TRAVIS UNIFIED SCHOOL DISTRICT

# Payroll Timesheet Due Dates
# 2026-2027

| Pay Cycle | Period Begins | Period Ends | Timesheet Deadline *4:30 PM* | Pay Date |
|---|---|---|---|---|
| July | 6/1/2026 | 6/30/2026 | 7/2/2026 | 7/31/2026 |
| August | 7/1/2026 | 7/31/2026 | 8/7/2026 | 8/31/2026 |
| September | 8/1/2026 | 8/31/2026 | 9/4/2026 | 9/30/2026 |
| October | 9/1/2026 | 9/30/2026 | 10/2/2026 | 10/30/2026 |
| November | 10/1/2026 | 10/31/2026 | 11/6/2026 | 11/25/2026 |
| December | 11/1/2026 | 11/30/2026 | **12/4/2026** | 12/18/2026 |
| January | 12/1/2026 | 12/31/2026 | 1/8/2027 | 1/29/2027 |
| February | 1/1/2027 | 1/31/2027 | 2/5/2027 | 2/26/2027 |
| March | 2/1/2027 | 2/28/2027 | 3/5/2027 | 3/31/2027 |
| April | 3/1/2027 | 3/31/2027 | 4/2/2027 | 4/29/2027 |
| May | 4/1/2027 | 4/30/2027 | 5/7/2027 | 5/28/2027 |
| June | 5/1/2027 | 5/31/2027 | 6/4/2027 | 6/30/2027 |

- **Vacation Arrears paid end of June**
- **Summer Arrears paid in July &/or August**

**July 29th & August 30th**

**For Payroll/Time Sheet questions or concerns contact:**


Joyce Ann Garcia

(707) 437-4604 ext. 1268

Payroll@TravisUSD.org


*** Timesheets received after 4:30 PM in the Business Services Office on the due date will be processed the following month. ***