Prepare | Explore | Empower

The Academy
Board of Directors

Board Meeting Minutes
Monday, April 27, 2026

Board Members Present:	
Sarah Drewlow	Chairperson
Dan Klenjoski	Treasurer
Kristen Cofrades	Secretary
Autumn Coffee	Board Member
Jen Halford	Board Member

Also Present:	
Brent Reckman	Executive Director
Sarah Gramarossa	Chief Academic Officer
Stacy McCleskey	Exec. Admin. Manager

Minutes of the regular Board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on April 27, 2026.

I. Open Meeting
A quorum being present, Sarah Drewlow called the meeting to order at 6:06 pm.

II. Consent Agenda
a. Kristen Cofrades moved to approve March 30, 2026, minutes. Seconded by Jen Halford.

Discussion:	None
Ayes:	Sarah Drewlow, Dan Klenjoski, and Autumn Coffee
Nays:	None

III. Public Comment
There was no public comment this month.

IV. Reports from Directors, Principals, and Committees
a. Executive Director Report

i. Finance
    1. The process of developing next year's budget is well underway.
    2. The first read has been completed by the finance team.
    3. The budget was created with a flat PPR or zero percent increase.
ii. Operations
    1. Buckets of budgeted money is being identified, to put towards facility costs.
iii. Facilities Master Plan
    1. It is estimated that the Certificate of Occupancy will be given in a couple of weeks.
    2. The kitchen renovation will begin the Tuesday after school is out.

b. Chief Academic Officer Report
    i. Testing
        1. State testing has been completed and the process was well organized, with no technology issues.
            a. Testing Opt-Outs
                i. Elementary had a similar amount as in years past.
                ii. Middle School had an increase. There will be more communication and education around testing next year
                iii. High School was on track as they usually are for 11th grade Science.
        2. AP testing will start in May and this year has the highest student participation.
        3. STAR and MAPS testing will begin in elementary and middle school.
    ii. Graduation Trajectory
        1. There are 127 students in the 2026 cohort and 13 are on the watch list
            a. Two students will not graduate.
            b. Eight students have been at The Academy for 5 or more years.
    iii. Attendance
        1. Reports show that attendance is around 90%.
        2. The goal was to decrease chronic absenteeism by 4% but we only decreased by 1%.
    iv. Uniform Improvement Plan (UIP)
        1. Continue K-3 READ Plan and increase growth.
        2. Focus on K-12 instruction goal to elevate Tier 1 rigor.

c. Committee Reports
    i. Finance – Finance items were discussed during the Executive Director report.
    ii. SACademic – No meeting this month.
    iii. PTO – No minutes this month.

V. Presentation and Discussion
    a. School Culture Survey
        i. This is a state-wide survey given every other year.

ii. All schools are encouraged to participate and CDE will share data with any site that has a participation rate of 50% or more. This year we had approximately 80% participation.
iii. Positive area (Instructional staff)
    1. There are supportive construction conditions.
    2. There is a shared responsibility for learning.
iv. Areas for growth (Instructional staff)
    1. There is a need for instructional AI integration.
    2. More support is needed for gifted students.
v. Positives (all staff)
    1. There is a professional climate in the school.
    2. There is support for wellbeing.
vi. Areas for focus (all staff)
    1. Increased compensation and career advancement.
    2. Better time management.
vii. Some notable increases from the previous survey in 2024.
    1. The substitute coverage has increased.
    2. The professional development is good for all staff.
    3. The staff evaluations have gotten better.
viii. The next step is to share the results with staff.

b. Draft Strategic Plan
    i. "Finance, Operations & Governance" is the third and final section.
    ii. It is similar to what's in place now, but has a new piece that articulates vision and values.
    iii. Finance
        1. This is the compensation and compliance related piece that defines the days of cash on hand, Tabor reserves, etc.
        2. The "Actions" will be to maintain an effective Finance Committee, follow best practices to meet enrollment, and have bi-annual meetings to monitor performance.
    iv. Operation
        1. This section has a customer service mindset, specifically internally.
        2. The "Actions" will be to give all staff the opportunity to give feedback and feel well supported .
    v. Governance
        1. This section will include the tracking and oversight of the school
        2. The "Actions" will include Board meetings, committee work, etc.
    vi. The last read will be in May and final approval will be in June.

c. Final Review of the Strategic Planning Committee and Committee Formation Policies.
    i. There are minor updates to the Committee Formation Policy, so that it aligns with our current practices, but major content remains the same.
d. Student Fees 2026-27
    i. Minor updates were made to keep up with rising costs.

ii. A $10 increase was made to supply lines.
iii. An adjustment was made to Outdoor Ed costs to match what we are being charged.
iv. 8th grade Outdoor Ed was removed and is being discontinued.

e. Work Session Summary
i. Monthly Board communications were reviewed.
ii. Board planning was done for the summer retreat.
iii. Ongoing policy review.
iv. Executive Director and Chief Academic Officer reports were given.

VI. Executive Summary

a. Approval of the Committee Formation Policy.
Sarah Drewlow moved to approve the Committee Formation Policy. Seconded by Kristen Cofrades.

Discussion:	None
Ayes:	Dan Klenjoski, Autumn Coffee, and Jen Halford
Nays:	None

b. Dissolution of the Strategic Planning Committee Policy.
Sarah Drewlow moved to approve the dissolution of the Strategic Planning Committee Policy. Seconded by Jen Halford.

Discussion:	None
Ayes:	Dan Klenjoski, Autumn Coffee, and Kristen Cofrades
Nays:	None

c. Approval of 2026-27 School Fees
Sarah Drewlow moved to approve the 2026-27 School Fees. Seconded by Jen Halford.

Discussion:	None
Ayes:	Dan Klenjoski, Autumn Coffee, and Kristen Cofrades
Nays:	None

VII. Adjourn Meeting – Sarah Drewlow adjourned the meeting at 6:52 pm.