

SOUTH SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Minutes of the Board of Trustees' Regular Meeting of May 7, 2026

Baden High School – Gymnasium
825 Southwood Drive, South San Francisco, California

SSFUSD Equity Definition

Equity, in SSFUSD, is defined as giving students what they need, when they need it to fulfill their potential.

OPEN SESSION — 6:30 p.m.

A. CALL TO ORDER

CLOSED SESSION – 6:30 p.m.

1. Public Employee Discipline/Dismissal/Release ([Government Code § 54957](#))
2. Superintendent evaluation

RECONVENE INTO OPEN SESSION – 7:00 p.m.

B. ROLL CALL

Board Members: Ms. Amanda Anthony – Present
Mrs. Amy Lam – Present
Dr. Chialin Hsieh – Present
Mrs. Patricia Murray – Present
Mrs. Mina Richardson – Present

Cabinet Members: Dr. Shawnterra Moore, Superintendent – Present
Mr. J. Marwan Hannon, Assistant Superintendent,
Human Resources – Present
Dr. Marcos Garcia, Assistant Superintendent,
Student & Family Services – Present
Dr. Nia Campbell, Assistant Superintendent,
Teaching & Learning – Present
Mr. Ted O, Assistant Superintendent, Business
Services – Present

- C. PLEDGE OF ALLEGIANCE** – Principal Briano introduced Achilles Santos, a junior at El Camino High School, and shared that he has enjoyed visiting many classrooms over the years and experiencing Mr. Santos's passion for the social sciences in both modern world history and U.S. history classes.

D. LAND ACKNOWLEDGEMENT STATEMENT

We acknowledge that the South San Francisco Unified School District is located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula.

We wish to pay our respects by acknowledging the Ancestors, Elders, and relatives of the Ramaytush Community and by affirming their sovereign rights as First Peoples.

- E. REPORTING OUT FROM CLOSED SESSION** – Mr. Hannon reported that the Board approved the release of one probationary certificated employee pursuant to California Education Code section 44929.21 under the public employee discipline, dismissal, and release item. The motion was made by Trustee Hsieh and seconded by Trustee Anthony. The motion passed with a 5-0 roll call vote.

- F. REVIEW OF AGENDA** – None

G. PTA COUNCIL REMARKS

Leona Wong, a longtime PTA volunteer and current PTA vice president at El Camino High School, reported on PTA activities across the district. She highlighted Teacher Appreciation Week efforts such as meals, gifts, and thank-you activities for staff, along with continued PTA support for year-end events including field trips, performances, graduations, and celebrations.

She also described El Camino PTSA's work on parent engagement and education through meetings and guest speakers covering topics like college and career planning, trades, internships, and mental health resources. Wong emphasized that PTAs are aligned with district goals around student belonging and community building, and she thanked students, parents, and staff volunteers for their ongoing support.

H. STAFF ASSOCIATION REPRESENTATIVES' REMARKS

San Francisco Federation of Adult Educators – None

South San Francisco Classroom Teachers Association – Allison Light, vice president and chair of the PAC committee, spoke about elementary PE collaboration and planning time, explaining that teachers at the elementary level have used this time for the past two years and that survey results from educators show it is highly valued for collaboration and instructional planning. She emphasized that the additional time helps improve teaching and learning, especially in areas like science and math, and urged the District to be cautious about adding new requirements that could reduce its effectiveness.

She also addressed school safety and communication during emergency situations such as lockdowns and secure campus events, referencing a recent secure campus at Spruce. Ms. Light stressed the importance of clear, consistent communication through district devices rather than personal phones, and noted that substitute teachers in particular can face challenges during emergencies due to limited access to tools and information. She further raised a practical safety concern about classroom doors, explaining that teachers should be able to clearly confirm whether a door is locked from inside the classroom.

California School Employees Association Chapter 197 – None

I. PERSONNEL COMMISSION

Mr. Hannon announced that the next Personnel Commission meeting will be held on Monday, May 18, 2026 at 5:00 p.m. in the District Office Boardroom.

J. ITEMS FROM THE BOARD – None

K. SUPERINTENDENT’S REPORT

- a. Student Advocacy** – Dr. Moore recognized student advocates from the previous board meeting, praising them for speaking thoughtfully and courageously and highlighting how they demonstrated the District’s “portrait of a graduate” by using their voices, showing confidence, and engaging in meaningful dialogue. She expressed appreciation for their efforts and said she was proud of their impact on the school community.

She also shared that students advocating for a grad night experience were able to meet with their principal and reach an agreement on the trip, including destination, timing, and funding. Dr. Moore emphasized this as a positive example of student voice, collaboration, and problem-solving in action.

- b. Academic Discourse School Growth – Alta Loma Middle School, Buri Buri Elementary School, and Ponderosa Elementary School** – Dr. Moore shared updates on academic discourse learning walk cycles, reporting that most schools showed growth from cycle one to cycle two based on the Instructional Planning Guide (IPG) key elements. She highlighted three schools with notable improvement.

At Alta Loma Middle School, she reported increases in higher levels of student academic discourse and a significant decrease in the lowest rating category, attributing the progress to leadership efforts to align instructional leadership teams and improve schoolwide buy-in. At Buri Buri Elementary, she noted strong gains in the highest IPG rating and a decrease in lower ratings, supported by clearer instructional models and collaborative

leadership. At Ponderosa Elementary, she also reported gains in student engagement in academic discourse and reductions in lower ratings, crediting adaptive leadership practices and use of instructional tools from principal PLCs.

- c. **Westborough Middle School – Recipient of the 2026 Sustainable and Climate Ready Schools Award** –Westborough Middle School received the 2026 Sustainable and Climate Ready Schools Award from the San Mateo County Office of Education for its project “Sustainable Steps Toward Our Future.” Dr. Moore explained that the award recognizes student leadership and innovation in environmental sustainability through campus practices, curriculum integration, and community engagement.

She highlighted student efforts through the Westborough Planeteers and Gardening Club, including campus cleanups, a plastic film recycling drive, and the creation of a community garden integrated into seventh grade science. Dr. Moore also noted that the garden involves partnerships with staff, families, and community members and helps support hands-on environmental learning and food production.

She congratulated Westborough Middle School and shared that five additional district programs will be receiving county honors at an upcoming awards celebration.

- d. **In Memoriam – Former County Superintendent of Schools, Nancy Magee** – Dr. Moore acknowledged the passing of former County Superintendent Nancy Magee, recognizing her as a respected leader with lasting contributions across San Mateo County and noting that the meeting would be adjourned in her honor later in the agenda.
- e. **Recognition for Outgoing Student Trustee Izzy Ruiz** – Lastly, Dr. Moore expressed appreciation for Student Trustee Ruiz, highlighting her leadership and contributions throughout the year in sharing student perspectives on academics, engagement, and school climate. Dr. Moore and the Board presented her with a certificate of appreciation in recognition of her service and extended best wishes for her future.

L. STUDENT TRUSTEE REPORTS

1. **Isabelle “Izzy” Ruiz, Spring Student Trustee and ASB President of ECHS** shared updates on student activities and expressed gratitude to teachers during Teacher Appreciation Week, reflecting on her K–12 experience in the district and the impact of educators on her growth.

She highlighted recent student achievements and events, including the Genentech poster session for biotech students, culinary arts participation in a

countywide CTE advisory meeting, and major end-of-year school activities such as the farewell rally, Spring on the Green market, Decision Day, and senior awards night. She also recognized academic and extracurricular accomplishments, including valedictorian and salutatorian honors, performing arts events, and AP exam support efforts led by peer counselors.

Ruiz closed by celebrating strong spring sports results across multiple teams, including undefeated seasons and league championships, and thanked the Board for the opportunity to serve as student trustee. She expressed appreciation for staff, student leaders, and her peers, and wished everyone a restful summer.

2. **Jaimelyn Ochoa, Fall Student Trustee and ASB President of SSFHS** shared a wide range of student activities and upcoming end-of-year events. She outlined Spirit Week dress-up themes, the final rally of the year centered on childhood games, and senior events such as Senior Sunset, where students will gather for activities, performances, food trucks, and a final celebration together.

She also highlighted senior recognition efforts, including sharing post-secondary plans through the school's Instagram, as well as upcoming concerts, awards nights, and athletic competitions, including PALS tournaments and the district Special Olympics event. She noted achievements such as National History Day finalists, sports updates, and a senior field trip to Six Flags funded through student efforts and supported by staff and administrators.

She concluded by emphasizing AP exam encouragement, student wellness, and Teacher Appreciation Week efforts, including handmade cards and a teacher car wash, expressing gratitude for staff and their impact on students' lives

M. PUBLIC COMMENTS

Sienna Beach – Library Media Assistant (Spruce Elementary)

Sienna Beach, a first-year library media assistant, stated that elementary school library operations are not sustainable under current staffing levels of 17.5 hours per week. She explained that duties extend far beyond circulation and story time to include full program management such as collection maintenance, literacy promotion, research support, and collaboration with teachers. She emphasized that these responsibilities require planning time that cannot be completed within allocated hours.

She noted that in practice, library assistants are performing work equivalent to multiple roles found in separate departments in a public library setting. She

reported consequences including outdated collections remaining unaddressed and periodic library closures due to workload demands. She also raised concerns about limited benefits due to part-time status, reliance on second jobs or spousal insurance, and lack of formal training or onboarding due to a vacant district librarian position. She stated that staff rely heavily on informal peer mentoring, which constitutes unpaid labor.

She requested the hiring or assignment of a district librarian to provide leadership, site support, training, collection development coordination, and oversight of major library systems (including Destiny and inventory projects), as well as increased hours and structural support for library programs.

Victoria Lau – Library Media Assistant (Buri Buri Elementary)

Victoria Lau stated that she serves as the sole library staff member at Buri Buri Elementary, managing all library operations for nearly 600 students within 17.5 hours per week. She clarified that her role functions as a full library manager rather than an assistant.

She described a high volume of instructional and operational responsibilities, including leading weekly class visits, read-alouds, discussions, and activities for approximately 23 classes. She reported that students check out at least one book weekly and that she frequently fulfills requests for specific titles and research materials. Operational duties include circulation, tracking lost and damaged books, repair work, cataloging and barcoding new materials, and maintaining the collection database.

She further noted that the library is frequently open during recess and lunch, and that she regularly works beyond her assigned hours, including an example of a 7.5-hour day exceeding her paid time allocation. She also highlighted budget constraints, stating that the annual library budget (~\$1,100) allows for approximately 40 new hardcover library-bound books per year, which limits collection development.

She requested additional staffing time, increased budget support, and improved structural leadership for elementary libraries.

Jillian Bailles d'Err-Roy – Library Media Assistant (Monte Verde Elementary)

Jillian Bailles d'Err-Roy, who also identified as a parent of two middle school students, described her dual role as a library media assistant working 17.5 hours per week while serving approximately 22–23 classes and managing a large student population (approximately 550 students).

She affirmed and supported prior speakers' concerns regarding insufficient hours, lack of leadership, and limited benefits. She referenced a prior district-

initiated classified staff compensation and classification study intended to align positions with surrounding districts; she stated that follow-up interviews and reporting from this process have not been completed or shared.

She presented comparative data from other Bay Area school districts showing that similar library positions are often full-time or significantly higher-hour roles (ranging from approximately 20 to 32+ hours per week, and in some cases full-time positions), often serving comparable or smaller student populations. She noted that only a small number of districts in the region maintain sub-20-hour library staffing models.

She concluded that current staffing levels in SSFUSD are not consistent with regional norms or job demands and argued that increased hours are necessary to properly support instructional goals, literacy development, and equitable access to library services.

Lucie Bradshaw – Teacher (Junipero Serra Elementary)

Lucie Bradshaw spoke regarding equity in district resource allocation and student access to services. She referenced a kindergarten field trip experience and used it to illustrate student engagement and expectations around campus resources such as the library.

She raised questions about equity in district programming and resource distribution, referencing Individualized Education Programs (IEPs) and transportation services for students receiving specialized placements. She cited board materials indicating transportation support for approximately 105 elementary students at a significant cost and questioned how those services are distributed across school sites.

She expressed concern that some students experience long commutes to access specialized services and suggested this may create inequities and inefficiencies. She encouraged the district to re-evaluate placement and transportation systems to improve equity, reduce travel burden, and ensure students are served closer to their home schools when possible.

Deborah Wilborn – Librarian (Los Cerritos Elementary)

Deborah Wilborn, a librarian since 2015, addressed limited library access across elementary schools due to 17.5-hour staffing levels and additional closures for testing and school activities.

She emphasized that school libraries are critical for providing differentiated reading materials, supporting literacy development, and closing achievement gaps, particularly for students who rely on school libraries as their primary access point to books. She highlighted her responsibilities in curating culturally responsive collections, supporting social-emotional learning, and maintaining

Spanish-language materials for multilingual students.

She referenced California State Library standards recommending approximately 36 hours per week of student library access and stated that current elementary school library access falls significantly below this benchmark. She advocated for increased staffing hours for library media assistants to ensure consistent, equitable library access across all sites.

She added that additional library staff across the district support similar concerns and are aligned in requesting increased support for library services.

N. INFORMATION ONLY PRESENTATIONS

1. TEACHING & LEARNING

a. [El Camino High School](#)

Principal James Briano presented the educational priorities and programs at El Camino High School.

Trustee Richardson congratulated Principal Briano on El Camino High School's California Distinguished School recognition. She praised school leadership, student engagement, parent involvement, and school spirit, and thanked staff while noting positive campus visits and the overall school community.

Trustee Anthony commended the presentation, highlighting the balance of celebrating progress and addressing areas for improvement. She appreciated the focus on data for students with disabilities and math achievement, as well as improvements in attendance and engagement. She thanked staff for strong communication and student opportunities.

Trustee Lam praised school culture, student engagement, and recent school events. He noted appreciation for expanded AP course access and ongoing improvement efforts, and expressed support for continued growth and opportunities for students.

Trustee Hsieh highlighted intentional leadership and sustained improvement in attendance and academics. She emphasized belonging, student voice, and support for students with disabilities, and congratulated the school on its Distinguished School recognition.

President Murray shared her personal connection to El Camino

High School as both alum and parent of graduates. She praised school achievements and student support efforts, particularly for students with disabilities, and congratulated staff and students on the Distinguished School recognition.

Student Trustee Ruiz left the meeting at 8:30 p.m.; The Board recessed at 8:32 p.m. and reconvened at 8:42 p.m.

O. PRESENTATION WITH POTENTIAL ACTION

PRESENTATION

1. BUSINESS SERVICES

a. Sunshine Gardens Elementary School Modernization and Interim Housing

Director Lori Shelton and Assistant Superintendent Ted O presented staff recommendations for the Sunshine Gardens Elementary School modernization and interim housing project.

Trustee Anthony expressed appreciation for the planned facilities improvements, noting she was particularly pleased to see attention to staff restroom upgrades and describing them as a meaningful quality-of-life improvement. She asked clarifying questions regarding the scope of the Sunshine Gardens modernization project, including the planned location of the soccer field and whether it would impact the front lawn area. She also sought additional detail on infrastructure upgrades, particularly sanitary sewer capacity and whether the district was planning for contingencies beyond the current scope given past cost escalations in similar projects. Staff clarified that only two alternates were included in the current plan, the soccer field turf and additional utility work, and that these would only be completed if sufficient funding became available. Trustee Anthony expressed understanding of the constraints, appreciated the clarification, and indicated support for moving the project forward.

Trustee Lam acknowledged that Sunshine Gardens had not received prior modernization funding and stated that the proposed project represented overdue improvements that should be completed. She briefly referenced prior bond planning context and expressed support for addressing

long-standing facility needs at the site. He also asked about interim housing during construction, referencing prior experience with similar projects, and inquired about what typically happens to temporary classroom structures after use. Staff explained that interim housing is rented and removed following construction completion rather than retained by the district. Trustee Lam thanked staff for the clarification and expressed support for ensuring the project proceeds smoothly while minimizing disruption to students.

Trustee Hsieh thanked staff for the comprehensive planning work on the Sunshine Gardens modernization project and acknowledged the significant effort involved in developing the proposal. She emphasized the importance of viewing the project not only as a site-level improvement but also as part of a broader districtwide facilities strategy. She noted that as the district invests substantial resources into individual campuses, it is increasingly important to consider enrollment trends, site utilization, and long-term sustainability when making capital decisions. Trustee Hsieh encouraged the board and leadership to ensure that future modernization projects are aligned with the district's overall footprint and changing student population, while continuing to prioritize high-quality learning environments. She concluded by reaffirming her support for improving student facilities.

President Murray expressed appreciation for the Sunshine Gardens modernization project and its alignment with commitments made during the Measure T campaign. She stated that a key reason for her continued advocacy for the bond was to ensure investment in infrastructure improvements, particularly at Title I schools, and she noted that the current project reflects those priorities. She thanked staff for their work in advancing the project and reiterated her support for continued investment in school facilities that directly benefit students and learning environments.

Trustee Richardson requested clarification on the proposed location of the new soccer field, asking for visual reference on the slide. Director Shelton explained that the field would be located adjacent to, and just to the right of, Building G (the multi-use building). Trustee Richardson further inquired about existing site features, specifically whether the play structure and trees would be impacted by the project.

Director Shelton confirmed that the play structure would remain in place and noted that the trees are located on the upper campus and are not affected by the proposed work.

Trustee Richardson also asked whether the existing asphalt in the proposed area would be repaved as part of the project. Director Shelton clarified that repaving is not planned, as the selected turf system is designed to be installed directly over the existing asphalt surface.

ACTION

4. BUSINESS SERVICES

a. Approval of Staff Recommendation for the Sunshine Gardens Elementary School Modernization

MOTION #255 (Richardson/Lam) to approve the recommendation for the Sunshine Gardens Elementary School Modernization Project under the Bond Program, including an additional \$10.1 million in funding, for a total project cost of \$35,602,570 required to complete the project. Motion Carried. (Unanimous)

P. CONSENT AGENDA:

MOTION #256 (Hsieh/Richardson) to approve 1a. Minutes of the April 24, 2026 Special Board Meeting; 2a. Graduates – Baden HS, ECHS, SSFHS, and Adult Ed.; 2b. ECHS Wrestling team to participate in the [Dual State Championship](#) in Fresno, CA, May 15 – 17, 2026; 2c. SSFHS staff travel to attend the [Broadway Teacher Workshop \(BTW\)](#) in New York City, July 13, 2026; 2d. Single Plan for Student Achievement (SPSA's) for all sites, 2025-26; 3a. Certificated Personnel Assignment Order; 3b. Classified Personnel Assignment Order; 4a. Gifts to the District, April 2026; 4b. Professional services agreements under \$25,000. Motion Carried. (Unanimous)

ACTION (continued)

1. ADMINISTRATION

a. Approval of District's New and Updated Board Bylaws and Policies

MOTION #257 (Richrdson/Anthony) to approve the following new and updated District's Board Bylaw and Policies and waive a second reading. Motion Carried.

(Unanimous)

1. BP 0450 - Comprehensive Safety Plan
2. BP 1312.3 - Uniform Complaint Procedures
3. BP 4030 - Nondiscrimination in Employment
4. BP 4033 - Lactation Accommodation
5. BP 4112.9 - Employee Notifications
6. BP 4219.9 - Employee Notifications
7. BP 4312.9 - Employee Notifications
8. BP 4119.11 - Sexual Harassment
9. BP 4219.11 - Sexual Harassment
10. BP 4319.11 - Sexual Harassment
11. BP 5125.1 - Release of Directory Information
12. BP 5145.3 - Nondiscrimination/Harassment
13. BP 5145.6 - Parent/Guardian Notifications
14. BP 5145.7 - Sexual Harassment
15. BP 5146 - Married/Pregnant/Parenting Students
16. BB 9011 - Disclosure of Confidential/Privileged Information

2. TEACHING & LEARNING

a. Approval of a 1-Year Contract Extension with Imagine Learning

Trustee Anthony expressed support for the curriculum alignment and jokingly questioned why there was a California version of math. Trustee Lam noted that while the District would spend slightly more, the one-year contract extension was a benefit.

MOTION #258 (Hsieh/Richardson) to approve the transition to the Imagine Learning Illustrative Mathematics California version and a 1-year contract extension for grades K–12 in the amount of \$120,672.37. Motion Carried. (Unanimous)

b. Approval of the Proposal with Unbound Ed

Megan Connery, Math Department Chair at El Camino High School, shared concerns about the data collection process used by Unbound Ed during instructional walkthroughs. While supporting the continued work with Unbound Ed and the ILC curriculum, she stated that the walkthrough questionnaire stopped documenting instruction if a teacher was not using the ILC curriculum that day. Drawing from her 24 years of teaching experience in the district, she said this approach overlooked teachers' professional judgment and instructional decisions made to support student readiness. She recommended revising the walkthrough

process to allow for more meaningful and comprehensive instructional feedback and also requested clarification regarding membership on the math implementation team.

Dr. Campbell explained that principals were informed during the comprehensive administrative team meeting that, in the second year of implementing the adopted instructional materials, each school would have its own school-level implementation team. She shared that the district implementation team includes cabinet members, members of the mathematics team within Teaching and Learning, ML TOSAs, and the instructional coaching coordinator, among others. Dr. Campbell added that staff members, including the speaker, would have the opportunity to communicate with their principal about participating on their school's implementation team.

MOTION #259 (Hsieh/Lam) to approve the proposal with Unbound Ed to support the continued implementation of Illustrative Mathematics during the 2026–27 school year in the amount of \$214,000. Motion Carried. (Unanimous)

c. Approval of the Reallocation of Special Education Transportation Funds

Trustee Richardson asked for clarification about the proposed reallocation of transportation funding, including whether the District already had contracts with the listed agencies and why some allocated amounts were being reduced. Dr. Moore explained that the District already contracts with all of the vendors and that the item was simply reallocating funds based on student needs, with some agencies requiring more funding and others less. She clarified that no new contracts were being created and confirmed that all of the agencies are used for transportation services.

MOTION #260 (Hsieh/Anthony) to approve the Special Education transportation fund reallocation and associated cost adjustments as outlined in the Board memo. Motion Carried. (Unanimous)

d. Approval of the MOU with SMCOE for the K12 Strong Workforce Program – Round 8

Trustee Anthony expressed pride in the District's continued investment in Career Technical Education (CTE), noting that many districts do not pursue these grants while the District consistently applies for, receives, and invests the funding to support students in developing diverse skills.

Trustee Lam echoed the excitement and highlighted that the scope of work includes updating CTE courses to incorporate entrepreneurship, AI applications, emerging technologies, and current industry standards to ensure courses remain relevant and aligned with student needs.

MOTION #261 (Hsieh/Anthony) to approve the MOU with the San Mateo County Office of Education to participate in the K–12 Strong Workforce Program (Round 8) initiative, effective January 1, 2026, through June 30, 2028. Motion Carried. (Unanimous)

e. Approval to enter into an Agreement with Max Ehrman for ALMS Mural Project

Trustee Lam asked about the Alta Loma mural item, noting she was supportive of student engagement through art but concerned that the board memo did not include key attachments such as the contract or background clearance information for the facilitator. Mr. O responded that the contract and W-9 were available and had been reviewed but were not attached to the memo. He also explained that the work would be supervised by certificated staff at the site, so fingerprinting and background checks were not required for the contractor.

President Murray asked whether the District had previously worked with Max Ehrman, and Mr. O said he was not certain. Trustee Anthony then shared support for the mural work, referencing the Precita Eyes mural at Baden High School and noting it was a successful student collaboration. She expressed excitement about expanding similar mural projects to other campuses, saying they help beautify schools and build community.

MOTION #262 (Anthony/Hsieh) to approve to enter into an agreement between Alta Loma Middle School and Max Ehrman for a student-led mural project designed to advance student belonging, cultural representation, and school community pride, in the amount of \$39,500. Motion Carried. (Unanimous)

3. STUDENT & FAMILY SERVICES

a. Approval of the Operational Agreement with Fresh Lifelines for Youth, Inc.

Trustee Anthony said this item was building on what the Board approved a couple of weeks earlier, explaining that the earlier action was tier 1 and this item represents tier 3 in

the same process.

MOTION #263 (Richardson/Anthony) to approve the Operational Agreement with Fresh Lifelines for Youth (FLY), Inc. to provide a law-related education program and supportive services for students at risk of delinquent behavior during the 2026–2027 school year. Motion Carried. (Unanimous)

b. Approval of the MOU with SMCOE for Tobacco-Use Prevention and Youth Engagement (TPYE) Consortium

Trustee Anthony shared concerns about student nicotine use, noting that while vaping remains an issue on campuses, newer products like Zyn nicotine pouches are becoming more common and are harder to detect but still represent tobacco use. She referenced her work experience with related data, mentioned California’s ban on flavored tobacco, and urged continued focus with school site leaders on early identification and prevention to stop addiction before it begins.

MOTION #264 (Richardson/Anthony) to approve the MOU with the San Mateo County Office of Education to participate in the TPYE Consortium for the 2026-2029 grant cycle. Motion Carried. (Unanimous)

4. BUSINESS SERVICES (*continued*)

b. Approval of Agreement with Wilsey Ham for the Spruce Elementary Modernization Project

Trustee Anthony commented enthusiastically that the District was “getting into a rhythm” with multiple projects moving forward. Trustee Richardson then asked for clarification on whether the Board had already approved a similar item at a previous meeting or if this was an extension of prior work. Director Shelton explained that there are multiple topographic contracts across sites and that additional work is still needed at certain locations, clarifying that the work referenced at Spruce involved a different consultant. Trustee Richardson said she would double-check.

MOTION #265 (Hsieh/Anthony) to approve the agreement

with Wilsey Ham for topographic surveying and underground utility locating services for the Spruce Elementary School Modernization Project in the amount of \$69,928. Motion Carried. (Unanimous)

c. Approval of Amendment #2 with Harley Ellis Devereaux Corporation (HED) for the Los Cerritos Elementary Modernization Project

MOTION #266 (Hsieh/Lam) to approve Amendment No. 2 to the architectural services agreement with HED for additional design and construction administration services for the Los Cerritos Elementary School Modernization Project in the amount of \$2,549,482. Motion Carried. (Unanimous)

d. Approval of Amendment #2 with Noll & Tam Architects for the Sunshine Gardens Elementary Modernization Project

MOTION #267 (Richardson/Hsieh) to approve Amendment No. 2 to the agreement with Noll & Tam Architects for additional professional services related to site utility replacement work for the Sunshine Gardens Elementary School Modernization Project in the amount of \$11,440. Motion Carried. (Unanimous)

e. Approval of Agreement with Advanced Inspections, Inc. for the Skyline Elementary HVAC Replacement Project

MOTION #268 (Anthony/Richardson) to approve the agreement with Advanced Inspections, Inc. to provide Inspector of Record services for the HVAC replacement project at Skyline Elementary School in the amount of \$20,500. Motion Carried. (Unanimous)

f. Approval of Agreement with Advanced Inspections, Inc. for the SSFHS Special Education Classrooms Alteration Project

MOTION #269 (Hsieh/Richardson) to approve the agreement with Advanced Inspections, Inc. to provide Inspector of Record services for the Special Education classrooms alteration project at South San Francisco High School in the amount of \$33,500. Motion Carried. (Unanimous)

g. Approval of Agreement with Ninyo & Moore for the SSFHS Special Education Classrooms Alteration Project

Trustee Richardson requested a clearer and larger version of the document, stating that the current copy provided to the Board was too small to read and made it difficult for her to understand what she was reviewing.

MOTION #270 (Anthony/Richardson) to approve the agreement with Ninyo & Moore for special inspection and testing services for the Special Education classrooms alteration project at South San Francisco High School in the amount of \$8,515. Motion Carried. (Unanimous)

h. Approval of Agreement with Ninyo & Moore for the Skyline Elementary HVAC Replacement Project

MOTION #271 (Hsieh/Richardson) to approve the agreement with Ninyo & Moore for special inspection and testing services for the HVAC replacement project at Skyline Elementary School in the amount of \$4,478. Motion Carried. (Unanimous)

i. Resolution No. 26-48: Authorized Signatures

MOTION #272 (Anthony/Hsieh) to adopt Resolution #26-48 authorizing designated signatures. (AYES: Lam, Murray, Anthony, Richardson, Hsieh; NOES: None). Motion Carried. (Unanimous)

REVIEW OF FUTURE AGENDA ITEMS AND MEETINGS *(subject to change)*

May 21, 2026

- Presentation Teaching and Learning – Baden HS/ Adult Education
- Presentation Teaching and Learning – Special Education
- Presentation on 2026-27 LCAP draft plan
- Public Hearing 2026-27 LCAP draft plan
- Approval of the Children's Center Program annual self-evaluation reports
- Approval for destruction of Disposable Class 3 records
- Approval of updated Board Governance Handbook
- Approval of the agreement with SMCOE for Center for Learning Data Sharing
- Information on May revision of the Governor's 2026-27 budget

- Approval of Bill Saving Facilities Consulting agreement for 2026-27
- Resolution in support of LGBTQ+ Pride Month (June)

June 11, 2026

- Presentation on 2026-27 Preliminary Budget
- Public Hearing 2026-27 Preliminary Budget
- Adoption of 2026-27 LCAP
- Approval of Local Indicators
- Approval of SMCOE Induction Program agreement for 2026-27
- Approval of updated Board Governance Handbook
- Approval of Board of Trustees Compensation increase for 2026-27
- Approval of supplementary instructional materials
- Approval of the agreement with Newsela for the 2026-27 school year
- Approval of Scoot Education MOU
- Resolution on Budgetary increases and year end transfers

June 25, 2026

- Presentation on Counseling and Safe School Advocates Services and approval for 2026-27
- Presentation on SLO MOU with student data
- Adoption of 2026-27 Preliminary Budget
- Information on Daybreak Mental Health and approval of MOU
- Approval of SMCOE Outdoor Education dates for 2026-27
- Approval of Paper Education Company agreement for 2026-27
- Approval to increase facility use fees for 2026-27
- Approval to increase District rental/leasing rates for 2026-27
- Approval to continue NPS contracts for 2026-27
- Resolution on Education Protection Account Funds

SUMMARY OF BOARD DIRECTIVES – None

GOOD AND WELFARE

Trustee Anthony shared appreciation for the recent South San Francisco Chamber of Commerce luncheon honoring scholarship recipients, noting attendance by trustees Hsieh, Lam, Murray, Anthony, and Superintendent Moore, who collectively contributed to two student scholarships. Trustee Anthony added that approximately 59 students were recognized at the event, with about 54 coming from the district, and described the celebration as a positive opportunity to recognize student achievement and community support.

She also reminded the board and community about the upcoming Golden Apple Awards and encouraged participation in the selection event. In closing, Trustee Anthony recognized Asian American, Native Hawaiian, and Pacific Islander

Heritage Month, acknowledging the district's diversity and noting representation on the board as well as among the student population, approximately 40% of whom identify as AANHPI.

Trustee Lam acknowledged the evolving terminology used to describe AANHPI communities and noted the difficulty in keeping up with changing acronyms, adding a lighthearted comment that she would strive to do better in using the appropriate language moving forward.

She reflected on the recent South San Francisco Chamber of Commerce scholarship luncheon, describing it as a meaningful opportunity to celebrate student success and the strength of local students. Trustee Lam also referenced attendance at the PTA officers installation event, expressing appreciation for the opportunity to see families and staff from multiple schools together and noting that such gatherings reinforce a sense of districtwide unity.

She highlighted National Bike Month and promoted the Centennial Bike Ride event hosted by the City of South San Francisco, describing it as a community celebration encouraging biking and reduced car use. She connected the event to broader themes of sustainability and community engagement.

Trustee Anthony added recognition of Principal Briano who regularly bikes to El Camino High School from San Francisco several days a week, highlighting it as an example of commitment and enthusiasm.

Trustee Hsieh provided brief closing remarks, noting that it is a busy and active season filled with many district events and celebrations. She encouraged the community and colleagues to "hang in there" through the end of the school year. Trustee Hsieh added that other trustees had already highlighted recent events and activities, so she did not repeat them, and concluded her comments by expressing appreciation.

Trustee Richardson reported on recent district and community events, noting attendance at the El Camino High School awards night alongside Trustees Hsieh and Lam. She described the event as well attended, with strong participation from students and families, and highlighted the presence of the Rotary Club, which provides long-standing scholarship support, including multi-year awards from Genentech. She also noted upcoming participation in the Rotary gala.

Trustee Richardson also shared that she attended the Baden High School mural unveiling in partnership with Precita Eyes, describing the event as a meaningful celebration of student artwork and community collaboration.

She concluded by noting her upcoming attendance at the Kent Awards and extended Mother's Day greetings to the community.

President Murray reported visiting the adult school on Monday, including the Adult Transition Program's coffee cart. She described the visit as enjoyable and highlighted the students' positive engagement and hospitality, noting it was a meaningful and positive experience.

She also extended Mother's Day greetings to all mothers and caregivers in the community, acknowledging the trust families place in the district to support their children and expressing appreciation for that responsibility.

ADJOURNMENT – 9:29 p.m.

President Murray announced that the meeting would be adjourned in memory of former San Mateo County Superintendent of Schools Nancy Magee. She shared personal reflections on her connection with Magee and described her as a dedicated advocate for education, student safety, and collaboration across agencies. President Murray highlighted Magee's leadership during the COVID-19 pandemic, as well as her work supporting school safety, early learning, environmental education, and student mental health initiatives.

The Board formally adjourned the meeting in Magee's honor, recognizing her more than 31 years of service in public education, including eight years as county superintendent. The Board acknowledged her lasting impact on students, families, educators, and school communities throughout San Mateo County.