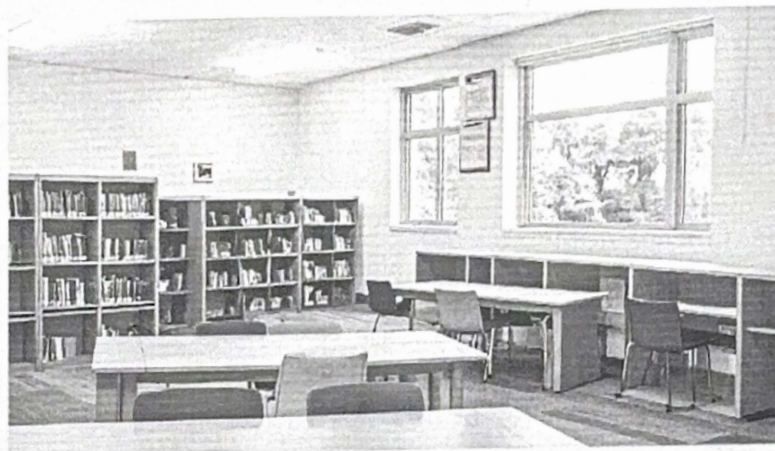


FY27 COLLECTION DEVELOPMENT PLAN



Wynnebrook Elementary School FY27 Collection Development Plan

Chelsea Rubino

Educational Media Specialist

Signature Page

Wynnebrook Elementary School
FY27 Collection Development Plan

Date Approved by Administration: **March 24, 2026**

Media Specialist Name: Chelsea Rubino

Media Specialist Signature: _____



Principal Name: Gina North

Principal Signature: _____

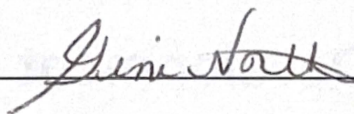


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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Wynnebrook Elementary Library Media Center serves 650 students in grades kindergarten through fifth grade, in addition to the faculty, staff, and parents of that community of users. Wynnebrook Elementary has a culturally and ethnically diverse student population representing different economic backgrounds, and includes 9% Caucasian, 56% Hispanic, 32% African-American, 2% Multi-Racial. 67% of our student population at Wynnebrook Elementary is identified as Economically Disadvantaged. Wynnebrook Elementary also serves the needs of an Exceptional Student Education population of 20% and an ELL population of 44%.

School Mission Statement

The Mission of Wynnebrook Elementary is to provide the necessary tools and climate to successfully advance intellectually, socially, and emotionally.

Media Center Mission Statement

The mission of the Wynnebrook Elementary Library Media Center is to provide a collaborative program that supports the development of inquiring, knowledgeable, and caring young people. It strives to assist all students in becoming global citizens who have a lifelong love of reading and who use information to create a better and more peaceful world through intercultural understanding and respect.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a Fixed schedule to ensure equitable access for all students. Instruction is provided weekly to support academic standards and digital literacy. The program supports special school initiatives such as Literacy Week & Read Across America and provides a collaborative space for inquiry and research. Students are given the opportunity to check out library books. They are given the space to collaborate and problem-solve with different activities and Makerspace challenges. As the librarian, every effort is made to stay aware of the curriculum needs of each grade level. It is important to know the reading interests of the students in each grade level and class. To satisfy the ESOL or multilingual and multicultural resources, the Wynnebrook library will increase usage to include a wide variety of formats, allowing students to access ideas and concepts to match personal learning styles.

Goals and Objectives

1. Purchase Books and Other Media Materials to Enhance Collection and Improve Average Age of Collection

- Use the Follett Titlewave Analysis Report to locate sections that need the most attention.
- Teach students the new organization so they can find the books they seek quickly. Also, teach students how to locate books on Destiny Discover.

2. Create a Media Center Website or Monthly Newsletter

- The purpose of this would be to keep the Administration, Staff, Students & Families aware of the functioning of the Media Center. The website will have the plans for monthly lessons covered in Media Classes by grade and school-wide literacy events or initiatives. It will also include helpful resources for students and families to access.
- This could be a way to collaborate with the other fine arts teachers & communicate our lessons and how they are often cross-curricular.

3. Purchase E-Books

- In response to the growing popularity of digital reading, the library is committed to expanding and diversifying our ebook collection.
- We will prioritize the acquisition of high-demand bestsellers and essential educational materials to ensure our digital shelves evolve alongside the literacy needs of our community.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	FY27 Projected Budget
Account 551100 - Media Supplies	\$1,349	\$1,349
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$182	\$182
Account 561100 - Library Books	\$829	\$829
Account 562230 - Media A/V Equipment	\$0	\$0
Account 564220 - Furn-Fix/Equip	\$0	\$0
Fundraising and/or Grants	Budget Amount	
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$0	\$0
State Media Allocation	Budget Amount	
Account 561100 (program 3070) - Media Books	\$4,815	\$1,815

Purchasing Plan FY27

Purpose	Amount
Books	\$ 2,000
Supplies	\$ 500
STEM/Makerspace	\$ 500
Total:	\$ 3,000

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Periodicals (Magazines/Newspapers), Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District and Site-Licensed).

Special Emphasis:

The collection maintains a special emphasis on books in Spanish and bilingual texts to support the ELL students.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Our school has licenses for IXL, Heggerty, and uses Scholastic magazines.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: Coding Kits, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer

circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Materials considered for purchase are selected based on the criteria established in the School District of Palm Beach County Board Policy 8.12 Selection of Library Media Materials. (See Appendix A).

Other reputable, unbiased, professional reviewing sources used for selection include Booklist, Hornbook, Kirkus Review, and School Library Journal.

The LMC materials are selected based on many factors. The materials are evaluated for their aesthetic, literary, and social value, appropriateness to student age, emotional maturity, and relevance to the curriculum.

The LMC materials reflect sensitivity to the achievements, needs, and rights of men and women, various ethnic groups, and other cultures. The selection of LMC materials about political theories and ideologies, religion, public issues, and controversial topics is directed toward maintaining an unbiased, balanced representation of various opinions. LMC materials are judged as a whole, considering the author's/producer's intent rather than focusing solely on individual pages, phrases, pictures, or incidents taken out of context.

Other factors considered in the final decision to purchase new materials include their educational significance, need, and value to the collection as a whole, and their relationship to the interests of students and the curriculum course of study.

User Needs: At Wynnebrook Elementary, we have a variety of patrons to provide for, including students, faculty, and staff members. Our utmost concern and duty are to select and deliver materials for these patrons. We use a variety of resources to keep our collection rich and diverse.

We strive to keep the collection current and updated with topics and interest levels. We encourage our patrons to request materials they feel would enhance our current collection. We understand that our library situation is not ideal right now, but with the offerings of online books, the students will have access to the materials they need.

Diversity: We strive to provide students with books and materials in which they can relate to and see themselves. We have a very diverse population of students. Our library does not discriminate based on race, religion, gender, sexual preference, national origin, the author's political views, the material, or the user. Our goal is to provide a collection that mirrors our students' ethnic backgrounds, socio-economic standings, sexual orientation, and various abilities.

Quality: We aim to provide quality material to our patrons. When acquiring both print and electronic materials for the collection, we use various resources to evaluate the material before purchasing it. We use standards established by library professionals and use resources such as book reviews and books that have won esteem by winning awards such as the ALA Youth Media Awards and The Newberry Award. It is necessary to rotate through various resources when selecting materials to ensure the collection is diverse and unbiased. Consulting different resources will also provide the books we have chosen are appropriate and suitable for our elementary-level population. The resources that we use when selecting items for the library include, but are not limited to:

- Booklist

- Books In Print
- School Library Journal
- Horn Book
- ALA Youth Media Awards
- Kirkus

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

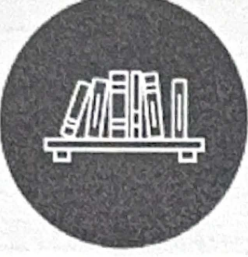
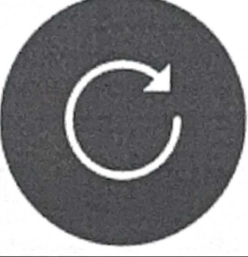
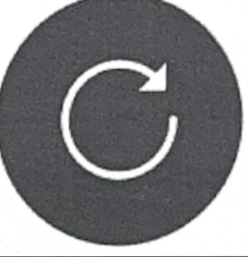
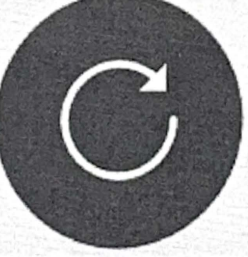
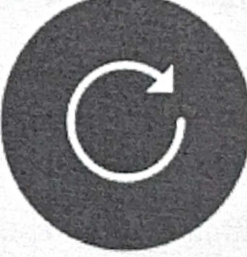
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
8,612 Items in the Collection	12.3 Items per Student	Fiction 40% Fiction Titles in the Collection	Nonfiction 57% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2006 Average Age of the Collection	58% Aged Titles	9% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
Diverse Titles 23% Representative Titles in Collection	Diverse Titles 2007 Representative Titles Average Age	SLL Titles 24% SLL Titles in Collection	SLL Titles 2010 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	62	2013
Philosophy & Psychology	27	2013
Religion	72	2002
Social Sciences	398	2004
Language	88	2006
Science	916	2005
Technology	325	2005
Arts & Recreation	657	2015
Literature	99	2002
History & Geography	416	2004
Biography	287	2003
Easy	2,666	2006
General Fiction	794	2015
Graphic Novels	388	2020

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

- FY2027: Inventory Nonfiction Section
- FY2028: Inventory Easy Section
- FY2029: Inventory Fiction Section

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The Fiction Section is organized by series. Stand-alone titles are organized by genre. Series and genres are labeled with spine labels and signage.

The Easy Section is organized in categories with spine labels and signage. Some categories are by author or popular series.

Lost or Damaged Library Materials

The media center prints overdue notices when classes are scheduled to check out and periodically throughout the school year. We do charge for lost or damaged books. A letter is sent home to the parents. If there is a financial difficulty with payment, we will forgive the fine.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Current SSYRA and SSYRA JR titles • Nonfiction section using Titlewave Analysis • E-books/Audiobooks
	Inventory and Deselection (Weeding) Focus 1) Inventory: Non-Fiction 000-999 + Biographies 2) Weeding: Non-Fiction 000-999 + Biographies as inventoried a) Worn, damaged, outdated titles
FY28	Selection Priorities • Current SSYRA and SSYRA JR titles • Spanish/Creole/Bilingual texts
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Easy E AAA - E ZZZ (Easy, Story Collection) 2) Weeding: Easy section as inventoried a) Worn, damaged, outdated titles
FY29	Selection Priorities • Current SSYRA and SSYRA JR titles • Graphic Novels and Fiction Series
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Fiction F AAA - F ZZZ and 741.5 (General Fiction, Graphic Novels). 2) Weeding: Fiction section as inventoried a) Worn, damaged, outdated titles

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed February 5, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed February 2, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed February 2, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed February 2, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed February 2, 2026)