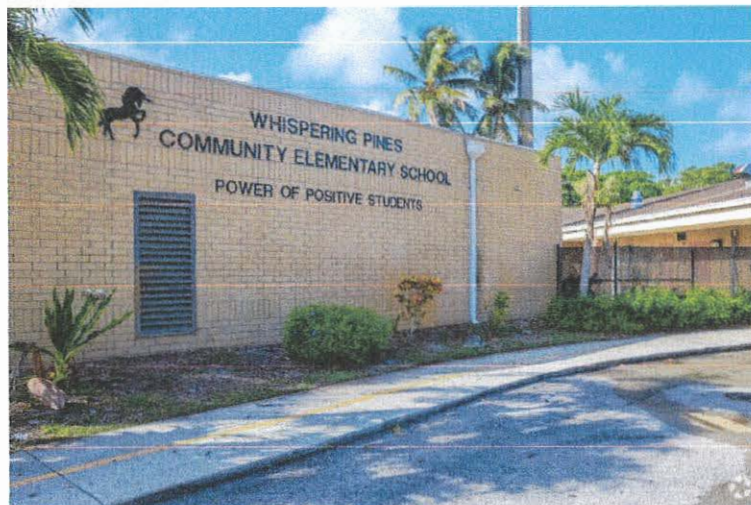
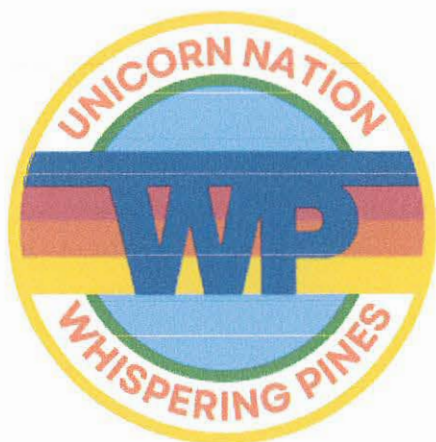


FY27 Collection Development Plan



Whispering Pines Elementary

Ms. Selinda Stout, Educational Media Specialist
M.S. Library and Information Studies
M.S. Exercise Physiology

Signature Page

Whispering Pines Elementary
FY27 Collection Development Plan

Date Approved by Administration: 4/20/24

Media Specialist Name: Ms. Selinda Stout

Media Specialist Signature: Ms Selinda Stout

Principal Name: Mrs. Monique Coyle

Principal Signature: M. Coyle

Table of Contents

Purpose Statement	#4
Background Statement & School Community	#4
School Mission Statement	#4
Media Center Mission Statement	#4
Responsibility for Collection Management Development	#4
Library Program	#5
Goals and Objectives	#5
Budgeting and Funding	#6
Scope of the Collection	#7
Equipment	#8
Collection Development	#8
Selection Evaluation and Criteria	#9
Analysis of the Collection	#10
Gifts and Donations	#12
Collection Maintenance	#12
Lost or Damaged Library Materials	#12
Strategic Focus – Weeding & Acquisitions	#12
Reconsideration of Materials	#13
Appendices	#14
A - Library Bill of Rights	#14
B - ALA Intellectual Freedom Statement	#14
C - Board Policy 8.12	#14
D - Board Policy 8.1205	#14
E - Specific Material Objection Form	#14

Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Whispering Pines Elementary School is a Green School of Excellence and a Grade A school located in Boca Raton, Florida. With 51 Teachers and 914 students, it is a unique school with 240 gifted students, 608 GenEd students and 66 ASD students in grades K - 5. According to the FLDOE School District Report Card, we are a culturally diverse population with 62.2% White, 7.2% Black, 22% Hispanic, 4.3% Asian, and 4.1% Mixed Race. There are 47.1% female and 52.9% male. Currently, we have 28.4% Economically Disadvantaged students, 12.9% ELL, and 17.4% students with disabilities. In Kindergarten, we have 110 students, in 1st Grade we have 145 students, in 2nd Grade we have 133 students, in 3rd Grade we have 165 students, in 4th Grade we have 164 students, and in 5th grade we have 200 students.

Our Media Center is utilized for Media Classes, Reading Lab, Scholastic Book Fairs, the PTA Holiday Shop, Committee Meetings, Professional Learning Communities for Teachers, Curriculum and Family Night, House Meetings, Student Projects, Faculty Meetings, Community Meetings, School-Aged Child Care, and School Clubs.

School Mission Statement

This mission of Whispering Pines Elementary School is to create a safe, nurturing, learning environment and provide appropriate instructional resources to ensure the success of our teachers and students. We will incorporate a variety of innovative strategies, including the use of technology that will meet the unique needs of the whole child promoting high academic standards set by the Florida Department of Education.

Media Center Mission Statement

Whispering Pines Elementary School Media Center is dedicated to being an open and welcoming environment for students, staff, and community members. The Media Center strives to be a hub of collaborative learning that produces creative students who value reading for pleasure, utilize critical thinking skills, and have respect for themselves and others. The Library Media staff is committed to providing instruction, resources, and opportunity to gain the information literacy skills necessary for the 21st century.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that

individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a fixed schedule to ensure equitable access for all students. Instruction is provided within a 7-day rotation with 30 minute classes to support academic standards and digital literacy. Students are presented with lessons that are aligned with the Marzano Art and Science of Teaching Framework and Library Media Services core components: Information Literacy, Literature Appreciation, and Digital Literacy. Each year, students will be presented with Rules & Procedures, Digital Citizenship lessons from our Techsafe Program and Common Sense Education, instruction in Destiny catalog, author studies, coding, Artificial Intelligence, pleasure reading, research skills with emphasis on District Databases, and curriculum collaboration. The program supports special school initiatives such as Read Across America Day, 2 Scholastic Book Fairs, and provides a collaborative space for inquiry and research. The News Studio is also a part of our Media Program. Fifth-grade students, selected through a competitive application process, form the crew and produce a lively and informative Morning News program.

Goals and Objectives

1. **Update our Fiction section:** Since Inventory and weeding of this section in FY26 was mandatory, it is necessary that we reinvigorate this collection with up-to-date, relevant, and age appropriate fiction chapter books.
2. **Purchase Chromebooks:** Our HP Chromebooks are out of date. Students use our Chromebooks to access several district portal apps such as Kids by World Book, Adobe Express, Canva, Nearpod, PebbleGo, Scholastic Literacy Pro, etc.
3. **Grow our Wonderbook section:** This section has become very popular. Ordering more audio picture books as well as the charging stations will benefit our students who enjoy listening to a book.
4. **Media Workroom.** Order new tables and chairs for a more visually appealing atmosphere.

Budget and Funding

- **3070 Funds:** Funds allocated from the state for the selection of new books.
- **8430 Funds:** Funds which allow our school to select a new piece of hardware from a list of items in order to support the Library Media program.
- **6202 Funds:** Funds which the Library Media program has at the beginning of the year in order to purchase books, supplies, AV equipment, and magazine subscriptions.
- **Media Internal Account Funds:** Funds raised through fundraisers such as our 2 Book Fairs that are held each year.
- **Florida Teacher Classroom Supply Assistance Program Funds:** Funds used for Supplies from ClassWallet.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies (6202)</i>	<i>\$580</i>	<i>\$580</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers) (6202)</i>	<i>\$430</i>	<i>\$430</i>
<i>Account 561100 - Library Books (6202)</i>	<i>\$1291</i>	<i>\$1291</i>
<i>Account 562230 - Media A/V Equipment (6202)</i>	<i>\$574</i>	<i>\$574</i>
<i>Account 564220 - Furn-Fix/Equip (6202)</i>	<i>\$717</i>	<i>\$717</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Internal Account (Book Fair)</i>	<i>\$9860</i>	<i>\$8000</i>
<i>Scholastic Dollars (Book Fair)</i>	<i>\$4000</i>	<i>\$4000</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2,763</i>	<i>\$2,763</i>
<i>Florida Teacher Classroom Supply Assistance Program Funds: Classwallet</i>	<i>\$300</i>	<i>\$300</i>

Purpose	Amount
World Wide Technology: 25 Dell 14' Chromebooks	\$13,000 (Internal Account)
Media Workroom: 7 tables and 8 chairs	\$4,855 (6202 and Internal Account)
Supplies: Media Center and Workroom	\$1125.59 (6202 Media Supplies) + \$300 (Classwallet) + \$600 (Scholastic) = \$2025.59
Books	\$2,742.47 (6202 Books) + \$2763 (3070 Funds) + \$5309.26 (Scholastic Dollars) = \$10,814.73
Total:	\$30,695.32

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District).

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations. Our District provides databases such as Pebble Go, Gale Research, Kids by World Book, BrainPop, Canva, and Adobe Firefly Express. eBooks with 24/7 access include Tumblebooks and MackinVIA.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey

Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- 36 Chromebooks in a rolling cart
- Classroom Technology: Interactive Flat Panel, Wireless Document Camera, Sound System.
- 66 Wonderbooks, read-alongs by Playaway
- 20 headphones

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Book Binder, 4 paper trimmers, 2 carts of 8 rolls of colored paper
- 5 black and white copiers, 1 color printer
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Materials for use at Whispering Pines Elementary School shall be carefully selected. The materials are evaluated according to their aesthetic, literary and social value, appropriateness to student age and emotional maturity, and relevance to the curriculum. These materials reflect sensitivity to the achievements, needs and rights of men and women, various ethnic groups, and other cultures. A choice of materials that support the instructional program and promote reading shall be available to students and professional staff to allow for varying achievement levels, interests, and teaching/learning styles.

Each school shall, in conjunction with the "Library Bill of Rights" of the American Library Association ("ALA") and District policy, establish procedures for the evaluation, selection, management, and disposal of library media materials in conformance with this policy and Policy 8.1205 and shall record such in the school's collection development plan.

The "Library Bill of Rights" referenced herein is to be used as a suggested guideline. To the extent that there are inconsistencies between the guidelines in the "Library Bill of Rights" and District policy, District policy shall take precedence and shall govern the selection, retention and disposition criteria of library media materials for library media centers and classrooms.

Selection of materials shall also be consistent with the provisions in the School Board's collective bargaining agreement with CTA relating to academic freedom and responsibilities--Article II, Section K--to the extent those provisions are applicable.

Moreover, consistent with Fla. Stat. § 1006.28 (2) (a) 2, library media materials must be suited to student needs and their ability to comprehend the material presented, and be appropriate for the grade level and age group for which the material is used.

In accordance with School District of Palm Beach County Board Policy 8.12 - Selection of Library Media Center Materials (see Appendix C), Whispering Pines Elementary will use the following professional reviewing sources to aid in the selection of library media center materials: School Library Journal, Kirkus Reviews, Booklist, Publisher's Weekly and Horn Book Guide.

In conjunction with the selection criteria above, library media specialists, teachers and administrators at each school location shall evaluate and select print and non-print materials for the library media center using several of the criteria outlined below, as appropriate for the media type.

District-Wide "Procedures for Selecting and Developing Library Collections"

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

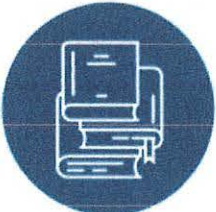
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

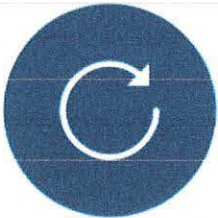
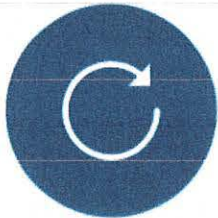
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
10,336 Items in the Collection	10.3 Items per Student	25% Fiction Titles in the Collection	44% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the			

average age of the collection.	2009 Average Age of the Collection	49% Aged Titles	11% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
26% Representative Titles in Collection	2007 Representative Titles Average Age	34% SLL Titles in Collection	2010 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	87	2013
Philosophy & Psychology	61	2009
Religion	54	2003
Social Sciences	444	2006
Language	56	2006
Science	1,141	2010
Technology	602	2012
Arts & Recreation	1,151	2015
Literature	161	2000
History & Geography	787	2006
Biography	671	2007

Easy	2,537	2007
General Fiction	2,549	2009
Graphic Novels (741.5) See Help document if needed	531	2019

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

- FY 27: Easy
- FY 28: Nonfiction and Biography
- FY 29: Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

- Fiction chapter and picture books are filed by Author's last name.
- Biographies are filed by Subject Last Name.
- Graphic Novels, Holidays, Mysteries, Kindness, Coding/Robotics, Sports, and Classics are separated into their own section.
- Nonfiction books are filed by Dewey Decimal numbering system.

Lost or Damaged Library Materials

When a student loses or damages a book, they are charged for the book according to the price listed in Destiny. Students who lose a book must write a check according to the price listed in Destiny. In accordance with Board Policy 2.21B(9) which states: "If a student loses or damages district property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property".

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection and Inventory Priorities • Weed, Inventory, and purchase up-to-date, relevant and age appropriate Easy chapter books
FY28	Selection and Inventory Priorities • Weed, Inventory, and purchase up-to-date, relevant and age appropriate Nonfiction and Biography books
FY29	Selection and Inventory Priorities • Weed, Inventory, and purchase up-to-date, relevant and age appropriate Fiction books

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)