students. Religion should be outside of school hours. EdChoice for those who want to send students to religion schools.

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Melissa Gamble – Parent of KES. Asking board to define core curriculum in board policy. Protect students instructional time and education.

Kristen Kaiser –LifeWise – Discussing their philosophies. Concerns regarding the poor mental health of students. Stated that LifeWise dismisses reality of world today. Keep religion out of schools.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #24-08-03**

Moved by Sturgill, second by Hoops that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for July 2024, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

| PO Date | Invoice Date | PO Number | Check Number | Desc. | Vendor | Amount |
|----------|--------------|-----------|--------------|---------------------|--------------------------|-------------|
| 07/08/24 | 06/17/24 | 97134 | | PERFORMANCE MATTERS | POWERSCHOOL HOLDINGS LLC | \$ 7,610.50 |

C. APPROVE PRINCIPAL BUDGETS

The Treasurer/CFO recommends approving the following principal funds.

Principal Funds

| | |
|------------------------|------------------------|
| Camp NuHop | KMS Principal Fund |
| District Support fund | KMS Principal Pop fund |
| Keep Fund | KHS Principal Fund |
| KES Principal Fund | KHS Principal Pop Fund |
| KES Principal Pop Fund | Washington DC |

D. FY2025 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KHS

| | |
|---------------------------|------------------------|
| Academic Challenge | Environmental Club |
| BBQ Club | FCCLA |
| Class of 2025 – Senior | National Honor Society |
| Class of 2026 – Junior | School Store |
| Class of 2027 – Sophomore | Spanish Club |
| Class of 2028 – Freshman | Student Council |
| Comic Book Club | Yearbook |
| Dance Team Club | Youth 4 Youth |
| Drama Club | |

KMS

School Store
Student Council
Yearbook

KES

Student Council

Ayes: Sturgill, Hoops, O’Boyle, Stang
Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #25-08-04

Moved by Hoops, second by Sturgill that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Victoria Geiger – KHS Special Needs Paraprofessional – effective end of day 8/20/2024

2. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2024-2025 School Year:

- a. Andrew Hoch from KES 3rd Grade Intervention Teacher to KMS 8th Grade Intervention Teacher
- b. Heather McCourt from KES 1st Grade Teacher to Literacy Coach

3. AMEND 2024-2025 CERTIFICATED/LICENSED STAFF

The Superintendent recommends amending the following individual on a limited one (1) year contract commencing with the 2024-2025 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Emily Rossi - KHS/KMS ELA Teacher – From Step 0 BA - \$41,107.00 to Step 1 BA - \$42,916.00

4. EMPLOY 2024-2025 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2024-2025 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Amanda D'Amico – KES 1st Grade Teacher - Step 1 BA - \$42,916.00
- b. Chelsea Yates – KES 3rd Grade Teacher – Step 5 BA - \$50,151.00

5. EMPLOY 2024-2025 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2024-2025 school year:

- a. Amy Shepherd – KMS Secretary – Step 0 - \$14.77/hr. – effective 8/14/24
- b. Frances Walker – Bus Driver – Step 5 - \$20.24/hr. – effective 8/13/24

6. EMPLOY 2024-2025 LPDC PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Local Professional Development Committee (LPDC) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2024-2025 school year:

- a. Jacob Alferio
- b. Taylor Brouse
- c. Amanda Goran
- d. Donna Knight
- e. Rebecca Reed
- f. Kevin Wacker

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7. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2024-2025 school year effective August 14, 2024 through May 30, 2025:

| <u>KES BLT</u> | <u>KMS BLT</u> | <u>KHS BLT</u> |
|-----------------|-----------------|--------------------|
| Kaitlin Bulger | Kathryn Dillen | Tracy Abfall |
| Sophia Dettorre | Jessica Fisher | Suzanne Atkinson |
| Laura DeVore | Ian Gaul | Andrea Catanzarito |
| Jill Hetsler | Joseph Jasin | Patrick Gallion |
| Allison Johnson | Heather Lahoski | Donald Griswold |
| Kristen Lazard | Tara Ody | David Jones Jr. |
| Heather McCourt | Stephen Ody | Noelle Puterbaugh |
| Brittany Shaw | Adam Shipley | Leah Tesny |
| Victoria Smith | Jennifer Wooten | |
| Kimberly Tafa | Kristin Zatik | |
| Paige Wowk | | |

8. APPROVE KES BLT MEETING

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff members participating in KES BLT initial start of school meeting on August 13, 2024:

- a. Kaitlin Bulger
- b. Sophia Dettorre
- c. Laura DeVore
- d. Jill Hetsler
- e. Allison Johnson
- f. Kristen Lazard
- g. Heather McCourt
- h. Brittany Shaw
- i. Victoria Smith
- j. Kimberly Tafa
- k. Paige Wowk

9. APPROVE CURRICULUM PLANNING DAYS

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff member for participating in curriculum planning for a new course – Financial Literacy in the Middle School, to be paid from District PD Funds:

- a. Anna Saxton – not exceed 2 days

10. APPROVE CURRICULUM PLANNING DAYS

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff member for participating in curriculum planning for a new course – Spanish in the Middle School, to be paid from District PD Funds:

- a. Jennifer Galletti – not exceed 3 days

11. APPROVE COLLABORATIVE PLANNING DAY

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff members for the purposes of collaborative planning not to exceed 1 day, to be used before August 16, 2024, to be paid from District PD Funds:

- a. Donna Knight
- b. Amber Mezera

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12. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2024-2025 school year due to continuing education.

- a. Jessica Fisher – from BA to BA +15 – Step 10
- b. Amy Hoopingarner – from MA to MA+15 – Step 14
- c. Dominic Lombardi – from BA to BA+15 – Step 2

13. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the first semester of the 2024-2025 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Brittany Cline
- b. Emily Dempster
- c. Lisa Jones
- d. Richard Marcucci
- e. Denise O’Dell
- f. Tiffany Peery
- g. William Porter
- h. Geri Putzier
- i. Michele Santo Domingo
- j. Kathleen Shaw
- k. Amy Shepherd
- l. Cassandra Spears
- m. Scott Wargo

14. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employment of the following 2024-2025 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Wendy Montoney
Cafeteria - \$12.98/hr.
Custodian/Maintenance - \$16.00/hr.

15. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$65.00 per half-day, per time sheet, for the following staff members for participation in the Convocation Meeting for CCP Teachers August 12, 2024 to be paid from Title IV Funds:

- a. Andrea Catanzarito
- b. Adam Crabtree
- c. Jennifer Fehlan-Jones
- d. Donald Griswold
- e. Thomas Habenicht
- f. David Jones Jr.
- g. Noelle Puterbaugh

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16. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Abigail Clay – Flag Corps Advisor – Step 1 - \$2,055.35
- b. Michael Erkkila – Assistant Freshman Football – Step 3 - \$3,288.56
- c. Aaron Stevanus – Assistant Eighth Football – Step 3 - \$2,466.42
- d. Michelle Webb – Head Eighth Volleyball – Step 7 - \$3,905.16
- e. Olivia Erdos – Junior Varsity Cheerleading Advisor – Fall – Step 1 - \$1,438.74
- f. Katy Tansey – Assistant Cross Country – (50%) – Step 3 - \$924.90

17. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Emily Yarham – Girls’ Soccer

B. BUDGET RECOMMENDATIONS

18. APPROVE BUDGET CUT RECOMMENDATION

The superintendent recommends approving the following budget cut, effective end of day on August 12, 2024.

- a. Classified Staff Reduction – 1 Bus Monitor

Ayes: Hoops, Sturgill, O’Boyle, Stang
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS #25-08-05

Moved by O’Boyle, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE KEYSTONE LOCAL SCHOOLS DISASTER RECOVERY PLAN

The Treasurer/CFO recommends approving the Keystone Local Schools Disaster Recovery Plan as presented.

B. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following Special Education Agreements for the 2024-2025 school year as presented:

1. Bellefaire Jewish Children’s Bureau
2. Spectrum – Educational & Transportation Service Agreement

C. APPROVE AGREEMENT WITH APPLEWOOD CENTERS, INC.

The Superintendent recommends approving the Applewood Centers, Inc. Agreement for provision of special education and certain related services with Gerson School for the 2024-2025 school year as presented.

D. APPROVE 2024-2025 STUDENT HANDBOOKS

The Superintendent recommends approving the Keystone High School, Keystone Middle School, and Keystone Elementary School student handbooks as presented.

E. APPROVE 2024-2025 STUDENT-ATHLETE CODE OF CONDUCT AND GUIDELINES

The Superintendent recommends approving the Keystone High School and Keystone Middle School Student-Athlete Code of Conduct and Guidelines as presented.

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F. APPROVE 2024-2025 PROJECT SEARCH MOU WITH MERCY HEALTH – LORAIN HOSPITAL

The Superintendent recommends approving 2024-2025 Project Search MOU with Mercy Health-Lorain Hospital as presented.

G. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. IGDJA – Random Drug Testing

H. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

I. BUDGET RECOMMENDATIONS

1. APPROVE 2024-2025 LUNCH PRICES

The Superintendent recommends approving the following lunch and breakfast prices effective for the 2024-2025 school year.

| | <u>Regular Lunch</u> | <u>Milk</u> |
|-------------|----------------------|-------------|
| Keystone HS | \$3.10/lunch | \$.50 |
| Keystone MS | \$3.10/lunch | \$.50 |
| Keystone ES | \$2.90/lunch | \$.50 |
| Adult | \$4.75/lunch | \$.50 |

Breakfast – Students \$1.75/breakfast

Breakfast – Adults \$1.90/breakfast

2. APPROVE SCHOOL FEES

The Superintendent recommends approving the following student fees for KHS, KMS & KES for the 2024-2025 school year:

Projected Keystone High School Fee Schedule 2024-2025

ART:

| | | | | |
|-------------|--------|---------|---------|----------|
| Art I | | | | \$ 13.00 |
| Art II | | | | \$ 13.00 |
| Ceramics | | | | \$ 15.00 |
| Ceramics II | | | | \$ 15.00 |
| Draw/Paint | | | | \$ 12.00 |
| Studio Art | Sem. I | \$15.00 | Sem. II | \$ 15.00 |

BUSINESS FEES:

| | | | | |
|----------------------|--------|--------|---------|---------|
| Computer Application | | | | \$ 6.00 |
| Computer Programming | Sem. I | \$3.00 | Sem. II | \$ 3.00 |

ENGLISH FEES:

| | | | | |
|-------------------|--------|---------|---------|---------|
| English 11 Sem. I | Sem. I | \$10.00 | Sem. II | \$10.00 |
| English 12 Sem. I | Sem. I | \$10.00 | Sem. II | \$10.00 |

SPANISH WORKBOOK FEES: (Subject to change)

| | |
|----------------------|---------|
| Spanish I Workbook | \$ 5.00 |
| Spanish II Workbook | \$ 5.00 |
| Spanish III Workbook | \$ 5.00 |

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FAMILY AND CONSUMER SCIENCE FEES:

| | |
|------------------------------------|---------|
| FCCLA Dues (Members Only) | \$17.00 |
| Culinary Fundamentals | \$25.00 |
| Global Foods | \$25.00 |
| Creative Cuisine | \$25.00 |
| Sewing & Crafting | \$25.00 |
| Just Desserts | \$25.00 |

HISTORY:

| | | |
|-------------------------|----------------|-----------------|
| American History | Sem. I \$ 7.50 | Sem. II \$ 7.50 |
| Government | Sem. I \$ 7.50 | Sem. II \$ 7.50 |
| Honors American History | Sem. I \$ 7.50 | Sem. II \$ 7.50 |

| | | |
|--------------------------------|----------------|-----------------|
| HOME REPAIR MAINTENANCE | Sem. I \$25.00 | Sem. II \$25.00 |
|--------------------------------|----------------|-----------------|

| | |
|------------------------|---------|
| TECHNOLOGY FEE: | \$30.00 |
|------------------------|---------|

SCIENCE FEES:

| | | |
|-------------------------------|----------------|-----------------|
| Biology | Sem. I \$15.00 | Sem. II \$15.00 |
| Chemistry I | Sem. I \$12.00 | Sem. II \$12.00 |
| Environmental Science | Sem. I \$10.00 | Sem. II \$10.00 |
| Honors Environmental Science | Sem. I \$15.00 | Sem. II \$15.00 |
| Honors Biology | Sem. I \$15.00 | Sem. II \$15.00 |
| Physical Science Applications | Sem. I \$ 9.00 | Sem. II \$ 9.00 |
| Physics | Sem. I \$16.50 | Sem. II \$16.50 |
| Intro to Engineering Design | Sem. I \$25.00 | Sem. II \$25.00 |
| Intro to Health Careers | Sem. I \$15.00 | Sem. II \$15.00 |

MISCELLANEOUS:

| | | |
|-----------------------|---------|---|
| Freshman - grade fee | \$11.55 | <u>advisor Mrs. Puterbaugh</u> |
| Sophomore - grade fee | \$11.55 | <u>advisor Mrs. McCall</u> |
| Junior - grade fee | \$11.55 | <u>advisor Miss Heffernan & Miss Hartman</u> |
| Senior - grade fee | \$11.55 | <u>advisor Miss Atkinson & Mr. Gallion</u> |

**Keystone Middle School
Grade Fees
2024-2025**

6th Grade = \$25.00

| | |
|-------------|----------|
| Consumables | \$ 25.00 |
| Camp Nuhop | \$240.00 |

7th Grade = \$25.00

| | |
|-------------|----------|
| Consumables | \$ 25.00 |
|-------------|----------|

8th Grade = \$25.00

| | |
|------------------|----------|
| Consumables | \$ 25.00 |
| Spanish I | \$ 5.00 |
| Physical Science | \$ 18.00 |

All Students

| | |
|----------------|----------|
| Technology Fee | \$ 30.00 |
|----------------|----------|

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**Keystone Elementary School
Grade Fees
2024-2025**

Kindergarten = \$50.00

| | |
|------------------------|---------|
| Workbook/Consumables | \$45.00 |
| Classroom/Art Supplies | \$ 5.00 |

1st Grade = \$50.00

| | |
|------------------------|---------|
| Workbook/Consumables | \$45.00 |
| Classroom/Art Supplies | \$ 5.00 |

2nd Grade = \$50.00

| | |
|------------------------|---------|
| Workbook/Consumables | \$45.00 |
| Classroom/Art Supplies | \$ 5.00 |

3rd Grade = \$50.00

| | |
|------------------------|---------|
| Workbook/Consumables | \$45.00 |
| Classroom/Art Supplies | \$ 5.00 |

4th Grade = \$50.00

| | |
|------------------------|---------|
| Workbook/Consumables | \$45.00 |
| Classroom/Art Supplies | \$ 5.00 |

5th Grade = \$50.00

| | |
|------------------------|---------|
| Workbook/Consumables | \$45.00 |
| Classroom/Art Supplies | \$ 5.00 |

Grades 1st – 5th

| | |
|----------------|---------|
| Technology Fee | \$30.00 |
|----------------|---------|

Ayes: O’Boyle, Sturgill, Hoops, Stang
Motion carried.

Future BOE Meetings @ 6:00 P.M.

1. Monday, September 17, 2024 – Regular Meeting – KHS Conference Room
2. Monday, October 15, 2024 – Regular Meeting – KHS Conference Room
3. Monday, November 19, 2024 – Regular Meeting – KHS Conference Room

ADMINISTRATIVE REPORTS - NONE

SUPERINTENDENT COMMITTEE REPORTS

JVS:

Deborah Melda - \$20,000.00 grant for WorkBased Teaching Lead. Opportunity for a \$150,000.00 grant.

ADJOURNMENT #25-08-06

Moved by Sturgill, second by Hoops to adjourn the Regular Meeting at 6:58 p.m.

Ayes: Sturgill, Hoops, O’Boyle, Stang
Motion carried.