

**REVISED 7.25.25**

**RSU 63 Board of Directors  
Monday, July 28, 2025  
6:30pm  
Holden Elementary School  
Agenda**

**Call Meeting to Order**

**Flag Salute/Moment of Silence**

**Approval of Minutes for June 23, 2025 Meeting**

**Recognition and/or Awards of Students, Staff, and Others**

**Acceptance of Gifts/Donations**

1. Maine Military Supply, Inc - \$5,000 Donation for Holbrook Playground

**Presentation**

**Questions and Comments from the Public**

**Dates of Next Meetings**

1. **Budget and Finance Committee:** TBD
2. **Policy Committee Meeting:** TBD
3. **Curriculum Committee:** TBD
4. **School Consolidation Advisory Committee Meeting:** August 18, 2025 at 6:00pm, Holbrook Middle School
5. **Board Meeting:** August 25, 2025 at 6:30pm, Holbrook Middle School

**Budget and Finance**

1. Budget and Finance Committee Report

**Superintendent's Report**

**Executive Session** – Legal counsel pursuant to 1 M.R.S.A. § 405(6)(E)

**Possible Action Regarding Executive Session**

**Acceptance of Committees' and Superintendent's Reports**

**Old Business**

1. Approval of Playground at Holbrook

**New Business**

1. Interim Teaching Principal
2. Naming of Playground (Pending Approval)
3. School Consolidation Advisory Committee Scope and Purpose

**Personnel Actions**

1. Resignations/Retirements
  - a. Jon Larson, Holden Custodian – Resignation
2. Elections
  - a. James Spencer, Special Education Life Skills Teacher

3. Appointments
  - a. Krista Vining-Means, Special Education Director
  - b. Jamie Coburn, Grade 4 Teacher
  - c. Justin Seip, Grade 1 Teacher
  - d. Joseph Flanagan III, Part-time Custodian Eddington
  - e. Pam Bull, Van Driver
4. Reassignments
  - a. Hannah Crabtree – Substitute to Grade 3 Long Term Substitute Teacher
  - b. Sherry Neil – Holden Cook to Eddington Cook
  - c. Theresa Jameson – Holbrook Cook to Holden Cook
  - d. Jenny-Lee Lagrange – Holbrook Assistant Cook to Holbrook Cook
5. Searches
  - a. Transportation Manager/Bus Driver
  - b. Custodian
  - c. Assistant Cook (Holden)
  - d. Assistant Cook (Holbrook)
  - e. Ed Tech III, Holbrook (2)
  - f. Holbrook Middle School Principal
  - g. Business Manager
  - h. Special Education Teacher Resource Room (Holbrook)
  - i. 7/8 Math Teacher
  - j. Speech Language Pathologist (District)
  - k. Ed Tech II – Title I/Elementary RTI (Eddington)
  - l. Spare Van Driver
  - m. Spare Bus Drivers

**Executive Session:**

- A. **Executive Session** – Discussion of legal rights and duties of the RSU 63 Board of Directors pursuant to 1 M.R.S.A. § 405(6)(A)
- B. **Executive Session** – Discussion of labor contracts pursuant to 1 M.R.S.A. § 405(6)(D)

**Possible Action Regarding Executive Sessions**

**Adjournment**

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting  
Date: June 23, 2025  
Location: Holden Elementary School  
Minutes

RSU 63 Board Member(s) Present:

*Town of Holden:* Amy Hart, Heather Lander, Cherie Faulkner, and Scott Walton

*Town of Clifton:* Linda Graban

*Town of Eddington:* Heather Grass, Rachel Downs, and Brittany Wood

Superintendent Fulgoni called the meeting to order at 6:30pm followed by the flag salute and moment of silence.

Superintendent Fulgoni welcomed the re-elected board members, Heather Lander and Heather Grass.

Election of RSU 63 Board Chair

Superintendent Fulgoni called for nominations for Board Chair.

Motion by Amy Hart with a second by Scott Walton to elect Rachel Downs as Board Chair.

Discussion: Cherie Faulkner voiced her concerns in regards to lack of Budget and Finance experience. Rachel stated she has business experience and is a graduate of Husson University.

**Roll Call Vote: Scott Walton: Yes; Heather Grass: No; Cherie Faulkner: No; Linda Graban: No; Heather Lander: No; Amy Hart: Yes; Rachel Downs: Yes; Brittany Wood: Yes**

**Vote: 4 Yes; 4 Opposed; Motion failed**

Motion by Rachel Downs with a second by Amy Hart to elect Scott Walton as Board Chair.

Discussion: None

**Roll Call Vote: Scott Walton: Yes; Heather Grass: Yes; Cherie Faulkner: No; Linda Graban: No; Heather Lander: Yes; Amy Hart: Yes; Rachel Downs: Yes; Brittany Wood: Yes**

**Vote: 6 Yes; 2 Opposed; Motion Passed**

**Scott Walton is Board Chair**

Superintendent Fulgoni congratulated Scott Walton and passed the meeting over to him.

Election of RSU 63 Vice Chair

Scott Walton called for nominations for Vice Chair.

Motion by Amy Hart with a second by Brittany Wood to elect Rachel Downs as Vice Chair.

Discussion: None

**Roll Call Vote: Scott Walton: Yes; Heather Grass: No; Cherie Faulkner: No; Linda Graban: No; Heather Lander: No; Amy Hart: Yes; Rachel Downs: Yes; Brittany Wood: Yes**

**Vote: 4 Yes; 4 Opposed; Motion failed**

Motion by Heather Lander elect Cherie Faulkner as Vice Chair.

**Motion failed due to not receiving a second nomination**

Motion by Rachel Downs with a second by Brittany Wood to elect Amy Hart as Vice Chair.

Discussion: None

**Roll Call Vote: Scott Walton: Yes; Heather Grass: No; Cherie Faulkner: No; Linda Graban: No; Heather Lander: Yes; Amy Hart: Yes; Rachel Downs: Yes; Brittany Wood: Yes**

**Vote: 5 Yes; 3 Opposed; Motion Passed**

**Amy Hart is Vice-Chair**

RSU 63 Board Meeting Minutes

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**Agenda Adjustments**

Motion by Cherie Faulkner with a second by Rachel Downs to add under New Business Resignation of Superintendent of Schools.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Linda Graban to add under New Business Options for covering Superintendent's responsibilities on interim basis

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Heather Lander to add under New Business Need to initiate search for new Superintendent

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Amy Hart with a second by Rachel Downs to add an Executive Session for discussion of progress of teacher contract negotiations and election of new staff

Discussion: Cherie stated an executive session could not be added due to posting requirements.

Superintendent Fulgoni advised they could add an executive session

**Vote: 4 Approved; 4 Opposed; Motion Failed**

Scott Walton asked for a motion for discussion with Teachers in a Town Hall Meeting. Motion by Rachel Downs with a second by Brittany Wood to add under New Business Town Hall Meeting with Teachers this summer.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

**Approval of Minutes**

Motion by Cherie Faulkner with a second by Heather Lander to approve the minutes for the May 22, 2025 Board Meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Heather Grass with a second by Amy Hart to approve the minutes for the May 22, 2025 Budget Meeting.

Discussion: None

**Vote: 7 Approved; 0 Opposed; 1 Abstention (Cherie Faulkner); Motion Passed**

Motion by Cherie Faulkner with a second by Amy Hart to approve the minutes for the June 3, 2025 Special Board Meeting – Executive Session.

Discussion: Rachel Downs noted in one of the meeting minutes (May 22, 2025) her name is listed as Rachel Woods and asked for it to be corrected.

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Rachel Downs to approve the minutes for the June 3, 2025 Special Board Meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

**Recognition and/or Awards of Students, Staff, and Other:**

Heather Lander thanked all of the Field Day volunteers, staff, and administrators for the time and effort they put in to make Field Day a huge success and fun filled day for the students. Cherie Faulkner thanked Heather Grass, Heather Lander, and the Fire Department for their time and effort as well. Cherie Faulkner recognized Heather Lander for her time and effort to raise funds and donations toward the Holbrook Playground.

**Acceptance of Gifts and Donations:** Motion by Rachel Downs with a second by Heather Grass to accept \$2,500 donation from Varney Inc. toward the Holbrook Playground and Plaque.

**Discussion:** None

**Vote:** 8 Approved; 0 Opposed; *Motion Passed*

Motion by Cherie Faulkner with a second by Brittany Wood to accept \$5,000 donation from Holden 25 Days of Kindness toward the Holbrook Playground and Plaque.

**Discussion:** None

**Vote:** 8 Approved; 0 Opposed; *Motion Passed*

**Presentation:** None

**Questions and Comments from the Public:** Susan Dunham Shane, Eddington resident and Carrie Zimmerman, Holden resident spoke regarding school consolidation. Brenda DeRoche, Eddington resident and RSU 63 Teacher spoke regarding vacancies in the central office processing of payroll. Desiree McCarthy, Eddington resident and RSU 63 Teacher questioned the Board role in the discussion of joining Brewer School Department. Dodie Smith, Holden resident and RSU 63 Social Worker questioned the responsibility of filing the many open positions as well as the procedure for hiring a new superintendent. Inez Laverdiere, Holden resident and RSU 63 staff member and Brittany Wood, Eddington Board member questioned what Superintendent Fulgoni's role was with Holden and Brewer consolidation discussions. Ann Veal, Taryn Burtchell, Jacob Burtchell, and James Spencer spoke regarding the Holbrook Life Skills Teaching position.

**Dates of Next Committee Meetings:**

1. **Budget and Finance Committee:** TBD
2. **School Consolidation Committee Meeting:** Monday, June 30, 2025 at 5:30pm Eddington Elementary School
3. **Policy Committee:** TBD
4. **Board Meeting:** TBD

**Budget and Finance:** None

**Superintendent's Report:** Superintendent Fulgoni stated this would be his last board meeting and announced James Stoneton, AOS 47 Superintendent will be the Interim Superintendent.

**Acceptance of Reports:**

Scott Walton asked Heather Grass for an update on the School Consolidation Committee and if they would be interested in opening it up to an advisory committee to allow more people to join the committee. Heather Grass stated the next meeting was planned for June 30<sup>th</sup> to discuss information and tie up any loose ends. Rachel Downs asked if there will be new members since this meeting is the re-organization of the Board and committees. Scott Walton advised traditionally committees were filled on a volunteer basis and appointed if no there were no volunteers. He added that he would like to see the School Consolidation Committee change to an advisory committee rather than a standing committee. Rachel noted at the November 25, 2024 board meeting the Board voted on an Advisory Committee with four people. Shortly after, it was changed by the board chair to a standing committee behind closed doors.

Motion by Rachel Downs with a second by Brittany Wood to change the School Consolidation Committee from a standing committee to an advisory committee.

Discussion: Making this an advisory committee will allow more people from the public to be a part of the committee.

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Rachel Downs to accept the written and verbal Committee, Administrator, and Superintendent Reports.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

**Old Business:** None.

**New Business:**

Resignation of Superintendent of Schools: Motion by Rachel Downs with a second by Cherie Faulkner to accept the resignation of Jared Fulgoni effective June 30, 2025.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Options for covering Superintendent's responsibilities on interim basis: Motion by Amy Hart with a second by Rachel Downs to gather information on options for interim basis beyond July and August.

Discussion: Linda Graban advised she reached out to Maine School Management Association for advice on Superintendent Fulgoni's resignation and what steps the Board needed to take. Eileen King from MSMA reached out to Superintendent James Stoneton and worked out an agreement for coverage during July and August to cover payroll and warrants. Beyond that would require another conversation.

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Linda Graban with a second by Heather Grass to elect James Stoneton as RSU 63 Interim Superintendent.

Discussion: Brittany Wood asked how involved would he be in the hiring process. Mr. Stoneton advised he will be involved once he learns RSU 63's process.

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Need to Initiate Search for New Superintendent: Motion by Cherie Faulkner with a second by Linda Graban to form a Superintendent Search committee using Maine School Board Association.

Discussion: Cherie Faulkner gave an overview of the process the Board followed during the previous superintendent search. Discussion took place on the type of search (interim or full time), cost, range (local or national), etc. Superintendent Fulgoni recommended to investigate firms to conduct the search.

**Cherie Faulkner withdrew her motion.**

Motion by Cherie Faulkner with a second by Brittany Wood to form a Superintendent Search Committee using any means necessary to get a Superintendent with Board approval.

Discussion: None

**Vote: 0 Yes; 5 No; Motion Failed**

Motion by Rachel Downs with a second by Brittany Wood to form a Superintendent Search Committee to look at options to hire an interim superintendent with potential for a permanent superintendent.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Certification of the Referendum Results: Motion by Rachel Downs with a second by Cherie Faulkner that the Computation and Declaration of Votes for the RSU 63 2025-2026 Budget, dated and attached here to and it is hereby approved (Attachment A). Furthermore, that the Computation and Declaration of Votes be entered upon the records of the District. Furthermore, that a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the District.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Copier Lease Approval: Motion by Cherie Faulkner with a second by Rachel Downs to approve the proposed tax-exempt lease with Xerox Business Solutions for the purposes of financing and funding photocopy equipment leases including any related costs of issuances of such leases in an amount not to exceed \$25,000 annually, for a term of 60 months.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Brittany Wood to authorize the Superintendent to execute and deliver the tax-exempt lease with Xerox business services on such terms and conditions discussed and provided to the Board and to execute and deliver any such documents required to execute the contract.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Create Position – Teaching Principal, Holbrook Middle School: Motion by Cherie Faulkner with a second by Brittany Wood to create a Teaching Principal position at Holbrook Middle School

Discussion: Amy Hart suggested an option of hiring a Superintendent/Principal for Holbrook. Cherie Faulkner felt it was not a good option with three buildings. Linda Graban felt the teacher that filled in this year did a great job, but in her opinion the students suffered. Superintendent Fulgoni reminded the Board that we had a qualified applicant who withdrew due to re-course on social media. He added that Mrs. Archambault is very well respected and supported by the staff and she has worked to redesign her schedule so it allows her more flexibility and the staff are supportive of this change.

**Vote: 2 Approved; 6 Opposed; Motion Failed**

2025-2026 RSU 63 Board Meeting Dates and Locations

Motion by Rachel Downs with a second by Linda Graban to approve the 2025-2026 RSU 63 Board Meeting dates and locations with July.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Review of Board Committees and Committee Member Assignments – Election of Budget and Finance

Committee Members: Scott Walton called for nominations of Budget and Finance Committee Members. Heather Lander, Rachel Downs, and Cherie Faulkner were nominated and each accepted the nomination.

Motion by Cherie Faulkner with a second by Amy Hart to elect Heather Lander as a Budget and Finance Committee Member.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Amy Hart with a second by Brittany Wood to elect Rachel Downs as a Budget and Finance Committee Member.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Heather Lander with a second by Amy Hart to elect Cherie Faulkner as a Budget and Finance Committee Member.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Scott Walton called for Budget and Finance Committee Member volunteers for Warrant Officers. Cherie Faulkner and Heather Lander volunteered.

Motion by Cherie Faulkner with a second by Heather Grass to elect Cherie Faulkner and Heather Lander as the Budget and Finance Committee Warrant Officers

Discussion: None

**Vote: 6 Approved; 2 Opposed; Motion Passed**

RSU 63 Board of Directors Documents Review

Motion by Cherie Faulkner with a second by Amy Hart to table this review.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion to Authorize the Superintendent to Hire New Staff (Administrative, Teachers, and Support Staff)

During Summer Months: Motion by Cherie Faulkner with a second by Linda Graban to authorize the Superintendent to hire new staff (administrative, teachers, and support staff) during summer months.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Schedule Town Hall Meeting with Teachers Over Summer

Motion by Amy Hart with a second by Cherie Faulkner to schedule town hall meeting with teachers over the summer at the discretion of the Board Chair.

Discussion: Rachel Downs felt a public session may deter teachers from attending and speaking out. Scott Walton stated the intent of the meeting was to be held in public. With the change in leadership it gave a great opportunity to discuss in public. Brenda DeRoche suggested meeting in groups of board members and groups of teachers.

**Vote: 8 Approved; 0 Opposed; Motion Passed**

### **Personnel Actions**

Resignations/Retirements: Carmen Rioux, Director of Special Education; Kaitlyn Helfen, Grade 2 Teacher; Kendra Bruton, Holden Assistant Cook; Kelsey Linscott, Kindergarten Teacher; Sierra Blake, Grade 1 Teacher; Fletcher Marriner, Ed Tech III; Timothy Baker, Elementary Schools Principal; and Zachary Chenier, Transportation Manager/Bus Driver.

Elections:

Motion by Cherie Faulkner with a second by Heather Grass to elect Justin Smith as Grade 7 & 8 Math Teacher

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Linda Graban with a second by Amy Hart to elect Haley Saucier as .5 Title I/.5ELL Teacher

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Linda Graban to elect Sheila Caldwell as Director of Curriculum and Instruction

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

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Motion by Heather Grass with a second by Rachel Downs to elect Danelle Farrell as Special Education Teacher, Resource Room at Eddington Elementary

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Heather Grass with a second by Linda Graban to elect William Bradley as .6 FTE Music/Chorus Teacher at Holbrook

Discussion: None

**Vote: 7 Approved; 0 Opposed; Motion Passed (Cherie Faulkner stepped out of meeting for a moment)**

Motion by Linda Graban with a second by Rachel Downs to elect Stephanie McLean as Elementary Schools Principal

Discussion: None

**Vote: 7 Approved; 0 Opposed; Motion Passed (Cherie Faulkner stepped out of meeting for a moment)**

Motion by Linda Graban with a second by Heather Grass to elect Nicole Hogan as .6 FTE Library Media Specialist

Discussion: None

**Vote: 7 Approved; 0 Opposed; Motion Passed (Cherie Faulkner stepped out of meeting for a moment)**

Motion by Linda Graban with a second by Rachel Downs to elect Julia Poland as Grade 1 Teacher

Discussion: None

**Vote: 7 Approved; 0 Opposed; Motion Passed (Cherie Faulkner stepped out of meeting for a moment)**

Motion by Heather Lander with a second by Rachel Downs to elect Olivia Belbute as Special Education Life Skills Teacher at Holbrook

Discussion: Cherie Faulkner felt this position required review by the Board. Brittany Wood stated she did not want to lose this applicant, however the board needed to look into it and possibly hire a different candidate. Rachel Downs stated position and candidates needed to be looked into further and suggested offering the Resource Room Teaching position.

**Motion Withdrawn**

Motion by Cherie Faulkner with a second by Brittany Wood to table the election of Olivia Belbute as Special Education Life Skills Teacher at Holbrook until the next meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Motion by Heather Grass with a second by Rachel Downs to extend the meeting past 8:30pm.

Discussion: None

**Vote: 8 Approved; 0 Opposed; Motion Passed**

Appointments: Jessica Knights, Bookkeeper; Mary Greenlaw, Holbrook Secretary; Jason Smith, Boys Soccer Coach; Ethan Welch, Girls Soccer Coach; and Dennis Whitney, Cross Country Coach

Reassignments: Shelley Wyman, Data and Communications Specialist to Administrative Assistant to the Superintendent; Jennah Geiser, Grade 1 Teacher to Grade 2 Teacher; and Ashley Perry, Grade 1 Teacher to Grade 4 Teacher

Searches: Transportation Manager/Bus Driver, Cook, Grade 1 Teacher, Grade 3 Teacher, Grade 4 Teacher, (2) Ed Tech III, Data and Communications Specialist, Part-time Custodian, Holbrook Middle School Principal, Business Manager, Special Education Teacher Resource Room at Holbrook, 7/8 Math Teacher, Speech

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Language Pathologist, Ed Tech II Title I/Elementary RTI, Van Driver, Spare Van Driver, and Spare Bus Drivers

**Executive Session**

Motion by Cherie Faulkner with a second by Brittany Wood to enter executive session for discussion of officials/appointees/employee with RSU 63 Technology Coordinator pursuant to 1 M.R.S.A. § 405(6)(A) at 8:29pm.

Discussion: None

**Roll Call Vote: Scott Walton: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Linda Graban: Yes; Heather Lander: Yes; Amy Hart: Yes; Rachel Downs: Yes; Brittany Wood: Yes**

**Vote: 8 Yes; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Rachel Downs to enter executive session for discussion of officials/appointees/employee with RSU 63 Facilities and Maintenance Manager pursuant to 1 M.R.S.A. § 405(6)(A) at 8:30pm.

**Roll Call Vote: Scott Walton: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Linda Graban: Yes; Heather Lander: Yes; Amy Hart: Yes; Rachel Downs: Yes; Brittany Wood: Yes**

**Vote: 8 Yes; 0 Opposed; Motion Passed**

Public Session resumed at 9:05pm.

**Actions Regarding Executive Sessions:**

Motion by Cherie Faulkner with a second by Rachel Downs to approve the salary adjustment for Technology Coordinator, George Cummings.

Discussion: None

**Vote: 8 Yes; 0 Opposed; Motion Passed**

Motion by Cherie Faulkner with a second by Rachel Downs to approve the one-year contract for RSU 63 Facilities and Maintenance Manager, Ryan Porter.

Discussion: Rachel Downs asked if it could be a longer term. Response was it could be, but the motion was for a one-year contract

**Vote: 8 Yes; 0 Opposed; Motion Passed**

**Adjournment:** At 9:07pm, a motion by Cherie Faulkner with a second by Heather Grass to adjourn the meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Respectfully submitted by,

James Stoneton  
RSU 63 Interim Superintendent of Schools

# DRAFT

**School Consolidation Advisory Committee  
Meeting Minutes  
July 21, 2025  
Location: Holden Elementary School  
5:30pm**

**Board Members in Attendance:** *Scott Walton, Linda Graban, Brittany Wood, Rachel Downs, and Heather Grass*

**Others in Attendance:** *James Stoneton, Interim Superintendent and Community Members*

**Call meeting to order:** 5:30pm with a flag salute and moment of silence

**Scope of Advisory Committee:** (Subject to Policy BDF – Advisory Committees)

- Review of what the composition of this committee will be, timelines, scope of the committee, and purpose of the committee.
- Open discussion and suggestions gathered from the Board and public in attendance.
- Scope and Purpose will be drafted and submitted to the Board for approval at the July 28, 2025 Board meeting.

**Next Meeting Date:** August 18, 2025 at 6:00pm, Holbrook Middle School

**Adjournment:** 6:50pm

**Budget and Finance Committee Meeting**  
**July 9, 2025**  
**Holbrook Middle School**

**In Attendance:** Members – Cherie Faulkner, Rachel Downs, Heather Lander (remote),

**Others in Attendance:** James Stoneton, Interim Superintendent; Kelly Theriault, RSU 63 Business Manager; and Trish Eldridge, Clifton resident and Selectboard Member

**Call Meeting to Order:** 10:33am

**Election of Officers:** Heather Lander nominated Cherie Faulkner as Committee Chair and Rachel Downs as Committee Vice Chair. Cherie and Rachel accepted nomination.

**FY26 Budget Review:** Kelly Theriault reviewed the FY26 Budget to the committee & briefly explained budget building process, including the budget detail book provided to the committee during the budget process. (Rachel and Kelly met after and went through the book more thoroughly.)

**Facilities:**

*Playground Equipment:* Heather Lander gave an overview of the Holbrook playground upgrade and what has happened to date. She emphasized several donations had already been received and the school had funds available as well. Kelly provided a quote & details of the structure that was planned for and the committee reviewed the price quoted. The budget is a few thousand short of the quote but felt that amount would be attainable before payment was required, and important to note that the quote included installation and rubber “mulch”. The quote for the rubber was cheaper than local prices received for wood chips and considering it had a longer useful life the committee agreed it made sense to keep it in the quote. It was recommended to provide information to the July Board Meeting for purchase approval by the board.

**Transportation:**

*Transportation Coordinator Update:* In progress, nothing new to report at this time

**Other:**

*Business Manager Update:* In progress, hoping to interview in the next two weeks.

**Next Meeting:** TBD

**Adjourned:** 11:09am

**RSU 63**  
**Office of the Superintendent**  
**202 Kidder Hill Road**  
**Holden, ME 04429**  
**(207) 843 – 7851**  
**www.rsu63.org**

*James Stoneton*  
*Interim Superintendent*

*Shelley Wyman*  
*Administrative Assistant*

*Kelly Theriault*  
*Business Manager*

*Jessica Knights*  
*Bookkeeper*

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**To:** Scott Walton, Rachel Downs, Linda Graban, Cherie Faulkner, Brittany Wood, Heather Lander, Heather Grass, Amy Hart  
**From:** James CR Stoneton II, Superintendent of Schools  
**Date:** July 17, 2025  
**RE:** **School Board Meeting, Monday July 28, 2025 at 6:30 p.m.**

I hope you all had a great weekend. As this is our first official meeting together, a few housekeeping items. You will receive a letter from me, as my report, for each meeting. The purpose of this report is to ensure that you have a briefing on the agenda from me. I will always have a recommendation for any action item on the list and will speak to why I am recommending it one way or the other. If you ever have any questions on any of them, please do not hesitate to reach out to me ahead of time. This letter is not published but sent to you directly as your advisory executive.

Our first executive session will be for Legal Counsel. I have met with our lawyers and confirmed with the state that RSU 63 has weighted votes. There is no motion here, but it is necessary for me to walk you through that conversation with Drummond and Woodsum and to ensure you understand that process as we move forward. Our second executive session will be to discuss my current role and contract as well as the way that we move this forward. Our third and final executive session will be to review our current situation with negotiations, specifically the lack of a teachers' contract for next year. I will also be asking for a dollar amount to go up to during this process. I will walk you through it at that time and what I will recommend we look at.

You will note that both the playground and its' naming is on the agenda. A thank you to Heather Lander for all of her hard work on this front. We are receiving an additional donation for it from Maine Military Supply. We have the funds for this and the suggestion is to name it in honor of Chris Greely. I will be recommending that you approve all three as we move forward.

You will also see a request to have approval of the Scope and Purpose for the School Consolidation Advisory Committee.

Finally, you will see that we have a number of appointments to fill our positions and one election. That one position was tabled from the last meeting and as such you will need to vote Jay Spencer in for the Life Skills position. All others you have already given me the authority to hire. Have a great weekend!

Respectfully submitted,

James Stoneton



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Table with 7 columns: Product ID, Description, Weight, Qty, Price, Discount, Amount. Rows include kp013p, 2KBLACK, TIMBER 12", and HALFRAMP12.

Subtotal: \$16,721.00

Shipping: \$4,768.00

QUOTE ONLY
VALID FOR 30 DAYS FROM DATE OF ISSUE

If submitting a PO: Please CC orders@aaastateofplay.com and your sales person with reference to your quote number in the subject line. POS ONLY ACCEPTED FROM GOVERNMENT ENTITIES UNLESS OTHERWISE APPROVED.

Sales Tax: \$0.00
Total Weight: 18,176 lbs
Installation: \$12,440.00
Total: \$33,929.00

Due to supply chain issues industry wide, we are currently experiencing longer than average lead times from most manufacturers.

Effective March 1st, 2023 NVB Playgrounds, Inc. has instituted a storage policy on equipment that does not leave our dock in a timely manner. For additional information please visit https://www.aaastateofplay.com/aaa-state-of-play-policies/

It is the customer's responsibility to provide a valid phone number for deliveries. In the event that a courier cannot reach you, or changes are made to delivery services, all additional fees will be paid by the customer.

Product ID	Description	Weight	Qty	Price	Amount
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**Notes**

SHIPS FREIGHT FROM IN and NJ  
by appt  
call ahead  
cust to unload

**MSRP \$ 18,554**  
**Age Group 5 to 12**  
**Use Zone 35'2 x 31'0**

**Lead Time 2 to 4 weeks**

**Installation:**

**PLEASE NOTE: NVB Playgrounds, Inc. has an installation contract which must be signed by Owner prior to sending Installer to job site.**

**Installation to include labor, tools, and materials required for installing above quoted item (s). The installation quoted**

**assumes site has normal soil conditions\*. It does not include the removal of structures or clearing of site, nor does it**

**include relocation of utilities, fencing, or landscaping. Installation does not include drainage. This quote does not**

**include safety surfacing or border timbers. In accordance with CPSC guidelines for Public Playground Safety, safety**

**surfacing is required for any commercial playground equipment with a fall height. Owner is responsible to furnish**

**surfacing in accordance with CPSC guidelines for any qualifying equipment.**

**Please be aware, use zone dimensions provided above indicates the amount of room children need to play safely**

**around the equipment per federal guidelines. This area must be free from any other objects, including**

**trees/landscaping and other play equipment.**

**PLEASE NOTE, EQUIPMENT WILL BE ORDERED AT TIME OF PURCHASE. Equipment shipping from different**

**locations will have different lead times and delivery dates. It is the Owner's responsibility to accept, inventory, and**

**store equipment in a safe location until the Installer arrives. Customer has 72 hours FROM DATE EQUIPMENT IS**

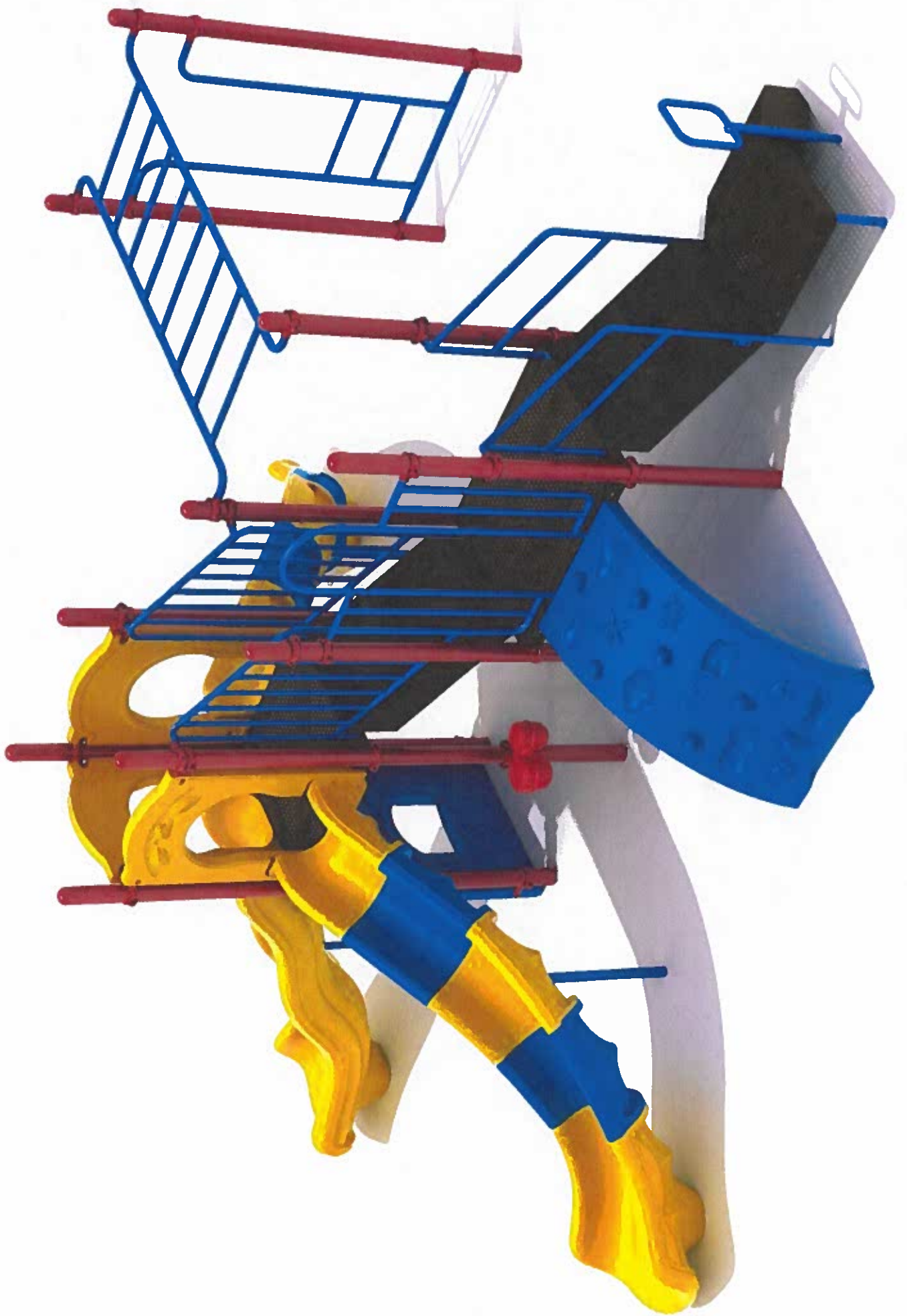
**RECEIVED to report equipment damages or shortages. Customer responsible to unload material and ensure it is**

**within 100 feet of the playground at time of installation.**

**Area must be accessible to a Bobcat. A 10-yard minimum dumpster is required to be onsite**

Colors can be  
personalized







## Regional School Unit 63 Clifton, Eddington, and Holden

*RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.*

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### **School Consolidation Advisory Committee Scope and Sequence Proposed Plan DRAFT 7.23.25**

#### **Scope**

*The RSU 63 School Consolidation Advisory Committee will review data, costs, and analyze options of its' schools, increasing its operational efficiency. This will include assessing factors like enrollment numbers, facility conditions, educational programs, community impact and strategies for managing a potential transition. The committee will then provide a recommendation to the full school board for final decision-making.*

#### **Composition**

*1 School Board Member from Each Town (3)  
1 Appointed resident from each Town Select Board (3)  
1 Teacher from Each School (3)  
1 Parent from each town (randomly selected by Central Office/Superintendent from submissions to consolidation email) (3)  
1 Administrator  
1 PTG Member  
1 Holbrook Rec Member  
1 Special Education Member  
1 PreK representative  
Total 17 and all voting within the committee*

#### **Length of time**

*9 months, dissolving April 27, 2026*

#### **Areas of study**

*Updated floor plans, updated busing routes, total building cost analysis, updated quotes for capital improvements to facilities, cost per pupil both total and prek-8, updated vehicle counts with new connector open, 1st survey and potential 2nd survey*

#### **Timeline for progress reports**

*First Survey - September 22, 2025  
Updated Bus Routes - October 27, 2025  
Student related costs and programs - November 24, 2025  
Facilities updates - January 26, 2026  
Operational costs, including per building - February 23, 2025  
Possible Second Survey - March 23, 2025  
Final report and dissolution - April 27, 2025*

#### **Next meeting**

*August 18, 2025, 6:00pm at Holbrook Middle School.  
Committee will elect a chair – pending board approval of this proposal on July 28, 2025*