APPLICATION FOR A PERMIT
TO CONSTRUCT OR RECONSTRUCT
A MANURE STORAGE FACILITY

DODGE COUNTY LAND
CONSERVATION DEPT
127 E OAK STREET
JUNEAU WI 53039-1329
PHONE: 920-386-3660

TOWN OF: _____ PERMIT NO. _____ FEE:_____

APPLICANT: _____ DATE: _____

ADDRESS: _____ PHONE: _____

CITY, STATE, ZIP: _____

Site Description: (For proposed storage facility)

_____ 1/4 _____ 1/4, Section _____ Town _____ Range _____

Type of Construction: (Earthen, Concrete, Other-Specify) _____

DOES THE ATTACHED PLAN INCLUDE:

		Yes	No
a)	Number and kinds of animals for which storage is provided and design duration?.....	_____	_____
b)	Plan view showing the facility in relations to buildings, roads, lot lines & other features?.....	_____	_____
c)	Structural details (shape, dimensions, cross sections)?.....	_____	_____
d)	Location of wells within 300' of the facility?.....	_____	_____
e)	Soil test pit and/or soil depth boring locations and descriptions of soil at the site? (3' below planned bottom)……	_____	_____
f)	Elevation of high groundwater or bedrock, if applicable, and date determined?.....	_____	_____
g)	Location and distance of facility to navigable body of water (if within 300 ft.) and provisions for adequate drainage and control of runoff?.....	_____	_____
h)	Scale of drawing, north arrow, and TBM location and elevation?.....	_____	_____
i)	Time schedule for construction of the facility?.....	_____	_____
j)	Description of method of transfer into and from the facility?.....	_____	_____
k)	Manure Assessment Plan for stored manure?.....	_____	_____
l)	Construction site Erosion Control & Stormwater Management Plan……	_____	_____
m)	Emergency Response Plan…….	_____	_____

On-site assistance provided:
Yes: _____ No: _____ BY: _____ DATE: _____
Attached plans reviewed by:

_____
Name Title Date

Approved: Yes:_____ No:_____ Name:_____ Title:_____ Date:_____

Property owner's statement:
The undersigned hereby makes application for a permit to construct or reconstruct a manure storage facility on the property herein described. The work to be performed is described in the attached plan. The undersigned agrees that all such work shall comply with all applicable manure storage facility standards outlined in the NRCS Technical Guide and with all other applicable County Ordinances and the laws and regulations of the State of Wisconsin. The undersigned has obtained all other necessary village, city, town, county, state or federal permits as required by law.

The undersigned also agrees to certify in writing, upon installation of the facility, that the facility was installed as planned. Deviations from that original plan must be reviewed and approved by the Land Conservation Department prior to installation. The undersigned must give three (3) working days notice to the Land Conservation Department prior to starting any construction work on this project.

Applicant's Signature: _____ Date: _____

FOR OFFICE USE:

Permit Issued: _____ Permit Denied: _____ Reason for Denial: _____

Construction certification received: _____

STAFF NOTES ON PROJECT

DATE INT. NOTES _____

INSTRUCTIONS FOR OBTAINING A PERMIT TO CONSTRUCT OR RECONSTRUCT A MANURE STORAGE FACILITY

1. Each application for a permit must include a manure storage facility construction plan which complies with Technical Standard 313 (Waste Storage Facility), Technical Standard 634 (Manure Transfer), Technical Standard 632 (Solid/Liquid Waste Separation Facility), Technical Standard 629 (Waste Treatment), and Technical Standard 382 (Fence) as applicable of the USDA Natural Resources Conservation Service (NRCS) Technical Guide. The plan shall specify and/or provide:

    A. The number and kinds of animals for which storage is provided and design storage period expressed in days or months, and the volume of storage expressed in cubic feet or gallons.
    B. A plan view of the facility and its location in relation to buildings, roads, lot lines, homes, and other features within three hundred (300) feet of the proposed facility. The plan view must be drawn to scale, with a scale no smaller than one (1) inch equals one hundred (100) feet.
    C. The structural details of the manure storage and manure transfer system, including but not limited to dimensions, profiles, cross-sections, and concrete thickness, placement and size of steel reinforcement, bottom liners, water stops and expansion joints, material specifications, and fencing, if applicable.
    D. Location of all wells within 300 feet of the facility.
    E. The soil test pits and/or soil depth boring locations, elevations and soil descriptions to a depth of at least three (3) feet below the planned bottom of the facility, or to bedrock if at a lesser depth. The location of soil test pits shall be according to Technical Standard 313. (NOTE: The Land and Water Conservation Department will facilitate the soil investigation if requested by the applicant).
    F. The elevation of seasonally high groundwater or bedrock if encountered in the soil profile and date of any such determinations.
    G. Provisions for adequate drainage and control of runoff to prevent pollution of surface water and groundwater. If a navigable body of water lies within three hundred (300) feet of the facility, the location and distance to the body of water shall be shown.
    H. The scale of the drawing, a north arrow, and TBM location and elevation.
    I. A time schedule for construction of the facility.
    J. A description of the method of removing manure from the facility.
    K. A signed statement by the consulting engineer that the manure storage facility plan meets applicable technical standards of the NRCS Technical Guide, as applicable.

NOTE: If staff from the Land and Water Conservation Department are asked to provide design and construction inspection services, a fee will be required when design assistance begins. This fee will be refunded **only** if the manure storage facility is installed and certified as having been installed according to the approved manure storage facility construction plan.

2. Complete the "Application For A Permit to Construct or Reconstruct a Manure Storage Facility" form.

3. Prepare and attach to the application the following:

    A. The manure storage facility construction plan which meets all applicable technical standards of the NRCS Technical Guide.
    B. A manure assessment plan that demonstrates that the manure to be produced and stored can be properly and safely applied to available cropland without causing water pollution to surface and/or ground waters. This plan must be prepared by a person certified as eligible to prepare nutrient management plans in accordance with Technical Standard 590.

C. An emergency response plan that outlines the actions to be taken and contacts to be made in the event of a discharge of manure either from a manure storage facility, from land application activities, or while transporting manure to cropland or other destinations.
D. A construction site erosion control and stormwater management plan, if applicable.
E. A check for $1000.00 made payable to the "Dodge County LWCD" (non-refundable permit fee).

4. Submit the application to the Dodge County Land and Water Conservation Department, 127 East Oak Street, Juneau, WI 53039-1329.

AFTER MANURE STORAGE FACILITY CONSTRUCTION IS COMPLETED:

1. Complete a "Manure Storage Facility Construction Certification Form" within 30 days of project completion and submit the form to the Dodge County Land and Water Conservation Department. **NOTE: YOU CANNOT BEGIN FILLING THE MANURE STORAGE FACILITY WITH MANURE UNTIL YOU SUBMIT THE CERTIFICATION FORM AND ARE ISSUED A "CERTIFICATE OF USE" BY THE DODGE COUNTY LAND AND WATER CONSERVATION DEPARTMENT!**

2. Prepare a Nutrient Management Plan which complies with Technical Standard 590 of the NRCS Technical Guide and submit the plan along with a nutrient management plan check list to the Dodge County Land and Water Conservation Department prior to removing and land applying manure stored in the permitted manure storage facility.

3. Annually update and follow the nutrient management plan and certify to the Land and Water Conservation Department that plan updates were completed and are being followed.