SANTA BARBARA COUNTY EDUCATION OFFICE
PERSONNEL COMMISSION

4400 Cathedral Oaks Road
P.O. Box 6307
Santa Barbara, CA 93160-6307

REGULAR MEETING
December 11, 2025 – 1:30 p.m.

MINUTES

GENERAL FUNCTIONS

1. Call to Order

Carmen Jaramillo called the meeting to order at 1:31 p.m.

2. Roll Call

Members present:
Carmen Jaramillo, Chair
Mike Ostini, Vice Chair
Gary Pickavet, Commissioner

3. Pledge of Allegiance

Mike Ostini led the Pledge of Allegiance.

4. Changes to the Agenda — None

5. Introduction of Staff and Guests

Staff and guests present:
Gina Branum, Associate Superintendent, Human Resources
Amy Ramos, Director, Human Resources
Wendy Garcia, Certificated Human Resources Technician
Tracie Cordero, Classified Human Resources Specialist
Gabriel Purvis, Classified Human Resources Analyst
Justin Barthel, Computer/Network Technician II, ITS
Joseph Lane, Computer/Network Technician II, ITS
Randy Smith, Computer/Network Support Supervisor
Pete Sherlock, Computer/Network Technician II, ITS
Ron Wheeler, Computer/Network Technician II, ITS

6. Public Comment

Justin Barthel, speaking on behalf of other staff in the Information Technology Services Department, addressed the Personnel Commission regarding the reorganization of the ITS department and the employees' concerns about how the reorganized department will be staffed, specifically the issue of staff being required to compete for new roles and the possibility of layoff.

7. Approval of Minutes of Regular Meeting Held November 20, 2025

MOVED: Gary Pickavet SECONDED: Carmen Jaramillo VOTE: 2-0
(Commissioner Ostini abstained.)

8. Communications — None

9. Informational Items

a. Media Releases/Editorials — None

b. Legislative Update — None

REGULAR BUSINESS

10. Informational Items

a. List of New Positions — None

b. Classified Personnel Report dated January 8, 2026

c. Position Announcements — None

11. Action Items

a. Ratification of Eligibility Lists — None

b. Classification of Positions — None

c. Job Descriptions — None

UNFINISHED BUSINESS

12. Revision of Merit System Rules – Presented for Second Reading

a. 4411 Definitions (Promotion)

b. 4433.1 Requests for Study

c. 4434.1 Requests for Reallocation Study

d. 4442.10 Examination Scoring

e. 4442.11 Review and Protest of Examination Records

f. 4491.4 Salary Placement When Promoted or Reclassified

MOVED: Mike Ostini SECONDED: Gary Pickavet VOTE: 3-0

NEW BUSINESS

13. Organization of the Personnel Commission

Nomination and election of officers for calendar year 2026 were held in accordance with Personnel Commission Rule 4422.2. The nominated slate was Mike Ostini for Chair and Gary Pickavet for Vice Chair.

Commissioner Pickavet complimented outgoing Chair Jaramillo on her leadership of Commission meetings over the past year.

MOVED: Gary Pickavet SECONDED: Carmen Jaramillo VOTE: 3-0

REPORTS

13. PERSONNEL COMMISSIONER REPORTS

Commissioners Pickavet and Jaramillo had no PC-related items to report.

Commissioner Ostini reported that he attended the Salute to Teachers event in October, which he described as “awesome as usual.” He had also attended the CSEA chapter meeting the day before and learned about layoffs that will take effect in the 2026-27 fiscal year.

14. DIRECTOR, HUMAN RESOURCES REPORT

The Director, Human Resources reminded the Commissioners that the new legally required ethics training must be completed by January 1. She then made a presentation highlighting some of the data from the 2024-25 annual report.

15. CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REPORT

No report.

CLOSED SESSION — None scheduled

ADJOURNMENT

There being no further business, there was a motion to adjourn.

MOVED: Mike Ostini SECONDED: Gary Pickavet VOTE: 3-0

The meeting was adjourned at 2:53 p.m. The next regular meeting will be held on Thursday, January 22, 2026, at 12:30 p.m. The meeting will be held in the Santa Barbara County Education Office Board Room, Santa Barbara and will also be available via videoconference at the Santa Barbara County Education Office Board Room, Santa Maria.

Amy R. Ramos

Michael L Ostini

Amy R. Ramos
Director, Human Resources
Secretary to the Personnel Commission

Mike Ostini
Chair, Personnel Commission