



# LEAP Academy Language Enrichment & Academic Proficiency

## LEAP Academy Cell Phone Policy “*Soy un Toro!*”

To support school environments in which students can fully engage with their classmates, their teachers, and instruction, ALL students at LEAP Academy are to follow the Cincinnati Public Schools District Cell Phone Policy in the Student Code of Conduct and LEAP Academy’s Cell Phone Use Policy.

Research shows that students' use of cell phones in schools has negative effects on student performance and mental health. Cell phones distract students from classroom instruction, resulting in smaller learning gains and lower test scores. Increased cell phone use has led to higher levels of depression, anxiety, and other mental health disorders in children.

<b>Daily Procedure</b>	Cell phones will be collected by the homeroom teacher and locked safely in the classroom during the day.
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**If cell phones are out or in use, staff will follow the procedure below. Refusal will result in disciplinary action in alignment with the District Code of Conduct.**

<b>1st Occurrence:</b>	Staff will give the student a verbal warning and contact the student’s parent/guardian. Securely store the student’s cell phone in a teacher-controlled locker, bin, or drawer for the duration of the day.
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<b>2nd Occurrence:</b>	Staff will collect the cell phone from the student and contact the administration. Administration will place the student’s cell phone in the principal’s office for the remainder of the school day. <b><u>The principal will confer with the student.</u></b>
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<b>3rd Occurrence:</b>	Staff will collect the cell phone and place the student’s cell phone in the main office to be picked up by the student’s parent or guardian. A referral will be written. <b><u>Administration will schedule a conference with the student’s parent or guardian to discuss the student’s cell phone use.</u></b>
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**In the event of a family emergency, please call the LEAP Academy Main Office line at 513-363-1200, stating the need to speak with your child due to an emergency.**

**Please note the following from the Cincinnati Public Schools District Code of Conduct:** "Students have no expectation of privacy in cell phones or other electronic devices brought to school. If there is reasonable suspicion that a search will reveal a violation of school rules, cell phones and other electronic devices may be confiscated and searched by administration or designee, including searching calls, emails, contacts, texts, and other communications or Internet access."