



St. Gabriel the Archangel School Board Minutes

4/28/26

6:30-8:00 p.m. Art room

Attendees: Lara Krill, Lisa Mattmiller, Brigitte Mader-Urschel, Jennifer Schulz, Joey Brown, Joan Miller (virtual), Brandon Lewis, Jordan Oros, Father Jason Harris

- Opening Prayer
- Review/Approval of Minutes -
 - March 2026 – Minutes approved!
- Old Business
 - Faculty/staff updates.
 - P/T Spanish- Tricia Phillips
 - Kindergarten (Open)
 - 1st grade (Open)
 - 3rd grade (Open)
 - 4th grade Science/ Social Studies-Lisa Mattmiller
 - 4th ELA- BreAnna Passanisi (new)
 - 4th grade ELA (new)- BreAnna Passanisi
 - 5th/6th grade English- Jill Bratcher
 - 7th/8th Social Studies (Open)
 - Library (Open)
 - Kelsey Dyar- change title to K-3 Learning Coordinator
 - Miranda Bridges will be full-time in the school office.
 - Instructional Assistants (Open- 2- K, 2- 1st)
 - Anna Maria Goss (new)- 5-8 Learning Coordinator
 - Board note: Denise Chancellor's role is being split between two individuals due to 100+ SAPs
- New Business
 - Marketing
 - Niche- online platform
 - [Proposal](#)
 - Need to identify competitor schools
 - Board notes:
 - Rating system focused primarily on schools
 - \$10,000 annual subscription
 - Targeted promotions during “high flow” events.
 - Sacred Heart is a big user.

- Brigitte & Brandon recommend its use from prior experience.
- What targets are being promised?
- The “Standout” option seems like it’s a little too much (\$17,000) at this point.
- Brandon: will they give us data back?
- Brigitte: zip code information?
- Competitor schools *Niche* can help beat: St. Patrick, St. Bernard, St. Michael, St. Edward, St. Martha, St. Athanasius
 - Non-Catholic suggestions: Whitfield, CAL (?), Walden (?), Collegiate (?)
 - Whitfield does not have athletic program
 - Whitfield lacks a “community”

■ 4/24/26- Marketing meeting

- Explore using the Chamber of Commerce connections more fully
- Preschool- direct mailing
 - For families new to the area
- Preschool- Fern Creek video virtual tour- expected May 6
- Preschool- purchased banner in the gym
- Kindergarten/ new students receives gifts for new students- tshirts, car magnets
- Logo- would like to unify with preschool, just school
- Create second banner to complement first banner-highlight programming and what makes us stand out
- Would like to gather video footage of special events
 - Derby day, Field day, etc...
- Exploring events in Mount Washington and J-town to expand footprint
- Invitation for realtors to school events/ meet and greet

■ Board note: Question regarding marketing funds...

- Looking to increase for next year in part for Niche.

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● Enrollment Projections

	2025-26	2026-27	Pending transfer applications (2026-27)
K	81	76 (includes expected retentions)	(2 early admissions did not qualify and 7 who qualified for JK)
1	58	75	+1
2	65	58	+3

3	61	63	
4	53	57	
5	49	54	+1
6	47	52	
7	63	47	+1
8	56	64	+1
Total	535	546	+7

- Budget
 - Budgeted enrollment: 540
 - Staffing- 75.54%(of total budget recommended 75% or lower)
 - Adding two positions for 1st grade assistants
 - 1st grade class size will be increasing
 - Book Nook- 3 days per week from 2 days per week
 - Add 1 homeroom teacher so return to 3 homerooms per grade level
 - Increase sub pay allotment
 - Increased allotment from endowment from 4.5% to 5% (account managed by Baird)
 - Expected increase from CEF/ Archdiocese grants: \$275,000
 - Timeline for budget approval
 - Jan. 20- finance council- approve tuition rates- complete
 - Mar. 1- tuition rates due to CEF- complete
 - April 22- all budgets due to Pam
 - April 29- budgets returned for verification of numbers
 - May- finance council review
 - June- budget approval

K-8		Percentage of Tuition	Percentage of Total Income	Target Goal of Total Income		
Student Enrollment	540					
Net Total Tuition	\$ 3,264,950.00					
Other Income	\$ 922,105.00					
Total School Income	\$ 4,187,055.00					
					Within Ratio	Difference
Salaries & Benefits	\$ 3,162,945.57	96.88%	75.54%	< 75%	\$ 3,140,291.25	\$ (22,654.32)
Other Expense	\$ 998,462.00	30.58%	23.85%	< 20%	\$ 837,411.00	\$ (161,051.00)
Total Expense	\$ 4,161,407.57	127.46%	99.39%	< 95%	\$ 3,977,702.25	\$ (183,705.32)
	\$ 25,647.43					
Current Single Child Tuition	\$ 7,481.83	Average - includes multiple child tuition rates				
Cost to Educate One Student	\$ 7,706.31					
	\$ 224.48				Enrollment/Tuition Budget Gap	\$ 121,217.57

****Manual Input needed in cells****

***white cells have formulas ***

Previous Enrollment	531	2024-2025
Budgeted Enrollment	540	2025-2026
Increase	9	
% Increase	1.7%	

- Questions from school board:
 - What is going on with 3rd and 4th grade numbers?
 - A lot of families on the move
 - Of the 3rd grade: 1 going to different private school, 1 severe behavior needs, 2 financials
 - Any class currently capped?
 - 1st grade
 - Still accepting for kindergarten?
 - Yes
 - Of note, the target is 80
 - Are there any public funding slashes that could affect the St. Gabriel?
 - Title 2 and Title 4 are the only things that could be affected
 - Title 2 is teacher training
 - Title 4 is items like Lexia
 - Review new curriculum/ expected purchases (Curriculum)
 - Renew K-3 math
 - Religion books
 - Suggestions for handbook changes

- Board notes there may need to be a modification to the cyberbullying policy in regards to AI.
 - Brandon will pass along the one his school has drafted if given permission.
 - Should be able to get rolled out for 26-27.
- School board notes:
 - Concerns about increased traffic due to new infrastructure in Fern Creek/Glenmary/Mt. Washington area.
 - Is there any way to get an afternoon traffic guard?
 - School Board Membership
 - Angela has asked to be removed from the school board.
 - Erica and Joan are scheduled to rotate out.
 - Re-voting for roles will occur in the first meeting in the Fall.
 - Father Jason picked the 31st of May, 10AM mass, to be the announcement/draw date for the next school board members.
 - Mini evaluation of School Board interest form:
 - Addition of something along the lines of:
 - “What skills do you bring to the board?”
 - “What is your engagement in the community?”
 - Principal Krill notes the by-laws do specify “drawing” the next candidates
 - Review school board statement
 - School Board Statement 2025-26
- School board suggestions for future guests:
 - Learning coordinators
 - Preschool director
- Next Meeting Topics
- Next Meeting Dates (2025-2026)
 - *All meetings at 6:30pm*
 - May 26- Kathy Abell, Parish Representative
 - Other requested school board topics:
 - Follow up on AI
 - Bring treats