Travis Unified School District

SUMMER ARREARS ELECTION FORM

10 or 11 PAY CYCLE Certificated Staff

Options for Payment of Salary for the 2026-27 School Year

Employees have the option of receiving their salary divided into 12 monthly payments.

PLEASE INITIAL BELOW:

_____**I Wish** to have my salary divided over a **Twelve-month** period for the 2026-27 school year. **This selection means I elect Summer Arrears**.

_____**I Do Not Wish** to have my salary divided over a Twelve-month period for the 2026-27 school year months. **This selection means I do not elect Summer Arrears**.

11-Pay Cycle employees are paid from August to June. The employee's portion of insurance benefits will be paid over 11 months.

10-Pay Cycle employees are to be paid from September to June. The employee's portion of insurance benefits will be paid over those 10 months.

PLEASE RETURN THIS FORM TO THE BUSINESS OFFICE NO LATER THAN June 4, 2026, OR UPON HIRE.

Please initial your attestation below:

____ I understand that this is an annual election, due by the above date.

____ I understand that mid-year changes will not be accepted

_____ _____ _____

Date **Signature** **Print Name**

If you have any questions regarding these options, please call Joyce Ann Garcia at the Business Services Office, 707-437-4604 ext. 1268 or at Payroll@TravisUSD.org