



**ISD 192
Finance Office**

Jane Houska
Finance Director

Renae Swanson
Controller

Farmington Area Public Schools ISD #192

October 1, 2025

Dear Transportation Contractor:

Attached is a copy of your transportation contract and a payment form for the 2025-26 school year. Please sign a copy of the contract and complete and sign the payment form and **return both forms along with a copy of your car insurance to our office via email or US Mail.**

You are required to provide proof of your current automobile liability insurance policy for the automobile that you have indicated on the contract. This could be a copy of the insurance identification card or certificate which you carry in your vehicle as proof of insurance. Please include this when you return the enclosed forms.

Please note: According to State Statutes 169.454 and 171.321, we can only reimburse you for transporting your own child (children) unless you have a Type II license and inspection.

Your payment will be made in full at the close of the school year upon verification of membership from the attending school. The forms must be received by us on or before June 1, 2026. We will not be able to process them after that date.

Forms may be emailed to stnelson@farmington.k12.mn.us or mailed to ISD 192, Attn: Stephanie Nelson; 421 Walnut Street, Farmington MN 55024. Thank you for your cooperation. If you have any questions, please give our office a call at 651-463-5000.

Sincerely,

Stephanie Nelson
Finance Administrative Assistant

