

To: William C. Rivera, Corporation Counsel, City of New Britain

From: Crumbie Law Group, LLC

Date: June 3, 2026

Subject: Administration of Erin Stewart – Improper Tuition Reimbursements, Separation Payouts and Pensions

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REPORT OF INVESTIGATION

I. Introduction

On January 14, 2026, this firm was retained by the City of New Britain (the “city”) to conduct a comprehensive operational review aimed at identifying actionable opportunities to improve efficiency and strengthen the city’s long-term fiscal sustainability. Our initial review of internal city records identified significant concerns regarding the Revenue Collector’s Office and fraudulent spending on former Mayor Erin Stewart’s city-issued credit card. Most recently, this review has identified a range of improper spending resulting in the misappropriation of city funds, including improper reimbursements of tuition and expenses related to Ms. Stewart’s master’s degree; improper separation payouts to Ms. Stewart and her appointed staff; an improper award of a pension to the Revenue Collector, at Ms. Stewart’s direction; and an improper award of a pension by Ms. Stewart to herself.

II. Improper Educational Reimbursements to Stewart

A review of internal city records shows that while she was mayor, Ms. Stewart received \$31,561.54 in tuition reimbursement during 2021–2022 and that she charged thousands more to her city-issued credit card (i.e., her “P-Card”) for books and other items purchased through Amazon¹. See **Exhibit 1 [Stewart Educational Reimbursement Records]**.² These payments

¹ City expense records and supporting Amazon records indicate that Ms. Stewart used her city-issued P-Card to buy books and make other purchases related to her Master’s Degree. These charges were *in addition to* the \$31,561.00 the city paid for her tuition. The following are just a few examples of these purchases made in July 2021, December 2021, and May of 2022: “*Public Administration: An Introduction*, Holzer, Marc” (\$80.32); “*Public Budgeting Systems*, Lee Jr., Robert D.” (\$157.34); “*Public Administration: Concepts and Cases 9th (ninth) edition*, Stillman, Richard” (\$59.87); “*Statistics for People Who (Think They) Hate Statistics: Using Microsoft Excel 2016*, Salkind, Neil J.” (\$53.09); “*Intermediate Statistics Using SPSS*, Knapp, Herschel” (\$74.43); “*Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers*, Turabian, Kate L.” (\$15.09); “*Human Resource Management in Public Services: Paradoxes, Processes, and Problems*, Berman, Evan M.” (\$59.14); and “*Understanding and Managing Public Organizations, 5th Edition*, Rainey, Hal G.” (\$57.84). Ms. Stewart did not reimburse the city for any of these purchases. It is recommended that the city conduct a comprehensive audit to determine the total value of the purchases that Ms. Stewart made related to her Master’s Degree with her P-Card, and that this value should be included in the total restitution that the city pursues from Ms. Stewart.

² The first page of **Exhibit 1** titled “Invoice Distribution Detail” provides an overview of the five (5) reimbursements that the city made to Ms. Stewart for her Master’s Degree tuition and the other records provide additional details for each of these five transactions.

were made pursuant to a Memorandum of Agreement (“**MOA**”) dated May 26, 2021, which was created uniquely for Ms. Stewart to shift the cost of her Master’s Program in Public Administration from the University of New Haven (the “**Master’s Degree**”)—a benefit only to Ms. Stewart—to the City of New Britain. The MOA was executed by Ms. Stewart in her capacity as mayor; the city’s Human Resources Director, Linda Guard; the city’s then Corporation Counsel, Gennaro Bizzarro; and Kristian Rosado, then serving as President Pro Tempore of the Common Council. *See Exhibit 2 [Stewart Educational Reimbursement MOA].*

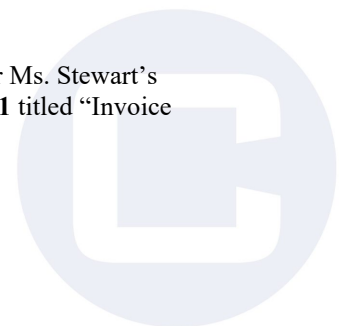
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Internal city records indicate that Ms. Stewart was reimbursed over the course of 2021-2022 in five payments paid out of a dedicated city fund called “PILO/RET”, which are funds budgeted for payments in lieu of medical benefits for employees who opt out of city medical coverage. *See Exhibit 1.*³ Notably, the account description was changed shortly after the first few reimbursement payments to Ms. Stewart from “Payment-In-Lieu of Medical Payments” to “Payment-In-Lieu of Medical Payments as well as Educational Reimbursements.” This change indicates the fund was not initially contemplated for use as an educational reimbursement mechanism and was only updated after the initial reimbursements to Ms. Stewart. City records reveal that no other city employees have been reimbursed for educational expenses from this fund and that no other elected officials have been reimbursed by the city for tuition or any other education-related expenses.

These payments to Ms. Stewart served to increase the compensation the city paid to her in her role as mayor despite laws forbidding this compensation adjustment. Connecticut's Constitution (the “**Conn. Constitution**”) and its General Statutes contain clear prohibitions against increasing the compensation of an elected official except at the beginning of such official’s term of office, subject to very limited exceptions, none of which apply to these tuition reimbursements. *See Conn. Const. art. XI, § 2; Conn. Gen. Stat. § 7-460.* These restraints reflect a core public policy: elected officials are not to receive mid-term enhancements to their remuneration package through ad hoc arrangements, particularly where the arrangement is not transparently adopted through the municipality's established legislative process.

The Conn. Constitution defines “compensation” for elected officials as “such official’s salary, exclusive of reimbursement for necessary expenses or any other benefit to which his office would entitle him.” art. XI, § 2. Although the constitutional definition of “compensation” distinguishes “salary” from “reimbursement” and “benefits,” that distinction does not sanitize the transaction described here. First, the constitutional definition only exempts “reimbursements for necessary expenses” from the term “compensation”; and as stated above, it was wholly unnecessary for the city to pay for an advanced degree for Ms. Stewart which is not required – or necessary – for the office of mayor.

³ Account Number 001627001-5131, which is the city account from which the reimbursements for Ms. Stewart’s tuition were issued, is the city’s PILO/RET account. This can be seen on the first page of **Exhibit 1** titled “Invoice Distribution Detail.”



Second, the definition of “compensation” only exempts “benefits” that the official’s office “would entitle” her to. A review of city records reveals that no New Britain mayor, prior to Ms. Stewart, received this benefit, nor did any other elected official in the city, and there is nothing in the city’s Charter or Ordinances that contemplates such a benefit for an elected official. Furthermore, Ms. Stewart’s reimbursement was unauthorized as it was not presented to the Common Council; and therefore, it was implemented outside the ordinary compensation-setting process. The constitutional prohibition is not limited to formal salary labels; it targets the substance of increasing what an officeholder receives during the official’s continuance in office.

Connecticut law provides that, unless otherwise specifically provided, a municipality, through its legislative body, may fix the compensation of its officials, subject to approval of its budget authority. Conn. Gen. Stat. § 7-460. The city’s Charter and Ordinances implement this guiding principle by requiring Common Council (hereinafter, sometimes referred to as “**Council**”) action to establish and adjust a mayor’s compensation,⁴ and by requiring a resolution adopted by a majority vote of the Common Council for compensation adjustments.⁵ Against that backdrop, the MOA’s execution by a single Council member, even one serving as President Pro-Tempore, and the compensation of an elected official being set by a side agreement is not merely a technical defect it is a structural failure that defeats the very safeguards that Connecticut’s laws and Constitution contemplate.

A search of city clerk’s records revealed that there was no resolution documenting a vote of the Common Council authorizing the educational reimbursement payments to Ms. Stewart. Rather, the agreement was executed by Mr. Rosado, individually, without a Council vote, approval, or likely knowledge. As discussed above, this action violates the state’s Constitution and General Statutes, and New Britain’s Charter, and Ordinances.

An interview of Mr. Rosado, whose service on the Council ended in November 2021, was conducted on April 28, 2026. Mr. Rosado claimed he could not recall executing the MOA, yet he acknowledged that the signature on the document was his. *See Exhibit 2*. He further asserted that because the MOA had already been executed by the Corporation Counsel before it was presented to him, he simply assumed it was permissible under the city Charter and Connecticut law; and

⁴ **New Britain Charter § 4-11. Compensation of elected officials and other officers.** states, “Except as prohibited by the State of Connecticut Constitution the Common Council shall review, establish and Act upon in even-numbered years the rates of compensation for (1) the members of the succeeding Common Council, (2) *the Mayor*, (3) the Registrars of Voters, (4) the Corporation Counsel, (5) the Clerk of Committees, (6) the Treasurer and (7) other officers, department heads and employees subject to the provisions of the budget contract, collective bargaining agreement or other agreement.” (emphasis added).

⁵ **New Britain Code of Ordinances § 2-338. Compensation of elected and appointed officials.** states, “The compensation of elected or appointed officials *shall not be adjusted unless by a resolution adopted by a majority vote of the common council* following the process set forth in subsections (1), (2) (3), (6), (7) and (8) of this section.” (emphasis added). Procedurally, any request to adjust the compensation of an elected official should be submitted to the compensation committee of the Council under the Standard Rules for the Common Council.

therefore, he did not question it. He also claimed it did not occur to him that he needed to convene the full Common Council for a vote regarding additional compensation for Ms. Stewart.

Mr. Rosado's account is not persuasive. As a member of the Common Council for six years, it is highly unlikely that Mr. Rosado would be unaware that a Council resolution is required to increase the compensation of an elected official. As President Pro Tempore, he had a heightened responsibility to know and enforce the policies and procedures through which the Common Council operates.⁶ His attempt to attribute his inaction to reliance on prior review by Corporation Counsel reflects, at minimum, a disregard for the Council's independent approval role and basic governance safeguards. Moreover, Mr. Rosado's asserted inability to recall executing the MOA—despite conceding that the signature on the MOA is his—undercuts the reliability of his statements and suggests a lack of diligence regarding a consequential official act. Finally, his claim that he does not recall discussing the request with any other Council members is inconsistent with ordinary municipal practice for compensation-related decisions and further supports the conclusion that he failed to follow, or consciously bypassed, expected deliberative procedures. Like Mr. Rosado, Linda Guard, the Human Resources Director (hereinafter, "**HR Director**"), asserted that by the time the MOA was presented to her for execution, it had already been signed by Ms. Stewart, Corporation Counsel, and Mr. Rosado, so she did not question the agreement's lawfulness.

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The decision to reimburse an elected official for educational expenses not only violates the city Charter's limits on compensation and expenditures for elected officials, but it also reflects a questionable use of public funds. The rationale that typically supports educational reimbursement—retaining and upskilling a stable workforce—does not translate to elected office, where continued service depends on periodic elections rather than continued employment. Compounding these concerns, the reimbursement arrangement appears to lack standard safeguards commonly used to protect public funds, such as written eligibility criteria, pre-approval requirements, documentation standards, and claw back provisions requiring repayment if the recipient leaves service within a defined period. The absence of these controls heightens the risk that the expenditure functions as an unauthorized benefit to an individual officeholder rather than a legitimate, accountable municipal expense.

Ms. Stewart's demand for and acceptance of tuition reimbursement was improper and unauthorized, resulting in the expenditure of city funds for a purpose not permitted by the State's Constitution or Statutes, nor the city's governing rules and approval processes. As an elected

⁶ Conn. Gen. Stat. 7-193(b) requires legislative bodies of municipalities to have chief executive officers, who have powers and duties prescribed by the general statutes as well as those powers and duties prescribed by the municipalities' charters. This statute also gives municipalities the authority to have any municipal officers necessary to carry out any municipal powers, duties or responsibilities under the general statutes. In New Britain, the CEO of the Council is the Mayor. Charter, Sec. 5-1. The city's Charter also establishes that there will be a "President Pro Tempore of the Common Council," who not only has the duty of serving as Acting Mayor in the event of the mayor's absence, but who also has independent, management responsibilities including signing investigatory subpoenas issued by the Common Council and specially convening the Common Council at any time. *See* Charter, Sec. 4-2(k), 4-4(b), 4-5; & 5-8.

official, Ms. Stewart had an independent obligation to ensure that any personal financial benefit paid from public funds was expressly authorized, transparently approved, and administered through a lawful municipal process before accepting the payments. Accepting reimbursement in the absence of clear authority and standard safeguards—particularly where the arrangement lacked meaningful protections for the city—reflects, at minimum, a serious lapse in judgment and stewardship of taxpayer resources.

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Because the reimbursements to Ms. Stewart were not lawful, the city must treat the payments as a wrongful expenditure of public funds and demand repayment in full, pursuing all available administrative and legal remedies to recover the misused funds. Additionally, it is recommended that the city immediately begin enforcement of its financial controls that prohibit ad hoc educational reimbursements to elected officials absent express authorization and documented public purpose, so that similar unauthorized payments do not occur in the future.

III. Improper Separation Payouts to Stewart and Appointed Staff

A. City Benefits Rules

City employees' fringe benefits, including vacation, personal and sick days, are established for union employees (*i.e.*, Local 1186, Local 818) through Collective Bargaining Agreements (“**CBA(s)**”)⁷ and for non-union employees, such as department heads and other appointed officials, through the Non-Union Management Resolution.⁸ These agreements also establish rules for when unused benefits may be paid out to employees upon their separation from city service.

There is no specific provision in the city Charter or its policies relating to entitlement to benefits for elected officials. This is largely because, unlike full-time employees, elected city officials are not required to keep track of their time and do not have a set work schedule. The city's practice has long been that elected officials receive benefits while serving in their roles⁹ and separation payouts upon departure from their roles that mirror the Local 1186 CBA. *See e.g., Exhibit 21 [City Records re Elected Officials Receiving Local 1186-Like Benefits]*¹⁰ (wherein Trish Haddad, a former Benefits Administrator, in an email communication to former city Mayor Lucian Pawlak stated, “As mentioned, you follow 1186-like benefits...”).

The Local 1186 CBA sets forth the number of vacation days an employee receives each year based upon their tenure with the city. *See* Local 1186 CBA, Article VII. For example, an

⁷ CBAs between bargaining units and the city can be found at: <https://www.newbritainct.gov/gov/gov-home>

⁸ The Non-Union Management Resolution, which is officially titled “Fringe Benefits – Non Union Management Employees” (as well as Council Resolution Item # 36605, documenting that the Resolution was updated in September 2016) is attached hereto as **Exhibit 4**.

⁹ For example, elected officials pay the same health insurance premium as do Local 1186 employees, which is less than what non-union management and appointed employees contribute.

¹⁰ **Exhibit 21** contains several records that indicate the city's longstanding practice of applying the benefit structure outlined in the Local 1186's CBA to elected city officials.

employee with 2-4 years of service is eligible for ten (10) vacation days. *Id.*, Sec. 8.0. That number increases with additional years of service, with the maximum number of vacation days set at twenty-five (25) days for employees who have at least twenty-five (25) years of service with the city. *Id.* Section 8.4 of the Local 1186 CBA contains a "use or lose" vacation day clause, which provides that vacation days shall not be accumulated but must be taken within one (1) year of the date the time was earned unless written permission is granted by the HR Director; the HR Director may authorize the carryover of up to a maximum of fifteen (15) vacation days to be used within six (6) months of the employee's anniversary date. Therefore, the maximum possible vacation payout for a Local 1186 union employee is forty (40) days (25 maximum days annually after 25 years of employment plus a maximum of 15 carryover days).¹¹ A review of city records indicates that previous mayors have received very limited separation payouts of unused vacation time under the Local 1186 CBA model.¹²

Neither the CBAs for Local 1186 nor Local 818 provide for payout of unused sick leave for employees hired after 1996 and 1998, respectively. There are also no payouts for unused personal days or longevity pay under either Local's CBA.

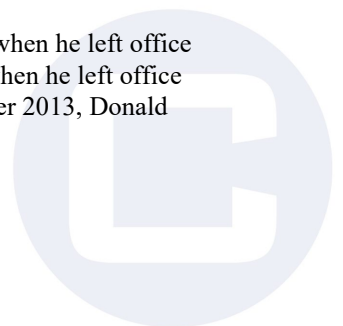
B. Improper Separation Payout to Ms. Stewart

In anticipation of exiting office as mayor on July 3, 2025, Ms. Stewart sent email correspondence to the city's Corporation Counsel, Gennaro Bizzarro; Assistant Corporation Counsel, Mary Pokorski; and Human Resources Director, Linda Guard, with a spreadsheet outlining payout calculations that she prepared. **Exhibit 3 [July 3, 2025, Stewart Payout Request Email Chain]**. In the email, Ms. Stewart attached a letter stating that she was submitting the payout request at the start of the new fiscal year - which begins on July 1st each year - to provide the finance department with sufficient time to plan for the payout cost. Ms. Stewart added that "[a]s is customary, the mayor's compensation follows the Non-Union Management Resolution" and that her request was "consistent with past practice for departing Mayors." *Id.* Prior to Ms. Stewart, the highest payout amount for an exiting-mayor was to former mayor Timothy Stewart, who received approximately \$13,482.17. **Exhibit 5 [Separation Payouts to Former Mayors]**.

Ms. Stewart's spreadsheet claimed that she was entitled to a payout of \$205, 479.25 for 240 unused vacation days (\$92,135.28), 78 unused personal days (\$37,739.68), 126 unused holidays (\$54,502.56), 192 unused sick days (\$24,201.73), dating back to 2013, when she began her first term in office, as well as \$900 in longevity pay. See **Exhibit 3**. In effect, Ms. Stewart sought a separation payout for every vacation, sick, holiday and personal day she could

¹¹ Section 7.4 of the CBA for Local 818 also contains a "use or lose" vacation day policy.

¹² City records reflect that Tim Stewart received a payout of \$13,482 for 40 unused vacation days when he left office in November 2011, and Lucian Pawlak received a payout of \$8,025 for 25 unused vacation days when he left office in November 2003. Tim O'Brien did not receive a financial payout when he left office in November 2013, Donald DeFronzo received a payout for 27 vacation days totaling \$5,711. See **Exhibit 5**.



conceivably be entitled to over her entire twelve years in office, whether she took the time off or not. For example, as mayor, Ms. Stewart was already paid for a Christmas day holiday each year during her term of office, yet she claimed each Christmas day holiday as a “working day” and therefore claimed entitlement to double payment for that day. Ms. Stewart used this same logic for every vacation, sick, holiday and personal day throughout her twelve-year term of office. In her email, she stated, “I welcome discussion, please call my cell.” *See Id.* The request to discuss the matter by phone is an obvious attempt to eliminate any discussion of the issue in writing, which would leave a document trail.

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After receiving Ms. Stewart’s July 3, 2025, payout request, Ms. Pokorski replied only to Mr. Bizzaro, removing Ms. Stewart and Ms. Guard from her response, asking to speak with him about the request. According to Ms. Pokorski, she spoke to Mr. Bizzaro and expressed her concern that the requested payout was not consistent with city policies and prior mayoral payouts. Ms. Pokorski stated that Mr. Bizzaro indicated he believed Ms. Stewart was entitled to some sort of payout and that he would speak with her about her request. Ms. Pokorski stated that she avoided any further involvement with this issue, except that she did email Ms. Stewart copies of the payout amounts for prior mayors, all of which reflected limited payouts for vacation days and were subject to the “use or lose” policy.

Email evidence also indicates that Ms. Guard had concerns about Ms. Stewart’s July 3, 2025, payout request. On that same day, Ms. Guard replied to all those included on Ms. Stewart’s email request, stating: “Mayor, I have a few concerns, do you have any time next week to meet with me?” **Exhibit 3.** According to Ms. Guard, she was initially surprised that Ms. Stewart, as an elected official, sought a payout at all since the mayor does not record time like other employees. However, since Ms. Guard was hired in 2016, and this was the first time she was addressing separation pay for an elected official exiting office, she searched city records for prior mayoral payouts. Ms. Guard stated she found records of prior separation payouts revealing that prior mayors’ payouts were limited to unused vacation days, and these payouts followed the terms of the Local 1186 CBA, as discussed in Section III. A above.

After performing this research, Ms. Guard met with Ms. Stewart in the mayor’s office to walk through her analysis of Ms. Stewart’s requested payout. Ms. Guard reported that she showed Ms. Stewart the records of prior mayoral payouts and explained how these payouts were calculated using the Local 1186’s “use or lose” vacation day policy. Ms. Guard further explained that under the Local 1186 CBA – the policy that the city has consistently applied to elected official’s payouts – payouts for holidays and personal days were not permissible. According to Ms. Guard, Ms. Stewart angrily responded that she “worked 24/7 for 12 years”; she then asked, “Don’t you think I’m due this?” In essence, Ms. Stewart’s reasoning for the shocking amount she demanded was based on the claim that over her 12-year term as mayor, she did not take a single day off for vacation, illness, or any other reason. In response, Ms. Guard reminded Ms. Stewart that she had taken two separate maternity leaves for the birth of her children and medical leave to

have surgery, and that there was other documented leave time taken by Ms. Stewart. Ms. Stewart responded that she would discuss the matter further with Mr. Bizzaro.

On July 10, 2025, Ms. Stewart informed Ms. Guard by text message that she had spoken with Mr. Bizzarro and the Finance Director, Jonathan Perugini,¹³ and that she had revised her figures. **Exhibit 6 [Stewart Text Message re Payout]**. Ms. Stewart did not provide Ms. Guard with a revised spreadsheet or explain any guidance she may have received from Mr. Bizzarro and/or Mr. Perugini to explain her revised calculations. According to Ms. Guard, on July 16, 2025, she was summoned to a meeting in Ms. Stewart's office. Upon entering the mayor's office, Ms. Stewart demanded that Ms. Guard sign a letter dated July 7, 2025 (hereinafter, the "**Letter**"), which claimed to document "recent discussions" that Ms. Stewart had with Ms. Guard and Mr. Perugini, who was also in the meeting, regarding the terms of her requested separation pay. *See Exhibit 7 [July 7, 2025, Stewart Payout Letter]*. In this Letter, Ms. Stewart asserted that she was entitled to payment for 89 vacation days; 192 sick days; 126 holidays; and 78 personal days. *See Id.* The Letter, which was authored by Stewart, further states, "Thank you both for your time in reviewing my accrued leave balances and for confirming the applicable contract language governing each category." *Id.*

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Not only was Ms. Guard surprised at being instructed to execute a letter she knew to be factually inaccurate, but she was also stunned at being pressured to sign it under circumstances she experienced as coercive. Ms. Guard recalls that her only substantive discussion with Ms. Stewart regarding separation payout occurred when Ms. Guard advised Ms. Stewart that the separation pay requested was not permitted under the city's payout policies. Ms. Guard further recalls that, during the meeting, there was no discussion at all regarding the calculations presented by Ms. Stewart. Ms. Guard reported that she signed the Letter reluctantly because she feared that refusing to do so would jeopardize her employment. The evidence suggests the Letter was an attempt to manufacture a paper trail to support a claim of entitlement to benefits to which Ms. Stewart was not entitled.

As a result of the Letter, authored and signed by Ms. Stewart and countersigned by Ms. Guard and Mr. Perugini, Ms. Stewart received the following payouts from taxpayer funds:

- a. \$93,008.18 on 7/16/25, purportedly for compensation of 89 unused vacation days and 126 holidays. This payment was charged to the city's Benefit Payments in the Medical Self Insurance Fund. The authorization form for the payment was signed by Ms. Stewart, Ms. Guard and Mr. Perugini. The line on the form reserved for Department Head approval was left blank. *See Exhibit 8 [July 16, 2025, Report of Personnel Action]*.
- b. \$57,941.41, beginning on 11/12/25, purportedly for payment of "accrued time" which was the amount Ms. Stewart claimed for unused personal and sick days. *See Exhibit 9 [October 4, 2025, Formal Request for Final Payout of Accrued Time &*

¹³ Several attempts were made to reach Mr. Perugini, but he did not reply.



Compensation]; Exhibit 10 [November 12, 2025, Report of Personnel Action]. This amount was to be paid to Ms. Stewart in 20 weekly installments of \$2,897.07. *See Id.* These payments were set up to be paid out of the city’s Economic Development Department and the authorization form for these payments was signed by Ms. Stewart, Ms. Guard, and the then Acting Finance Director, Danielle Lutz. Ms. Stewart received 10 of the 20 installments totaling \$28, 970.70, before these payments were halted by the current mayor on February 4, 2026, by letter to Ms. Stewart, pending this investigation. *See Exhibit 11 [February 4, 2026, Letter to Stewart]*.

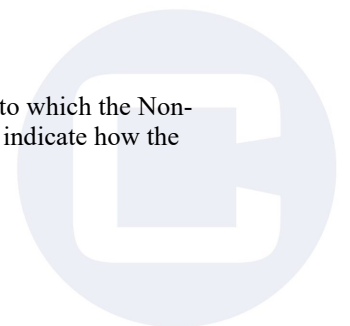
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Ms. Guard reported that Ms. Stewart pressed her to execute the authorization forms and related letter reflecting separation pay that Ms. Guard understood to be inconsistent with the city’s payout rules and unsupported by any prior authorization. Any compensation or benefit provided to the mayor beyond the salary fixed by the Common Council—including separation pay for unused leave, just as with Ms. Stewart’s prior request for tuition reimbursement for her Master’s Degree—required Common Council approval under the city Charter and applicable state law. To further reenforce this policy, the payout authorization form that Ms. Stewart insisted Ms. Guard sign, expressly contemplated an additional approval by the “Department Head/Appointing Authority,” and for the mayor, that approving authority is the Common Council, not city staff. *See e.g., Exhibit 8.* That approval requirement is not discretionary; it is embedded in the city’s established approval controls and is reinforced by state-law constraints on municipal compensation and expenditures.

Consistent with those controls, the city has precedent for handling such requests properly. For example, in 1993, former Mayor Donald Defronzo’s request for separation pay for 27 unused vacation days was presented to the Common Council and approved before any payout was made. Against that backdrop, the record suggests Ms. Stewart sought to bypass the required Council-approval process by pressuring Ms. Guard to sign documentation that would create the appearance of an entitlement that had not been authorized.

Ms. Stewart asserted that her payout request was calculated under the Non-Union Management Resolution (hereinafter, the “**Resolution**”) and that doing so was “consistent with past practice” for mayoral payouts. *See Exhibit 3.* That assertion is patently false. As Ms. Guard specifically advised Ms. Stewart, the city’s established practice has been to calculate payouts for unused vacation time for prior mayors and similarly situated staff under the Local 1186 CBA—not under the Resolution. There is no documentation in the city’s records to support Ms. Stewart’s claim that the Resolution was ever used as the governing framework for a mayor’s separation payout. To the contrary, the Resolution explicitly applies only to specific full-time department heads and appointed officials, whose positions are listed at the top of the Resolution. *See Exhibit 4, Non-Union Management Resolution.*¹⁴

¹⁴ The first paragraph of the Non-Union Management Resolution lists the employees and officials to which the Non-Union Management Resolution applies. The strikeouts in the Non-Union Management Resolution indicate how the



Under the correct separation payout model (i.e., the Local 1186's CBA), Ms. Stewart would have been eligible for a maximum payout of \$14,275.80 (18 vacation days for her 12 years of city service, plus a maximum carryover of 15 days for a total of 33 days at a rate of \$432.60 a day). *See* Local 1186 CBA, Sec. 8.0(C) & 8.4.

However, even assuming for the moment that the separation payout sought by Ms. Stewart was subject to review under the Resolution, Ms. Stewart would have only been eligible for a maximum payout of \$16,006.20. If the Resolution was applicable, Ms. Stewart would be eligible for 22 vacation days given her 12 years of service. *See Id.*, Vacation. Assuming she did not take a single day off in all of 2024 and 2025 (which is clearly not accurate from city finance records), she would have been entitled to a payout of 37 days (15 carryover days from 2024 plus 22 days for 2025) for a total of \$16,006.20 (at her daily rate of \$432.60).¹⁵ *See Id.* In other words, in this scenario, more favorable to her, Ms. Stewart's payout would have been \$134,943.39 less than the payout she ultimately received.

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C. *Payout to Chief of Staff*

As egregious as Ms. Stewart's demand for a taxpayer-funded separation payout totaling \$205,479.25 was, her misconduct did not end with her own payout. In direct disregard of established city policies and controls, Ms. Stewart authorized separation payouts for multiple appointed staff, thereby extending the same improper practice to others and compounding the financial harm to the city.

On October 7, 2025, *Justin Dorsey—Ms. Stewart's former Chief of Staff—received \$34,758.95 purportedly for 107 days of accrued vacation days* dating back to his November 2013 hire date. *See Exhibit 12 [Justin Dorsey Payout]*. The payment was initially charged to the city's Economic Development Department budget and later reclassified to the Mayor's Office budget. Like Ms. Stewart's own separation payout, Mr. Dorsey's vacation payout violated city policy and practice because employees are not permitted to accumulate vacation beyond the applicable "use or lose" limits, and non-union management payouts are capped consistent with those limits. Based on his length of service and his admitted 2025 vacation usage, Mr. Dorsey was entitled—at most—to a 29-day payout (15 days carried over from 2024 plus 14 days available in 2025) totaling \$9,420.65, not the extraordinary 107 days he demanded and Ms. Stewart authorized.

The circumstances surrounding approval of Mr. Dorsey's request further underscore Ms. Stewart's disregard for safeguarding taxpayer funds. Ms. Guard reported that she attempted to

Non-Union Management Resolution was amended in September 2016 by Council Resolution Item #33605. The amendments are not relevant to the applicability of the Non-Union Management Resolution to the mayor; the Non-Union Management Resolution has never applied to the position of mayor.

¹⁵ Although the Resolution does not contain an explicit "use or lose" provision like 1186 and 818, the city has uniformly applied the "use or lose" policies to all departing employees, whether they are union or non-union, only allowing employees to carryover a maximum of 15 days.

explain to Mr. Dorsey that a 107-day payout was not permissible under city policy, but that Mr. Dorsey angrily insisted that Ms. Stewart had already approved the full 107 days. Rather than accept the policy limits or seek formal review, Mr. Dorsey pressed Ms. Guard to authorize the payout as demanded—leveraging Ms. Stewart’s prior approval.

Ultimately, and consistent with the pattern seen with Ms. Stewart’s own payout, Ms. Guard—fearing for her continued employment—reluctantly signed the authorization form enabling full payment to Mr. Dorsey. Ms. Stewart bears primary responsibility for authorizing a payout she knew or should have known was prohibited, and Mr. Dorsey, independently, bears responsibility for seeking and accepting taxpayer funds for time that he knew or should have known exceeded permissible accrual guidelines under city rules.

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D. Payouts to Mayoral Staff

On November 12, 2025, *Ms. Stewart authorized a \$10,692.23 payout to Brock Weber, her Deputy Chief of Staff*, purportedly for 34.75 unused vacation days dating back to 2020. See **Exhibit 13 [Brock Weber Payout]**. This payout, like the others, was improper as it allowed multi-year vacation carryover despite city rules that restrict this accrual and require employees to use excess leave rather than bank it indefinitely. By approving payment for leave allegedly accumulated over several years, Ms. Stewart authorized a transaction that should have been rejected or reduced to the maximum allowable amount under city policy.

That same day, *Rachel Zaniewski, Ms. Stewart’s then Director of Communications, received \$10,696.14* purportedly for 36 unused vacation days dating back to 2021. See **Exhibit 14 [Rachel Zaniewski Payout]**. This payment likewise violated city policy and practice as it relied on an impermissible accumulation of leave beyond the city’s established limits.

Also, on November 12, 2025, *Desiree Rivera, Ms. Stewart’s then Assistant, received \$4,119.23* purportedly for 17 unused vacation days dating back to 2023. See **Exhibit 15 [Desiree Rivera Payout]**. Even at this relatively smaller dollar amount, the same core impropriety exists: the payout reflects payment for leave that should have been managed within the city’s accrual limits rather than converted into cash at separation from city service. Ms. Rivera, like the other recipients, bears responsibility for accepting a payout that was inconsistent with the City’s “use or lose” framework and established payout practices.

Collectively, these payouts reveal a pattern of conduct by Ms. Stewart in receiving and authorizing payments that city policy does not permit;¹⁶ and each recipient of the taxpayer-

¹⁶ The mayor of the city has the authority to issue city payouts to city employees so long as these payouts are in accordance with the city’s Charter, Code of Ordinances and applicable state and federal laws; the issue with the payouts that Ms. Stewart authorized for the city employees discussed in Section III.C. and III.D. is that they were calculated in a manner that clearly violated city policy, as discussed in Section III.A. These payouts were not arrangements that were bargained for but rather appear to be rewards to certain individuals.

funded windfall engaged in conduct that undermined internal controls and exposed the city to avoidable financial loss.

IV. Improper City Pensions

Section 15-9 “Provisions Affecting the Retirement and Pension of Elective Officials” of the city’s Charter states, “Any full-time or part-time elective official of said city who has served as an elective official for *a period of twenty years*...shall be entitled at their request to an annual pension for life.” (emphasis added).

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On May 3, 2024, Cheryl Blogoslawski, the city’s former Revenue Collector, submitted a written request to Ms. Guard demanding a city pension for serving 16 years in her role as Revenue Collector. *See Exhibit 16 [May 3, 2024, Blogoslawski Pension Request]*. While Ms. Blogoslawski acknowledged in her letter that the relevant Charter section requires 20 years of city service to receive a pension, she nonetheless claimed entitlement to a prorated share of a pension based on her 16 years of service as an elected official of the city. *See Id.*

This flawed logic was endorsed by Ms. Stewart and memorialized in a June 24, 2024, Memorandum of Understanding (“MOU”) executed by Ms. Stewart and Ms. Blogoslawski. *See Exhibit 17 [Blogoslawski Pension MOU]*. In this brief agreement, Ms. Stewart stunningly authorizes a taxpayer-funded lifetime pension for Ms. Blogoslawski, despite the Charter provision, quoted in the MOU, which clearly states that the employee must “serve for a period of twenty years” to be eligible for the pension. Although she was mayor at the time of the execution of the MOA, mayors of the city do not have authority to change Charter provisions on their own.¹⁷ Therefore, the MOU is ineffective, and Ms. Blogoslawski does not qualify for a city pension because she did not reach the 20-year threshold.¹⁸

Just like the separation payout she authorized for herself against state law and city policy, Ms. Stewart also claimed she was entitled to a city pension that she did not qualify for. On October 31, 2025, Ms. Stewart submitted a “Formal Request for Deferred Partial Retirement Calculation and Application” to Ms. Guard. *See Exhibit 18 [October 31, 2025, Stewart Pension Request]*. In her correspondence, Ms. Stewart did not ask Ms. Guard whether she qualified for a pension, but rather, she asked that her pension amount be calculated and provided to her. *See Id.* She apparently already determined that she was entitled to the pension.

¹⁷ Charter Section 5-1 “The Authority of the Mayor” states, “There shall be a Mayor of the City who shall be its Chief Executive and Administrative Officer, and all such executive and administrative powers of the City are vested in the mayor, *except as otherwise provided in this Charter or by law.*” (emphasis added). Since Section 15-9 of the city’s Charter clearly states that an employee must have twenty years of service to be awarded the pension; pursuant to Section 5-1. as the mayor, Ms. Stewart did not have the authority to execute an MOA that directly contradicts the city’s Charter.

¹⁸ Upon her separation from the city, Ms. Blogoslawski was not provided with the pension that Ms. Stewart improperly authorized.

One could argue that Ms. Stewart merely misinterpreted the Charter provision that requires a full 20-year period of service to the city to qualify for a pension when she improperly awarded a pension to herself and Ms. Blogoslawski; here, however, the evidence supports the inference that Ms. Stewart's intent was not a good-faith mistake but rather an effort to defraud the city and obtain pension benefits to which she knew neither she nor Ms. Blogoslawski were entitled to. This conclusion is based on the totality of the evidence; most notably, a December 3, 2020, email exchange between Ms. Stewart and the city's Associate Corporation Counsel, Mary Pokorski, wherein Ms. Stewart explicitly asked the city's lawyer whether she was eligible for the city's pension. **Exhibit 20 [December 3, 2020, Stewart Email to Counsel re Pension Request]**.

In that email exchange, Ms. Stewart asked Ms. Pokorski, "Do I get a pension after 10 years? And does my first 2 years of elected service on the BOE count towards that?" **Exhibit 20**. Ms. Pokorski responded within ten minutes, stating, "As an elected official, you are eligible for a pension if your service totals 20 years." *Id.* Ms. Pokorski further cited the relevant Charter provision and confirmed that Ms. Stewart's two years of BOE (Board of Education) service likely counted. *Id.* Ms. Pokorski concluded by explaining to Ms. Stewart that she would have a total of ten years of credited city service at the end of her term and advising her that she "would need [to work] 10 more years [with the city] to get a pension." *Id.* Approximately thirty minutes later, Ms. Stewart replied, "Ughhhhhhhh thankslol." *Id.*

An analysis of the email exchange between Ms. Stewart and the city's attorney on December 3, 2020, shows that Ms. Stewart sought legal advice regarding service-time requirements for city pension eligibility and that she received a clear, concrete response from the city's attorney explaining why she did not qualify for a city pension with less than 20 years of service. However, despite this knowledge, four years later, Ms. Stewart nonetheless executed an MOU with Ms. Blogoslawski purporting to obligate the city to pay a pension, using taxpayer funds, that Ms. Stewart knew Ms. Blogoslawski was not eligible for; then, one year after that, Ms. Stewart awarded a pension to herself, using the same flawed reasoning that the city's lawyer expressly advised her was incorrect. *See Exhibit 19 [Stewart Pension Processing Form]*.¹⁹

Where a public official sought and received clear legal advice on the controlling pension-eligibility requirement and later attempts to bind the city to pension payments that directly contradict the advice she received, it is not plausible that her actions were a good-faith mistake. Ms. Stewart's actions in this regard support a strong inference that she acted knowingly and with intent, which are core elements of Fraud under the Connecticut General Statutes.

¹⁹ **Exhibit 19**, Ms. Stewart's "City of New Britain Elected Officials Pension Designation and Beneficiary Worksheet", demonstrates that Ms. Stewart did not simply request or claim a pension, but that she actually awarded herself a pension. At her request, the "City of New Britain Elected Officials Pension Designation and Beneficiary Worksheet" was generated for and provided to Ms. Stewart. Therefore, if the city did not uncover Ms. Stewart's improper award of a pension to herself through this investigation, the city would have provided Ms. Stewart with a pension payment utilizing taxpayer funds upon her submission of the completed worksheet to the city at age 65.

V. Conclusion

Ms. Stewart declined to be interviewed related to this inquiry, asking instead for prepared questions to be forwarded to her. When advised that this could not be done, she ignored an additional request for an interview.

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The findings addressed in this report show more than poor judgment; they reflect a sustained unwillingness to respect basic controls governing municipal expenditures and the stewardship of taxpayer funds. Ms. Stewart's conduct with respect to the use of taxpayer dollars to fund her education – which provided no benefit to the city; her authorization of unusually large separation payouts for herself and close allies within city government; and her claims to city pensions for herself and a close ally despite explicit legal advisement that such pensions were not proper reveal a striking pattern of misconduct and an abuse of her office for personal enrichment and political patronage. If not addressed promptly, this behavior will further erode public confidence in New Britain and suggest an institutional tolerance of corruption and financial abuse by high-ranking public officials.

As with Ms. Stewart's abuse of her city-issued P-Card, taken together, these actions are not isolated indiscretions; rather, they reflect a consistent approach to public funds that treat municipal resources as available for personal or political advantage rather than for legitimate public purposes. Ms. Stewart's authorization of separation payouts to herself, her then Chief of Staff, and several other city employees, and Ms. Stewart's demand for a pension for herself and Ms. Blogoslawski, which she knew neither of them were entitled to, are explicit violations of city policies and raise concerns that extend well beyond administrative misconduct and may expose Ms. Stewart, and the other individuals involved, to significant civil and criminal liability under both state and federal law. Ms. Stewart's behavior in this regard represents a profound breach of public trust and raises urgent concerns regarding accountability, oversight, and ethical leadership. The frequent and repetitive nature of the misconduct exhibited by Ms. Stewart is inexplicable for a public official and should be referred to the proper state and federal law enforcement authorities for further review as her actions may constitute fraud, larceny, embezzlement, false statements, and official misconduct.

#END#



PRIVILEGED AND CONFIDENTIAL

Exhibit List

Exhibit Number	Exhibit Name
1	Stewart Educational Reimbursement Records
2	Stewart Educational Reimbursement MOA
3	July 3, 2025, Stewart Payout Request Email Chain
4	Non-Union Management Resolution & Council Resolution Item #36605
5	Separation Payouts to Former Mayors
6	Stewart Text Message re Payout
7	July 7, 2025, Stewart Payout Letter
8	July 16, 2025, Report of Personnel Action
9	October 4, 2025, Formal Request for Final Payout of Accrued Time & Compensation
10	November 12, 2025, Report of Personnel Action
11	February 4, 2026, Letter to Stewart
12	Justin Dorsey Payout
13	Brock Weber Payout
14	Rachel Zaniewski Payout
15	Desiree Rivera Payout
16	May 3, 2024, Blogoslawski Pension Request
17	Blogoslawski Pension MOU
18	October 31, 2025, Stewart Pension Request
19	Stewart Pension Processing Form
20	December 3, 2020, Stewart Email to Counsel re Pension Request
21	City Records re Elected Officials Receiving Local 1186-Like Benefits

EXHIBIT 1

Invoice Distribution Detail

Invoice Number	Invoice Date	Batch ID	Vendor Number	Vendor Name							
Item Description			Account Number		Units	Unit Price	Extended Amount	Taxes	Freight and Other Charges	Discount	Distributed Amount
RE STU ID	05/20/2022	AP002908	V06839	ERIN E STEWART							
REIMB PER MOU			001627001 - 5131		1.00	9,163.94	9,163.94	0.00	0.00	0.00	9,163.94
Total RE STU ID											9,163.94
REIM	12/16/2021	AP002836	V06839	ERIN E STEWART							
PILO/RET INCENTIVE			001627001 - 5131		1.00	10,395.00	10,395.00	0.00	0.00	0.00	10,395.00
Total REIM UNIV											10,395.00
STEW07202	07/20/2022	AP002943	V06839	ERIN E STEWART							
TUITION			001627001 - 5131		1.00	3,147.21	3,147.21	0.00	0.00	0.00	3,147.21
Total STEW072022											3,147.21
STEW09192	09/20/2021	AP002772	V06839	ERIN E STEWART							
REIMBURSEMENT			001627001 - 5131		1.00	5,142.50	5,142.50	0.00	0.00	0.00	5,142.50
Total STEW091921A											5,142.50
STEW09192	09/20/2021	AP002772	V06839	ERIN E STEWART							
REIMBURSEMENT			001627001 - 5131		1.00	3,712.89	3,712.89	0.00	0.00	0.00	3,712.89
Total STEW091921B											3,712.89

City of New Britain
Check Status Inquiry
As of Monday, December 8, 2025

Account ID	Check Number	Status
AP	00186010	Cleared

Payee	Dates
V06839	Issued 09/20/2021
ERIN E STEWART	Review
REDACTED	Hold
REDACTED	Mail
	Release
	Stop Payment
	Stale
	Reverse
	Escheat
	Cancel 09/21/2021
	Last Update 12/02/2021

Subsystem:	OH	Open Hold
Process Type:	MW	Machine Written
Document Type:	CHK	Check

Check Details		
	Invoice #	Amount
	STEW091921A	5,142.50
Total Check Amount		5,142.50

Erin Stewart

From: Erin Stewart [REDACTED]
Sent: Sunday, September 19, 2021 5:30 PM
To: Mayor
Subject: Fwd: PayPath Payment Status

Sent from my iPhone

Begin forwarded message:

From: epay@newhaven.edu
Date: September 19, 2021 at 5:25:34 PM EDT
To: [REDACTED]
Subject: PayPath Payment Status
Reply-To: epay@newhaven.edu

** Do not mail check **

Please call 1-800-833-8333 for assistance
Department Name: Finance
Purchase Order #: WIA P/F
Date P.O. Rec'd on IFAS: WIA
IFAS Purchase Order: \$5,142.50
Vendor # 106839 amount
Account # 001027001-5131

Departmental Approval:
[Signature]
[Signature]

PayPath

Thank you for using PayPath Payment Service!

A payment was processed and posted successfully to your University of New Haven account.

Your credit card statement will reflect two transactions with the following information:

PayPath University of New Haven	\$5,000.00
PayPath Service Fee	\$142.50

Payment to University of New Haven:	\$5,000.00
:	\$142.50
Total payment amount:	\$5,142.50 ✓

School name:
Payer name:
Billing address:
City:
State:
Zip code:
Email address:
Phone number:

University of New Haven

REDACTED
REDACTED
REDACTED

Card:	Discover 9329
Date and time:	2021-09-19 16:25:29 CDT
Browser internet address:	73.16.221.76
Reference number:	20210919000232
REDACTED	236668

The following accounts will receive the corresponding credit.
Student ID: [REDACTED] \$5,000.00

University of New Haven Contact Information

If you have any questions concerning this transaction, please contact University of New Haven at:

Contact phone:	203-932-7217
Contact email:	epay@newhaven.edu

Terms and Conditions

I hereby authorize charges totaling \$5,142.50 via my credit card. I understand that a PayPath Payment Convenience fee of \$142.50 will be charged to my credit card and is not refundable under any circumstances.

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City of New Britain
Check Status Inquiry
As of Monday, December 8, 2025

<u>Account ID</u>	<u>Check Number</u>	<u>Status</u>
AP	00186011	Cleared

<u>Payee</u>	<u>Dates</u>
V06839	Issued 09/20/2021
ERIN E STEWART	Review
REDACTED	Hold
REDACTED	Mail
	Release
	Stop Payment
	Stale
	Reverse
	Escheat
	Cancel 09/21/2021
	Last Update 12/02/2021

Subsystem:	OH	Open Hold
Process Type:	MW	Machine Written
Document Type:	CHK	Check

<u>Check Details</u>		
	<u>Invoice #</u>	<u>Amount</u>
	STEW091921B	3,712.89
Total Check Amount		3,712.89

Erin Stewart

From: Erin Stewart **REDACTEDREDACTED**
Sent: Sunday, September 19, 2021 5:30 PM
To: Mayor
Subject: Fwd: PayPath Payment Status

Sent from my iPhone

Begin forwarded message:

From: epay@newhaven.edu
Date: September 19, 2021 at 5:28:06 PM EDT
To: **REDACTED**
Subject: PayPath Payment Status
Reply-To: epay@newhaven.edu

** Do not mail check **
Please complete for Invoice Processing:
Department Name: Finance
Purchase Order #: N/A P/F
Date P.O. Rec'd on IFAS: N/A
IF NO Purchase Order: \$ 3,712.89 amount
Vendor # 100839
Account # 00 627001 - 5131
Departmental Approval:
X [Signature]
[Signature]

PayPath

Thank you for using PayPath Payment Service!

A payment was processed and posted successfully to your University of New Haven account.

Your credit card statement will reflect two transactions with the following information:

PayPath University of New Haven	\$3,610.00
PayPath Service Fee	\$102.89

Payment to University of New Haven:	\$3,610.00
:	\$102.89
Total payment amount:	\$3,712.89 <i>X</i>

School name:
Payer name:
Billing address:
City:
State:
Zip code:
Email address:
Phone number:

University of New Haven

Erin Stewart

REDACTED
REDACTED
REDACTED

Card:	Visa 0048
Date and time:	2021-09-19 16:28:02 CDT
Browser internet address:	73.16.221.76
Reference number:	20210919000234
	236669

The following accounts will receive the corresponding credit.
Student ID: [REDACTED] \$3,610.00

University of New Haven Contact Information

If you have any questions concerning this transaction, please contact University of New Haven at:

Contact phone:	203-932-7217
Contact email:	epay@newhaven.edu

Terms and Conditions

I hereby authorize charges totaling \$3,712.89 via my credit card. I understand that a PayPath Payment Convenience fee of \$102.89 will be charged to my credit card and is not refundable under any circumstances.

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City of New Britain
Check Status Inquiry
As of Monday, December 8, 2025

Account ID	Check Number	Status
AP	00189162	Cleared

Payee	Dates
V06839	Issued 01/10/2022
ERIN E STEWART	Review
REDACTED	Hold
REDACTED	Mail
	Release
	Stop Payment
	Stale
	Reverse
	Escheat
	Cancel 01/20/2022
	Last Update 04/05/2022

Subsystem:	OH	Open Hold
Process Type:	MW	Machine Written
Document Type:	CHK	Check

Check Details		
	Invoice #	Amount
	REIM UNIV	10,395.00
Total Check Amount		10,395.00



University of New Haven

Bursar's Office
300 Boston Post Rd
West Haven, CT 06516
bursar@newhaven.edu
203-932-7217
www.newhaven.edu/bursar

STATEMENT DATE	DUE DATE	AMOUNT DUE
12/16/2021	01/13/2022	\$10,395.00

Erin Stewart-Mutone
REDACTED
Student ID: 00175775

Account Summary

CHARGES		CREDITS/ANTICIPATED CREDITS
Tuition Graduate Online	\$8910.00	
Total Charges: \$8,910.00		Total Credits/Anticipated Credits: \$0.00

PREVIOUS BALANCE	CURRENT TERM BALANCE	DUE DATE	AMOUNT DUE
\$1,485.00	\$8,910.00	01/13/2022	\$10,395.00 ✓

Spring 2022 Schedule

Subject	Course	Section	Campus	Course Title	Credits
PADM	6635	01	MAI	Political Economy	3.00
PADM	6602	80	MAI	Publ Pol Formulation & Implemt	3.00
PADM	6639	81	MAI	State & Local Econ Development	3.00
					Total Credit Hours: 9.00

This statement reflects activity on your account, at the time the statement was prepared.

All past due accounts may be subject to a late payment fee.

Delinquent accounts may result in a financial hold being applied which may prevent you from future registration, access to grades, requesting transcripts and receiving your diploma.

These items are for your information only.
Department Name: Finance
Purchase Order #: WIA P/F
Date P.O. Rec'd on IFAS: WIA
IFAS Purchase Order: \$10,395.00
Vendor #: 100889
Account #: 001627001-5131
Departmental Approval:
x Jonathan M. Pongracz

WIA

Jonathan Perugini

From: Lori Granato
Sent: Monday, January 10, 2022 9:05 AM
To: Jonathan Perugini
Subject: FW: winter/spring bill unh
Attachments: Printable Bill.pdf

From: Erin Stewart
Sent: Monday, January 10, 2022 9:01 AM
To: Brock Weber; Lori Granato
Subject: FW: winter/spring bill unh

Sorry for the confusion here is the full bill for winter/spring sessions the 10k # correct

From: Erin Stewart, **REDACTEDREDACTED**
Sent: Sunday, January 9, 2022 10:52 AM
To: Mayor <Mayor@newbritainct.gov>
Subject: winter/spring bill unh

City of New Britain
Check Status Inquiry
As of Monday, December 8, 2025

Account ID	Check Number	Status
AP	00192488	Cleared

Payee	Dates
V06839	Issued 05/24/2022
ERIN E STEWART	Review
REDACTED	Hold
REDACTED	Mail
	Release
	Stop Payment
	Stale
	Reverse
	Escheat
	Cancel 05/27/2022
	Last Update 07/12/2022

Subsystem:	OH	Open Hold
Process Type:	MW	Machine Written
Document Type:	CHK	Check

Check Details		
	Invoice #	Amount
	RE STU ID	9,163.94
Total Check Amount		9,163.94

Payment to University of New Haven: \$8,910.00
: \$253.94
Total payment amount: \$9,163.94 ✓

School name: University of New Haven
Payer name: Erin E StewartMutone
Billing address: **REDACTED**
City: **REDACTED**
State: **REDACTED**
Zip code: **REDACTED**
Email address: **REDACTED**
Phone number: **REDACTED**
Card: Discover 9329
Date and time: 2022-05-15 10:03:51 CDT
Browser internet address: 73.16.221.76
Reference number: 20220515000188
00754775 253356

*** Do not mail check ***

Please complete for Invoice Processing:

Department Name: Finance

Purchase Order #: 01A P/F

Date P.O. Rec'd on: 01A

ENO Purchase Order: \$9,163.94 amount

Vendor # 000839

Account # 00000001-5131

Departmental Approval:

X [Signature]

The following accounts will receive the corresponding credit.

Student ID: 00754775 \$8,910.00

University of New Haven Contact Information

If you have any questions concerning this transaction, please contact University of New Haven at:

Contact phone: 203-932-7217
Contact email: epay@newhaven.edu

Terms and Conditions

I hereby authorize charges totaling \$9,163.94 via my credit card. I understand that a PayPath Payment Convenience fee of \$253.94 will be charged to my credit card and is not refundable under any circumstances.

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Jonathan Perugini

From: Erin Stewart
Sent: Friday, May 20, 2022 12:59 PM
To: Jonathan Perugini
Subject: FW: PayPath Payment Status

Hi Jonathan, This is for my school reimbursement... I have a copy of the MOU if you need it..

MAYOR ERIN E. STEWART
City of New Britain
27 West Main Street
New Britain, CT 06051
www.newbritainct.gov

From: Stewart-Mutone, Erin [REDACTED]
Sent: Sunday, May 15, 2022 11:07 AM
To: Mayor <Mayor@newbritainct.gov>
Subject: Fwd: PayPath Payment Status

[Get Outlook for iOS](#)

From: epay@newhaven.edu <epay@newhaven.edu>
Sent: Sunday, May 15, 2022 11:03 AM
To: Stewart-Mutone, Erin [REDACTED]
Subject: PayPath Payment Status

[EXTERNAL SENDER]

PayPath

Thank you for using PayPath Payment Service!

A payment was processed and posted successfully to your University of New Haven account.

Your credit card statement will reflect two transactions with the following information:

PayPath University of New Haven	\$8,910.00
PayPath Service Fee	\$253.94

City of New Britain
Check Status Inquiry
As of Monday, December 8, 2025

<u>Account ID</u>	<u>Check Number</u>	<u>Status</u>
AP	00194063	Cleared

<u>Payee</u>	<u>Dates</u>
V06839	Issued 07/20/2022
ERIN E STEWART	Review
REDACTED	Hold
REDACTED	Mail
	Release
	Stop Payment
	Stale
	Reverse
	Escheat
	Cancel 07/22/2022
	Last Update 09/06/2022

Subsystem:	OH	Open Hold
Process Type:	MW	Machine Written
Document Type:	CHK	Check

<u>Check Details</u>		
	<u>Invoice #</u>	<u>Amount</u>
	STEW072022	3,147.21
Total Check Amount		3,147.21

PayPath® | Payment Services

Thank you for using PayPath Payment Service!

A payment was processed and posted successfully to your University of New Haven account. Please print this page as your receipt and close this payment session. A confirmation email was sent to estew2@unh.newhaven.edu

Your credit card statement will reflect two transactions with the following information:

"PayPath University of New Haven"	\$3,060.00
"PayPath Service Fee"	\$87.21

*** Do not Mail Check ***

Please complete for Invoice Processing:

Department Name: Finance

Purchase Order #: WIA P/F

Date P.O. Rec'd on IFAS: WIA

Net Purchase Order: \$3,147.21

Vendor # 100839 Amount

Account # 001623009-5131

Departmental Approval:

[Signature] *[Signature]* *[Signature]*

Receipt Information

Payment to University of New Haven:	\$3,060.00
:	\$87.21
Total payment amount:	\$3,147.21 ✓

School name:

Payer name:

Billing address:

City:

State:

Zip code:

Email address:

Phone number:

Card:

Date and time:

Browser internet address:

Reference number:

00754775 receipt ID:

University of New Haven
Erin E Stewart Mutone

REDACTED
REDACTED

Discover 9329

2022-07-20 11:51:25 CDT

70.88.255.61

20220720000793

256557

The following accounts will receive the corresponding credit.

Student ID	Amount
00754775 - Student Account	\$3,060.00

University of New Haven Contact Information

If you have any questions concerning this transaction, please contact University of New Haven at:

Contact phone:	203-932-7217
Contact email:	epay@newhaven.edu

Terms and Conditions

I hereby authorize charges totaling \$3,147.21 via my creditcard. I understand that a PayPath Payment Convenience fee of \$87.21 will be charged to my credit card and is not refundable under any circumstances.

Jonathan Perugini

From: Erin Stewart
Sent: Wednesday, July 20, 2022 12:53 PM
To: Jonathan Perugini
Subject: tuition reimbursement
Attachments: fall22reimbursement.pdf

JP – see attached. No rush. Thanks... \$3,147.21 ✓
My final payment!

MAYOR ERIN E. STEWART

City of New Britain
27 West Main Street New Britain, CT 06051
(860) 826-3303



www.newbritainct.gov

EXHIBIT 2

MEMORANDUM OF AGREEMENT
BETWEEN
THE CITY OF NEW BRITAIN
AND
ERIN E. STEWART

This Memorandum of Agreement ("Agreement") is entered into by and between the City of New Britain ("City") and Erin E. Stewart ("Employee") and shall be effective as of May 26, 2021.

WHEREAS, Erin E. Stewart is employed by the City of New Britain and serves as its Mayor;

WHEREAS, Employee is a non-union employee; and has been since November 12, 2013;

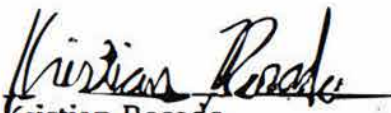
NOW THEREFORE, the City and Employee agree to the following:

- 1) The City will reimburse Employee for the cost of the remaining credits for her Master's Program in Public Administration provided that she receives a passing grade pursuant to the standards of the University she is attending on each course. In order to receive reimbursement, Employee must provide proof to the Human Resources Director that she received a passing grade in each course.
- 2.) The terms of this agreement shall only be in effect for as long as Employee is employed with the City

Employee and the City agree that this Agreement shall not serve as evidence of a past practice or precedent in the future except as to Employee named herein, nor shall this Agreement create any rights other than those specifically identified herein

This agreement shall be binding on the City and the Employee has read this entire document and understands all provisions of this Agreement and has voluntarily entered into its terms

Dated this 26 day of May 2021:


Kristian Rosado
President Pro-Tempore


Mayor


Linda Guard
Human Resources Director


Gennaro Bizzarro
Corporation Counsel

EXHIBIT 3



Linda Guard <linda.guard@newbritainct.gov>

Mayor PA

1 message

Erin Stewart <erin.stewart@newbritainct.gov>

Thu, Jul 3, 2025 at 9:53 AM

To: Mary Pokorski <mary.pokorski@newbritainct.gov>, Linda Guard <linda.guard@newbritainct.gov>, Jonathan Perugini <Jonathan.Perugini@newbritainct.gov>, Gennaro Bizzarro <gb@gblawgroup.com>

Hi everyone, please see the attached letter.

I Welcome discussion, call my cell.

Mayor

----- Forwarded message -----

From: e-notifications <e-notifications@newbritainct.gov>

Date: Wed, Jul 2, 2025 at 3:35 PM

Subject: Message from "Mayor's Office"

To: <erin.stewart@newbritainct.gov>

e-notifications_20250702_163503.pdf
434K



EST. 1871

CITY OF NEW BRITAIN

OFFICE OF THE MAYOR
THE HONORABLE ERIN E. STEWART

WWW.NEWBRITAINCT.GOV

July 2, 2025

Dear Mr. Perugini, Atty. Pokorski, Atty. Bizzarro & Ms. Guard,

In anticipation of my retirement as Mayor of the City of New Britain on Tuesday, November 11, 2025, I have prepared the final payout calculations for your review.

Given that we are at the start of a new fiscal year, I felt it appropriate to submit this information now to allow the Finance Department sufficient time to plan for the associated costs.

As is customary, the Mayor's compensation follows the Non-Union Management Resolution, which I will attach to the final personnel action form. The request is consistent with past practice for departing Mayors.

Please review the information for accuracy and, if in agreement, sign the personnel action form, which should be dated to take effect on November 12, 2025.

Sincerely,

Erin E. Stewart
Mayor

Major Time Accrual									
Erin E. Stewart									
			Days Worked	Personal Days	Holidays Worked	Days Off	Days Off	Days Off	Days Off
11/12/2013	18		0	6	2		12		
11/12/2014	18		5	6	10		15		
11/12/2015	18		2	6	10		15		
11/12/2016	18		1	6	10		15		
11/12/2017	18		0	6	10		15		
11/12/2018	18		10	6	10		15		
11/12/2019	18		2	6	10		15		
11/12/2020	18		0	6	10		15		
11/12/2021	18		2	6	10		15		
11/12/2022	18		1	6	11		15		
11/12/2023	20		2	6	11		15	300	
11/12/2024	20		2	6	11		15	300	
11/12/2025	20		0	6	11		15	300	
240-27-213 *daily	92,135.28			*daily rate = 33,739.68	*daily rate = 54,502.56	*daily rate = 24,201.73		900	0

5 days + 1 every 6 mon worked

1.25 days per month worked

20% of 75 Days = 6,488.40

35% of 117 Days = 17,713.33

daily rate = 54.0745/hr

2162.98 wkly

432.56/day

204,579.25

900

209,479.25

*reduced holidays by 1 each year

*did not include any flex time



Linda Guard <linda.guard@newbritainct.gov>

Re: Mayor PA1 message

Linda Guard <linda.guard@newbritainct.gov>

Thu, Jul 3, 2025 at 1:31 PM

To: Erin Stewart <erin.stewart@newbritainct.gov>

Cc: Mary Pokorski <mary.pokorski@newbritainct.gov>, Jonathan Perugini <Jonathan.Perugini@newbritainct.gov>, Gennaro Bizzaro <gb@gblawgroup.com>

Mayor,

I have a few concerns, do you have any time next week to meet with me?

Linda

On Thu, Jul 3, 2025 at 9:53 AM Erin Stewart <erin.stewart@newbritainct.gov> wrote:

Hi everyone, please see the attached letter.

I Welcome discussion, call my cell.

Mayor

----- Forwarded message -----

From: e-notifications <e-notifications@newbritainct.gov>

Date: Wed, Jul 2, 2025 at 3:35 PM

Subject: Message from "Mayor's Office"

To: <erin.stewart@newbritainct.gov>

Linda Guard

Director

City of New Britain - Civil Service

27 West Main Street, New Britain, CT 06051

860-826-3408



EXHIBIT 4

Fringe Benefits -- Non Union Management Employees*

*Chief of Police, Deputy Chief of Police, Fire Chief, Assistant Fire Chief, Finance Director, Personnel Director. In addition, those positions coming out of the ~~Managers and Professional Association (MPA)~~. ~~Parks and Recreation Director, Public Works Director, Director of Health~~
Local 818

Life Insurance: \$50,000 Active
\$6,000 Retired
Ability to purchase at own expense to \$400,000

Vacation:

18 days	1-9 years
20 days	after 10 years
21 days	after 11 years
22 days	after 12 years
23 days	after 13 years
24 days	after 14 years
25 days	after 15 years

Sick Leave: Unlimited days accumulation (1.25 per month) with a payment of 250 days for the purposes of payout. **For those employees hired prior to January 1, 2017,** Payout as follows: 20% of the first 75 days, 35% of the next 175 days.
For those employees hired on or after January 1, 2017, there shall be no payout of sick leave.

Longevity: **For those employees hired prior to January 1, 2017,**
10-14 years \$300
15-19 years \$375
20+ years \$475

For those employees hired on or after January 1, 2017, there shall be no longevity.

Clothing: The Police Chief, Fire Chief and their assistants will continue to receive the clothing allowance in the respective police and fire contracts and the higher longevity benefit, if applicable

Holidays: The Police Chief and the Deputy Police Chief shall be permitted to be paid upon request for holidays not used or assigned prior to June 30th in any fiscal year. Such payment shall be made prior to June 30th in any fiscal year. Any unused holidays in excess of four as of April 2nd of each year may be assigned by the Department prior to June 1st for the remaining period of the fiscal year

Health Insurance, Active Employees:

~~A \$375 (\$7.21/week) annual co-pay premium for health insurance for employees enrolled in Anthem Blue Cross/Blue Shield Century Preferred. Any employee who is on the payment in lieu of program or who is enrolled in any HMO health insurance program is exempt from the \$375 annual co-pay premium amount.~~

Employees shall be offered the same insurance which is provided to active, current members of Local 818 and shall pay the same cost share premium and/or deductible as active, current members of Local 818.

Health Insurance, Retired Employees:

10+ years of service, City pays 40%, retiree pays 60%
15+ years of service, City pays 60%, retiree pays 40%
20+ years of service, City pays 80%, retiree pays 20%
25+ years of service, City pays 100%

Employees shall be offered the same post-retirement health insurance options which are currently offered to retired members of Local 818.

Education Incentive:

The Police Chief, Fire Chief and their assistants will continue to receive the educational incentive benefit included in the police and fire contracts

Personal Days:

Four personal days credited on July 1st of each fiscal year. In addition, one day off with pay for every six consecutive months of perfect attendance

RESOLUTION

Item # **33605**

RE: Fringe Benefits – Non-Union Management Employees

To Her Honor, the Mayor, and the Common Council of the City of New Britain:
the undersigned beg leave to recommend the adoption of the following:

RESOLUTION SUMMARY: PURPOSE. To update the 1998 Fringe Benefits for Non-Union Management Employees

WHEREAS, a recommendation for changes to update the 1998 Fringe benefits package for non-union management employees was presented to the Civil Service Commission; and

WHEREAS, the Civil Service Commission reviewed the proposal at its meetings on August 8, 2016 and September 12, 2016; and

WHEREAS, the Civil Service Commission found merit in the recommended changes and unanimously approved the changes which are attached hereto.

BE IT RESOLVED that the Common Council of the City of New Britain approve the proposed revision to the 1998 fringe benefits package.



Alderman Jamie Gianonio
President Pro Tempore

EXHIBIT 5

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # 260 ID # 2299
Printed _____ Date _____

The Mayor's Office reports the personnel action(s) indicated
(Department, Board, Commission)

below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11/10/03

EMPLOYEE'S NAME: Lucian J. Pawlak

ADDRESS: REDACTED

Present Job Title: MAYOR

Social Security # REDACTED

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ 818 ☐ 992 ☐ 1165 ☐ 1186 ☐ 1303-332

(1) APPOINTMENT TYPE

☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY)

TO: _____
W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS

☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☒ CHANGE OF VITAL STATISTICS (Approved)
☒ OTHER (SPECIFY) Change of Administration

FROM: _____
TO: _____

(3) PAY ADJUSTMENT

FROM: \$ _____ P.G. 30-Step
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL

☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☐ OTHER (SPECIFY)

Last Working Day 11/10/03

Last Day Paid 11/10/03

Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____
Change address to: _____
U.S. Savings Bond deduction Yes ☐ No ☐

REMARKS:

25 days accumulated vac. time
5 wks @ 1605.02 = 8,025.10 Plus 1 1/2 days \$481.50
11-10-03 + 11-11-03

SIGNATURES:

DEPARTMENT HEAD/APPOINTING AUTHORITY

PERSONNEL DIRECTOR

FINANCE DIRECTOR

FINANCE DEPARTMENT USE ONLY

Lucian J. Pawlak

DATE Nov. 10, 2003

DATE 11/10/03

DATE 11-10-03

☒ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should accompany this form.

Shactm 11/26/03

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

MY E04693
For Official Use Only
Group # _____ ID # _____
Scanned _____ (Date) _____

The Mayor reports the personnel action(s) indicated
(Department, Board, Commission)
below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11/14/11

EMPLOYEE'S NAME: LYNETH T. STEWART

ADDRESS: [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Street City State Zip

Present Job Title: Mayor Soci Security #

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ 818 ☐ 992 ☐ 1165 ☐ 1186 ☐ 1303 ☐ CLU

(1) APPOINTMENT TYPE
☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY)

TO: _____
W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS
☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☐ OTHER (SPECIFY)
FROM: Make inactive
TO: 12/16/11

(3) PAY ADJUSTMENT
FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____
TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL
☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☒ OTHER (SPECIFY) ELECTION OF NEW MAYOR
Last Working Day 11/15/11
Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE
Change name to: _____
Change address to: _____

REMARKS:
8 WEEKS OF VACATION TIME = 40 DAYS X \$337.05/DAY = \$13,482.15
Pre-tax Pension Deduction for \$10,597.25 for
buy-back. rel 11/14/11

SIGNATURES:
DEPARTMENT HEAD/APPOINTING AUTHORITY [Signature] DATE 11-7-11
PERSONNEL DIRECTOR [Signature] DATE 11/9/11
FINANCE DIRECTOR [Signature] DATE 11/9/11
FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE? ☐ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should
Funds currently available but transfer from contingency
will be needed before used.

11/27/11 - 12/03/11 *---- PAY & DIRECT CONTRIBUTIONS -----* DEDUCT ----* CONTRIBUTE *											
SORT BY: NM											
		REG HRS	TOTAL HRS	FIT PAY	TOTAL PAY	Total					
		O/T HRS	OTHER HRS	SIT PAY	GROSS PAY	Accrual			Weeks		
Employee Name/Type/ID	Description	No.	Hours	Rate	Extension	Desc.	No.	Amount	Desc.	No.	Amount
=====											
STEWART, TIMOTHY T	(000000181)	001212004	/5121/	/	/	/120/FRFRIN	MEDI	002	195.49	MEDI	002 195.49
ELEC E04693	SALARY	005	0.00100	0.00028	0.01	SIT	006	158.67			
** **						PIT	015	721.23			
	(000000410)	001105001	/5121/	/	/	/400/MYHAYO	FIRE RET	122	10,597.25		
	SALARY	010	0.00100	46.49021	1,685.27	DIRDEPNT	999	1,809.53			
	OTHPAYPT	041	0.00100		-1,685.27						
	VAC PYOT	290	290.00000	46.49021	13,482.16						
=====											
TOTALS:		0.00200	290.00300	2,884.92	13,677.66			13,482.17	1		195.49
M-5 / B-0 -	1,809.53	0.00000	290.00100	2,884.92	13,482.17						

**CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION**

For Official Use Only	
Group #	ID #
Scanned	(Date)

The Mayor's Office reports the personnel action(s) indicated
(Department, Board, Commission)
below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11/9/93

EMPLOYEE'S NAME: Donald J. DeFronzo

ADDRESS: **REDACTEDREDACTEDREDACTED**

Present Job Title: Mayor Street City State Zip

Social Security # **REDACTED**

BARGAINING UNIT DESIGNATION: ☐ 818 ☐ 992 ☐ 1165 ☐ 1186 ☐ OTHER

(1) APPOINTMENT TYPE

☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☒ ~~FACTING~~ ☐ OTHER (SPECIFY)

TO: _____

W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS

☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☐ OTHER (SPECIFY)

FROM: _____

TO: _____

(3) PAY ADJUSTMENT

FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL

☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☒ OTHER (SPECIFY)

Last Working Day 11/9/93

Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____

Change address to: _____

U.S. Savings Bond deduction Yes _____ No _____

REMARKS:

27 Vacation Days

SIGNATURES:

DEPARTMENT HEAD [Signature]

PERSONNEL DIRECTOR [Signature]

FINANCE DIRECTOR [Signature]

DATE 11/9/93

DATE 11/9/93

DATE 11/9/93

FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE:

☒ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department

In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should accompany this form.

EXHIBIT 6

10:05

5G+ 87



Thanks

Maybe: Erin Stewart

Thu, Jul 10 at 4:28 PM

Talked to Gennaro
-revised my excel
Sheet



Also talked to
Jonathan again about it
too..

EXHIBIT 7



EST. 1871

CITY OF NEW BRITAIN

OFFICE OF THE MAYOR
THE HONORABLE ERIN E. STEWART

WWW.NEWBRITAINCT.GOV

Jonathan Perugini, Finance Director City of New Britain
Linda Guard, Human Resources Director City of New Britain
27 West Main St
New Britain, CT 06051

July 7, 2025

Dear Jonathan and Linda,

I am writing to formally summarize our recent discussions regarding the terms of my final payout from the City of New Britain. As you are aware, I have made the decision not to seek re-election and will conclude my service as Mayor on November 11, 2025, following twelve years of employment since November 11, 2013.

Thank you both for your time in reviewing my accrued leave balances and for confirming the applicable contract language governing each category.

This letter serves to memorialize that, upon my departure, I am entitled to payment for the following accrued time:

Vacation Time: 89 days

Sick Time: 192 days

Holidays Worked: 126 days

Personal Days: 78 days

Please sign below to confirm the accuracy of these accruals and to affirm that I am entitled to the associated payout.

Sincerely,

Erin E. Stewart
Mayor

Approved:

Finance Director Linda Guard
Finance Director Jonathan Perugini

EXHIBIT 8

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # _____ ID # _____
Scanner _____ (Date _____)

The Mayor's Office reports the personnel action(s) indicated
Department, Board, Commission

below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 7/13/25

EMPLOYEE'S NAME: Honorable Erin E. Stewart

ADDRESS: **REDACTED** **REDACTED** **REDACTED** **REDACTED** **REDACTED** **REDACTED**

Present Job Title: Mayor State _____ Zip _____
Social Security # XXX-XX-XXXX

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ 818 ☐ 992 ☐ 1165 ☐ 1188 ☐ 1303 ☐ GILU

(1) APPOINTMENT TYPE
☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY)

W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS
☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☐ OTHER (SPECIFY)

FROM: _____

TO: _____

(3) PAY ADJUSTMENT

FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL

☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☐ OTHER (SPECIFY)

Last Working Day _____

Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____

Change address to: _____

89 Vacation Days
120 Holidays
GL 702627103-5240

SIGNATURES:

DEPARTMENT HEAD/APPOINTING AUTHORITY _____

PERSONNEL DIRECTOR [Signature]

FINANCE DIRECTOR [Signature]

FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE? _____

DATE _____

DATE 7/16/25

DATE 7/15/25

☐ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should accompany this form.

EXHIBIT 9



CITY OF NEW BRITAIN

EST. 1871

OFFICE OF THE MAYOR
THE HONORABLE ERIN E. STEWART

WWW.NEWBRITAINCT.GOV

MEMORANDUM

TO: Linda Guard, HR
FROM: Mayor Erin E. Stewart
DATE: October 4, 2025
SUBJECT: Formal Request for Final Payout of Accrued Time and Compensation

This memorandum serves as a formal request for the calculation and processing of my final accrued time balances and outstanding compensation, totaling \$57,941.41, following the end of my employment with the City of New Britain.

Employment Details

Detail	Value
Former Employee Name	Erin E. Stewart
Employee ID	E01869
Department	Mayor's Office
Last Day of Employment	11/12/25

Final Accrued Compensation Calculation

The total final payout requested is \$57,941.41, calculated based on the following accrued time balances and departmental policy:

Item	Accrual Rate	Total Days Accrued	Total Payout Amount
Personal Days	5 days annually + 1 day per 6 months	78 Days	\$33,739.68
Sick Time (Net Payout)	1.25 days per month worked	192 Days	\$24,201.73
Total Accrued Payout			\$57,941.41

Sick Time Payout Breakdown:

- First 75 Days (20% Payout): \$6,488.40
- Remaining 117 Days (35% Payout): \$17,713.33
- Total Sick Time Payout: \$24,201.73

EXHIBIT 10

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # _____ ID # _____
Scanned _____ (Date) _____

The MAYORS OFFICE reports the personnel action(s) indicated
(Department, Board, Commission)

below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11.12.2025

EMPLOYEE'S NAME: ENN E. STEWART-MITONE

ADDRESS: REDACTED REDACTED REDACTED
Street City State Zip

Present Job Title: MAYOR Social Security # _____

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ 818 ☐ 992 ☐ 1165 ☐ 1186 ☐ 1303 ☐ CLU

(1) APPOINTMENT TYPE

☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY) _____

TO: _____

W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS

☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☐ OTHER (SPECIFY) _____

FROM: _____

TO: _____

(3) PAY ADJUSTMENT

FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL

☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☒ OTHER (SPECIFY) TERM ENDING

Last Working Day 11/12/25

Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____

Change address to: _____

REMARKS: PAYOUT OF ACCRUED TIME, WEEKLY INSTALLMENTS UNTIL LNS OUT.
\$57,941.41

SIGNATURES:

DEPARTMENT HEAD/APPOINTING AUTHORITY [Signature]

PERSONNEL DIRECTOR [Signature]

FINANCE DIRECTOR _____

FINANCE DEPARTMENT USE ONLY .Y - FUNDS AVAILABLE?

DATE 10/7/25

DATE 11.12.2025

DATE ☐ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should accompany this form.

EXHIBIT 11



February 4, 2026

Via Certified and Electronic Mail

Erin E. Stewart

REDACTED
REDACTEDREDACTED

RE: Investigation of City Payout

Dear Ms. Stewart:

This office has been engaged to investigate various practices of the Finance Department at New Britain City Hall and the calculation and authorization of the payouts you have and are receiving after your separation from city service are under review. Preliminary evidence has raised material questions regarding the basis for and the accuracy of the payout. As a result, the calculation and payments to you are under investigation.

At the conclusion of this matter, once a determination has been made as to the appropriateness of your payout calculation and authorization, you will be notified. Until such time, no further payments will be issued to you.

Sincerely,

Attorney Andrew R. Crumbie
Attorney Mark Rubino

CC: William C. Rivera, Corporation Counsel



EXHIBIT 12

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # _____ ID # _____
Scanned _____ (Date) _____

The HR Dept reports the personnel action(s) indicated
(Department, Board, Commission)
below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 10.7.2025

EMPLOYEE'S NAME: Justin Dorsey

ADDRESS: _____
Street City State Zip
Present Job Title: Chief of Staff Social Security # XXX-XX-XXXX

BARGAINING UNIT DESIGNATION: ☒ MPA ☐ 818 ☐ 99 ☐ 1165 ☐ 1186 ☐ 1303 ☐ CILU

(1) APPOINTMENT TYPE
☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY) _____

TO: _____
W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS
☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☐ OTHER (SPECIFY) _____
FROM: _____

TO: _____

(3) PAY ADJUSTMENT
FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL
☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☐ OTHER (SPECIFY) _____

First Working Day _____
Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____
Change address to: _____

REMARKS: \$324.85 Daily Rate
\$34,758.95

Payout of Vacation

SIGNATURES:

DEPARTMENT HEAD/APPPOINTING AUTHORITY _____

PERSONNEL DIRECTOR _____

FINANCE DIRECTOR _____

FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE? ☒ YES ☐ NO

DATE _____

DATE 10.7.2025

DATE _____

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should accompany this form.

Justin Dorsey

Time Off

Dates

Work Days

- 1 2013 12/6 and 12/9
- 2 2014 9/9 thru 9/12 and 12/3 thru 12/5
- 3 2015 3/27 and 3/30
- 4 2016 4/1, 4/4, 4/5,
- 5 2017 3/31 and 4/3
- 6 2018 3/16 and 3/19
- 7 2019 12/4 thru 12/6
- 8 2020 none
- 9 2021 11/13 and 11/15
- 10 2022 3/30-3/31, 4/4, 10/27-10/28
- 11 2023 10/19-10/21, 12/4 thru 12/8
- 12 2024
- 2025 8/18 thru 8/22

2 10
7 20
2 30
3 40
2 50
2 60
3 70
0 80
2 90
5 100
7 110
1 120
5 130

41 89 days
1011 20
69 days

TOTAL

148-
41
107-
roll nothing
\$34,758.95

324.85 daily

69 days

22,414.65

1-4 10 40

5-9 15 60

10-14 15 11

16

17 12 years

EXHIBIT 13

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # _____ ID # _____
Scanned _____ (Date) _____

The HQ Dept reports the personnel action(s) indicated
(Department, Board, Commission)
below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11.12.25

EMPLOYEE'S NAME: Brock Weber

ADDRESS: _____
Street City State Zip

Present Job Title: _____ Social Security # _____

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ B18 ☐ 992 ☐ 1165 ☐ 1186 ☐ 1303 ☐ CILU

(1) APPOINTMENT TYPE
____ PERMANENT ____ PROVISIONAL
____ TEMPORARY ____ SEASONAL
____ PROMOTIONAL ____ PART TIME
____ ACTING ____ OTHER (SPECIFY) _____

TO: _____
W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS
____ UNPAID LEAVE
____ SUSPENSION
____ TRANSFER
____ CHANGE OF VITAL STATISTICS (Attached)
____ OTHER (SPECIFY) end of assignment
FROM: _____
TO: _____

(3) PAY ADJUSTMENT
FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL
____ RESIGNATION
____ RETIREMENT
____ DISMISSAL
____ OTHER (SPECIFY) _____
Last Working Day _____
Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____
Change address to: _____

REMARKS: Daily Rate: \$307.69 @ 34.75 \$10,169.22

SIGNATURES:

DEPARTMENT HEAD/APPOINTING AUTHORITY [Signature]
PERSONNEL DIRECTOR [Signature]
FINANCE DIRECTOR [Signature]
FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE? ☐ YES ☐ NO

DATE 11/7/25
DATE 11.10.25
DATE 11/12/2025

Distribution: Original and Yellow - Personnel Department Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting this employee, a full statement explaining the action should accompany this form.

15	MAY 2020, FRI	 All day	Brock Off
		 All day	Brock Off
26	JUN 2020, FRI	 9 – 10am	Pastor Blanks Call to Prayer Zoom
20	JUL 2020, MON	 All day	Brock Off
14	AUG 2020, FRI	 1:45 – 2:15pm	Wireless Savings Take 3 + Revised VoIP Solution Di...
4	SEP 2020, FRI	 All day	Brock Off - Attending Strategy Session
28	SEP 2020, MON	 7 – 8pm	Caucus DUO
8	OCT 2020, THU	 2 – 3pm	Mayors' Homelessness Prevention Task Force Session
14	JAN 2021, THU	 11 – 11:30am	Fwd: Invitation: City of New Britain & Rellevate -- Con'
19	MAR 2021, FRI	 All day	Brock off
4	AUG 2021, WED	 All day	Brock OFF
3	SEP 2021, FRI	 All day	Brock Off - Florida (Day 1/4)
4	SEP 2021, SAT	 All day	Brock Off - Florida (Day 2/4)
5	SEP 2021, SUN	 All day	Brock Off - Florida (Day 3/4)
6	SEP 2021, MON	 All day	Brock Off - Florida (Day 4/4)
11	JAN 2022, TUE	 1 – 2pm	Kick-off for PW Yard Project Mtg MO
		 1 – 2pm	Kick-off for PW Yard Project Mtg MO
18	FEB 2022, FRI	 9:30 – 10am	CCM City Liaison Legislative Meeting https://www.z...
14	OCT 2022, FRI	 All day	BROCK OFF
27	FEB 2023, MON	 5:30 – 7pm	Town & Gown Mtg., Mon., Feb. 27th at 5:30 p.m. Bel...
		 5:30 – 7pm	Town & Gown Mtg., Mon., Feb. 27th at 5:30 p.m. Bel... <

2	APR 2023, SUN	☉ All day	Hold: Brock Vacation (Day 1/7)
3	APR 2023, MON	☉ All day	Hold: Brock Vacation (Day 2/7)
4	APR 2023, TUE	☉ All day	Hold: Brock Vacation (Day 3/7)
5	APR 2023, WED	☉ All day	Hold: Brock Vacation (Day 4/7)
6	APR 2023, THU	☉ All day	Hold: Brock Vacation (Day 5/7)
7	APR 2023, FRI	☉ All day	Hold: Brock Vacation (Day 6/7)
8	APR 2023, SAT	☉ All day	Hold: Brock Vacation (Day 7/7)
22	JUL 2024, MON	☉ All day	Brock Vacation (Day 1/5)
23	JUL 2024, TUE	☉ All day	Brock Vacation (Day 2/5)
24	JUL 2024, WED	☉ All day	Brock Vacation (Day 3/5)
25	JUL 2024, THU	☉ All day	Brock Vacation (Day 4/5)
26	JUL 2024, FRI	☉ All day	Brock Vacation (Day 5/5)
12	APR 2025, SAT	☉ All day	Brock Vacation (Day 1/8)
13	APR 2025, SUN	☉ All day	Brock Vacation (Day 2/8)
(w) 14	APR 2025, MON	☉ All day worked	Brock Vacation (Day 3/8)
(w) 15	APR 2025, TUE	☉ All day worked	Brock Vacation (Day 4/8)
(w) 16	APR 2025, W		Brock Vacation (Day 5/8)
17	APR 2025, T		Brock Vacation (Day 6/8)
18	APR 2025, F		Brock Vacation (Day 7/8)
19	APR 2025, SAT	☉ All day	Brock Vacation (Day 8/8)

Separate

April 2nd -March 5th, 2021

Pattern leave

11 Days

Vacation

15 Days

Brock OFF

(8 Days)

Total = 34 Days
OFF2020
Year 1 = 10 Days
Years 2021
2022 30 Days
20232024
Year 5 = 15 DaysYear 6 = 15 Days
-13.75
11.25

36 Days Paid

68.75 days
34.00 day off
Pay 34.75

EXHIBIT 14

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # _____ ID # _____
Scanned _____ (Date _____)

The HR Dept reports the personnel action(s) indicated
(Department, Board, Commission)
below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11.12.2025

EMPLOYEE'S NAME: Rebecca Zimiewski

ADDRESS: _____
Street City State Zip
Present Job Title: _____ Social Security # E12147

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ 818 ☐ 992 ☐ 1165 ☐ 1186 ☐ 1303 ☐ CLU

(1) APPOINTMENT TYPE

☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY)

TO: _____

W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS

☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☒ OTHER (SPECIFY) end of assignment
FROM: _____

TO: _____

(3) PAY ADJUSTMENT

FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL

☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☐ OTHER (SPECIFY)

Last Working Day 11.12.25 at noon

Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE

Change name to: _____

Change address to: _____

REMARKS:

Pay out 36 vacation days
at 297.115 daily rate \$10,696.14

SIGNATURES:

DEPARTMENT HEAD/APPOINTING AUTHORITY Ch. Stewart

PERSONNEL DIRECTOR [Signature]

FINANCE DIRECTOR [Signature]

FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE?

DATE 11/7/25

DATE 11.10.25

DATE 11/12/2025

☐ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting the employee, a full statement explaining the action should accompany this form.

1-4.2021 Hire Date

Rachael Zaniewski

September 3, 2021	- 1		
November 11, 2021	- 2	eligible 10 took 3	7
November 12, 2021	- 3		
September 30, 2022	- 1		8
October 3, 2022	- 2		2
August 14, 2023	- 1		9
August 8, 2024	- 1		
August 14, 2024	- 2		
September 23, 2024	- 3		2
July 16, 2025	- 1		
July 17, 2025	- 2		
July 18, 2025	- 3		5
August 1, 2025	- 4		

November 2025 term

days to be paid
out @
36 297.115 daily
rate

\$ 10,696.14

8333
normal

EXHIBIT 15

CITY OF NEW BRITAIN
CIVIL SERVICE COMMISSION
REPORT OF PERSONNEL ACTION

For Official Use Only
Group # _____ ID # _____
Scanned _____ (Date)

The HR Dept/ Mayors office reports the personnel action(s) indicated
(Department, Board, Commission)

below in accordance with the Merit System Act and Rules of the Civil Service Commission.

Effective Date of Action 11/11/2025

EMPLOYEE'S NAME: Desiree Rivera

ADDRESS: REDACTED REDACTED REDACTED REDACTED REDACTED REDACTED
Street City State Zip

Present Job Title: Mayoral Aide Social Security # _____

BARGAINING UNIT DESIGNATION: ☐ MPA ☐ 818 ☐ 992 ☐ 1165 ☐ 1186 ☐ 1303 ☐ CILU

(1) APPOINTMENT TYPE
☐ PERMANENT ☐ PROVISIONAL
☐ TEMPORARY ☐ SEASONAL
☐ PROMOTIONAL ☐ PART TIME
☐ ACTING ☐ OTHER (SPECIFY) _____

TO: _____
W4 AND VITAL STATISTICS FORM MUST BE
ATTACHED FOR NEW HIRE

(2) OTHER PERSONNEL TRANSACTIONS
☐ UNPAID LEAVE
☐ SUSPENSION
☐ TRANSFER
☐ CHANGE OF VITAL STATISTICS (Attached)
☐ OTHER (SPECIFY) _____

FROM: _____
TO: _____

(3) PAY ADJUSTMENT
FROM: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____
TO: \$ _____ P.G. _____ Step _____
Weekly _____ Hourly _____
Shift Diff. _____

(4) REMOVAL FROM PAYROLL
☐ RESIGNATION
☐ RETIREMENT
☐ DISMISSAL
☒ OTHER (SPECIFY) Assignment over
Last Working Day 11.12.2025 at noon
Last Day Paid _____
Attach Attendance Sheet

(5) NAME AND ADDRESS CHANGE
Change name to: _____
Change address to: _____

REMARKS: Payout of vacation days
\$ 4,119.23 17 days

SIGNATURES:
DEPARTMENT HEAD/APPOINTING AUTHORITY [Signature]
PERSONNEL DIRECTOR [Signature]
FINANCE DIRECTOR [Signature]
FINANCE DEPARTMENT USE ONLY - FUNDS AVAILABLE? ☐

DATE 11/7/25
DATE 11.7.2025
DATE 11/12/2025
☐ YES ☐ NO

Distribution: Original and Yellow - Personnel Department; Pink - Originating Department
In cases of discharge, suspension, demotion or other action adversely affecting this employee, a full statement explaining the action should accompany this form.



Linda Guard <linda.guard@newbritainct.gov>

Vacation Days Taken

1 message

Desiree Rivera <desiree.rivera@newbritainct.gov>

Mon, Nov 3, 2025 at 12:20 PM

To: Linda Guard <linda.guard@newbritainct.gov>

Hello Linda,

Per our conversation, the following is the vacation time I took off:

- September 18-22- 2023 (5 Days) 5
- June 21, 24, 25, 26- 2024 (4 Days) 4
- August 7, 8, 11, 12- 2025 (4 Days) 4

17

Thank you so much!

Desiree Rivera*Executive Aide to the Mayor*

City of New Britain - Mayor's Office

27 West Main Street, New Britain, CT 06051

860-612-1618

hire date: 4/17/2003

eligible for 10 days year

payout 17 days unused
vacation

247.30769 daily rate

x 17 days =

\$4,19.23

OK ✓

EXHIBIT 16



Mary Pokorski <mary.pokorski@newbritainct.gov>

Re: Cheryl b

1 message

Mary Pokorski <mary.pokorski@newbritainct.gov>
To: Erin Stewart <erin.stewart@newbritainct.gov>

Thu, Jun 13, 2024 at 8:04 AM

Good morning,

Sorry I had a meeting at the Filter Plant first thing this am. Just tried calling you. Give me a call when you have a chance

On Thu, Jun 13, 2024 at 7:11 AM Erin Stewart <erin.stewart@newbritainct.gov> wrote:

Spoke to Gb
Going to Need MOU
For her request. call when free

Erin Stewart*Mayor*

City of New Britain - Mayor's Office
27 West Main Street, New Britain, CT 06051
860-826-3305

**Mary Pokorski***Assistant Corporation Counsel*

City of New Britain - Corporation Counsel
27 West Main Street, New Britain, CT 06051
860-826-3423





Mary Pokorski <mary.pokorski@newbritainct.gov>

Fwd: Retirement inquiry

1 message

Mary Pokorski <mary.pokorski@newbritainct.gov>
To: Genarro <gb@gbawgroup.com>

Mon, May 6, 2024 at 10:15 AM

----- Forwarded message -----

From: Linda Guard <linda.guard@newbritainct.gov>
Date: Mon, May 6, 2024 at 10:11 AM
Subject: Fwd: Retirement inquiry
To: Mary Pokorski <mary.pokorski@newbritainct.gov>

FYI

----- Forwarded message -----

From: Cheryl Blogoslawski <cheryl.blogoslawski@newbritainct.gov>
Date: Fri, May 3, 2024 at 1:32 PM
Subject: Retirement inquiry
To: Linda Guard <linda.guard@newbritainct.gov>
Cc: Jonathan Perugini <jonathan.perugini@newbritainct.gov>, Erin Stewart <erin.stewart@newbritainct.gov>

Thank you

Sincerely

Cheryl Blogoslawski, CCMC
Tax/Revenue Collector

City of New Britain - Tax Collector
27 West Main Street, New Britain, CT 06051
860-826-3322



Linda Guard
Director

City of New Britain - Civil Service
27 West Main Street, New Britain, CT 06051
860-826-3408



EST. 1871

CITY OF NEW BRITAIN

OFFICE OF REVENUE COLLECTION

CHERYL BLOGOSLAWSKI - REVENUE COLLECTOR

WWW.NEWBRITAINCT.GOV

Friday May 3, 2024

Dear Ms. Guard,

I write to you today to request a granting of partial elected official pension.

After serving 16 years as the city's elected tax collector I believe I have a right to access a portion of this benefit.

Section 15-9 of the City of New Britain's charter states that elected officials who serve 20 years "either continuously or cumulatively" have the right to access a "pension for life of 1/2 of the compensation attached to the office at the time of their request for pension." It is silent on those who are vested with years of service.

MERS employees are vested at 5 years and then increase incrementally each year.

While I understand that I would not qualify for half of my compensation for those who have served 20 years, I would like to request a pro-rated portion of this entitlement.

Sincerely,



Cheryl Blogoslawski

cc: Erin E. Stewart, Mayor
Jonathan M. Perugini, Finance Director

EXHIBIT 17

MEMORANDUM OF UNDERSTANDING

BETWEEN

CITY OF NEW BRITAIN

AND

CHERYL BLOGOSLAWSKI

JUNE 24, 2024

This Agreement is entered into by and between the CITY OF NEW BRITAIN and Cheryl Blogoslawski.

Whereas, pursuant to Section 15-9 of the City Charter, any elected official "who has served for a period of twenty years, either continuously or cumulatively, shall be entitled at their request to an annual pension for life of one-half of the compensation attached to the office at the time of their request for said pension;" and

Whereas, Cheryl Blogoslawski served as the elected Tax Collector for the City of New Britain for 16 years; and

Whereas, Ms. Blogoslawski has requested a pension equal to 40% of the salary of the Tax Collector position; and

Whereas, the City has agreed to grant Ms. Blogoslawski's request;

NOW, THEREFORE, the City and Ms. Blogoslawski hereby agree as follows:

1. Upon her separation from employment with the City of New Britain, Ms. Blogoslawski shall receive a pension equal to 40% of the salary of the Tax Collector position when she vacated the position which was \$79,666.60.

2. Ms. Blogoslawski agrees that she cannot collect said pension while she is still employed by the City.

IN WITNESS WHEREOF, We have hereunto set our hands and seals this 24 day of June, 2024.

FOR THE CITY:

By:


Erin E. Stewart, Mayor

CHERYL BLOGOSLAWSKI:

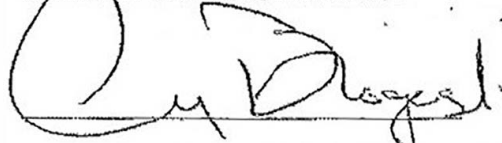


EXHIBIT 18



EST. 1871

CITY OF NEW BRITAIN

OFFICE OF THE MAYOR
THE HONORABLE ERIN E. STEWART

WWW.NEWBRITAINCT.GOV

Linda Guard, Human Resources Director
New Britain City Hall
27 West Main St
New Britain, CT 06051

October 31, 2025

Formal Request for Deferred Partial Retirement Pension Calculation and Application

Dear Ms. Guard,

Please accept this letter as a formal notification of my upcoming resignation from the office of Mayor of New Britain, effective November 12, 2025.

I am writing to formally request the necessary paperwork and confirmation regarding my deferred partial retirement pension eligibility, based on my full-time service to the city. My total years of eligible service stand at 14 years, comprising 12 years as the elected Mayor (start date 11/12/13) and 2 years serving on the Board of Education (start date 11/8/11).

Per the New Britain City Charter, elected officials who complete 20 years of service are eligible for a pension benefit of 50% of their annual salary upon departure. Based on my 14 years of service, I calculate my eligibility for a deferred partial pension benefit of approximately 35% of my annual salary, payable upon reaching the eligible age of 55.

I kindly request that you review my complete service record, confirm this calculation, and provide the official application documents required to finalize my deferred pension enrollment. I have attached my latest pay stub for proper calculation of the 35%.

Thank you for your support and attention to this matter.

Sincerely,

Erin E. Stewart
Outgoing Mayor, City of New Britain
860-841-7734 ErinStewartCT@gmail.com

EXHIBIT 19

City of New Britain Elected Officials Pension Designation and Beneficiary Worksheet

Recipients Name: Erin E. Stewart SSN: _____
Calculated Benefit Date: 11 Month 11 Day 2025 Year
Deferred Benefit Effective Date 05 Month 04 Day 2042 Year

Type of Benefit: (Choose One)

1. Single Life Annuity ☐
2. Joint and Survivor ☐

Recipients Date of Birth: 05 Month 04 Day 1987 Year

Beneficiary's Information (Joint and Survivor cases only)

Beneficiary Name: _____

Date of Birth: _____

SSN: _____

Month

Day

Year

Please Provide Copy of Marriage Certificate

Recipients Monthly Benefit Amount: \$3,280.52

Recipient Signature: _____

Date: _____

Month

Day

Year

EXHIBIT 20

----- Forwarded message -----

From: **Erin Stewart** <Erin.Stewart@newbritainct.gov>

Date: Thu, Dec 3, 2020 at 11:45 AM

Subject: RE: quesiton....

To: Mary Pokorski <Mary.Pokorski@newbritainct.gov>

Ughhhhhhh thankslol

Mayor Erin E. Stewart

City of New Britain

27 West Main Street

New Britain, CT 06051

www.newbritainct.gov

(860) 826-3300

From: Mary Pokorski

Sent: Thursday, December 3, 2020 11:08 AM

To: Erin Stewart

Subject: RE: quesiton....

As an elected official, you are eligible for a pension if your service totals 20 years.

I have cited the section of the Charter below. I believe that your 2 years as a BOE members does count. So you would have 8 years as Mayor when you finish this term and 2 years as a BOE members for a total of 10 years. You would need 10 more years to get a pension

Section 15-9 of the Charter provides:

Any full-time or part-time elective official of said city who has served as an elective official for a period of twenty years, either continuously or cumulatively, shall be entitled at their request to an annual pension for life of one-half of the compensation attached to the office at the time of their request for said pension, payable in monthly installments. As used in this section, "elective official" means any official elected by the electors of the city or any subdivision thereof, inclusive of appointments by the Common Council to fill a vacancy of an elective office. Upon the death of any elective official or of any person who has been an elective official, the surviving spouse of such elective official shall receive a pension for life or until such surviving spouse remarries in an amount equal to one-half of the amount to which such official was entitled, but not less than one thousand dollars per year, payable in monthly installments.

Mary C. Pokorski

Associate City Attorney

Office of Corporation Counsel

City of New Britain

27 West Main Street

New Britain, Connecticut 06051

(860)826-3423

From: Erin Stewart

Sent: Thursday, December 3, 2020 10:55 AM

To: Mary Pokorski

Subject: quesiton....

Do I get a pension after 10 years?

And does my first 2 years of elected service on the BOE count towards that?

Mayor Erin E. Stewart

City of New Britain

27 West Main Street

New Britain, CT 06051

www.newbritainct.gov

(860) 826-3300

EXHIBIT 21

Haddad

From: Trish Haddad
Sent: Wednesday, May 17, 2017 12:26 PM
To: Lucian Pawlak
Subject: PILO
Attachments: pilo change form.docx

Lucian – When you get a moment, please complete the form and send it back to me with a copy of your medical card.

As mentioned, you follow 1186-like benefits and in the contract it reads that the member “may waive their basic health insurance benefits provided by the City for a minimum period of one (1) year. Employees who opt not to accept the health insurance shall be compensated on a fiscal year basis (2-person: \$2,700). Such payment shall be made during the fourth payroll period week in July of each fiscal year.”

Therefore, you will receive your first payment in 7/2018.

Trish Haddad

Trish Haddad
Benefits Administrator
City of New Britain
Phone: (860) 826-3406
Fax: (860) 826-3407

RESOLUTION

Item # 35739-3

RE: COMPENSATION FOR ELECTED AND APPOINTED OFFICIALS

To Her Honor, the Mayor, and the Common Council of the City of New Britain:
the undersigned beg leave to recommend the adoption of the following:

WHEREAS, the Compensation Committee consisting of Ald. Matthew Malinowski, Chairman, Ald. Aram Ayalon and Ald. Desiree Costa, gathered information to assist in research of compensation rates for elected and appointed officials; and

WHEREAS, in accordance with the City Code of Ordinances, the Compensation Committee held meetings on March 28, 2022, March 29, 2022 and March 30, 2022, all of which were open to the public; and

WHEREAS, after extensive research and discussion, the Compensation Committee recommends the following changes to the compensation for elected and appointed officials:

- Increasing Tax Collector to \$96,000 annually
- Increasing Town and City Clerk to \$96,000 annually
- Increasing Mayor to \$110,000 annually ✓
- Increasing Registrar of Voters to \$65,000 annually
- Increase Clerk of Committees to \$11,953 annually
- Increasing Corporation Counsel to \$50,000 annually
- Increasing Treasurer to \$5,000 annually
- Increasing Common Council members to \$5,000 annually and \$6,000 annually for President Pro Tempore

WHEREAS, the committee recommends that the Common Council of the City of New Britain adopt changes to the code of ordinances, Sec. 2-338. - Compensation of elected and appointed officials, to ensure that all of the full-time elected positions receive increases equal to the 1186 contract annually; and

WHEREAS, these increases will go into effect for all elected and appointed officials November 14, 2023 with exception of Town and City Clerk and Registrars of Voters whose increases will take affect November 8, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of New Britain authorize the changes for the compensation of elected and appointed officials recommended by the Compensation Committee.

Approved as to Form

APR 21 2022

Corporation Counsel


Alderman Matthew Malinowski
Compensation Committee Chairman

WHEREAS, It is deemed to be in the best interests of the City to accept this property in order to protect the health and welfare of the residents of the City; now, therefore, be it

RESOLVED, That Donald J. DeFronzo, Mayor, be and is authorized to accept, on behalf of the City of New Britain, a Quit Claim Deed to the property known as 199 Oak Street, New Britain, Connecticut, and be it further

RESOLVED, That the City Hall Commission be and is hereby directed to take action to demolish the unsafe structure located on the property forthwith and thereafter take the necessary steps to dispose of said property by sale.

ALDERMAN EDWARD J. DZWONKOWSKI

Ald. Dzwonkowski moved to adopt, seconded by Ald. Geragosian. So voted. Approved November 19, 1992 by Donald J. DeFronzo, Mayor.

20837. Re: Medical benefits to Full-Time elected officials or their legal survivors.

To His Honor, the Mayor, and the Common Council of the City of New Britain: the undersigned beg leave to recommend the adoption of the following:

WHEREAS, full-time elected officials have been enrolled in the city's health insurance program under the same terms and conditions as regular, full-time Local 1186 employees; and,

WHEREAS, these regular, full-time employees, upon retirement, presently have city-paid health insurance extended to them for a period of five years after retirement provided specific eligibility criteria are satisfied; and,

WHEREAS, full-time elected officials (or their legal survivors) have not previously enjoyed this retirement benefit; and,

WHEREAS, such full-time elected officials must serve a minimum of twenty years of service in order to be eligible for an annual pension in accordance with Section 136 of the City Charter; and,

WHEREAS, such service to the city parallels or exceeds the total length of service of regular, full-time employees who have enjoyed the present, city-paid, five year health insurance program; now, therefore, be it

RESOLVED, that full-time elected officials (or their legal survivors) who qualify for city pensions be entitled to the retiree health insurance benefits as outlined in the Local 1186 contract agreement provided that each such retiree or survivor contributes 20% of the annual premium cost of such health insurance coverage;

BE IT FURTHER RESOLVED, that any full-time elected officials (or their legal survivors) who retired under Section 136 of the City Charter after December 31, 1989 are also eligible for such retiree health insurance benefits. Any such option by the retired, full-time elected official must be made within thirty (30) days of the approval of this resolution.

EDWARD J. DZWONKOWSKI

15-9 City Charter

NEW - 7