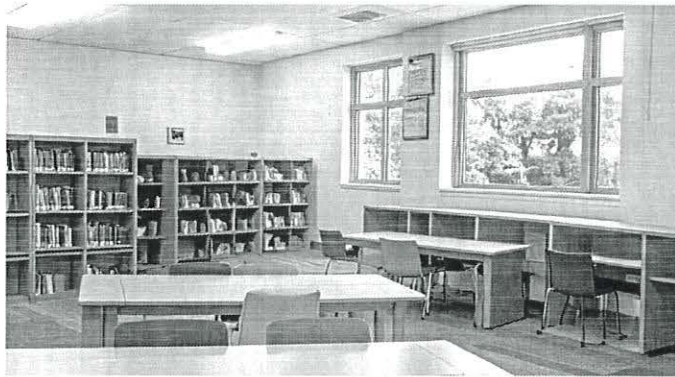


FY27 COLLECTION DEVELOPMENT PLAN



Rosenwald Elementary School FY27 Collection Development Plan

Tara Lawrence

Educational Media Specialist

Signature Page

Rosenwald Elementary School
FY27 Collection Development Plan

Date Approved by Administration: May 28, 2026

Media Specialist Name: _____ Tara Lawrence _____

Media Specialist Signature: Tara Lawrence

Principal Name: Bruce Hightower Bruce Hightower B.H.

Principal Signature: B H

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The School Community consists of 273 students. Classroom Teacher (FTE) - 14:1 Free Lunch Eligible: 273 Directly Certified: 273: Elementary Pk-5 Male Students-150 Female Students-123 Classroom FTE: 273 Title I: Yes County: Palm Beach: AVID School: Minority Rate: 100.00%: Economically Disadvantaged FRL Rate: 100% Charter School: Yes Raise School: Yes ESSA Subgroups: SWD ELL BLK HSP FRL

School Mission Statement

Rosenwald Elementary School strives to create an equitable and safe environment where every child can become proficient in all academic areas, develop character, and become life-long learners.

Media Center Mission Statement

The mission of the Rosenwald Elementary School Library is to prepare students to be responsible digital citizens in today's information age and support students as they become proficient in all academic areas, develop character, and become life-long learners.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a Flexible schedule to ensure equitable access for all students. Instruction is provided weekly to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, STEM, Literacy Week, AVID, PBC Public Library Partnership and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: Promote reading for information and engagement among teachers and students while fostering a culture of inquiry and analysis at Rosenwald Elementary School.

Objectives:

1. Collaborate with teachers and staff to engage students and promote reading inquiry and analysis.
2. Participate on Literacy Leadership Team and facilitate Reading Initiatives School-wide.

Goal 2: The Library Media Program will model and promote collaborative teaching and learning practices.

Objectives:

1. Implement teaching and learning practices with teachers and staff that reflect and enhance best practices and current research.
2. Use Canva and Lumio lessons to drive instructional planning and collaboration best practices.

Goal 3: Increase engagement with SMART Lumio and Canvas Technology resources with teachers and students at Rosenwald Elementary School.

Objectives:

1. Participate in SMART and Canva Technology Trainings as a Lumio Tech Ambassador.
2. FY 27 Engage and Enhance students Library Media instruction with SMART and Canva Technology.

Budget and Funding

The LMC receives a school-based operating budget at the beginning of each school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$800</i>	<i>\$800</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$240</i>	<i>\$240</i>
<i>Account 561100 - Library Books</i>	<i>\$400</i>	<i>\$400</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$320</i>	<i>\$320</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$220</i>	<i>\$220</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$1100</i>	<i>\$1100</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$797</i>	<i>\$797</i>

Purchasing Plan FY27

Purpose	Amount
Books	1000
Supplies	800
Subscriptions	400
Library Promotions	400
STEM/AVID	350
Total:	\$2950

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Periodicals (Magazines/Newspapers), Professional Collection.
- Digital: eBooks, Online Databases (District and Site-Licensed).
- Audiovisual: DVDs (Educational Use Only),
- Manipulatives/Realia.

Special Emphasis: History Collections

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: [Number] Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: 3D Printers, Coding Kits, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Mobile News: Portable News Crew Equipment (iPads, Mobile Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, Hotspots, iPads/Tablets (for Student/Staff Checkout)
- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster the growth of factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

The foundation of this selection process is grounded in School Board Policy 8.12, ensuring all resources align with state academic standards, state laws and SDPBC goals. To build an effective, comprehensive, and diverse collection, I utilize respected professional review journals including the School Library Journal and Book List Reviews.

When evaluating potential materials, my primary selection criteria prioritize educational significance, grade-level and age appropriateness, accuracy and alignment with curriculum standards. I strive to carefully select items that are engaging to the intended audience, devoid of bias, and capable of promoting literacy and critical inquiry analysis while meeting the diverse needs of our school population.

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

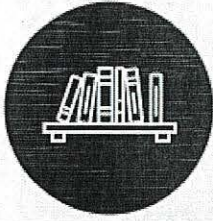
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
16,455 Items in the Collection	38.0 Items per Student	2792 Fiction Titles in the Collection	36 % Percent of nonfiction in the collection

Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	1995 Average Age of the Collection	48% Aged Titles	1% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Learning & Life (SLL) library media resources can contribute to character development and student wellbeing.	
			
19% Representative Titles in Collection	1998 Representative Titles Average Age	18% Student Wellbeing (SLL) Titles in Collection	1999 Student Wellbeing (SLL) Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	Average Age (year)	# of Titles
Computer Science, Information & General Works	1995	126
Philosophy & Psychology	1992	48
Religion	1994	83
Social Sciences	1995	1614
Language	1992	184
Science	1995	1680
Technology	1996	642

Arts & Recreation	1994	506
Literature	1989	255
History & Geography	1996	697
Biography	1999	607
Easy	1991	3839
General Fiction	1997	2797
Graphic Novels (741.5)	2022	36

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

- FY27: Easy
- FY28: Non-Fiction
- FY29: Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Graphic Novels are organized on shelving under 741.5.
Biography Section is last shelf behind Reference Section

Lost or Damaged Library Materials

Yes there are fees charged for late materials/fines and lost/damaged materials.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Fiction Books
	Inventory and Deselection (Weeding) Focus 1) Inventory: Easy Books 2) Weeding: Easy Books [INSTRUCTION: 1) Easy Books 2) Easy Books, General Fiction
FY28	Selection Priorities Easy Books
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Non-Fiction 2) Weeding: Non-Fiction [INSTRUCTION: 1) Non-Fiction, Reference 2) Biography, Special Collections
FY29	Selection Priorities Non-Fiction
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Fiction (General Fiction, Easy, Story Collection). 2) Weeding: General Fiction, Easy Books

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)