

**RSU 63 Board of Directors
Monday, May 18, 2026
6:00pm
Holbrook Middle School
Agenda**

Call Meeting to Order

Flag Salute/Moment of Silence

Approval of Minutes

1. Board Meeting, April 27, 2026

Recognition and/or Awards of Students, Staff, and Others

1. STEM Scholarship Recipient
2. School Board and PTG provided staff meals on the May 8th Professional Development Day

Acceptance of Gifts/Donations

1. Holbrook Field Maintenance:
 - a. Holbrook Recreation Committee is donating 2 pallets of turf and clay bricks for the baseball and softball fields.
 - b. Brent Williams will be providing labor to fix the upper T-ball field with supplies provided by Holbrook Rec.
 - c. Nicholas Osborne will be providing labor to assist in the field maintenance.

Presentation

1. CDS Presentation – Krista Vining-Means

Questions and Comments from the Public

Dates of Next Meetings

1. **Budget & Finance Committee Meeting:** TBD, Holbrook Middle School
2. **Policy Committee Meeting:** TBD, Holbrook Middle School
3. **Board Meeting:** June 22, 2026 at 6:30pm, Holbrook Middle School

Budget and Finance

Superintendent's & Administrator's Monthly Report

Acceptance of Committees' Minutes, Administrative Reports, and Superintendent's Report

Old Business

1. Holden Boiler Replacement Bid Recommendations

New Business

1. Transportation Department: Dispose of two Surplus Vehicles
 - a. 2004 Ford 250 (engine beyond repair) – Scrap

- b. 2018 Blue Bird (engine repair over 6k, more than value of vehicle) - Scrap
2. School Board 2026-2027 Meeting Dates
3. Hiring Committees have been formed for the Elementary Schools Principal and Registered School Nurse positions.

Personnel Actions

1. Resignations/Retirements
 - a. Resignation: Camren Barker, Holden Night Custodian, Effective May 7, 2026
 - b. Resignation: Hellen Allen-Weldon, Holden Art Teacher, Effective at end of 2025-2026 School Year
 - c. Resignation: Jason Smith, Social Studies Grade 5/6, Effective at end of 2025-2026 School Year
 - d. Resignation: Christian Peerzada, Holbrook STEM/RTI, Effective at end of 2025-2026 School Year
2. Elections
3. Appointments
 - a. Rebecca Gideon, "A and B" Girls Softball Coach, Spring 2026
 - b. Ashley Hutchins, Track and Field Coach, Spring 2026
 - c. Thomas Smith, Boys "B" Baseball Coach, Spring 2026
 - d. Gene Worcester, Boys "A" Baseball Coach, Spring 2026
 - e. Mariah Roberts, Educational Technician I, Holden & Eddington
4. Reassignments
5. Searches
 - a. Elementary Schools Principal (Eddington & Holden)
 - b. Registered School Nurse (District)
 - c. Night Custodian (Holden)
 - d. Day Custodian (Holden)
 - e. Ed Tech III, Librarian Aide (Holbrook)
 - f. Ed Tech III, Special Education Resource Room (Holbrook)
 - g. Ed Tech II or III, Special Education Life Skills (Holden)
 - h. Speech Language Pathologist (District)
 - i. Bus Driver
 - j. Spare Van Driver
 - k. Spare Bus Drivers

Adjournment

RSU 63 Annual Budget Meeting
Approximately 7:00pm, immediately following Board Meeting
Holbrook Middle School

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, M

RSU #63 Board of Directors Meeting Minutes

Date: April 27, 2026

Time: 6:30pm

Location: Eddington Elementary School

Call to Order

The meeting was called to order by Amy Hart, Board Committee Vice-Chair at 6:30pm.

Roll Call

Board Members Present:

- Town of Holden: Amy Hart, Julianna Prentiss, Chip Haskell, Jack Turcotte
- Town of Clifton: Jamie Youngblood
- Town of Eddington: Rachel Downs, Brittany Wood, Whitney Gould-Cookson

Others Present:

- Superintendent: Sheila Caldwell
- A quorum was confirmed.

Welcome New RSU 63 Board Member

Amy Hart welcomed Jack Turcotte of the Town of Holden to the Board.

Election of RSU 63 Board Chair

Motion: A motion was made by Julianna Prentiss to elect Rachel Downs as the Board Chair. Motion was seconded by Chip Haskell.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

Election of Budget & Finance and Policy Committee Member

Motion: A motion was made by Julian Prentiss to elect Chip Haskell to the Budget & Finance Committee. Motion was seconded by Brittany Wood.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

Motion: A motion was made by Chip Haskell to elect Whitney Gould-Cookson to the Policy Committee. Motion was seconded by Brittany Wood.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

Approval of Minutes

Motion: A motion was made by Chip Haskell to approve the March 19, 2026 Board Meeting Minutes. Motion was seconded by Jamie Youngblood.

Discussion: Amy Hart stated she was not late to the March 19th meeting.

Vote: 8 approved; 0 opposed; motion passed.

Motion: A motion was made by Amy Hart to approve the March 23, 2026 Board Meeting Minutes. Motion was seconded by Julianna Prentiss.

Discussion: Rachel Downs asked that within the minutes under the motion for the executive session be corrected from Rachel Wood to Rachel Downs.

Vote: 7 approved; 0 opposed; 1 abstention (Chip Haskell due to absence on March 23 meeting); motion passed.

Recognition and/or Awards of Students, Staff and Others

There was nothing to report.

Acceptance of Gifts/Donations

Rachel Downs thanked Fitch Property Management for the \$100 donation for the Family Glow Dance.

Presentation

There was no presentation.

Questions and Comments from the Public

Sue Shane of Eddington spoke regarding the new state legislation in regards to the school cell phone policy.

Dates of Meetings

1. **Advisory Committee on Curriculum Meeting:** May 5, 2026 at 1pm, Holbrook Middle School
2. **Budget & Finance Committee Meeting:** May TBD
3. **Policy Committee Meeting:** May 14, 2026 at 4pm, Holbrook Middle School
4. **Board Meeting:** May 18, 2026 at 6:00pm, Holbrook Middle School
5. **District Budget Meeting:** May 18, 2026 at 7:00pm, Holbrook Middle School

Budget & Finance

There was no additional report

Superintendent's & Administrators' Monthly Report

Superintendent Caldwell mentioned that the RFP deadline for bid submission for the boiler replacement is May 15th at 10am. The Public Reading will be held on the same day at 2pm.

Acceptance of Committees' Minutes, Administrative Reports and Superintendent's Report

Motion: A motion was made by Whitney Gould-Cookson to accept the Committees' Minutes, Administrative Reports and Superintendent's Report as written. Motion was seconded by Jamie Youngblood.

Discussion: Rachel Downs informed the public that the water bottle filling stations at Holden had water filters installed and tested below the PFAS limit.

Vote: 8 approved; 0 opposed; motion passed.

Old Business

Holden Boiler System: Superintendent Caldwell provided an update earlier in the meeting.

Policies for the Board's 2nd Read

GBP – Earned Paid Leave Policy and GBP-R – Earned Paid Leave Administrative Procedures were tabled.

GBO - Family Care Leave

Motion: A motion was made by Julianna Prentiss to adopt the GBO – Family Care Leave Policy. Motion was seconded by Amy Hart.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

GCFB - Recruiting and Hiring of Administrative Staff (Required)

Motion: A motion was made by Julianna Prentiss to accept the GCFB – Recruiting and Hiring of Administrative Staff Policy. Motion was seconded by Chip Haskell.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

GCFB-R - Recruiting and Hiring of Administrative Staff, Administrative Procedure (Required)

Motion: A motion was made by Whitney Gould-Cookson to accept the GCFB-R – Recruiting and Hiring of Administrative Staff Policy and Administrative Procedure. Motion was seconded by Brittney Wood.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

EEA – Student Transportation

Motion: A motion was made by Julianna Prentiss to accept the EEA – Student Transportation Policy as discussed. Motion was seconded by Amy Hart.

Discussion: Member of the Board discussed the last paragraph of the policy and agreed it should read as follows: *RSU 63 will provide transportation to Brewer High School and John Bapst Memorial High School as they are the primary supplying schools for RSU 63. Transportation to Bangor High School may be considered by the Superintendent and Transportation Director.*

Vote: 8 approved; 0 opposed; motion passed.

EEBA - Use of Multifunction School Activity Buses

Motion: A motion was made by Brittney Wood to adopt the EEBA – Use of Multifunction School Activity Buses. Motion was seconded by Jamie Youngblood.

Discussion: Rachel Downs noted to the public that the goal of the Policy Committee is to work to align all RSU 63 policies with the MSMA suggested policies.

Vote: 8 approved; 0 opposed; motion passed.

New Business

Board Member Request

Board Member Jamie Youngblood asked if the board would approve her to attend the Town of Clifton’s monthly meetings on behalf of the Board to provide an RSU 63 Board update.

Discussion followed regarding if a board member should report singularly or not. Board Chair Rachel Downs suggested the Policy Committee review the related policy. Board Member Jack Turcotte stated it is the responsibility of the Superintendent to communicate with the towns.

Last Day of 2025/26 School Year

Rachel Downs announced that the last day of instruction will be June 12th, 2026 for students. For non-year-round staff the last day will be the Professional Development Day on June 15th, 2026.

Approval of FY27 Annual School Budget

Motion: A motion was made by Julianna Prentiss to approve the FY27 Annual School Budget. Motion was seconded by Jamie Youngblood.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

Personnel Actions

1. Resignations/Retirements

- a. Resignation:** Stephanie McLean – Year 2 Principal (Eddington & Holden) – Effective at end of 2025-26 School Year
- b. Retirement:** Stephen Neill – Holden Day Custodian - Effective at end of 2025-26 school year

2. Elections

a. Interim Teaching Principal Position (Holbrook)

Motion: A motion was made by Brittney Wood to extend the Interim Teaching Principal Position for the 2026-2027 School Year. Motion was seconded by Julianna Prentiss.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

b. Krista Vining-Means – Year 2 Director of Special Services, Affirmative Action Officer, Title IX Coordinator (District)

Motion: A motion was made by Amy Hart to elect Krista Vining-Mean as Year 2 Director of Special Services, Affirmative Action Officer, Title IX for the 2026-2027 School Year. Motion was seconded by Chip Haskell.

Discussion: Board members discussed if this position is required to be in-person five days a week versus one day remote.

Vote: 7 approved; 1 opposed; motion passed.

c. Probationary Year 1 Contract Teachers to Probationary Year 2 Contract Teachers

Motion: A motion was made by Amy Hart to elect the Probationary Year 1 Contract Teachers to Probationary Year 2 Contract Teachers as recommended by Superintendent Caldwell for the 2026-2027 School Year. Motion was seconded by Jamie Youngblood.

Discussion: Superintendent Caldwell read the names of each teacher she recommended for the Board to elect.

Vote: 8 approved; 0 opposed; motion passed.

d. Probationary Year 2 Contact Teachers to Conditional Year 1 Contract Teachers

Motion: A motion was made by Whitney Gould-Cookson to elect Probationary Year 2 Contact Teachers to Conditional Year 1 Contract

Teachers as recommended by Superintendent Caldwell for the 2026-2027 School Year. Motion was seconded by Julianna Prentiss.

Discussion: Superintendent Caldwell read the names of each teacher she recommended for the Board to elect.

Vote: 8 approved; 0 opposed; motion passed.

3. Appointments
 - a. **Ali Alnasif – Business Manager (Central Office)**
4. Reassignments
5. Searches
 - a. Registered School Nurse
 - b. Ed Tech III, Librarian Aide (Holbrook)
 - c. Ed Tech III, Special Education Resource Room (Holbrook)
 - d. Ed Tech II or III, Special Education Life Skills (Holden)
 - e. Speech Language Pathologist (District)
 - f. Bus Driver
 - g. Spare Van Driver
 - h. Spare Bus Drivers

Adjournment

Motion: A motion was made by Brittney Wood to adjourn the meeting since there is no further business at 7:17pm. Motion was seconded by Julianna Prentiss.

Discussion: none

Vote: 8 approved; 0 opposed; motion passed.

Respectfully Submitted,

Sheila Caldwell
Superintendent



Regional School Unit 63

Clifton, Eddington, Holden

Office of the Superintendent

Sheila Caldwell

Superintendent/Director of Curriculum & Instruction

Sheila Caldwell
Superintendent Board Report
May 2026

We have been busy in Central Office preparing the proposed FY27 budget approval process and all that is involved with that. We are thrilled that the Board approved the proposed budget. Since the April Board meeting, I've attended the Eddington and the Holden town meetings to present the budget and answer questions. (Unfortunately, I was not able to attend the Clifton town meeting prior to the May 18th Board meeting.)

I have spent much of my time working on the Lack of Need Application and the Cost Analysis spreadsheet for the Commissioner's review. We've had to dig into information regarding the district's revolving renovation loan, the terms of the loan if the building changes hands, the ownership of the Eddington building, and other details involving legal consultation to be sure we are accurate and thorough in our preparation of these documents.

The bids for the Holden boiler project Request for Proposal (RFP) are due May 15th at 10a, and the scheduled public opening is for 2p on the same day. I'm thankful to Rachel Downs, who has offered to attend in my absence as I have a scheduled family commitment that day.

The Kitchen audit findings report has been shared with us from Child Nutrition Program (CNP). We are working on the corrective action which is due May 29th. Overall, we did fine on this administrative review and will promptly handle the points of correction. This has been a learning process for me, and I'm now able to bring the new business manager up to speed on the responsibilities of the kitchen manager.

Letters of Reassurance are being prepared to go out to staff for May 15th. Once staff signs and returns these, we'll begin to have a picture of staffing needs for the FY27 school year. We are also taking time to review the hourly staff handbook and bring that up-to-date.

I'm excited for each of the schools' spring concerts and end of year events. This is always a wonderful time to celebrate the music program and the students' achievements. We are hopeful for a nice turn out from staff and families.

We have a great agenda for the May 8th PD day with activities to prepare for next year and reflect of this year as it winds down. I want to thank the Board for providing breakfast on this staff day and for showing up to help set up and be part of our morning. It's wonderful to be able to gather the staff to connect, mingle, and share a cup of coffee and a muffin. Thank you for your thoughtfulness.

202 Kidder Hill Road

Holden, ME 04429

Tel: (207) 843-7769 Fax: (207) 843-4328

Michele Archambault, Interim Teaching Principal marchambault@rsu63.org
Sarah Estes, School Counselor sestes@rsu63.org

Mary Greenlaw, Administrative Assistant mgreenlaw@rsu63.org
Dawna Bickford, District Nurse dbickford@rsu63.org

Principal's Report May 2026

Dear Members of the School Board,

It is with great pleasure that I submit this report on behalf of the students and staff of Holbrook Middle School. Holbrook continues to be a busy and engaging learning environment filled with academic opportunities, extracurricular activities, and events that support student growth and school community involvement.

Educator Appreciation Week was a tremendous success, and I would like to extend sincere thanks to everyone who helped recognize and celebrate our staff. The food, drinks, and “Win It Wednesday” activities throughout the week were greatly appreciated by all. Our staff truly felt valued and supported by the school community.

Mrs. Ruiz and the World Culture Club hosted the annual World Culture Fair on Wednesday, April 29th. Students researched various countries and created displays highlighting traditions, geography, and cultural practices, while also sharing foods connected to their projects. The event provided an excellent opportunity for students and families to learn about cultures from around the world and was enjoyed by all who attended.

Students in grades 5–8 began the Maine Through Year assessment process during the last week of April with two days of mathematics testing. English Language Arts assessments followed the week of May 4th, with science assessments taking place during the week of May 11th. Students absent during scheduled testing days will complete make-up assessments as needed. We look forward to reviewing the assessment data once it is released by the State of Maine.

The annual 8th Grade Spring Dance will be held on Friday, May 8th at the Meadowbrook Reception Center in Eddington. This event continues to be a special tradition for Holbrook and Dedham students as they celebrate the conclusion of their middle school years together. Students look forward to an evening of music, dancing, refreshments, and making lasting memories. Special thanks to Mr. Dusablon for serving as the 8th grade advisor and coordinating the many end-of-year activities, as well as to the Grade 7/8 team members assisting with supervision and planning.

The Holbrook Math Team, consisting of twenty-eight students in grades 6–8, will travel to the University of Maine in Orono on May 14th to compete in the final meet of the season. More than 35 schools and over 500 students from across Northern and Eastern Maine are expected to attend. Thank you to Mrs. Brownell for her continued dedication and leadership of the math team program.

After-school work/study sessions and student clubs on Wednesday afternoons continue to be well attended, averaging approximately 25–30 students each week. Students have participated in Art Club, Tabletop Game Club, and World Culture Club while also utilizing academic support opportunities. The Garden Club will begin during the week of May 11th, with Mr. Welch helping students prepare the school garden for the spring and summer seasons. Thank you to Mrs. Hutchins and Ms. Whitney for coordinating the after-school work/study program and to Mrs. Ruiz, Ms. Greenlaw, and Mr. Cabral for supporting student activities and engagement.

Holbrook School will host the annual Spring Book Fair from May 18th through May 21st. Students will have the opportunity to browse and purchase books to encourage continued reading throughout the summer months. Thank you to Mrs. Hogan for organizing this event for our students.

The spring sports season is well underway, with baseball, softball, and track athletes actively practicing and competing. Despite challenging weather conditions and ongoing field maintenance needs, particularly on the softball field, our student-athletes and coaches have remained committed and flexible throughout the season. This spring, Holbrook has both A and B baseball and softball teams participating in competition. Thank you to Coach Gene Worcester, Coach Tommy Smith, and Coach Rebecca Gideon for their dedication and support of our student-athletes. Additionally, the Holbrook/Dedham track team combined with Orrington School this season to provide students with the opportunity to compete in track and field events. Thank you to Mrs. Hutchins for her support of the track program.

Thank you for your continued support of Holbrook Middle School and our students, staff, and programs.

Respectfully submitted,

Michele Archambault
Middle School Principal

Student Population

5th Grade – 43
6th Grade – 49
7th Grade – 43
8th Grade – 38



EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F: 207-843-4329

Stephanie McLean, *principal* smclean@rsu63.org
Kelly Smith, *secretary* kjsmith@rsu63.org
Dodie Smith, *social worker* dsmith@rsu63.org
Dawna Bickford, *school nurse* dbickford@rsu63.org

Stephanie McLean, *principal* smclean@rsu63.org
Heather Kiley, *secretary* hkiley@rsu63.org
Dodie Smith, *social worker* dsmith@rsu63.org
Dawna Bickford, *school nurse* dbickford@rsu63.org

Enrollment

Eddington

PreK: 32
K: 38
1st: 31
Total: 102

Holden

2nd: 52
3rd: 50
4th: 52
Total: 154

Dear Members of the School Board,

There are currently 29 Pre-K registrations for the 2026–2027 school year. At this time, we also have one Kindergarten registration.

Our 2nd grade students recently visited an alpaca farm where they learned about different types and colors of alpacas, what they eat, and whether they make good pets. Students had a wonderful time. Thank you to the staff and volunteers who helped make this trip possible.

Eddington held its spring concert this past week. Thank you to Mr. Stecher, our students, and staff for a wonderful performance. We had great family attendance, and a wonderful time was had by all.

Pre-K also hosted “Muffins with Mom,” where moms and children created sun catchers together. It was a wonderful event enjoyed by all. Thank you to the teachers for organizing this special activity.

Next Friday, students will be taking a field trip to the Whitter Farm at University of Maine, where they will visit their adopted cows.

Community Reader Day is coming up for both Eddington and Holden on May 27th at 9:00 a.m.

We celebrated Teacher Appreciation Week May 4th–7th with Muffin Monday, Pick-a-Plant Tuesday, Win-It Wednesday, and Thankful Thursday. Thank you to the PTG for their generosity in celebrating our staff.



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Sincerely,
Stephanie McLean
Principal



Regional School Unit 63
Office of Special Services
Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Director of Special Services Report April 2026

For the 2025-2026 school year, the Special Education Department is currently serving 230 students, broken down as follows:

Individualized Education Plans (IEPS):	126
504s:	90
Currently in Referral Process:	14
Total Number of Students:	230

School/Level	IEPs	504s
High Schools:	31	52
Holbrook:	36	19
Holden:	38	17
Eddington:	21	2

The month of May has continued to focus on end-of-year planning, student transitions, staffing, and preparation for the 2026–2027 school year.

Our work with CDS Cohort 3 continues to move forward positively. Meetings and planning sessions remain ongoing as we prepare for the transition of services for incoming four-year-old students with IEPs. We have completed all of our Kindergarten transition meetings. Discussions continue around programming, student needs, staffing, and ensuring compliance with all state requirements related to the transition process.

Special education staff and case managers are continuing to work through annual review meetings, reevaluations, transition planning, and preparations for Extended School Year (ESY) services where appropriate. Collaboration between special education staff, administration, and



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Office of Special Services
Clifton, Eddington, and Holden

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classroom teachers remains ongoing to support student programming and placement decisions for next school year.

I am excited to share that our Corrective Action Plan (CAP) has officially been closed and we are 100% compliant.. End-of-year data review and planning for summer work have also begun.

Safety Care Trainer certification preparations remain in place as we move toward establishing in-district training opportunities for staff during the upcoming school year. At this time I am planning to train staff during staff development days in August, prior to the students starting.

Ongoing priorities remain the same:

- Staffing and recruitment efforts
- Compliance and timeline monitoring
- Support for inclusive practices and differentiation
- CDS Cohort 3 transition planning
- Continued collaboration with staff and families to support student success

Respectfully Submitted,
Krista Vining-Means
Director of Special Services



Regional School Unit 63

Clifton, Eddington, Holden

Central Office

Ali Alnasif
Business Manager

Date May 7th, 2026

Dear Students, Families and Committee Board Members,

Over the past 14 days, I have continued to focus on the financial and operational side for RSU 63. These include facility coordination, budget analysis, and short- to mid-term planning initiatives across multiple departments. Since my last update, I have been working closely with Mr. Ryan Porter, the facility director, to address two important projects related to facility maintenance and infrastructure improvements, as well as operational security enhancements. One of the main areas of focus has been evaluating the security camera upgrades. In addition, considerable attention is being given to addressing roof-related damage over the library of the Holbrook School building. We identified structural deterioration of roofing supports and sealing components, which have contributed to water intrusion and leakage. Discussions with Mr. Porter have centered on repair solutions. We have received two quotes from NorthStar protection LLC., and Ron Bragg carpentry, Inc. to start working on both projects as soon as the school year ends. Both projects will be funded through the Gloria C. Mackenzie Foundation grant.

Additionally, I have worked side by side with Sheila Caldwell to finalize and complete two reports; One, the Eddington school closure" Cost analysis & lack of need"; Two, to address the deficiencies in our kitchen audit report" CNP Report". We have to complete and submit the kitchen audit corrections by May 29th. Through these projects, I have also spent 3-4 hours working directly with Rebecca Enman, and she is the business manager over at AOS# 47 where I had the opportunity to gain further financial insight and strengthen my understanding of day-to-day processes. In addition, Jamie Youngblood and Kelly Theriault have both been an incredible support throughout this transition, helping me to connect with the proper networks, and resources.

Very Respectfully,

Ali Alnasif, PhD.



George Cummings
Technology Coordinator
p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: May 6, 2026
Re: Monthly Report

I respectfully submit this report to the School Board of Directors for May 2026.

Spring Assessments (Maine Through Year / Science)

I am pleased to report that spring Science assessments for students in grades 5 and 8, as well as the Maine Through Year (MTTY) assessment for students in grades 3–8, are currently underway across all schools and progressing smoothly. Testing conditions have been positive, with minimal disruptions reported.

Our continued investment in technology infrastructure, including network reliability improvements and the use of Chromebook laptops, has significantly reduced technical issues that can interrupt testing sessions. As a result, students are able to remain focused, and staff are able to administer assessments more efficiently and with fewer delays.

Infinite Campus

The 2026–2027 school year has been successfully created in Infinite Campus. This process included establishing the instructional calendar, configuring school days, and rolling forward student enrollments, courses, sections, and scheduling structures.

Completing this work at this point in the year supports several key operational priorities:

- School offices can begin entering newly enrolling students for fall 2026.
- Principals and counseling staff can begin building student schedules and assigning homerooms.
- Early scheduling allows for better alignment with student needs and staffing considerations.

Holbrook School – Student Laptop Take-Home Program

The student laptop take-home program for eligible Holbrook School students will conclude on Wednesday, June 3. Ending the program at this time allows sufficient opportunity to complete a thorough inventory of all devices prior to the close of the school year.

During this period, each laptop will be inspected for any unreported damage, including cracked screens, damaged cases, or missing keys. This process also provides students with adequate time to locate and return any missing chargers.

By completing this inventory check prior to the final student day allows for timely identification of repair needs, ensures accountability, and supports preparation for device reissuance in the upcoming school year. This proactive approach helps maintain the longevity of district technology resources and ensures continued student access to reliable devices.

Respectfully submitted,

May Board Report 2026
Ryan Porter – Facilities/Maintenance Manager

Holbrook:

The walk-in freezer had a leaking pipe section that needed to be replaced. A large amount of ice was forming in the corner and onto the floor. It was repaired and no other issues. I called some companies to get a quote for the outside canopy roof beam and leak happening on the roof in the library causing damage to inside beam, sheetrock and the bookshelf. Over break I was able to use the tractor with the street sweeper attachment to sweep all the dirt and debris from the asphalt areas around the property. Picked up the mower from the shop. The rear crank shaft bearing was gone causing the oil to run out. They also did a 14 point inspection to assure nothing else was wrong while they already had the engine out. We needed to purchase a new washer/dryer combo. The bearings were gone causing water to leak all over the floor and was not worth fixing due to its age and the time needed to repair it according to the appliance person.

Holden:

I met with a couple of companies who wanted to see the boiler room for the intended boiler replacement project. Pushaw Energy & ABM Mechanical. Over break I was able to use the tractor with the street sweeper attachment to sweep all the dirt and debris from the asphalt areas around the property. I was able to scrape & drag out the lower student pick up turnaround as the holes were getting bad. I used the tractor with what dirt I had and could find to pitch the ground so water would shed off and not puddle up as bad. We will need some gravel this summer for on hand use and should put this in the budget next year to have this area paved.

Eddington:

Over break I was able to use the tractor with the street sweeper attachment to sweep all the dirt and debris from the asphalt areas around the property. The custodians were deep cleaning the school over break and doing outdoor tasks.



RSU 63 Department of Transportation
 202 Kidder Hill Road • Holden, ME 04429
 (207) 561-9238

Zachary Chenier-Holcomb, Transportation Director • Zchenier@rsu63.org



RSU 63 School Board Transportation Report

Prepared by: Zachary Chenier-Holcomb, Transportation Director

Date: May 2026

Overview

May is finally here—and just like the flowers popping up along our routes, our school buses are in full bloom, rolling safely through each day with a fresh sense of energy. While May flowers brighten our roadsides, our drivers continue to shine just as brightly, helping every student start and end their day on the right path.

Operational Highlights

Maintenance & Safety:

Buses are running smoothly and head mechanic Keith is nearing the end of a busy repair cycle. Looking ahead to the summer, two major projects remain on the docket: a fuel tank repair on Bus #1 and a turbo repair on Bus #28.

Training & Staff Development:

- MSP officers will be visiting to work with RSU 63 drivers and a select group of drivers from neighboring districts, covering what inspectors look for during pre-trip inspections and how we can strengthen our state inspection rating.
- Cellphones continue to be a significant challenge on the bus. Despite reminders and enforcement of school policies, we are still seeing issues with students using phones inappropriately, including recording and distracting behavior.

Fuel Usage Summary — April 2026

Fuel Type	Gallons Used	Total Cost (\$)
Gasoline	1075.91	\$4189.39
Diesel	776.09	\$4283.76
Totals	1852.00	\$8473.15

Upcoming Priorities

- Continuing to work closely with all school personnel to ensure our buses remain safe and supportive for all students who ride.
- Beginning to build and collect data for the 2026–27 school year.
- LD 2159 failed but the state is still allowing schools to be reimbursed to purchase crossing arms.

Closing Remarks

The transportation department remains strong, organized, and focused on safety and consistency. The teamwork among drivers, mechanics, and administration continues to make a positive impact on our students' daily experience.

Less than a month before our wheels stop turning for the summer! Here to a great few weeks left.

Respectfully submitted,

Zachary Chenier-Holcomb

Transportation Director, RSU 63

RSU 63 SCHOOL BOARD MEETING SCHEDULE

2026-2027

DATE	TIME	LOCATION
Monday, July 27, 2026	6:30pm	Eddington Elementary School
Monday, August 24, 2026	6:30pm	Holbrook Middle School
Monday, September 28, 2026	6:30pm	Holden Elementary School
Monday, October 26, 2026	6:30pm	Eddington Elementary School
Monday, November 23, 2026	6:30pm	Holbrook Middle School
Monday, December 21, 2026	6:30pm	Holden Elementary School <i>(if needed)</i>
Monday, January 25, 2027	6:30pm	Eddington Elementary School
Monday, February 22, 2027	6:30pm	Holbrook Middle School
Monday, March 22, 2027	6:30pm	Holden Elementary School
Monday, April 26, 2027	5:30pm	Eddington Elementary School (Budget & Finance Committee Budget Presentation)
	6:30pm	Eddington Elementary School (Board)
Monday, May 17, 2027	6:00pm	Holbrook Middle School (Board)
	7:00pm	Holbrook Middle School (District Budget Moderated Meeting with Towns)
Monday, June 28, 2027	6:30pm	Holden Elementary School