

ICA Report to Board of Education Sweet Home CSD

**May 19, 2026
By Denise Kolber, ICA
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To: Board of Education
From: Denise Kolber/ICA
Date: May 19, 2026

I hereby certify that I have audited the below noted claims for the month of April. The claims have been reviewed for the appropriate amounts, approvals, reasonableness, and adherence to Department and State requirements.

All claims included therein have been checked for the following:

Adherence to District policy and procedures
Quotes and Bids obtained as required by Purchasing Procedures
Pricing is correct as per bids, quotes, contracts etc.
Purchase orders are pre-numbered
Check number on the warrant are in sequence
Purchasing Agent has signed each purchase order
Purchase order date precedes the invoice date
Signed Receipt of Goods/Services by an authorized employee
Correct remit
Appropriate detail backup
Mathematical accuracy
No duplication of payments
Invoice(s) match the purchase order
Travel vouchers are properly itemized
Charges for professional services are properly itemized along with executed contract
Sales tax not paid

The Audit Discover Report is attached noting exception found during review.

These claims have been authorized and paid to the claimant certified :

<u>FUND</u>	<u>DATE</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
A	1-Apr	126277	\$285
	1-Apr	126278	\$78
	15-Apr	ACH	\$4,129
	15-Apr	126279-126328	\$451,796
	15-Apr	126329	\$296
	20-Apr	ACH	\$16,774
	22-Apr	126330-126404	\$397,061
	27-Apr	126405	\$1,662
	28-Apr	126406-126407	\$5,133
		Total A Fund	\$877,214
F	15-Apr	141565-141571	\$7,991

	17-Apr	141572	\$33,275
	20-Apr	141573-141576	\$9,383
		Total F Fund	\$50,649
H	28-Apr	180663	\$38,991
C	22-Apr	191936-191940	\$32,618
	23-Apr	191941-191946	\$27,897
	27-Apr	191947	\$933
		Total C Fund	\$61,448
		Total All Funds	\$4,376,536

Sweet Home Exceptions Audit Report April 2026						
<u>PO Number</u>	<u>PO Date</u>	<u>Invoice Date</u>	<u>Vendor</u>	<u>Originator</u>	<u>Invoice Amount</u>	<u>Finding</u>
No exceptions noted						

[illegible]

[illegible]

[illegible]