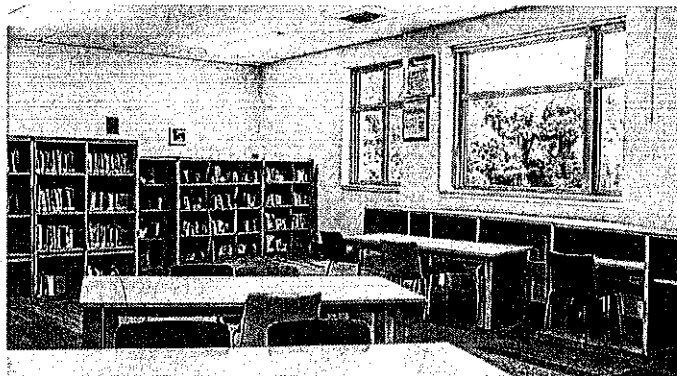


FY27 COLLECTION DEVELOPMENT PLAN



U. B. Kinsey/Palmview Elementary

FY27 Collection Development Plan

Angela Williams

*Certified Educational Media Specialist
Social Science, Reading, and ESOL Teacher*

Signature Page

U. B. Kinsey/Palmview Elementary School of the Arts

FY27 Collection Development Plan

Date Approved by Administration: **May 7, 2026**

Media Specialist Name: Angela B. Williams

Media Specialist Signature: Angela Williams

Principal Name: Alexander Bembery

Principal Signature: Alexander Bembery

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The users of U. B. Kinsey/Palmview Elementary School of the Arts (SOA) Library Media Center, from Pre-Kindergarten through Fifth grade in addition to the faculty, staff, and parents of the community of users.

U. B. Kinsey/Palmview SOA is a Title I school that serves a culturally diverse population, which includes an English for Speakers of Other Languages(ESOL). U.B. Kinsey/Palmview Elementary is a "B" rated School. U. B. Kinsey/Palmview serves approximately 464 students. In addition, it serves 61 staff members. The makeup of the student population is as follows: 5% White, 84% Black, 7% Hispanic, and 3% Others. In the categorical gender subgroup, 58% are female, and 42% are male. Based on the demographics, 100% of the student population receives Free and Reduced Lunch.

U. B. Kinsey is an Arts school that affords opportunities to its students Arts programming such as Visual Arts, Strings, Orchestra, Band, Dance, Piano, Chorus, Communication, and Theatre. All students are introduced to each Art program beginning in grades Pre-Kindergarten through grade 3. By Grade 4 and Grade 5, they select an Art major. Students interested in continuing their chosen studies in the Arts prepare an extensive portfolio and attend auditions to continue their studies at BAK Middle School of the Arts or any other performing Arts school that offers their field of study.

To support students' academic success, U.B. Kinsey offers various programs, such as AMP, AVID, SECME, the Afterschool Program, and Century 21st. These programs aim to support the school's academic goals and develop each child's individuality, intellect, and social skills, helping students become lifelong learners and remain globally competitive in the workforce. The needs of these programs require our library collection to make purchases that support the programs academically and recreationally.

In the media center, students have opportunities to participate in special programs

and activities, including the Battle of the Books Club, Word Wizard Club, Makerspace, Robotics, Computer Lab, and Project-Based Learning. In addition, it will serve all community stakeholders and organizations: Parent-Teacher Organization, Student Advisor Council Organization, the U.B. Kinsey/Palmview Elementary Afterschool Program, and 21st Century Afterschool Program by offering a Parent University, Financial Literacy Program, and two special Literacy Night Programs based on the needs of the school and community.

School Mission Statement

U. B. Kinsey/Palmview Elementary School of the Arts' mission is to inspire, embrace, and educate our students in an environment that is equitable to all students academically and artistically.

Media Center Mission Statement

The specific mission of the media center is to further the educational and recreational learning experience and needs or interests of students, faculty, and staff of the U. B. Kinsey/Palmview Elementary of the Arts community through travels of the most current and appropriate print media, technology, and the best personal assistance available to them.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a fixed schedule to ensure equitable access for all students. Instruction is provided weekly to support academic standards and digital literacy. The program supports special school initiatives such as Constitution Day, International Dot Day, Book Fair, Community Partnership, Author Visit, Makerspace, Digital Learning, Read for the Record, Hour of Code, Battle of the Books, Literacy, Read Across America, Voting for SSYRA, and One School, One Culture, One Book Campaign, and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: Increase Access to High-Interest, Culturally Relevant Texts

- **Objective 1.1:** Conduct a collection audit by the end of the first semester to identify gaps in culturally relevant titles and increase the number of books featuring African American authors, characters, and experiences by at least 20%.
- **Objective 1.2:** Purchase and integrate a minimum of 50 high-interest, low-readability (Hi-Lo) titles each school year that reflect student interests and cultural backgrounds, as measured by circulation and student feedback.

Goal 2: Strengthen Literacy Through Tiered and Accessible Materials

- **Objective 2.1:** Expand the collection of leveled texts (including decodables, graphic novels, and audiobooks) by at least 25% within the school year to support students reading below grade level.
- **Objective 2.2:** Collaborate quarterly with classroom teachers and interventionists to align library resources with literacy goals, ensuring that at least 80% of targeted students have access to appropriately leveled materials.

Goal 3: Promote Independent Reading and Reading Motivation

- **Objective 3.1:** Administer student interest surveys twice per year and use the data to guide at least 30% of new collection purchases.
- **Objective 3.2:** Increase student circulation and independent reading participation by 15% by implementing monthly reading promotions, themed displays, and incentive programs.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26. Additional funding is obtained through fundraisers and grants that are written by members of the school's grant committee.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$351</i>	<i>\$351</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$155</i>	<i>\$155</i>
<i>Account 561100 - Library Books</i>	<i>\$689</i>	<i>\$689</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$281</i>	<i>\$281</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$11</i>	<i>\$11</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$608</i>	<i>\$608</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$1,268</i>	<i>\$1268</i>

Purchasing Plan FY27

Purpose	Amount
Books	\$500
Makerspace Supplies	\$300
Technology	\$400
Classroom Supplies	\$300
Office Supplies	\$200
Total:	\$1,700

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Periodicals (Magazines/Newspapers), Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District and Site-Licensed).
- Audiovisual: DVDs (Educational Use Only),
- Manipulatives/Realia.

Special Emphasis:

"The collection maintains a special emphasis on non-fiction texts to support Literature and STEM.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Ron Clark Academy

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster the growth of factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection Evaluation and Criteria

Materials considered for purchase are selected based on the criteria established in School Board Policy 8.12.

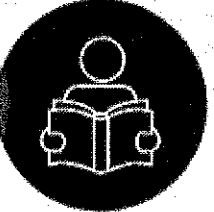
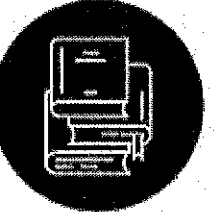
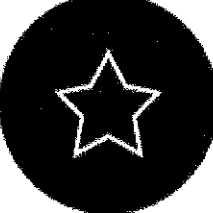
Book selection is informed by professional review sources such as School Library Journal, Publishers Weekly, Kirkus, and Book Horn.

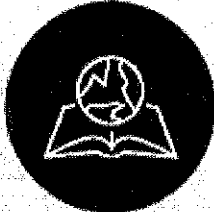
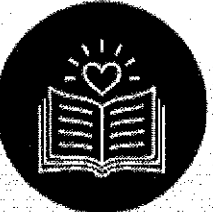
Selection Criteria

- support and enrich the school curriculum
- meet state standards
- age appropriateness
- cost
- reviews
- patrons interest

Analysis of the Collection

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
12,731 Items in the Collection	25.3 Items per Student	10% Fiction Titles in the Collection	45% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	1995 Average Age of the Collection	89% Aged Titles	2% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	

			
34% Representative Titles In Collection	1995 Representative Titles Average Age	29% SLL Titles in Collection	1997 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	42	2001
Philosophy & Psychology	32	2006
Religion	45	1994
Social Sciences	1477	1991
Language	226	1992
Science	1093	1995
Technology	692	1995
Arts & Recreation	581	1996
Literature	648	1991
History & Geography	955	1994
Biography	62	1995
Easy	4,389	1994
General Fiction	1,283	2000
Graphic Novels	43	2012

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. FY27 Non-Fiction (000-499, including 92 Biography) and Reference, FY28 Non-Fiction (500-999, including 920 Collective Biographies) and Professional Resources, and FY29 Fiction.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The library is managed using the Dewey Decimal System. The Fiction is genreified by subject using colored and grade level spines, Biographies are filed by Subject last name, and the Graphic Novels are included in the nonfiction section using the Dewey System.

Lost or Damaged Library Materials

The school's policy regarding lost or damaged library materials is that there will be charge fees for lost/damaged materials in accordance with School Board Policy 2.21B(9), which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property."

Strategic Focus - Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Easy • Arts & Recreation (700-709) • Literature (800-809)
	Inventory and Deselection (Weeding) Focus • Non-Fiction (000-499, including 92 Biography) and • Reference
FY28	Selection Priorities • Computer Science, Information & General Works (000-006) • Technology (600) • Science (500)
	Inventory and Deselection (Weeding) Priorities • Non-Fiction (500-999, including 920 Collective Biographies) and • Professional Resources
FY29	Selection Priorities • Fiction (realistic, historical, fantasy) • Professional Resources • Reference
	Inventory and Deselection (Weeding) Priorities • Fiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)