Appointment Pre-Excused Absence Form



This form should be submitted at least **3 days prior** to your child's expected appointment to ensure proper documentation has been made.

Your child's teacher will need this time to prepare and provide make-up work that may need to be completed to keep your child on track.

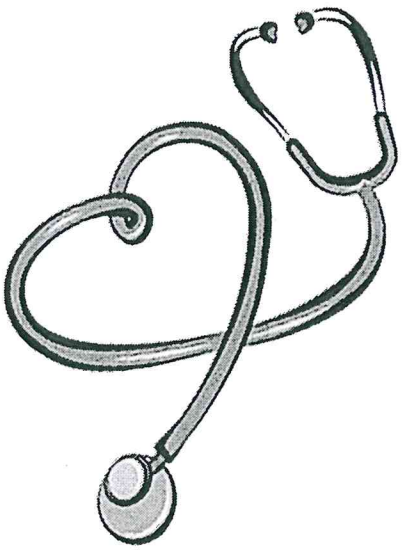
My child(ren)_____will be gone for an appointment on the following date(s):___/___/_____

Expected return date:___/___/_____ (If absent more than one day)

Parent Signature:_____

Teacher Signature:_____

Principal Signature:_____



For Office Use

Todays Date:___/___/_____

Received By:_____