Anthony Lo Franco, CPA
Business Administrator / Board Secretary

Michelle Ferraro
Administrative Assistant

Morris School District
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Joan Frederick, CPA
Assistant Business Administrator / Assistant Board Secretary

June 4, 2026

RFQ- ADMINISTRATIVE CONSULING: The Morris School District is seeking proposals for an administrative consultant to District Administration, as listed below.

Specifications

Location:	District Wide
Focus Areas:	1) Assistance with referendum information sessions 2) Guiding the AI / Low tech integration committees 3) Leveraging MEF corporate relationships to establish internship opportunities for MHS Students 4) Mentoring for three (3) new administrators
Time Commitment	Minimum 1 day per week.
Qualifications	The successful candidate shall have a minimum of 15 years experience as a Superintendent in a similar size District.

Pricing

Weekly Rate:_____

Total Contract not expected to exceed $52,000

All costs must be quotes inclusive of any travel related costs, no additional fees can be charged.

Responses due by June 12, 2026

Questions: Please contact Anthony.LoFranco@msdk12.net

The undersigned declare that we/they examined the specifications, as well as the premises and all law, ordinances and regulations governing the work, and that we/they propose to provide all goods and to perform all work described in the specifications.

Company _____

Name_____

Title_____

Signature_____ Date _____