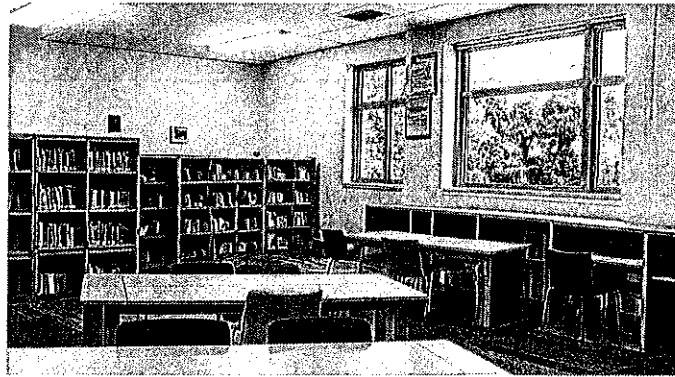


FY27 COLLECTION DEVELOPMENT PLAN



Sandpiper Shores Elementary FY27 Collection Development Plan

Robin Mann
Educational Media Specialist

Signature Page

Sandpiper Shores Elementary
FY27 Collection Development Plan

Date Approved by Administration: 4/29/26

Media Specialist Name: Robin Mann

Media Specialist Signature: Robin Mann

Principal Name: Jeannie Placil

Principal Signature: Jeannie Placil

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The students of the Sandpiper Shores Elementary School Media Center range from grades Pre-K through fifth. They represent culturally diverse ethnic and economic backgrounds. The Media Center also serves the faculty and staff.

According to FLDOE School district Report Card, below is the breakdown of our school's population:

White 46.7%

Black 8.5%

Hispanic 36.9 %

Asian 4%

Gender: Female - 46.5%

Male - 53.5%

Eligibility of Free/Reduced Lunch - 43.3%

School Mission Statement

Sandpiper Shores Elementary is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.

Media Center Mission Statement

The Library Media Center Program at Sandpiper Shores Elementary School is committed to providing a welcoming, dynamic environment that fosters a love of reading. We implement digital literacy to help students navigate technology effectively and ethically, while integrating hands-on STEM resources that support Science, Technology, Engineering, and Math.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a six-day rotation to ensure equitable access for all students. During the first few weeks, students reviewed check-out procedures and learned how to access digital resources through MackinVia, Destiny, and Tumblebooks."

Sandpiper Shores Elementary also features a comprehensive STEM program designed to foster 21st-century skills through "hands-on, minds-on" learning. By focusing on critical thinking, collaboration, communication, and creativity, students use STEM manipulatives as a tangible canvas to plan, build, and test their designs. Much like a LEGO set, students learn that a stable structure requires a strong base and thoughtful assembly. Additionally, students explore coding, robotics, and computational thinking using Ozobots.

To foster a love of reading, the media center promoted the Sunshine State Young Reader Award (SSYRA) books and hosted "Battle of the Books" for grades 3–5, which saw impressive student participation. We also held two successful book fairs in October 2025 and March 2026, providing families the opportunity to shop for new titles both in person and online.

Goals and Objectives

1. Utilizing fifth grader library club to help organize books in the media center throughout the 2026-2027 school year as well as broadcast the Sandpiper News.
2. Lower the average age of my collection by 1 % through weeding.
3. By the end of the 2026-2027 school year, to aid and assist with student success in core curriculum areas using books and activities.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$509</i>	<i>\$509</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$403</i>	<i>\$403</i>
<i>Account 561100 - Library Books</i>	<i>\$1208</i>	<i>\$1208</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$537</i>	<i>\$537</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$671</i>	<i>\$671</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$8249</i>	<i>\$8249</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2553</i>	<i>\$2553</i>

Purchasing Plan FY27

Purpose	Amount
Books	\$12,010
Supplies	600
STEM	500
Total:	\$13,110

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials
- Digital: eBooks, Digital Audiobooks, Online Databases (District and Site-Licensed).
- Manipulatives

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey

Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: Ozobots, Building Manipulatives, Writing instruments

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

In accordance with School District of Palm Beach County Board Policy 8.12 - Selection of Library Media Center Materials (see Appendix C), Sandpiper Shores Elementary School Media Center uses the following professional reviewing sources to aid in the selection of library media center materials:

- School Library Journal - <https://www.slj.com/section/reviews>
- Booklist - <https://www.booklistonline.com/>
- Horn Book Guide - <https://www.hornbookguide.com/site/>
- Center for the Children's Book - <https://bccb.ischool.illinois.edu/>
- Kirkus Reviews - <https://www.kirkusreviews.com/>
- Publisher's Weekly - <https://www.publishersweekly.com/pw/reviews/index.html>
- School Library Connection - <https://schoollibraryconnection.com/About>

Sandpiper Shores Elementary School Media Center only uses reviews from professional reviewing sources. Reviews from Amazon, Goodreads, Common Sense Media, and the like will not be considered when selecting library media center materials.

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources And Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

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District Resources and Services

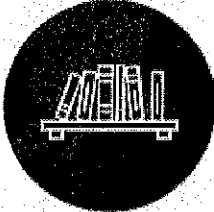
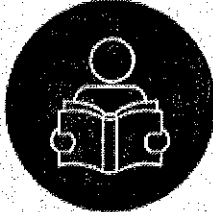
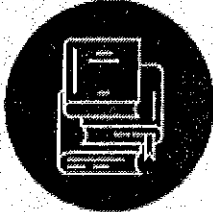
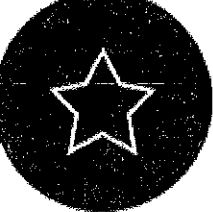
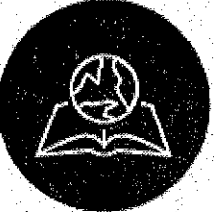
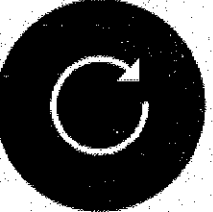
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Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
14,080 Items in the Collection	16.4 Items per Student	47% Fiction Titles in the Collection	50% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2006 Average Age of the Collection	55% Aged Titles	2,112 Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
24% Representative Titles in Collection	2006 Representative Titles Average Age	32% SLL Titles in Collection	2009 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	# 45	2015
Philosophy & Psychology	# 97	2007
Religion	# 34	1997
Social Sciences	# 828	2000
Language	# 46	2002
Science	# 1476	2005
Technology	# 715	2006
Arts & Recreation	# 1429	2013
Literature	# 317	1991
History & Geography	# 902	2004
Biography	# 813	2005
Easy	# 2658	2006
General Fiction	# 3872	2009
Graphic Novels	# 745	2017

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

For the FY26 school year the following areas were inventoried:

- Fiction

For the FY27 school year the following areas will be inventoried:

- Non-fiction

- Biographies

For the FY28 school year the following areas will be inventoried:

- Easy

- Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction is genre-fied by subject using colored spine labels, Biographies are filed by Subject Last Name, Graphic Novels are separated into their own section.

Lost or Damaged Library Materials

In accordance with School Board Policy 2.21B/9} which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property". The policy at Sandpiper Shores Elementary regarding lost or damaged library materials is to replace said property.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities
	Inventory • Non-Fiction 000-599 • Biographies Deselection • Technology • Biology
FY28	Selection Priorities
	Inventory • Easy • Fiction Deselection • Education • Religion
FY29	Selection Priorities
	Inventory • Fiction (General Fiction, Easy, Story Collection, Graphic Novels). Deselection • Literature • Biographies

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)