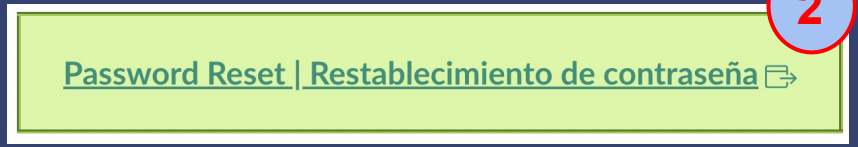
Password Safety: How to Change Your Password

1. Go into one of your **Canvas Courses** and click on the “Password Reset” button (some courses may not have the button)
2. Scroll down to the green box and click on the “**Password Reset**” link.
3. Enter your username (**Student ID** #).
4. Enter your **current** password.
5. Click **Login**
6. Follow the prompts (it may ask you to set up some ID questions in case you forget your password).
7. Choose a **new password** that includes upper and lower case letters, numbers, and symbols. Make sure it is at least 8 characters long.

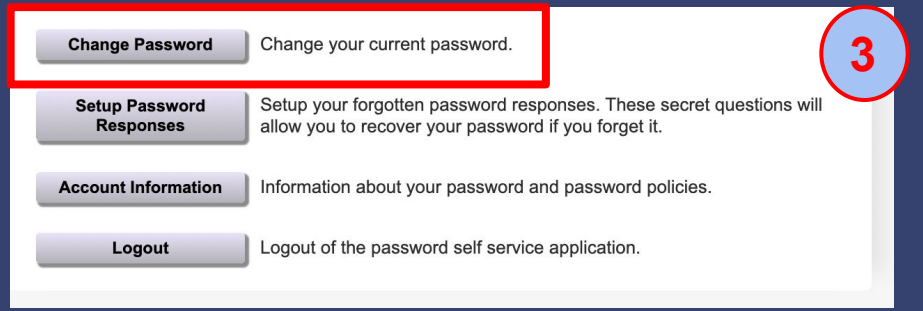
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2



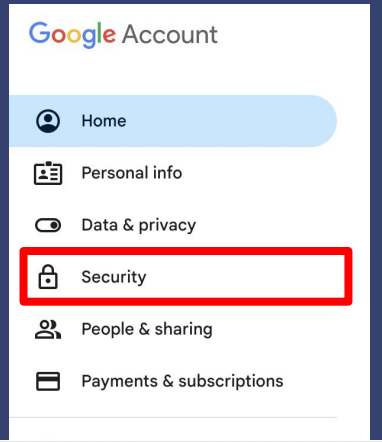
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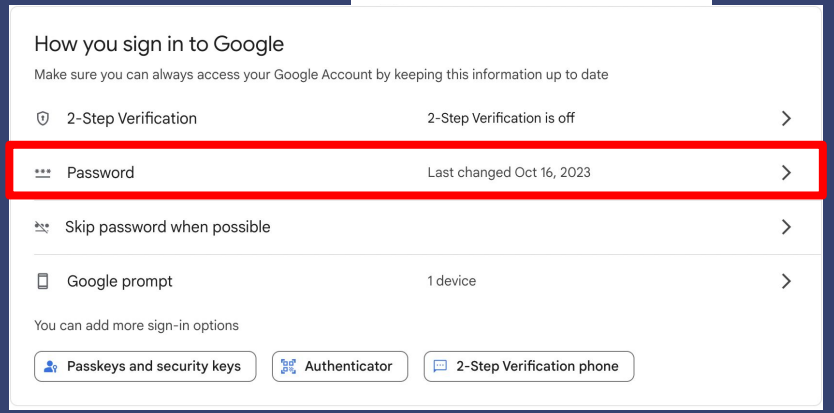
Password Safety: How to Change Your Password

1. Open your **Google Account**. You might need to sign in.
2. At the top left, click “**Security**”.
3. In the section "How you sign in to Google," click Password. You might need to sign in again.
4. Enter your **new password**, then select “Change Password”.

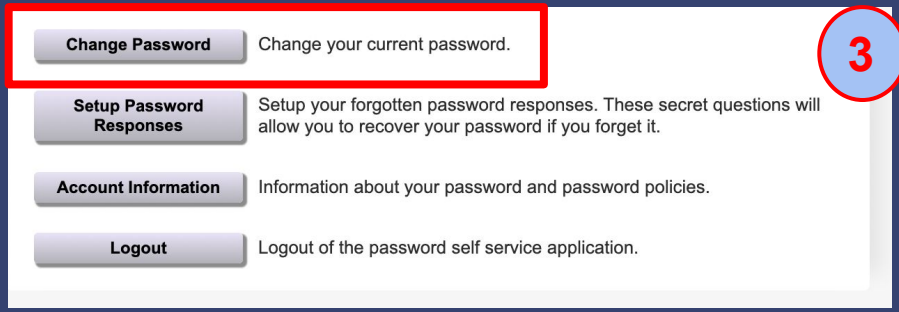
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2



3



Online Safety: How to Deal With Spam and Phishing

Minimize Spam From Reaching Your Email:

- Enable built-in **spam filters** from email providers (Gmail, Yahoo, Outlook, etc.)
- **Block** spam-senders to prevent future emails from them
- **Avoid sharing** email addresses on websites and forums (consider using a secondary email for online registrations and subscriptions)

Identify and Avoid Phishing Emails:

- Never click on links and attachments in emails that look **suspicious** or come from **unknown senders**
- Check for **poor grammar** and spelling; spam usually comes with **errors**
- **Never respond** to requests for passwords, credit card information and other sensitive information.

Spam and Phishing Examples

