

NORTHERN LEHIGH SCHOOL DISTRICT

Regular Meeting Board Minutes

Slatington, PA
April 13, 2026

To access the full audio/video recording of this meeting, visit NLSD.org click on the District Office tab, then the School Board tab, and then the Agenda and Minutes tabs.

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:00 p.m. on Monday, April 13, 2026, in the Northern Lehigh Administration Building Board Room.

ROLL CALL Members present: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (9)

Members absent:(0)

Non-members present: Mr. Eric Hill, Officer David Jones, Dr. Matthew Link, Mr. Christopher Mann, Mrs. Sherri Molitoris, Dr. Tania Stoker, Attorney Kristine Roddick, Senior Representative Olivia Schaeffer and Junior Representative Madilynn Husack. Press: Times News and BRCTV

VISITORS Approximately 7 visitors attended the meeting

PUBLIC COMMENT Dr. Link noted 1 visitors wanted to speak regarding the agenda item.

APPROVE MINUTES Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha that the minutes of the regular board meeting held on March 10, 2025, be approved and ordered filed.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaver, and Mrs. Angela Williams (9)

NAY: None (0)
Motion carried.

SPECIAL BOARD REPORTS **A. Carbon Lehigh Intermediate Unit** - Mrs. Husack reports on 50 years of IDEA, the upcoming Golf Tournament to be held in June. The CLIU21 Facility Plan is on the agenda to be voted on.

B. Lehigh Career & Technical Institute - Mr. Fedorcha notes LCTI Senior Awards will be held on May 26, 2026. Budget approval will be sent to districts for their MAY meetings.

C. Legislative Report - Mrs. Snyder no report

D. Lehigh Carbon Community College - Mr. Green nothing to report

E. Committee Reports and/or Meetings

- Minutes of the Education Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Policy Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Technology Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Buildings & Grounds Committee Meeting held on April 7, 2025, were distributed.

- Minutes of the Finance Committee Meeting held on April 7, 2025, were distributed.
- Minutes of the Community Relations Committee Meeting held on April 7, 2025, were distributed.

F. Student Representatives to the Board Report - Ms. Olivia Schaeffer provides updates on school events, including the annual spring play.. She also spoke regarding the Junior/Senior Prom ticket being available for purchase. The SADD Club attended a Highway Safety Conference in which they received a 3rd place award. The History Department will be taking a group of students to Philadelphia in honor of America 250. She ends with a reminder of Keystone and AP testing dates coming up. Ms. Madilynn Husack reports on the Theatre Club taking a trip to see a Broadway show. Blood and Hygiene Drives will be taking place. Madilynn concluded with some sports updates. Mrs. Kulp took a moment to recognize Madilynn for her work on the Walnutport Canal Facebook Page and Oliva for being named a Girl of the Month.

G. Solicitor's Report - Attorney Roddick Nothing to report.

H. Assistant Superintendent's Report: [Presentation for Employee Staffing Profiles](#)- Dr. Stoker and Dr. Link presented on staff profiles within the Northern Lehigh School District.

I. Business Manager's Report: [Preliminary Budget Presentation](#)

Mr. Phillips spoke regarding potential tax increases.

J. Superintendent's Report:

- Recognition of WSCMLV-Mary Frank expressed gratitude for the support
- NLEF Scholarship Opportunities

K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

PERSONNEL

Mrs. Bilby made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves a motion to approve personnel items A through O:

A. Retirement/Resignation

1. With regret, accept the retirement resignation of Patricia Utsch from her position as a Cooks Helper at Northern Lehigh High School, effective the end of the work day on January 4, 2027. Mrs. Utsch will be retiring from the Northern Lehigh School District after 9 years of service.
2. Accept the resignation of Lisa Hoever from her position as District Wide Permanent Substitute effective the end of the work day on April 1, 2024.
3. Accept the resignation of Jacqueline Easton from her position as an Emotional Support Paraprofessional in the Middle School effective the end of the work day on April 24, 2026.

B. Appointment - Professional

- | | |
|---------------------|---|
| 1. Megan Farkas | Temporary Professional Employee |
| Assignment: | High School Special Education Teacher |
| Salary: | \$51,850 prorate (Step 1 Bachelors on the 2025-2026 CBA Salary Schedule) |
| Effective: | March 18, 2026 |
| | |
| 2. Matthew Peitzman | Professional Employee |
| Assignment: | High School Technology Education Teacher |
| Salary: | \$73,275 prorate (Step 10 Masters +24 on the 2025-2026 CBA Salary Schedule) |
| Effective: | May 26, 2026 |

C. Family Medical Leave of Absence

Approve the request of employee #6933 to take a family medical leave of absence, effective May 27, 2026. The employee will be using accrued paid time off during their absence prior to accessing FMLA. Employee plans to return to their position upon release from attending physician.

- D. Motion to approve the following individuals to STEAM Camp positions for the summer of 2026, funding through the Northern Lehigh Education Foundation:

J. Game Workers

Motion to appoint the following individuals as a Game Worker for the 2025-2026 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2025-2026 Supplemental Personnel Salary Schedule:

Christopher Baumann	Amanda Bariana	Matthew Newhard
Alex Schwab	Joseph Tout	

K. High School Musical Independent Contractors

Approve to appoint the following people as independent contractors for the 2025-2026 Musical season in the following positions:

Amanda Haag	Music Director	\$1,250.00
Doug Hunsicker	Set Construction	\$3,000.00

L. High School Musical Independent Contractors - Salary Adjustment

Approve to amend the independent contractor amount for the 2025-2026 Musical season approved on February 9, 2026.

Marcell Mckenzie	From: \$500.00	To: \$1,250.00
------------------	----------------	----------------

M. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the remainder of the 2025-2026 school year:

Kay Solderitch
From: Step 5B
To: Step 5B+24

N. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2025-2026 school year at the 2025-2026 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Madelyn Mack - College Student Substitute
Nadine Tomkins - PK-4

O. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from April 14, 2026 through the next regularly scheduled board meeting.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)
Motion carried.

Mrs. Snyder made a motion, which was seconded by Mrs. Husack, that the Board of Education approves a motion to approve personnel item D:

Motion to approve the following individuals to STEAM Camp positions for the summer of 2026, funding through the Northern Lehigh Education Foundation:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jennifer Butz	Director	\$2,835.00
Timothy Weaber	Coordinator	Education Foundation Direct Pay
Tamara Stubits	Instructor	\$1,575.00
Kori Dibilio	Instructor	\$1,575.00
Justin Fritz	Instructor	\$1,575.00
Michelle Siesko	Instructor	\$1,575.00
Jessica Jones	Paraprofessional	\$19.16 Per Hour
Tracy Hoffman	Nurse	\$1,225.00

YEA: Mrs. Crystal Bilby, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie

Snyder, Mrs. Joyce Thompson, and Mrs. Angela Williams (9)
 NAY: None (0)
 Abstentions: Mr. Gary Fedorcha and Mr. Timothy Weaber
 Motion carried.

POLICY

Mrs. Husack made a motion, which was seconded by Mrs. Bilby, that the Board of Education approves the following policy item A:

Board Policy Second Reading

1. Approve school board policy 122 - Extracurricular Activities, as presented after the second reading. ([Attachment #7](#))
2. Approve school board policy 204 - Attendance, as presented after the second reading. ([Attachment #8](#))
3. Approve school board policy 218.1 - Weapons, as presented after the second reading. ([Attachment #9](#))
4. Approve school board policy 610 - Purchases Subject to Bid/Quotation, as presented after the second reading. ([Attachment #10](#))
5. Approve school board policy 611 - Purchases Budgeted, as presented after the second reading. ([Attachment #11](#))
6. Approve school board policy 805.1 - Relations with Law Enforcement, as presented after the second reading. ([Attachment #12](#))
7. Approve school board policy 805.2 - School Security Personnel, as presented after the second reading. ([Attachment #13](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)
 NAY: None (0)
 Motion carried.

CURRICULUM AND INSTRUCTION

Mr. Fedorcha made a motion, which was seconded by Mrs. Bilby, that the Board of Education approves the following curriculum and instruction items:

CLIU 2025-2026 Facilities Plan Committee Report

Approve the following resolution to adopt the 2026-2027 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. ([Attachment 14#](#))

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2026-2027 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on February 4, 2026 and the CLIU 21 Board of Directors on March 16, 2026. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

A. Induction Program

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2025-2026 school year:

Helping Teacher	Inductee	Year	Stipend
Tammy Fristick	Megan Farkas	Year 1 & Year 2	\$800/year
Dylan Hoffman	Adrian Rodriguez	Year 2	\$800/year
Michael Smith	Morgan Kemmerer	Year 2	\$800/year
Brittany Warner	Rachel DeMicco	Year 2	\$400/year

Sid Snyder			\$400/year
Sue Beil	Taylor Cooper	Year 2	\$800/year
Manuel Gonzalez	Bart Franta	Year 2	\$800/year
Allison Chruscial	Kayla Diehl	Year 2	\$800/year
Stephen Shuey	Matthew Peitzman	Year 1	\$200/year

- B. As per the recommendation of the administration, approve the Foster Care Transportation Plan with Lehigh County Children and Youth, as is required under Federal Programs for the 2026-2027 school year. ([Attachment #15](#)) ([Attachment #15](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**NEW
BUSINESS**

Mrs. Snyder made a motion, which was seconded by Mr. Weaber, that the Board of Education approves the following new business items:

Approve the recommendation from the administration, that graduation be set for Friday, June 5, 2026 at 7:00 p.m. in Bulldog Stadium, with rain dates of Saturday, June 6, 2026 or Sunday, June 7, 2026, at a time to be determined.

Approve termination of each of the 2026-2027 Lifetouch Service Agreements with the Northern Lehigh High School, the Northern Lehigh Middle School, the Slatington Elementary School and the Peters Elementary School, for convenience. The Board directs the District Superintendent to issue a Notice of Termination to LifeTouch no later than May 1, 2026.

Per the recommendation of the administration and the Community Relations Committee, approve the Resolution in support of House Bill 41 - Interscholastic Athletics and the Petition to the Honorable Pennsylvania House of Representatives as presented. ([Resolution](#)) ([Petition](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

FINANCIAL

Mrs. Snyder made a motion, which was seconded by Mrs. Thompson that the Board of Education approves the following financial items A through I:

Approve the Following Financial Reports:

- A. Approve the Following Financial Reports:
1. NLSD Investments for the month of March 2026
 2. General Fund Account month of March 2026
 3. Cafeteria Fund Account month of March 2026
 4. NLMS Student Activities/Clubs Accounts month of March 2026
 5. NLHS Scholarship Account month of March 2026
 6. NLHS Student Activities/Clubs Account month of March 2026
- B. Approve the Following List of Bills:
1. General Fund months of March and April, 2026
 2. Cafeteria Fund months of March and April, 2026
 3. Capital Construction month of March, 2026
- C. Authorize administration to sign the CSIU eService Rates contract for Accounting, Payroll and Personnel software services for the 2026-2027 school year. ([Attachment #16](#))

- D. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to advertise and hire eight (8) student summer workers and one (1) supervisor. The rate for student summer workers will not exceed \$12.50 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- E. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to enter into an agreement with Herman Goldner Company Inc. for the supply and installation of a water softener at Slatington Elementary School. ([Attachment #17](#))
- F. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to enter into an agreement with Keystone Sports Construction to sand and refinish the High School Gym floor. ([Attachment #18](#))
- G. As per the recommendation of the administration, approve the sponsor to sponsor agreement for meal services for the after school SHINE program between Lehigh Carbon Community College and Northern Lehigh School District at no cost to the district from October 1, 2026 through September 30, 2027. ([Attachment #19](#))
- H. Approve to allow administration to sign the agreement for the CLIU Overdrive Consortium for the 2026-2027 school year to provide e-books, audiobooks and other digital content at a cost of \$2,300 an increase of \$25 over the 2025-2026 school year. This will be funded out of the library budgets in the schools. ([Attachment #20](#))
- I. As per the recommendation of administration, approve the purchase of 30 light pole banners to replace the current banners on the main campus and Peters Elementary School at a total cost of \$3,975.00, funding through the School Board Budget. ([Attachment #21](#))

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Mr. Fedorcha made a motion, which was seconded by Mr. Weaber, that the Board of Education approves the following item:

Recommendation to adopt the proposed general fund final budget of the Northern Lehigh School District for the 2026-2027 school year with a 4.8% Act I adjusted index millage rate.

YEA: Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, and Mr. Timothy Weaber (7)

NAY: Mrs. Crystal Bilby and Mrs. Angela Williams (2)

Motion carried.

Mr. Fedorcha made a motion, which was seconded by Mrs. Weaber, that the Board of Education approve the following:

ADOPTION OF THE PROPOSED FINAL BUDGET FOR 2026-2027

It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2026-2027 school year in the amount of \$44,218,800. The preliminary budget is adopted with a 26.7255 millage rate for Lehigh County and a 85.7432 millage rate for Northampton County.

YEA: Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (8)

NAY: Mrs. Crystal Bilby (1)

Motion carried.

Mrs. Kulp made a motion, which was seconded by Mr. Weaber, that the Board of Educational approves the following item:

ADOPTION OF THE LEGAL NOTICES FOR PER CAPITA TAXES FOR 2026-2027

Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680,as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary/Treasurer
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322, ext. 101

WASHINGTON TOWNSHIP

Joan Jones - LST Tax Clerk
Washington Township Municipal Building
7951 Center St., Emerald, PA 18080
610-767-8108

BOROUGH OF SLATINGTON

Roy Hambrecht - Borough Manager
125 South Walnut Street
Slatington, PA 18080

YEA Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)
Motion carried.

CORRESPONDENCE NONE

INFORMATION

1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 5, 2026](#).
2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 25, 2026](#). LCTI 202-2027 Calendar.
3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 28, 2026](#).

ADJOURNMENT Mrs. Kulp made a motion, which was seconded by Mrs. Snyder, that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mrs. Crystal Bilby, Mr. Gary S. Fedorcha, Mrs. Gale Husack, Mrs. Donna Kulp, Mr. Mathias Green, Jr., Mrs. Natalie Snyder, Mrs. Joyce Thompson, Mr. Timothy Weaber, and Mrs. Angela Williams (9)

NAY: None (0)
Motion carried.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST: _____ President
Mr. Mathias Green, Jr.