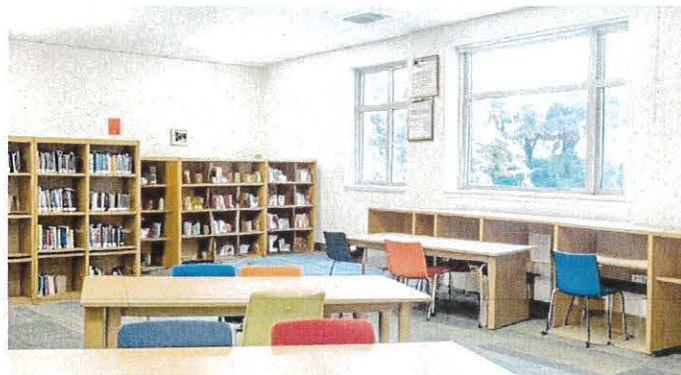


FY27 COLLECTION DEVELOPMENT PLAN



Morikami Park Elementary FY27 Collection Development Plan

Jeannie Brant

Educational Media Specialist

Signature Page

Morikami Park Elementary
FY27 Collection Development Plan

Date Approved by Administration: May 8, 2026

Media Specialist Name: _____ Jeannie Brant _____

Media Specialist Signature: Jeannie Brant

Principal Name: _____ Stephanie Coletto _____

Principal Signature: 

Table of Contents

<u>Purpose Statement</u>	4
<u>Background Statement & School Community</u>	4
<u>School Mission Statement</u>	4
<u>Media Center Mission Statement</u>	4
<u>Responsibility for Collection Management Development</u>	4
<u>Library Program</u>	4
<u>Goals and Objectives</u>	5
<u>Budgeting and Funding</u>	6
<u>Scope of the Collection</u>	7
<u>Equipment</u>	8
<u>Collection Development</u>	8
<u>Selection Evaluation and Criteria</u>	8
<u>Analysis of the Collection</u>	9
<u>Gifts and Donations</u>	11
<u>Collection Maintenance</u>	12
<u>Lost or Damaged Library Materials</u>	12
<u>Strategic Focus – Weeding & Acquisitions</u>	13
<u>Reconsideration of Materials</u>	13
<u>Appendices</u>	15
<u>A - Library Bill of Rights</u>	15
<u>B - ALA Intellectual Freedom Statement</u>	15
<u>C - Board Policy 8.12</u>	15
<u>D - Board Policy 8.1205</u>	15
<u>E - Specific Material Objection Form</u>	15

Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Morikami Park Elementary is a Choice School featuring the International Baccalaureate Primary Years Program.

The PYP offers a transdisciplinary, inquiry-based approach to learning. Morikami Park's school community consists of, data from FY26 SIP, 801 students, with a minority rate of 46% and an economically disadvantaged rate of 22.9%. The community consists of ELL, SWD, FRL, ASN, BLK, HSP, WHT, and MUL students.

School Mission Statement

The School's mission statement is to work together with open and inquiring minds to develop responsible, respectful, and caring citizens who are lifelong learners dedicated to success within a global society.

Media Center Mission Statement

The mission statement of the Library Media Program is to promote the love of reading by developing lifelong learners who are inquirers, responsible, respectful, and caring citizens through teaching advanced information literacy skills.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library serves as a central hub and heart of our school community, operating with an open-access model and a flexible schedule to ensure students have equitable access and availability throughout the school day. Our current staff includes a full-time Media Specialist and a Media Clerk who collaborate to provide a wide range of services. Support is provided monthly and as needed to support the academic standards and digital literacy. Grade-level teachers may arrange for whole-class visits or send small groups for independent research and book selection.

Beyond resource management, the library program is deeply integrated into school-wide initiatives. We manage the Battle of the Books competition, oversee the morning news broadcast, host two Book Fairs, a Literacy night event, promote International DOT day, and Literacy week activities. Additionally, the program supports literacy through small-group reading interventions and incentives like the "caught reading" program. Our instructional curriculum is

designed to build essential digital and information literacy, teaching students how to safely navigate the internet, utilize online databases, use and find books in the library, and research topics of interest.

Goals and Objectives

1. To increase the number of nonfiction books purchased by 20% by the end of the FY27 school year, representing diverse cultures, topics, and information that will help develop knowledgeable learners.
 - a. To attain funds through fundraising opportunities like the Scholastic Book Fair and our PTA, to purchase nonfiction books.
 - b. Review my Titlewave analysis and ask for assistance from Follett in selecting nonfiction books for elementary-aged students.
2. To increase book circulation to 3,000 books per month and promote reading to students so our school can increase its ELA Learning Gains for all students.
 - a. Promote our library's open hours and give incentives to the classes that have the most checkouts each month.
 - b. Provide additional open times after school to our students in our aftercare program to check out books.
3. To increase our ebook collection by 10% by the end of the FY27 school year, purchasing through Mackin and Titlewave and promoting the circulation of these digital resources.
 - a. To attain funds through fundraising opportunities like the Scholastic Book Fair and our PTA, to purchase e-books.
 - b. Review my Titlewave analysis and ask for assistance from Mackin in selecting ebooks and books for elementary-aged students.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
<i>Account 551100 - Media Supplies</i>	<i>\$652.51</i>	<i>\$700</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$206.53</i>	<i>\$210</i>
<i>Account 561100 - Library Books</i>	<i>\$1151.96</i>	<i>\$1200</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$497</i>	<i>\$500</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$621</i>	<i>\$650</i>
Fundraising and/or Grants	FY26	Projected FY27
<i>Media Center Internal Account 5.1700.00</i>	<i>\$14,200</i>	<i>\$10,000</i>
State Media Allocation	FY26	Projected FY27
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2406.00</i>	<i>\$2500.00</i>

Purchasing Plan FY27

Purpose	Amount
Nonfiction Books	\$5,000.00
ebooks	\$2,000.00
Fiction	\$3,000.00
Supplies	\$1,000.00
Furniture	\$1,000.00
Periodicals	\$500.00
Total:	\$12,500.00

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Periodicals (Magazines).
- Digital: eBooks, Online Databases (District).

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media

Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

The selection process is grounded in School Board Policy 8.12. With an emphasis on School Board Policy 8.21 (6.d): iii, APPROPRIATENESS.-- Material is geared to the age, maturity, diverse interests, and learning levels of students for whom it is intended

Other factors that are considered in the final decision to purchase new materials include the following:

- ★ Educational Significance and the relationship to curriculum
- ★ Accuracy
- ★ Library Merit
- ★ Authority/Reputation of publisher/producer and author/artist
- ★ Readability level, varied interests, and maturity levels of its users (scope)
- ★ Timeliness or permanence
- ★ Need and value to the collection
- ★ Stimulate thinking and contribute to student learning (value)

The following selection guides will be used to assure objectivity, variety, and quality in the selection of materials.

- ★ Professional reviewing journals (School Library Journal, Horn Book Review, Kirkus Reviews, and Booklist)

Electronic database subscriptions and online curricular software that are made available to School Library Media Centers users on the school district-wide area network (WAN) are selected using a similar educational criteria to that established for the materials in a school, except availability and compatibility of technology hardware and software platforms are reviewed and resolved. In addition, the WAN maintains software that complies with the federally legislated Children's Internet Protection Act [CIPA], designed to protect children from obscene or adult-content material.

District-Wide "Procedures for Selecting and Developing Library Collections"

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

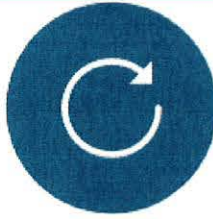
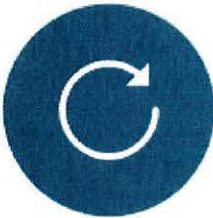
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
12,840 Items in the Collection	15.5 Items per Student	21% Fiction Titles in the Collection	51% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2010 Average Age of the Collection	49% Aged Titles	10% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
27% Representative Titles in Collection	2009 Representative Titles Average Age	31% SLL Titles in Collection	2012 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	96	2012
Philosophy & Psychology	48	2013
Religion	36	2000
Social Sciences	1,050	2005
Language	114	2005
Science	2,409	2009
Technology	707	2013
Arts & Recreation	1,010	2014
Literature	335	2004
History & Geography	804	2009
Biography	736	2011
Easy	2,185	2009
General Fiction	2,760	2012
Graphic Novels	413	2019

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

FY 26 Easy and Fiction
FY 27 Biographies, 000's-400's
FY 28 500's- 900's, Professional Fiction, Professional Easy

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The library media collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District. This systematic arrangement allows students to develop essential information literacy skills as they learn to navigate the library effectively. However, to maximize engagement and meet the diverse needs of our student body, we implement several strategic organizational exceptions. Popular book series are frequently pulled from the main stacks and featured in high-visibility displays atop the shelving units. These featured series rotate regularly based on current student popularity and seasonal interests to keep the collection fresh and inviting.

To further enhance accessibility, Graphic Novels are housed in a dedicated, standalone section. This specific organization recognizes the unique format and high demand for these titles, making them easier for students to locate. Biographies are organized by the subject's last name rather than the author's, allowing students to browse by the individuals they are researching or interested in. Additionally, we utilize a specialized labeling system to guide students toward age-appropriate content; books specifically curated for 4th and 5th-grade students feature a distinct colored sticker located near the barcode on the front cover. This visual cue assists students in selecting materials that align with their maturity and reading levels.

Lost or Damaged Library Materials

In accordance with School Board Policy 2.21B(9), which states: "If a student loses or damages District property, including library books and textbooks loaned to the said student, said student shall be required to pay for, replace, or repair said district property." Lost or damaged books should be replaced with an identical copy of the item, or pay a fee to replace the item. The fee is waived if a family cannot pay or replace the lost or damaged book due to financial difficulty. All lost/damaged book fees not paid by the end of the student's 5th-grade year will be waived.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Folktales • Sports • 900's
	Inventory and Deselection (Weeding) Focus Inventory • Biographies • Non-Fiction 000-499 Weeding Priorities • 600's • 700's • Biographies
FY28	Selection Priorities • Biographies • 800's • 400's
	Inventory and Deselection (Weeding) Priorities Inventory • Non-Fiction 500-999 • Professional PRO F AAA- F ZZZ • Professional PRO E AAA-F ZZZ Wedding Priorities • 900's • 800's • 000-200's
FY29	Selection Priorities • Fiction • Easy • 500's
	Inventory and Deselection (Weeding) Priorities Inventory • Fiction (General Fiction, Easy, Story Collection) • Graphic Novels 741.5 AAA-741.5 ZZZ Weeding Priorities • Fiction (General Fiction, Easy, Story Collection)

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)