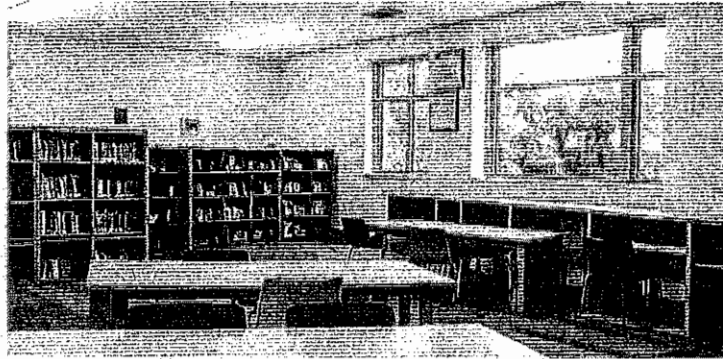


FY27 COLLECTION DEVELOPMENT PLAN

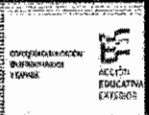


New Horizons Elementary

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New Horizons Elementary School

FY27 Collection Development Plan

Paula Bodner
Certified Educational Media Specialist

Signature Page

New Horizons Elementary
FY27 Collection Development Plan

Date Approved by Administration: May 1, 2026

Media Specialist Name: Paula Bodner

Media Specialist Signature: 

Principal Name: Gloria Salazar

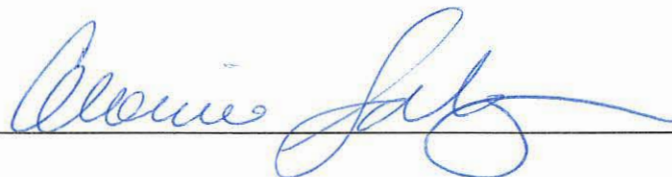
Principal Signature: 

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

New Horizons Elementary School, a Title I school serves 636 students, in addition to faculty, staff and parents. According to the Gold Report, New Horizons Elementary has a culturally and ethnically diverse student population representing different economic backgrounds. Within our 636 students, 62 percent Hispanic, 20 percent Black, 12 percent White, 3 percent Multiracial, 3 percent Asian and Indian. At New Horizons Elementary School 77 percent of the students are eligible for free and reduced lunch.

In addition, the New Horizons Elementary School Library Media Center supports the unique curricular needs of being an International Spanish Academy and our ESE and ELL students. International Spanish Academies (ISAs) are Dual Language Programs that have signed a collaborative agreement with the Ministry of Education of Spain. This K-12 educational program is carried out within the framework of cooperative activities organized by the Office of Education of Spain in the U.S. and each participating district. The language, history and culture of Spanish speaking countries are a major focus of the curriculum. This program is a Spanish two-way immersion program and allows students to develop proficiency in two languages by receiving classroom instruction in English as well as Spanish. Also, New Horizons Elementary serves the needs of Exceptional Student Education in six classrooms designed to serve the needs of students on the Autism Spectrum (ASD).

New Horizons Elementary school also has a Science, Technology, Engineering, Arts, and Mathematics (STEAM) program that provides motivating, highly engaging, hands-on instruction in science, technology, engineering, arts, and math. This program fosters innovation through scientific method, art design and creative problem solving and schools may use the ***Project Lead the Way*** program during the fine arts wheel. Each grade level develops year-long STEAM projects including hydroponic, butterfly and vegetable gardens, recycling, life cycle studies of flora and fauna, mural design, and use of the latest technology to include a 3D printer.

School Mission Statement

New Horizons Elementary School's mission is to provide a foundation for the development of cognitive, emotional, social, and physical skills to facilitate the maximum educational growth of all students. New Horizons Elementary School will educate each child in a collaborative, multicultural community, developing curious life-long learners prepared to meet the challenges of tomorrow as productive, responsible, and culturally competent citizens.

New Horizons Elementary School is committed to excellence in education. Our purpose is to ensure that each child is provided with stimulating, creative, and enriching opportunities to nurture his/her physical, emotional, cognitive, and social development. Critical thinking, the ability to reason, an emphasis on basic skills for lifetime competencies, and the development of a positive self-concept are the core components of the educational process. We are dedicated to making the best use of our resources to meet these goals.

Media Center Mission Statement

The Library Media Center of New Horizons Elementary School is dedicated to working collaboratively with all stakeholders to provide a nurturing, inspirational and creative learning environment where all students can achieve their utmost potential and a love of literacy through a challenging and motivating curriculum while supporting and enriching the classrooms. The Library Media Center is dedicated to designing and maintaining a library program that supports, complements, and expands the instructional program of the school.

The Library Media Center of New Horizons Elementary School should provide and promote extensive use of resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum. Provide a learning environment which promotes inquiry, stimulate intellectual curiosity and encourages reading for pleasure. Develop diverse interests for the enjoyment of life-long learning and provide and promote instruction to prepare students to become independent users of libraries and information resources.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

Foremost among national standards for school library media center programs is the need to work collaboratively with teachers to develop meaningful information literacy lesson plans that integrate into classroom learning. At New Horizons Elementary School, the library media specialist uses AASL Library Standards, FSA/CC Standards and Benchmarks and PBC curriculum guidelines as a mechanism to review the standards being taught at a grade-level in any given week and works with the classroom teacher to develop compatible lessons that support classroom learning.

The library is open throughout each day that students are in attendance to ensure equitable access for all students to library media resources. Research and reference materials are available at all times through the district-wide electronic subscription databases. Interlibrary loan is available. There are days when the Media Center is closed for state testing and other school-based events. The school administration and faculty are aware that recent research documents improvement in student learning gains when the library media center is available to the student at the point of need.

At New Horizons Elementary School, the library media program operates on a fixed 6-day rotation with seven 30-minute classes taught daily by the Library Media Teacher. Instruction is provided weekly to support academic

standards and digital literacy. Students also have 24-hour access to eBooks through MackinVIA. The Library Media Center ensures that students, parents, and staff always have access to reference tools. New Horizons Elementary School also has a live, daily, bilingual, student lead morning news show.

New Horizons Elementary School promotes special school initiatives such as Sunshine State Young Reader Awards Program (SSYRA and SSYRA Jr.) and the SDPBC Battle of the Books (BOB) competition. The SSYRA program can be accessed at [Battle of the Books / Overview](#). The Sunshine State Young Readers Program consists of 15 titles for grades 3-5. At least 6-7 copies of the grade 3-5 titles are purchased annually. At the start of the school year, the media specialist introduces the program to all 3-5 grade classes and encourages participation.

The SDPBC Battle of the Books competition takes place in February each year. Students who read 5 or more SSYRA books by December are invited to participate on a Battle of the Books team to represent our school in the SDPBC online competition. New Horizons Elementary had over 40 students participate in the BOB FY26 competition with all our teams ranking above the district mean score.

The Sunshine State Young Readers Jr. consists of 15 titles for grade K-2 (including picture books and beginning readers). The media specialist reads these books to all K-2 students throughout the school year. At the conclusion of the program, students vote for their favorite book and the media specialist sends the votes to the Florida Association for Media in Education (FAME).

Goals and Objectives

Goal 1 - Encourage reading diverse genres and authors in order to broaden reading interest and improve comprehension

- Introduce 3-4 low circulating fiction genres through read aloud
- Increase circulation of these genres by the end of 2027.
- Dedicate library time and create displays for these genres.

Goal 2 - To purchase materials for a Makerspace and Lego Station

- Continue to plan lessons with our STEAM teacher to combine Makerspace and Legos within the Library and STEAM lab
- Add more STEM based books to the library
- Research innovative elementary products to add to the Lego and Makerspace Station

Goal 3 – To increase the overall average publication date of the New Horizons Elementary Library Collection.

- To weed and replace outdated materials, focusing on the science, literature and history collection.
- Continue selecting high-quality/high interest materials native language books
- Teach students the genre-fied organization of the library so they can independently find the books they seek

Budget and Funding

New Horizons Elementary School's Library Media Center is given a school-based operating budget at the beginning of each year. It is expected that the budget for FY 2027 school year will be consistent with the FY 2026 budget allocations. The New Horizons Elementary School administration uses a formula to disperse the appropriated funds. New Horizons Elementary operating budget is further supplemented through book fairs, adopt a class, and donations from PTA.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$185</i>	<i>\$150</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$316</i>	<i>\$300</i>
<i>Account 561100 - Library Books</i>	<i>\$948</i>	<i>\$900</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$421</i>	<i>\$400</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$527</i>	<i>\$500</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$4800</i>	<i>\$4900</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$1935</i>	<i>\$1900</i>

Purchasing Plan FY27

Purpose	Amount
Fiction and NonFiction Books - English and Spanish Sunshine State Young Readers Books - Books K-5	\$3,000
Ebooks/MackinVia -Fiction and NonFiction -English and Spanish	\$1,000
Makerspace and Lego Station Supplies	\$500
Staff Supplies - Lamination, Butcher Paper, Poster Paper, Ink	\$1,000
Library Supplies - Bookmarks, Rewards and Incentives	\$500

Total:	\$6,000

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Online Databases (District).

Special Emphasis:

As New Horizons Elementary is an International Spanish Academy our collection maintains a special emphasis on the curation of fiction and nonfiction materials in the Spanish language. The New Horizons Library also places special emphasis on areas such as nonfiction materials that support STEAM programs, ensuring that students have access to resources that further their interest and understanding in science, technology, engineering and mathematics.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (8)

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

In accordance with School District of Palm Beach County Board Policy 8.12 - Selection of Library Media Center Materials, New Horizons Elementary School uses the following professional reviewing sources to aid in the selection of library media center materials. Reputable, unbiased, and professional reviewing sources used for selection are listed below. The Library Media Center materials are based on many factors. The materials are evaluated as to their literary value, appropriateness to student age and emotional maturity and relevance to the curriculum. Other factors that are considered in the final decision to purchase new materials include their educational significance; need and value to the collection as a whole; and their relationship to the interests of students and the curriculum course of study.

- School Library Journal - <https://www.slj.com/section/reviews>
- Booklist - <https://www.booklistonline.com/>

- Horn Book Guide - <https://www.hornbookguide.com/site/>
- Kirkus Reviews - <https://www.kirkusreviews.com/>
- ALA Youth Media - www.ala.org/news/mediapresscenter/presskits/youthmediaawards/alayouthmediaawards

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

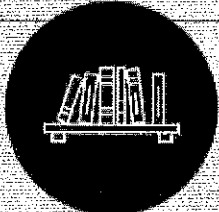
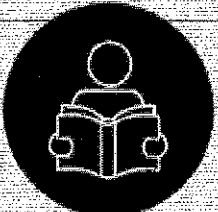
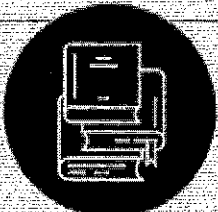
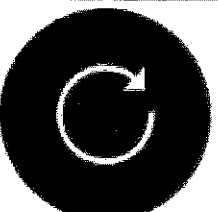
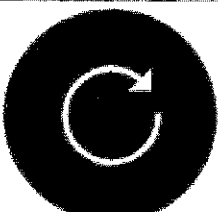
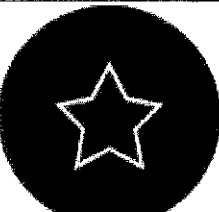
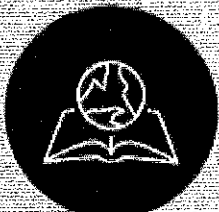
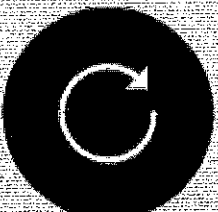
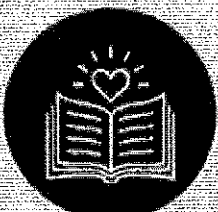
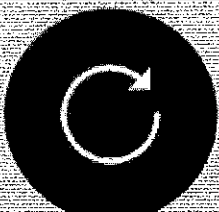
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
12,339 Items in the Collection	19.3 Items per Student	24% Fiction Titles in the Collection	45 % Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2011 Average Age of the Collection	46% Aged Titles	19% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
28% Representative Titles In Collection	2009 Representative Titles Average Age	36% SLL Titles in Collection	2012 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	45	2018
Philosophy & Psychology	27	2008
Religion	26	2009
Social Sciences	701	2003
Language	69	2004
Science	1,583	2010
Technology	610	2011
Arts & Recreation	1,409	2018
Literature	217	2002
History & Geography	827	2010
Biography	712	2008
Everyone / Easy	3,157	2009
General Fiction	2,959	2012
Graphic Novels	914	2019

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

FY 2027 Everyone/Easy and Biography
FY 2028 NonFiction
FY 2029 Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The New Horizons Elementary Library Fiction is genrefied by subject or author using color coded buckets and dual language labels. Graphic Novels are separated into their own section using color coded buckets and dual language labels. All Spanish books are labeled with a red and yellow "Spanish" spine label.

Lost or Damaged Library Materials

In accordance with School District of Palm Beach County Board Policy 2.21B(9) School Board Policy 2.21B(9) "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property."

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Everyone/Easy in both English and Spanish • Decrease average age of Everyone/Easy Section • Decrease average age of Biography Section
	Inventory and Deselection (Weeding) Focus • Inventory Everyone/Easy and Biography • Weed Everyone "Not Circulated" in 5 years • Weed Outdated Biographies
FY28	Selection Priorities • NonFiction in both English and Spanish • Decrease average age of NonFiction Section • Increase Diversity and SLL in Non Fiction
	Inventory and Deselection (Weeding) Priorities • Inventory NonFiction • Weed NonFiction "Not Circulated" in 5 years • Weed Outdated NonFiction
FY29	Selection Priorities • Fiction in both English and Spanish • Decrease average age of Fiction Section • Increase Diversity and SLL in Fiction
	Inventory and Deselection (Weeding) Priorities • Inventory General Fiction • Weed Fiction "Not Circulated" in 5 years • Weed Outdated Fiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)